

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 18, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:01 p.m.

BOARD MEMBERS PRESENT

Craig Geyer
Dave Bearman, M.D. (arrived 7:04 p.m.)
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner; General Counsel

OTHERS PRESENT

Mr. John R. Fox, Director, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-01-05)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of January 4, 2011 as written.

ACTION ITEMS

1) Consider proposal from CDM to update the District's Capital Improvement Plan

Mr. Nation explained that the proposal is to update the existing Capital Improvement Plan and that it was reviewed by the Finance Committee who recommends that the Board consider its approval. Director Bearman expressed some doubt as to the need to perform this service at this time. Director Turenchalk asked if the update could be performed in-house. Mr. Nation explained that the District has no engineer on staff and that it is important to address updating the CIP to reflect current conditions including the Goleta Sanitary District Treatment Plant Upgrade, which the Goleta Sanitary District will accept bids for in mid February. He added that the proposal does not deal with any new projects.

(11-01-06)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved to accept the proposal from CDM to update the District's Capital Improvement Plan at a cost not-to-exceed \$19,776.90.

2) Consider proposal from Raftelis Financial Consultants, Inc. to update the District's Long-Range Financial Plan

Mr. Nation provided an overview of the proposal. Director Meyer requested that a separate chart be included that does not reflect any inflation factor.

(11-01-07)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved to accept the proposal from Raftelis Financial Consultants, Inc. to update the District's Long-Range Financial Plan at a cost not-to-exceed \$14,900.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report

Director Turenchalk questioned whether the District can utilize a different newspaper for publishing of legal notices. Director Meyer asked some questions concerning the new variable speed drive. Mr. Nation explained that it was an old drive and if the District cannot secure parts then the drive will need to be replaced. Director Meyer also had a question concerning the discharge calculations from Raytheon. Mr. Nation answered his question.

Finance Committee Meeting:

Director Lewis remarked that the topic of the January 7, 2011 Finance Committee Meeting had been addressed earlier as an agenda item.

Goleta Water District Board Meeting:

Director Turenchalk provided a report on the January 11, 2011 Goleta Water District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the January 14, 2011 IVR&PD Special Board Meeting.

Goleta Sanitary District Board Meetings:

Director Meyer provided a report on the January 17, 2011 Goleta Sanitary District Board Meeting.

City of Goleta Council Meeting

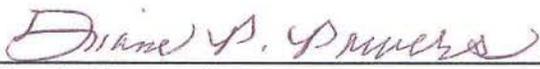
No report was provided.

SBCSDA Executive Board Meeting

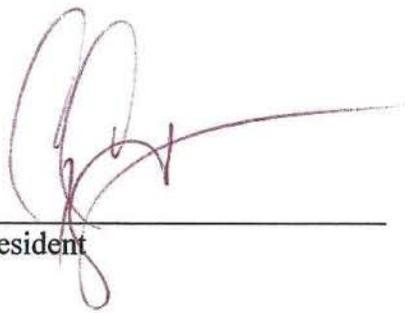
Director Meyer provided a report on the January 5, 2011 SBCSDA Executive Board Meeting.

ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:34 p.m.



Diane P. Powers, Secretary

APPROVED 

Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for December 29, 2010 – January 11, 2011

I. Administration

Prepared Board Agenda packets for January 18, 2011 Regular Board Meeting.

Completed year end Uniform Allowance Memorandum for District field employees.

Enrolled in the free ADP, Inc. Client Appreciation Program iReports function that allows the District to view, download and print payroll and quarterly reports via the internet.

Attended Finance & Engineering Committee meetings.

Submitted the no-spill certification for December 2010 to CIWQS.

II. Collection System Maintenance

The Westinghouse Variable Frequency Drive to Pump #1 failed. Technicians for the unit have been called to diagnose the problem.

The crew hydro-cleaned all the pipes on El Colegio Rd. This work was done in the very early morning during the winter break at UCSB. 5,362 ft. cleaned.

The crew completed root cutting throughout the District to all pipes located in the streets. 6,638 ft. cleaned since the last report.

The crew completed all the year-end maintenance to vehicles and equipment, which the District completes on an annual basis.

III. Industrial Waste

Staff completed the annual Industrial Wastewater Discharge Permit renewal process for all permitted industries within the District.

Staff received and reviewed December well water discharge calculations from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

Staff received and reviewed hazardous waste disposal manifests from the Bacara Resort and Spa for materials used in their dry cleaning operation.

