

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 3, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Craig Geyer
Dave Bearman, M.D.
Larry D. Meyer (arrived 7:03 p.m.)
Eva Turenchalk

BOARD MEMBER ABSENT

Dr. David C. Lewis

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner; General Counsel

OTHERS PRESENT

Ms. Nancy Jones, PFM Asset Management, LLC

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-05-22)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved the minutes of the Special meeting of April 19, 2011 as written.

ACTION ITEMS

1) Quarterly Investment Review by PFM Asset Management, LLC

Ms. Nancy Jones provided an informative review of the District's Quarterly Investment Portfolio. She informed the Board that the portfolio is in compliance with California Government Codes and the District's investment policy and is performing well and is safe.

(11-05-23)

Upon a motion by Director Turenchalk, seconded by Director Meyer the Board unanimously approved to accept the Quarterly Investment Review prepared by PFM Asset Management, LLC.

2) Discussion of Director Compensation

President Geyer explained that the Board may increase Director's compensation equal to 5% for each calendar year following December 7, 2008, which was the date of the last adjustment.

He added that the Finance Committee recommends that the Board increase the Director's compensation 2.5% for each calendar year since the last adjustment (\$199.50) to \$215/day.
(11-05-24)

Upon a motion by Director Bearman, seconded by Director Turenchalk the Board unanimously approved to increase Director's compensation to \$215/day and to authorize staff to schedule a public hearing and prepare the required Ordinance.

3) Discussion of Proposal from Raftelis Financial Consultants, Inc. for Calculation of Miscellaneous Fees

Mr. Mark Nation reminded the Board that staff had been directed to obtain a proposal from RFC, Inc. to review the District's miscellaneous fees. He went on to say that the Finance Committee had met and recommends that that Board accept the proposal as presented in an amount not-to-exceed \$17, 500.

(11-05-25)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to accept the proposal from RFC, Inc as presented in an amount not-to-exceed \$17,500.

4) Discussion of 3rd Quarter Finance Report (January – March 2011)

Mr. Nation provided a brief overview of Management's Year-to-Date Budget Analysis.

(11-05-26)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to accept the 3rd Quarter Financial Report as presented.

5) Board President request to attend May 5, 2011 LAFCO Meeting as a representative for the District

President Geyer requested that he be authorized by the Board to attend said meeting and any future meetings.

(11-05-27)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to authorize President Geyer to attend the May 5, 2011 LAFCO meeting and any future meetings.

6) Consider sending a comment letter to the State Water Resources Control Board

Mr. Nation informed the Board that a letter had been prepared by staff addressing the proposed revisions to Sanitary Sewer System Waste Discharge Requirements. There were a couple of corrections made by the Board.

(11-05-28)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to authorize staff to send the letter as amended to the State Water Resources Control Board.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report

There were no questions regarding the Operating Report.

Finance Committee:

The topics of the April 25, 2011 Finance Committee Meeting had been addressed earlier as items on the agenda.

Engineering Committee:

No report was provided on the March 29, 2011 Engineering Committee Meeting.

Management Committee Meeting

President Geyer provided a report on the April 7, 15 & May 2, 2011 Management Committee Meetings.

Goleta Sanitary District Board Meetings:

Director Meyer provided report on the May 2, 2011 Goleta Sanitary District Board Meeting.

IVR&PD Board Meeting:

No report was provided on the April 14, 2011 IVR&PD Board Meeting.

City of Goleta Council Meeting:

No report was provided on the April 19 and May 3, 2011 City of Goleta Council Meetings.

SBCSDA Executive Meeting:

Director Meyer provided a report on the April 6, 2011 SBCSDA Executive Meeting.

SBCSDA Chapter Meeting

Director Meyer provided a report on the April 25, 2011 SBCSDA Chapter Meeting.

Goleta Water District

Director Turenchalk provided a report on the April 12, 2011 Goleta Water District Board Meeting.

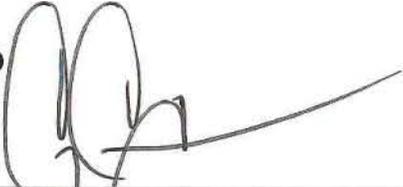
ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:41 P.M.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for March 30, 2011 – April 26, 2011

I. Administration

Routine administrative duties.

Prepared Board Agenda packets for May 3, 2011 Regular Board Meeting.

Completed the 3rd 2011 Quarter Financial Report.

Began data entry for commercial billing portion of the FY 2011-2012 tax roll.

Completed the quarterly safety inspection (Powers & Chavez).

Attended several Engineering, Finance and Management Committee meetings.

Staff sent fee estimate to the developer for the mixed use project at 909 Embarcadero Del Mar.

