MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 18, 2010

CALL TO ORDER
President Geyer called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT
Dave Bearman
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenczalk

STAFF PRESENT
Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Ms. Alexandra Barnhill, Counsel

OTHERS PRESENT
Mr. George W. Emerson and Mr. John R. Fox, Directors, Goleta Sanitary District; Mr. Matt Bloise, Santa Barbara News-Press

APPROVE THE ORDER OF THE AGENDA
There was no change to the order of the agenda.

PUBLIC INPUT
There was no public input presented at this time.

MINUTES
(10-05-23)
Upon a motion by Director Lewis, seconded by Director Meyer the Board unanimously approved the minutes of the regular meeting of May 4, 2010 as written.

ACTION ITEMS

1) Embarcadero Del Norte Sewer Main Replacement Project
Mr. Mark Nation provided the background for the Embarcadero Del Norte Sewer Main Replacement Project proposal by MNS Engineers. He explained that the Embarcadero Del Norte Sewer Main had been identified in the District’s Capital Improvement Plan for replacement. Mr. Nation went on to say that the County will be completing a project in the area and that two mixed use developments have been proposed in the neighboring vicinity. He added that the Engineering Committee had reviewed the proposal by MNS Engineers and recommends approval.
Minutes of the Regular Meeting  
of the Goleta West Sanitary District  
May 18, 2010  
Page 2

(10-05-24)  
Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved the proposal by MNS Engineers for the Embarcadero Del Norte Sewer Main Replacement Project at a cost not-to-exceed $44,920.

2)  **Resolution No. 10-721: A Resolution of the Board of Directors of the Goleta West Sanitary District Amending Appendix “A” of the District’s Personnel Policy/Employee Handbook**  
Mr. Nation provided an explanation of the proposed changes to Appendix “A” of the District’s Personnel Policy/Employee Handbook. He added that the Personnel Committee had met to discuss these changes and recommends an increase in the Life Insurance benefit from $50,000 to $100,000 and a 2% COLA for all regular District employees.

(10-05-25)  
Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved to adopt Resolution No. 10-721: A Resolution of the Board of Directors of the Goleta West Sanitary District amending Appendix “A” of the District’s Personnel Policy/Employee Handbook.

**AYES:** Bearman, Geyer, Lewis, Meyer, Turenchalk  
**NOES:** None  
**ABSTAINED:** None  
**ABSENT:** None

3)  **Summary and update regarding Proposition 218**  
Ms. Alexandra Barnhill provided a presentation entitled Sewer Fees, Assessments and Taxes in a Prop. 218 World. She made it clear that the presentation was informational only and that the District is not looking to raise fees at this time. Ms. Barnhill explained that Prop 218 made sweeping changes in the manner in which public agencies direct and controls their revenues. She stated that the Separation of Sources Act made property taxes a local government revenue source. She spoke about the history of local government revenue-raising authority, Proposition 13 (description, consequences & impact on GWSD), Prop 62, Prop 218 (how it effects GWSD, its impact on assessments and property related fees and GWSD’s ability to increase or adopt new fees post prop 218).

**COMMUNICATIONS**  
The communications were noted as received.

**REPORTS**

**Operating Report**  
There were no questions regarding the operating report.

**Ad-Hoc Committee Meeting**  
President Geyer provided a report on the May 10, 2010 Ad-Hoc Committee Meeting.
Minutes of the Regular Meeting
of the Goleta West Sanitary District
May 18, 2010
Page 3

**Engineering Committee Meeting**
President Geyer reported that the topic of the May 11, 2010 Engineering Committee Meeting was addressed as an item under the action agenda.

**Finance Committee Meeting**
President Geyer provided a report on the May 14, 2010 Finance Committee Meeting.

**Goleta Sanitary District Board Meeting**
Director Meyer provided a report on the May 17, 2010 Goleta Sanitary District Board Meeting.

**Goleta Water District Board Meeting**
Director Turencal provided a report on the May 11, 2010 Goleta Water District Board Meeting.

**City of Goleta Council Meeting**
There was no report presented at this time.

**IVR&PD Board Meeting**
Director Lewis provided a report on the May 13, 2010 IVR&PD Board Meeting.

**Special Districts Executive Board Meeting**
Director Meyer provided a report on the May 5, 2010 Special Districts Executive Board Meeting.

