

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
December 6, 2011**

**CALL TO ORDER**

President Geyer called the meeting to order at 7:00 P.M.

**BOARD MEMBERS PRESENT**

Dave Bearman, M.D.  
Craig Geyer  
Dr. David C. Lewis  
Larry D. Meyer  
Eva Turenchalk

**STAFF PRESENT**

Diane P. Powers, Secretary; Mr. Steven A. Amerikaner, General Counsel

**OTHERS PRESENT**

Mr. George W. Emerson and Mr. John R. Fox, Directors, Goleta Sanitary District

**APPROVE THE ORDER OF THE AGENDA**

There was no change to the order of the agenda. President Geyer did request that item "B" under Communications be considered when addressing agenda item #6.

**PUBLIC INPUT**

There was no public input presented at this time.

**MINUTES**

(11-12-71)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved (Director Bearman abstained) the minutes of the regular meeting of November 15, 2011 as written.

**ACTION ITEMS**

**1) LAFCO Municipal Service Reviews**

Mr. Amerikaner commented that the District's MSR will be reviewed again in 2012 since LAFCO did not act on said MSR last year due to the City of Goleta Detachment Proposal. Director Meyer posed a few questions concerning the District's MSR. President Geyer replied that his questions were addressed by the Management Committee and that District Counsel will return to the Board with answers to these questions

(11-12-72)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to create an Ad-Hoc Committee to address the concerns surrounding the MSR and to grant the General Manager/Superintendent and District Counsel the same authority they held when participants of the District's Detachment Ad-Hoc Committee.

President Geyer recommended that the Finance Committee further research item #4 of the November 4, 2011 Memorandum prepared by Counsel as it directly relates to the Raftelis Financial Consultants report. Mr. John Fox remarked that Mr. Bob Braitman is only concerned with the Sphere of Influence as it relates to the agricultural land that is not utilized by the District. President Geyer replied that this was never mentioned in the prior MSR and therefore was not a concern of LAFCO. He added that item #6 of the Memorandum needs to be expanded and correctly defined. There was also concern expressed with regards to the evaluation of management efficiencies as mentioned in item #8 of the Memorandum. Director Bearman mentioned that the District should also look into consolidation and the possible savings that would result from such an action. President Geyer suggested that the Board may want to consider bringing EMID into the District.

**2) Consider nominating Craig Geyer for LAFCO Special District Member**

President Geyer provided an explanation.

(11-12-73)

Director Lewis motioned to nominate Craig Geyer for the expiring terms of office for both the LAFCO voting and alternate member positions. Director Turenchalk seconded the motion.

Director Bearman suggested that this item be tabled until the next meeting. He advised having an informal meeting with President Geyer, himself and Mr. John Fox to discuss strategies. Director Lewis withdrew his motion. President Geyer did not agree and stated that he will put in his application for both seats, however; it would look better for him if the Board would approve his nomination. Director Turenchalk replied that the Board should support President Geyer's nomination just to have it on record.

Director Lewis renewed his motion. The Board approved the motion (Director Bearman abstained).

**3) Discussion regarding elected officials subject to SDI & SUI**

Diane Powers explained that elected officials are not eligible for either SUI or SDI benefits. She added that the District is entitled to a refund of its SUI contributions and District Board members are eligible for refunds of their SDI deductions. Ms. Powers informed the Board that the refunds would be retroactive to August of 2007, which was when Board members were placed on payroll for tax purposes.

(11-12-74)

Upon a motion by Director Bearman, seconded by Director Lewis the Board unanimously approved to take the necessary steps to secure a SUI refund for the District and SDI refunds for District Directors retroactive to August 2007.

**4) Selection of Board Officers for Calendar Year 2012**

(11-12-75)

Upon a motion by Director Lewis, seconded by Director Bearman the Board unanimously approved Larry D. Meyer as President of the Governing Board for 2012.

There was some discussion as to which Director was next in line for the position of Vice-President.

(11-12-76)

Upon a motion by Director Turenchalk, seconded by Director Lewis the Board unanimously approved Dave Bearman, M.D. as Vice-President of the Governing Board for 2012.

(11-12-77)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved Diane P. Powers as Secretary of the Governing Board for 2012.

### **COMMUNICATIONS**

The communications were noted as received.

### **REPORTS**

#### **Operating Report:**

There were no questions concerning the November 9 – 29, 2011 Operating Report.

