

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 20, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBER ABSENT

Dave Bearman, M.D.

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

There were no members of the public present.

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-09-56)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of September 6, 2011 as written.

(11-09-57)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved the minutes of the Special Meeting of September 9, 2011 as written.

ACTION ITEMS

1) GWSD/UCSB Collection System Coordination Agreement

Mr. Nation provided an explanation surrounding the premise for negotiating a collection system agreement with the University. He explained that the University would pay both a Capital Fund Charge and a Sewer User Fee for all properties in question. President Geyer asked for an explanation of the UC STIP rate. Mr. Amerikaner replied that it is the interest rate on the University reserve funds. He explained that the agreement will be written to be transparent. President Geyer inquired of Counsel if an out-of-service-area agreement would pose a problem. Mr. Amerikaner replied that it should not create a problem.

(11-09-58)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to agree in concept with the agreement and direct staff and Counsel to consult with UCSB to draft a legal agreement between the two parties that reflects the objectives of the "Outline of Key Elements" and return to the Board for approval..

2) **Resolution No. 11-730: Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act (PEMHCA)**

Mr. Nation explained that the District has typically provided a Blue Shield HMO health insurance premium benefit to cover both the employee and his/her family. He added that the 2011-12 Budget allows for a 10% increase in the health insurance premium, however; the premium increase is only 2.8%. Mr. Nation went on to say that the Personnel Committee recommends increasing the health insurance monthly benefit to \$1,518.

(11-09-59)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved to adopt Resolution No. 11-730: Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act (PEMHCA).

AYES: Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: Bearman

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

There were no questions with regards to the Operating Report.

Management Committee Meetings:

President Geyer commented that the topic of the Management Committee Meetings was addressed as an action item on the agenda.

Goleta Sanitary District Board Meeting:

No report was provided on the September 19, 2011 Goleta Sanitary District Board Meeting.

IVR&PD Board Meeting

Director Lewis provided a report on the September 8, 2011 IVR&PD Board Meeting.

Goleta Water District Board Meeting:

No report was provided on the September 13, 2011 Goleta Water District Board Meeting.

City of Goleta Council Meeting

No report was provided on the September 20, 2011 City of Goleta Council Meeting.

SBCSDA Executive Meeting

Director Meyer provided a report on the September 7, 2011 SBCSDA Executive Meeting.

SBCSDA Chapter Meeting:

Director Meyer provided a report on the September 19, 2011 SBCSDA Chapter Meeting.

**CLOSED SESSION: Public Employee Performance Evaluation
(Gov't Code Section 54957)**

Employee: General Manager/Superintendent

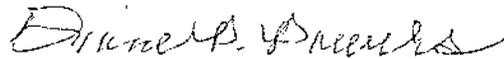
The Board went into Closed Session at 7:27 PM.

The Board returned to open session at 7:45 PM

No action was taken by the Board.

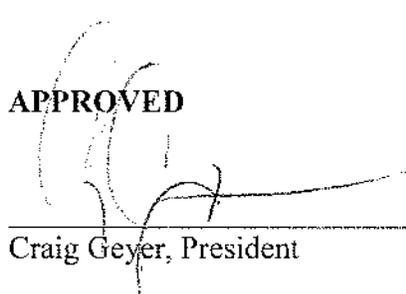
ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:46 P.M.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for August 31 – September 13, 2011

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for September 20, 2011 Regular Board Meeting.

Completed instructor led CalPERS Health Enrollment and Membership and Payroll Training Workshops.

Attended Personnel Committee meeting.

Sent the required no-spill certification for August 2011 to the state CIWQS site.

Staff worked with Terrain Consulting to develop and send out pre-notification for street sweeping schedule changes.

II. Collection System Maintenance

Lash Construction continues making progress on the Embarcadero Del Norte Sewer Replacement Project. Concrete in the intersection is complete and a punch list of items is all that remains for completion of the project.

Staff continues working to update some of the District's SOPs for operating its equipment.

Ocean Meadows Golf Course Trunk Sewer Rehabilitation project is moving along nicely. The contractor is approximately 50% complete. District staff is inspecting.

District staff along with MNS Engineers provided a presentation to interested parties from other agencies on the spiral wound type liner being installed at the OMGC project.

All required District personnel obtained renewed airport security badges which are needed in order to access the GWSD force main easement across airport property.

Staff attended meeting at City of Goleta regarding the City's 2011-2012 paving and slurry seal schedule. It appears that GWSD has about 17 manholes that will have to be raised to grade.

Plan check performed for UCSB North Campus Faculty Housing Phase II.

Staff corresponded with representatives from Venoco Oil regarding a new oil pipeline project scheduled to begin in October near Emily pump station.

Staff attended a Towbes property preconstruction meeting for the Montecito Bank & Trust building at 6900 Hollister Avenue.

Staff signed off on a Sewer Lateral Replacement permit for 6807 Trigo Road.

The District's new employee, Joseph Hilliard, received Confined Space Entry training and certification from AZ Safety. Staff conducted a Confined Space Entry training exercise in the Diversion Structure Vault.

III. Industrial Waste

Staff collected Non Industrial Source Control (NISC) samples from three designated locations within the District.