**CLOSED SESSION: Conference with District Counsel – Anticipated Litigation Initiative of Litigation pursuant to subdivision (c) of Section 54956.9 (one Case)**
A Closed Session was not warranted at this time.

**ADJOURNMENT**
There being no further business, President Geyer adjourned the meeting at 8:33 p.m.

\[Signature\]
Diane P. Powers, Secretary

**APPROVED**
Craig Geyer, President
GOLETA WEST SANITARY DISTRICT
Operating Report
Date: May 12, 2010

I. Administration

Prepared Board Agenda packets for May 18, 2010 regular Board Meeting.

Staff continues to work on detachment related issues.

Staff completed entry of 2009 water consumption into the District’s data base for the commercial billing portion of the FY 2010-2011 tax roll billing.

Office Manager participated in an on-line CSRMA web meeting addressing Worker’s compensation law, procedures and practices.

Staff completed the 2010-2011 UCSB Capital Facilities Fund Charge billings.

Attended Ad-Hoc, Personnel, Engineering and Finance Committee meetings.

Staff has been working on the draft fiscal year 2010-2011 Budget.

Attended annual CASA spring conference. Some topics of discussion at the conference included:
- CSRMA portion of the Conference included collection system BMPs, update on workers comp
- Rate setting issues
- California State budget issues
- Achievement Award winners
- Discussion of Tiered Employee Benefit programs
- Presentation on odor identification at treatment plants
- Reports on Bio-solids and Compost giveaway program in S.F. area.

Staff sent no-spill certification for April 2010 to State CIWQS database as required.

Collection System Maintenance

Staff attended meeting at the County Roads office regarding the Annual Road Encroachment Permit requirements and amendments.

Staff received First Aid safety training from the American Red Cross.

Staff continues working with CDM on the Mesa Road Trunk Sewer Project.

Staff continues to work with ICOMM to implement the new Computerized Maintenance Management System. This period was specifically spent working on the CCTV portion of the system.
Hanly Construction is on-site working on the PS#1 Improvement Project. The chopper pump installation is going smoothly.

The crew completed Hydroflushing throughout the District with 5,200 ft. cleaned since the last report.

III. Industrial Waste

Staff completed an industrial wastewater discharge compliance inspection at Joslyn Electronics Groundwater Remediation System and Medtronic, Inc.

Staff collected industrial wastewater discharge compliance samples from the following industries: Calient Networks, Cree SB Technology Center, Costco One Hour Photo, Joslyn Electronics Groundwater Remediation System, Karl Storz Imaging, Medtronic, Inc., US Postal Service Processing and Distribution Center, and UCSB Centers for Engineering Research.

Staff received and reviewed April groundwater remediation system discharge meter readings from OTIE for system operating at Raytheon B-2.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 37.9
Miles – 299.5
Loads-23

STREET SWEEPER MAINTENANCE
- Replaced water spray system water pump
- Serviced spray nozzles
- Serviced aux engine air filter
- Changed engine oil and oil filter on auxiliary engine
- Adjusted belt alignment

Table of Treatment Capacity in GSD Plant

<table>
<thead>
<tr>
<th>Goleta West Average Daily Flow</th>
<th>March 2010</th>
<th>MGD 1.6026 51.5%</th>
</tr>
</thead>
</table>

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# GOLETA WEST SANITARY DISTRICT