IV. Street Sweeping

Graffiti – none to report at this time

Operating Report
Page Two

Abandon vehicles – none to report at this time

Hours – 35.8
Miles – 277.4
Loads-17

Net tons-haul date: 9.59 tons 12/28/10 ; 8.44 tons 12/14/10.

STREET SWEEPER MAINTENANCE

- Lubed upper roller bearings
- Replaced auxiliary eng radiator cap
- Serviced air filters
- Replaced windshield wiper reservoir

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2010	MGD 1.6155 49.10%
--------------------------------	---------------	-------------------

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
December 30, 2010 - January 12, 2011

SERVICES & SUPPLIES	Wastewater O & M	Other Activities	Capital Outlay	Total
ADP, Inc. - Payroll processing charges for period ending 12/15/10	\$ 198.16	\$ 22.02		\$ 220.18
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 53.55			\$ 53.55
AT&T - Monthly long distance service	\$ 132.27	\$ 8.44		\$ 140.71
CalPERS - Pension contributions - 12/30/10-01/12/11	\$ 2,440.72	186.5		\$ 2,627.22
CampbellGeo, Inc. - Progress billing-UST Remediation System		\$ 7,978.91		\$ 7,978.91
Coastal Copy - Repair HP Laser Jet printer	\$ 135.00			\$ 135.00
CompuVision - Computer support services	\$ 232.50			\$ 232.50
Covad - Monthly internet service	\$ 200.00			\$ 200.00
Fleet Services - Fuel for District vehicles	\$ 697.74			\$ 697.74
Geyer, Craig - SBCSDA Executive Mtg. travel & meal reimbursement	\$ 51.50			\$ 51.50
Goleta Valley Chamber of Commerce - 2011 membership dues	\$ 299.00			\$ 299.00
Goleta Water District - Monthly service/Emily	\$ 48.56			\$ 48.56
Haaker Equipment Co. - Radiator cap for sweeper		\$ 36.91		\$ 36.91
Interstate Billing Service, Inc. - Maintenance parts for sweeper		\$ 306.96		\$ 306.96
J. Hayes Truck & Equipment Repair - Check engine light on sweeper		\$ 150.00		\$ 150.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Love, Shoshanna - Monthly updates to District website	\$ 33.75			\$ 33.75
MarBorg Industries - 25YD roll-off & recycle fee	\$ 147.02	\$ 588.06		\$ 735.08
MarBorg Industries - 25YD roll-off & recycle fee	\$ 163.00	\$ 652.01		\$ 815.01
McCormix Corp. - Fuel for District vehicles	\$ 36.71	\$ 277.08		\$ 313.79
Mission Linen Supply - Monthly uniform service	\$ 768.22	\$ 135.57		\$ 903.79
PFM Asset Management LLC - November 2010 investment services	\$ 2,609.98			\$ 2,609.98
Santa Barbara County CAER - 2011 membership dues	\$ 50.00			\$ 50.00
S.B. County Dept. of Child Support Services - Child Support payment	\$ 230.77			\$ 230.77
Santa Barbara News-Press - Notice inviting bids; Embarc/Norte Proj.	\$ 496.32			\$ 496.32
SD Auto Parts - Bulbs for street sweeper		\$ 21.72		\$ 21.72
SDRMA - January 2011 Dental/Life Insurance premium	\$ 931.31	\$ 107.23		\$ 1,038.54
Silvia's Cleaning Service, LLC - Monthly cleaning service	\$ 280.00			\$ 280.00
Southern California Edison - Monthly service/Emily	\$ 384.87			\$ 384.87
The Gas Company - Monthly service/main facility	\$ 8.32			\$ 8.32
The Gas Company - Monthly service/main facility	\$ 61.45			\$ 61.45
The Home Depot - Shelving unit for the Admin. office	\$ 60.66			\$ 60.66
UC Regents - District share of Work-Study wage	\$ 34.29			\$ 34.29
Underground Service Alert - December 2010 "Dig Alerts"	\$ 24.00			\$ 24.00
Van Buren Consulting, LLC - Computer support services	\$ 1,901.38			\$ 1,901.38
Verizon California - Monthly service/main facility	\$ 173.66	\$ 11.08		\$ 184.74
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 13,559.71	\$ 10,482.49	\$ -	\$ 24,042.20

Payroll - Pay Period Ending: December 29, 2010

\$ 24,118.00

GRAND TOTAL - Fund 4900

\$ 48,160.20