Staff has been preparing the draft budget for FY 2011-12.

Staff attended the monthly SAMA meeting.

Staff attended the SBCSDA monthly chapter meeting.

Staff attended the GSD Plant Upgrade Project groundbreaking.

Staff has been providing input to Raftelis Financial Consultants for their work to update the GWSD financial plan.

Staff continues meeting with UCSB regarding Mesa Rd. Project easements etc.

II. Collection System Maintenance

Staff continues monitoring the County of SB storm drain project in Isla Vista to ensure the GWSD facilities are not compromised.

The crew is currently working on the 2011 CCTV inspection zone. 10,392 ft. inspected since the last report.

The crew completed hydroflushing throughout the District. 5,660 ft. cleaned since the last report.

The crew completed cleaning hotspots throughout the District. 2,636 ft. cleaned since the last report.

The crew completed hydrocleaning the Carneros 24 area. 3,220 ft. cleaned since the last report.

The crew completed root cutting 1,563 ft. since the last report.

Operating Report
Page Two

The crew is currently hydrocleaning the Storke Ranch area. 2,639 ft. cleaned since the last report.

The crew continues painting in Pump Station #1.

The crew mowed and trimmed several of the District's easements to maintain access.

Staff completed plan checks for the following projects:

- Paradise Ivy at 909 Embarcadero Del Mar, a mixed use project with two commercial ERUs and 24 residential units.
- Plans for a 1,000 gallon grease interceptor at 928 Embarcadero Del Norte to serve three restaurants located on the same parcel.

Staff attended the Goleta Slough Management Committee meeting held at the SB Airport.

Staff replaced rotating assembly in Pump #2 at Emily Pump Station.

Staff contacted a bee keeper to remove and relocate a hive that had established itself in the apple tree directly above the Street Sweeper wash rack.

Staff responded to a Sanitary Sewer Overflow at 6568 Sabado Tarde Road in Isla Vista. Approximately 50 gallons of wastewater surcharged from a District manhole and pooled in the gutter. The spill was cleaned up per the District's Emergency Sanitary Sewer Overflow Response Plan. The SSO was caused by the failure of a recently installed CIPP liner four line segments downstream. Tierra Contracting performed an emergency repair, and then replaced the lined section from manhole to manhole with new pipe. All required reporting of the spill was completed.

III. Industrial Waste

Staff conducted a Second Quarter Industrial Wastewater Discharge Compliance inspection at Joslyn Electronics groundwater remediation site and Transphorm, Inc.

Staff collected Industrial Wastewater Discharge Compliance samples from the following industries: Allergan, Inc., Joslyn Electronics groundwater remediation site, Medtronic, Inc., and the US Postal Service SB P&DC.

Staff mailed friendly reminders to all Class 4 Industrial Users to conduct Second Quarter Self Monitoring sampling.

Staff received and reviewed the First Quarter Report prepared by OTIE, Inc. for a groundwater remediation system located at Raytheon B-2. The system has been taken off-line since February of this year and will be only operated periodically to perform preventative maintenance.

Staff received and reviewed February meter readings for groundwater remediation system operated by Hargis + Associates at the former Delco Electronics site.

Operating Report
Page Three

Staff received and reviewed March meter readings for groundwater remediation system operated by Campbell Geo, Inc. at the former Joslyn site.

Received and reviewed March well water discharge estimates from Raytheon for groundwater utilized in their industrial processes and discharged to sewer.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 84.5

Miles – 656.5

Loads- 46

Net tons-haul date: 14.71 tons; 03/31/11

STREET SWEEPER MAINTENANCE

- Serviced water nozzles
- Serviced air filters
- Dal Pozzo replaced rear dual tire with re-cap

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	February 2011	MGD 1.7086 54.9%
--------------------------------	---------------	------------------

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
March 31 - April 26, 2011**