Staff conducted an Industrial Wastewater Discharge Compliance Inspection at Lockheed Martin SB Focalplane.

Staff received and reviewed August discharge meter readings from OTIE, Inc. for the Groundwater Remediation System operating at Raytheon B-4.

Staff received and reviewed August well water discharge estimates submitted by Raytheon for groundwater used in their industrial processes and discharged to the GWSD system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles -- none to report at this time

Hours – 36.8
Miles – 294.4
Loads- 20

Net tons-haul date: 8/26/11 = 11.29 tons.

STREET SWEEPER MAINTENANCE

- Changed oil and filters on main and auxiliary engines
- Serviced air filters
- Serviced water spray nozzles
- Inspected conveyor belt

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	August 2011	MGD 1.4387 46.2%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
September 1 - 14, 2011**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Payroll processing for period ending 08/24/11	\$ 184.62	\$ 20.51		\$ 205.13
Applied Technology Group, Inc. - Seven (7) Kenwood radios	\$ 2,306.66			\$ 2,306.66
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 39.24			\$ 39.24
AT&T - Monthly long distance service/main facility	\$ 192.61	\$ 12.29		\$ 204.90
AT&T Mobility - Monthly wireless services	\$ 107.35			\$ 107.35
Bartlett, Pringle & Wolf, LLP - Accounting services & 2010-11 Audit	\$ 12,860.55	\$ 1,428.95		\$ 14,289.50
Blueisle Bookkeeping - June & July bank reconciliations & audit info.	\$ 246.50			\$ 246.50
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 1,682.20		\$ 572.10	\$ 2,254.30
CalPERS - Pension contributions; 08/25/11 - 09/07/11	\$ 1,037.62	\$ 175.50		\$ 1,213.12
CampbellGeo, Inc. - UST Remediation System Progress Billing		\$ 10,261.22		\$ 10,261.22
CWEA - Membership application; J. Hilliard	\$ 132.00			\$ 132.00
FedEx Office - Eight (8) wallet phone cards	\$ 27.73			\$ 27.73
Fleet Services - Fuel for District vehicles	\$ 535.00			\$ 535.00
Geyer, Craig - CALAFCO Conference travel reimbursement	\$ 770.04			\$ 770.04
Geyer, Craig - SBCSDA Executive Meeting	\$ 56.81			\$ 56.81
Goleta Sanitary District - Treatment Plant Upgrade Project			\$ 830,713.82	\$ 830,713.82
Goleta Valley Paint - Painters tape & black spray paint	\$ 30.27			\$ 30.27
Goleta Water District - Monthly service/Emily	\$ 55.93			\$ 55.93
Grainger - Two (2) Westward measuring wheels	\$ 186.11			\$ 186.11
Joy Equipment Protection, Inc. - Service three (3) fire extinguishers	\$ 35.00			\$ 35.00
Larrys Auto Parts - Fan belt for PS#1 drywell exhaust fan	\$ 8.14			\$ 8.14
Larrys Auto Parts - Battery for Sullair Compressor	\$ 99.91			\$ 99.91
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Love, Shoshanna - August updates to District website	\$ 31.50			\$ 31.50
MarBorg Industries - 25YD roll-off rental	\$ 81.84	\$ 20.46		\$ 102.30
MarBorg Industries - 25YD roll-off & recycle fee	\$ 190.02	\$ 760.07		\$ 950.09
Meyer, Larry D. - CASA Conf. expenses; SBCSDA Mtg expenses	\$ 429.51			\$ 429.51
Mission Linen Supply - Monthly uniform rental	\$ 562.94	\$ 99.34		\$ 662.28
MNS Engineers, Inc. - Embarcadero Del Norte Project			\$ 14,823.94	\$ 14,823.94
Raftelis Financial Consultants, Inc. - Rate Study Update	\$ 780.00			\$ 780.00
Roston & Rogers - November 2009 bank reconciliations	\$ 79.00			\$ 79.00
Sansum Clinic - Pre-employment physical; J. Hilliard	\$ 613.00			\$ 613.00
Silvia's Cleaning Service, LLC - Monthly cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 422.97			\$ 422.97
TelePacific - Monthly internet service	\$ 200.00			\$ 200.00
Terrain Consulting - Public Awareness Program	\$ 9,750.00	\$ 9,750.00		\$ 19,500.00
The Gas Company - Monthly service/main facility	\$ 51.44			\$ 51.44
UC Regents - Mesa Rd Project			\$ 3,494.24	\$ 3,494.24
Undeground Service Alert - August 2011 "Dig Alerts"	\$ 138.00			\$ 138.00
Van Buren Consulting, LLC - Computer support services	\$ 1,756.00			\$ 1,756.00
Verizon California - Monthly service/Emily	\$ 128.42			\$ 128.42
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 36,833.93	\$ 22,528.34	\$ 849,604.10	\$ 908,966.37

Allowance of Claims
September 1 - 14, 2011
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Payroll - Pay Period Ending: September 7, 2011

\$ 28,043.71

GRAND TOTAL - Fund 4900

\$ 937,010.08