## ALLOWANCE OF CLAIMS

April 29 - May 12, 2010

<table>
<thead>
<tr>
<th>SERVICES &amp; SUPPLIES</th>
<th>Wastewater O &amp; M</th>
<th>Other Activities</th>
<th>Capital Outlay</th>
<th>Total</th>
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<tbody>
<tr>
<td>ADP, Inc. - Payroll processing charges for 04/21/10</td>
<td>$194.49</td>
<td>$21.61</td>
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<td>$216.10</td>
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<td>Arrowhead - Monthly cooler rental &amp; drinking water</td>
<td>$147.30</td>
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<td>$147.30</td>
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<td>AT&amp;T - Monthly long distance service/main facility</td>
<td>$223.63</td>
<td>$14.27</td>
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<td>$237.90</td>
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<td>AZ Safety - Respiratory fit testing &amp; training</td>
<td>$463.02</td>
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<td>Brownstein, Hyatt, Farber, Schreck - Legal services</td>
<td>$1,800.00</td>
<td>$42,096.64</td>
<td>$392.00</td>
<td>$44,288.64</td>
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<td>CalPERS - Pension contributions; 04/22/10 - 05/05/10</td>
<td>$2,177.92</td>
<td>$166.98</td>
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<td>$2,344.90</td>
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<td>CampbellGeo, Inc. - In-Situ Remediation System</td>
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<td>$1,960.80</td>
<td>$1,960.80</td>
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<td>Conocophillips Fleet - Fuel for District vehicles</td>
<td>$280.84</td>
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<td>Covad - Monthly wireless internet service</td>
<td>$200.00</td>
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<td>CWEA - Grade certifications; Powers, Spencer, Chavez</td>
<td>$217.00</td>
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<td>$217.00</td>
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<tr>
<td>CWEA - Annual membership renewal; R. Chavez</td>
<td></td>
<td>$132.00</td>
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<tr>
<td>Fairview Supply - Maintenance parts for Emily</td>
<td>$47.97</td>
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<td>$47.97</td>
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<tr>
<td>Geyer, Craig - Meal reimbursement for SBCSDA Chapter Meeting</td>
<td>$35.00</td>
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<td>Goleta Water District - Monthly service/ Emily</td>
<td>$59.69</td>
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<td>Hanly - Pump Station #1 Improvement Project</td>
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<td>$70,713.00</td>
<td>$70,713.00</td>
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<td>Lincoln National Life Insurance Co. - Deferred Compensation</td>
<td>$675.00</td>
<td>$50.00</td>
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<td>$725.00</td>
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<td>Love, Shoshanna - Monthly updates to District website</td>
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<td>MarBorg Industries - 25YD roll-off rental fee</td>
<td>$19.80</td>
<td>$79.20</td>
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<td>$99.00</td>
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<td>MarBorg Industries - 25YD roll-off &amp; recycle fee</td>
<td>$154.04</td>
<td>$616.14</td>
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<td>$770.18</td>
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<td>McCormix Corp. - Bio-diesel for sweeper</td>
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<td>$116.55</td>
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<tr>
<td>McCormix Corp. - Oil for sweeper</td>
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<td>$427.07</td>
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<td>Meyer, Larry D. - SBCSDA travel &amp; meal reimbursement</td>
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<td>Mission Linen Supply - Monthly uniform service</td>
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<td>$1,213.24</td>
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<td>Nation, Mark - Travel reimbursement for CASA Conference</td>
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<td>Office Depot - Office supplies</td>
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<td>Raffelis Financial Consultants, Inc. - Detachment research</td>
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<td>$942.50</td>
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<td>RePipe - Capital Facilities Phase V Project</td>
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<td>Roston &amp; Rogers - March 2010 bank reconciliations</td>
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<td>S.B. County Dept. of Child Support Services - Child support payment</td>
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<td>SBCSDA - 2010 annual membership dues</td>
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<td>ServiceMaster - Clean-up at 7180 Alameda Ave.</td>
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<td>Silvia's Cleaning Service - Monthly cleaning service</td>
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<td>Southern California Edison - Monthly service/Emily</td>
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<td>Specialty Tool &amp; Bolt - Maintenance parts for sweeper</td>
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<td>The Gas Co. - Monthly service/main facility</td>
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<td>UC Regents - District share of Work-Study wage</td>
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<td>Underground Service Alert - April 2010 &quot;Dig Alerts&quot;</td>
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<td>Van Buren Consulting - Computer support services</td>
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<td>Verizon California - Monthly service/main facility</td>
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<td>Verizon California - Monthly service/Emily</td>
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<td>Bob Woolever's Tire Shoppe - Brakes on Chevy Impala</td>
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<td><strong>TOTAL SERVICES &amp; SUPPLIES</strong></td>
<td><strong>$12,495.64</strong></td>
<td><strong>$46,854.65</strong></td>
<td><strong>$77,855.00</strong></td>
<td><strong>$137,250.29</strong></td>
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Payroll - Pay Period Ending: May 5, 2010

\[ $27,133.57 \]

**GRAND TOTAL** - Fund 4900

\[ $164,338.86 \]

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