SERVICES & SUPPLIES	Wastewater O & M	Other Activities	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing charges for period ending 03/23/11	\$ 184.62	\$ 20.51		\$ 205.13
ADP, Inc. - Payroll processing charges for period ending 04/06/11	\$ 198.16	\$ 22.02		\$ 220.18
ADT Security Services - Quarterly alarm service	\$ 362.94			\$ 362.94
Arrowhead direct - Monthly cooler rental & drinking water	\$ 60.16			\$ 60.16
AT&T - Monthly long distance service/main facility	\$ 208.64	\$ 13.32		\$ 221.96
AT&T Mobility - Monthly cell phone service	\$ 108.08			\$ 108.08
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 441.50	\$ 4,062.00		\$ 4,503.50
California Dept. of Fish & Game - Notification Fee; Mesa Rd. Proj.			\$ 840.25	\$ 840.25
CalPERS - Pension contributions; 03/24/11 - 04/06/11	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CalPERS - Pension contributions; 04/07/11 - 04/20/11	\$ 2,302.44	\$ 170.34		\$ 2,472.78
CalPERS - May 2011 health insurance premium	\$ 10,427.38	.		\$ 10,427.38
CDM - Design of Main Trunks Project			\$ 12,702.46	\$ 12,702.46
CDM - Capital Improvement Plan Update			\$ 16,395.42	\$ 16,395.42
CampbellGeo, Inc. - UST Remediation System - Progress Billing		\$ 4,245.88		\$ 4,245.88
Dal Pozzo Tire Co. - Recap tire for street sweeper		\$ 327.11		\$ 327.11
DATCO - Quarterly service fee (April - June 2011)	\$ 136.50			\$ 136.50
FIA Card Services - Mtg expenses, postage, cell phones & supplies	\$ 824.39			\$ 824.39
Fleet Services - Fuel for District vehicles	\$ 733.45			\$ 733.45
Geyer, Craig - SBCSDA Chapter Meeting; meal reimbursement	\$ 40.00			\$ 40.00
Geyer, Craig - SBCSDA Exec Comm; meal & travel reimbursement	\$ 54.00			\$ 54.00
Goleta Water District - Monthly service/Emily	\$ 48.56			\$ 48.56
Graham Santa Barbara - Service CCTV Van	\$ 281.58			\$ 281.58
Haaker Equipment Co. - Brooms for street sweeper		\$ 2,457.81		\$ 2,457.81
Haaker Equipment Co. - Maintenance parts for street sweeper		\$ 236.61		\$ 236.61
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Interstate Billing Service, Inc. - Radiator cap for sweeper	\$ 8.48			\$ 8.48
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Love, Shoshanna - Monthly updates to the District website	\$ 46.80			\$ 46.80
MarBorg Industries - 25 YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
MarBorg Industries - 25 YD roll-off & recycle fees	\$ 234.17	\$ 936.68		\$ 1,170.85
McCormix Corp. - Fuel for District vehicles	\$ 489.57			\$ 489.57
McCormix Corp. - Fuel for District vehicles	\$ 52.87	\$ 413.43		\$ 466.30
Mission Linen Supply - Monthly uniform service	\$ 620.64	\$ 109.52		\$ 730.16
MNS Engineers, Inc. - Phelps Rd. Trunk Sewer Proj.			\$ 7,151.24	\$ 7,151.24
MNS Engineers, Inc. - Embarcadero Del Norte Proj.			\$ 591.25	\$ 591.25
Reliance Standard Life Insurance Co. - May '11 LTD ins. premium	\$ 622.39	\$ 37.49		\$ 659.88
Roston & Rogers - February 2011 bank reconciliations	\$ 79.00			\$ 79.00
S.B. County CAER - First Responder Operations refresher training	\$ 40.00			\$ 40.00
S.B. County Dept. of Child Support Services - Child Support Payment	\$ 230.77			\$ 230.77
S.B. County Dept. of Child Support Services - Child Support Payment	\$ 230.77			\$ 230.77

Allowance of Claims

March 31 - April 26, 2011

Page Two

Silvia's Cleaning Service, LLC - Monthly cleaning service	\$ 364.00			\$ 364.00
Southern California Edison - Monthly service/Emily	\$ 378.23			\$ 378.23
Southern California Edison - Monthly service/main facility	\$ 3,551.03			\$ 3,551.03
Terrain Consulting - Public Awareness & Information Program	\$ 6,750.00			\$ 6,750.00
Tierra Contracting, Inc. - Hollister Ave. Pavement Repair Proj.		\$ 5,392.24		\$ 5,392.24
TelePacific Communications - Monthly wireless internet service	\$ 200.00			\$ 200.00
The Gas Company - Monthly service/main facility	\$ 88.29			\$ 88.29
Underground Service Alert - March 2011 "Dig Alerts"	\$ 57.00			\$ 57.00
UC Regents - District share of Work-Study wage	\$ 102.88			\$ 102.88
U.S. Postal Service - Annual bulk mail permit fee (Permit 606)	\$ 185.00			\$ 185.00
Van Buren Consulting, LLC - Computer support services	\$ 623.94			\$ 623.94
Verizon California - Monthly phone service/Emily	\$ 128.75			\$ 128.75
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14
Vines, Charlie - Removal of bee hive from tree in District yard	\$ 130.00			\$ 130.00
				\$ -
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 35,908.43	\$ 18,697.14	\$ 37,680.62	\$ 92,286.19

Payroll - Pay Period Ending: April 6 & 20, 2011

\$ 51,669.65

GRAND TOTAL - Fund 4900

\$ 143,955.84