

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
April 3, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk

Larry Meyer

Dr. David C. Lewis

Dr. David Bearman – arrived at 5:34PM

Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – General Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 20, 2018

(18-04-23)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of March 20, 2018 as presented.

6. **DISCUSSION REGARDING HOSTING A SBCCSDA CHAPTER MEETING**

(18-04-24)

Upon a motion by Director Bearman, seconded by Director Geyer, the Board unanimously approved that the General Manager look into the details of hosting a SBCCSDA Chapter Meeting at a local venue then report to the Public Relations Committee who the Board authorized to make the decision on a venue.

7. **COMMUNICATIONS**

The LAFCO Notice of Hearing was noted as received.

8. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report.

SBCCSDA Chapter Meeting

Director Meyer provided a report.

Other Reports

Director Lewis provided a report on the Santa Barbara Airport Commission Meeting.

9. **FUTURE AGENDA ITEMS**

None.

10. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:05PM.


Mark Nation, Clerk - Secretary

APPROVED


Eva Turenchalk, Board President

March 15, 2018 – March 27, 2018

Administration

Staff attended Finance Committee meeting.

Staff attended monthly SBCCSDA Chapter Meeting.

Staff working with Counsel to develop a draft easement agreement with the Storke Ranch HOA to present to the Management Committee for review.

The crew is working on the annual commercial billing process and working with Redzone/ICOM to improve how the software used for some of the tasks required works.

Received the bound 2017 Board meeting minutes back from Whetstones bindery.

Staff continues working with the Finance Committee developing a PARS Trust Funding Policy.

The General Manager has been sending reminders to Director Meyer & Bearman to complete Form 700 submittals before the deadline.

Staff has begun working on the annual budget for FY 2018-2019.

Collection System Maintenance

The crew completed hydro-cleaning hotspots throughout the District. The crew completed cleaning hotspots for this period and is continuing line cleaning work in the Phelps South and Santa Barbara Shores areas. A Sewer Operations Summary is included with this report.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed.

Staff continues working with a consultant to improve communications and reliability of District's SCADA (Supervisory Control and Data Acquisition) system.

Staff completed plan check and issued a Permit fee estimate for tenant improvements at 147 Castilian Drive.

Staff received safety training on the following topics: Electrical Safety CSRMA Webinar on NFPA 70E; and LOTO – Lock/Out, Tag/Out.

Lawrence Hart is attending a National Association of Sewer Service Companies (NASSCO) training. Getting certified in Pipeline Assessment Certification Program

(PACP) which is the North American Standard for pipeline defect identification and assessment. All the GWSD crew that works on CCTV inspection is PACP certified.

Industrial Waste

Staff issued a Class 2 Industrial Wastewater Discharge Permit to SerImmune Inc., a small biotech company at 150 Castilian Drive, Suite 100, Goleta, CA 93117. SerImmune is conducting research and mapping of human antibodies and associated antigens to compile a library of information for use in various medical and scientific applications.

Staff conducted Industrial Wastewater Discharge Permit compliance inspection at two permitted Raytheon facilities.

District Staff continues FOG inspections for the period.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hrs. – 22.4

Miles – 169.4

Loads – 15

Marborg: 3/2/18 = 10.12 TN, 3/10/18 = 9.49 TN

- Routine maintenance
- Replaced air filters on the Eagle's auxiliary engine

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	February 2018	MGD 2.11; 43.50%
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Sewer Operations Cleaning Summary from March 15, 2018 to March 27, 2018

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	4,267 ft.
Hot Spot	526 ft.
Root Cutting	88 ft.
	<hr/>
	4,881 ft.
Lines Cleaned	
Hydroclean	18 lines
Hot Spot	2 lines
Root Cutting	1 line
	<hr/>
	21 lines
Other Work Orders	
Parcel Permit	2 Work Orders
	<hr/>
	2 Work Orders

Goleta West Sanitary District
Allowance of Claims
March 15, 2018 - March 28, 2018

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	payroll processing	3/21/2018	\$373.62
BAR02	Barricade Pest Control	rodent control Jan-Mar	3/21/2018	\$300.00
BRO01	Brownstein, Hyatt, Farber, Schreck	legal services	3/21/2018	\$17,143.13
CAL03	Public Employees HEALTH	health insur Apr 2018 bill	3/20/2018	\$10,283.27
CAL12	CalPERS Public Employee's Retirement System	pension	3/21/2018	\$3,373.25
CTIG06	Channel Islands Technology Integrators' Group	computer svcs	3/28/2018	\$87.50
CWE07	CWEA	Lawrence Hart membership	3/21/2018	\$85.00
FIR01	First Bankcard	safety, operations, training	3/28/2018	\$790.85
FRO01	Frontier Communications	phone svc	3/28/2018	\$359.85
GEY01	Craig Geyer	SBCCSDA reimbursement	3/28/2018	\$116.38
GOL02	Goleta Sanitary District	February treatment & disposal	3/21/2018	\$169,735.77
HAA01	Haaker Equipment Company	sweeper maint parts	3/21/2018	\$1,844.60
INT02	International Training & Rehab Technologies, Inc.	Lawrence Hart NAASCO certification	3/21/2018	\$975.00
LIN01	Lincoln National Life Ins	deferred compensation	3/20/2018	\$450.00
MAR01	Marborg Industries	waste disposal roll off	3/28/2018	\$2,185.33
MCC02	McCormix Corporation	fuel for sweeper	3/21/2018	\$133.31
MIS01	Mission Linen Supply	uniforms, towels	3/28/2018	\$367.57
NAT01	Mark Nation	SBCCSDA reimbursement	3/28/2018	\$40.00
OFF01	Office Depot	office supplies	3/21/2018	\$85.07
PFM01	PFM Asset Management LLC	investment services	3/28/2018	\$1,294.13
RED01	Red Wing Shoe Store	Ruben Chavez safety boots	3/28/2018	\$150.00
REL01	Reliance Standard Life Insurance	LTD insurance	3/21/2018	\$619.72
SOU02	Southern California Edison Co	electricity	3/21/2018	\$3,151.00
SOU04	SOUTH COAST DELI	lunch committee mtg	3/28/2018	\$34.15
SPE03	Special District Risk Management Authority	life & dental insurance	3/28/2018	\$544.05
STA04	Stantec Consulting Services Inc.	Phelps road project	3/21/2018	\$4,777.75
STA04	Stantec Consulting Services Inc.	Project 16-03	3/21/2018	\$221.00
THE07	The Corwin Group, Inc.	Phelps road trunk project	3/21/2018	\$5,207.02
UCR08	UC Regents	internet connection	3/21/2018	\$101.92
Total Services & Supplies				\$224,830.24
Payroll - pay dates ending 03/21/2018				\$28,816.17
Total				\$253,646.41