#### **Management Committee Meetings:**

President Geyer provided a report on the November 29 and December 5, 2011 Management Committee Meetings.

#### **Goleta Sanitary District Board Meeting:**

Director Meyer provided a report on the December 5, 2011 Goleta Sanitary District Board Meeting.

#### **City of Goleta Finance Meeting**

President Geyer provided a report on the November 30, 2011 City of Goleta Finance Meeting.

#### **City of Goleta Council Meeting**

No report was provided on the December 6, 2011 City of Goleta Council Meeting.

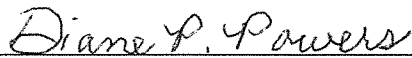
#### **SBCSDA Chapter Meeting**

Director Meyer provided a report on the December 2, 2011 SBCSDA Chapter Meeting.

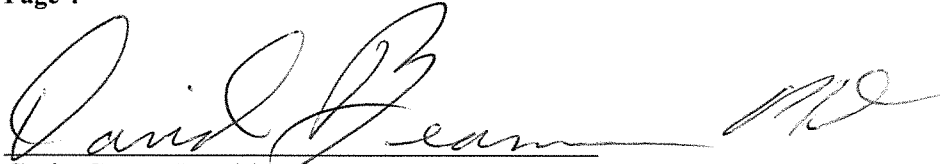
### **FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 8:06 P.M.

  
\_\_\_\_\_  
Diane P. Powers, Secretary

**APPROVED**

A handwritten signature in black ink, appearing to read "Dave Bearman M.D.", written over a horizontal line.

~~Craig Geyer, President~~

Dave Bearman, M.D., Vice-President

# **GOLETA WEST SANITARY DISTRICT**

## **Operating Report for November 9 – November 29, 2011**

### **I. Administration**

Completed routine administrative duties.

Prepared Board Agenda packet for December 6, 2011 regular Board Meeting.

Completed Financial Report for October 2011.

Completed 38 permits for Phase II of the UCSB North Campus Faculty Housing.

Attended several standing committee meetings including Public Relations, Engineering and Management.

Attended November SAMA meeting.

Staff continued to work with Terrain Consulting on the new District website.

### **II. Collection System Maintenance**

Granite Construction completed raising District manholes following asphalt overlays on Calle Real.

Ocean Meadows Golf Course Trunk Sewer Rehabilitation project is near completion. The contractor is scheduled to come back to the site on December 1<sup>st</sup> and repair one small defect that did not meet District approval.

The crew is currently performing the 2012 CCTV inspections, primarily in the Los Carneros Rd. area this period.

The crew completed hydro-cleaning the Mountain View and Winchester Commons areas.

The crew completed cleaning hotspots throughout the District.

The crew is currently hydro-flushing throughout the District.

Staff worked with ICOMM to get the District's Computerized Maintenance Management System working with the newly installed server.

On Sunday November 20, 2011, PS1 lost power during heavy rains and the emergency generator began operation as designed. On Monday, November 21, 2011, Hotline Construction, a subcontractor to Edison, performed emergency replacement of the power lines and transformer that feed the District's main pump station and facilities. During the power outage the District generator ran for approximately 34.5 hours.

Entire staff participated in the following safety trainings:

- Emergency Action Plan
- Evacuation Drill
- Flagging Training

The crew is beginning the routine year-end maintenance on all vehicles and equipment.

### III. Industrial Waste

The Industrial Wastewater Discharge Permit renewal process continues with all permitted industries within the District.

Staff conducted Industrial Wastewater Discharge Compliance Inspections and collected Compliance Samples at DuPont Displays, the Groundwater Remediation System operated by Hargis + Associates at the former Delco Electronics site, the Groundwater Remediation System operated by Campbell Geo at the former Joslyn Electronics site.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at two FLIR permitted facilities.

### IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours - 43.5

Miles - 332.9

Loads - 25

#### STREET SWEEPER MAINTENANCE

- Replaced quick air release valve
- Serviced air filters
- Replaced engine oil and filters in both engines
- Replaced r/s front tire

#### Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	September 2011	MGD 1.470 47.2%
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**GOLETA WEST SANITARY DISTRICT  
ALLOWANCE OF CLAIMS  
November 10 - 30, 2011**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 11/02/11	\$ 198.16	\$ 22.02		\$ 220.18
ADP, Inc. - Payroll processing for period ending 11/16/11	\$ 184.62	\$ 20.51		\$ 205.13
Alliant Insurance Services - Bonds; Bearman, Geyer, Lewis, Meyer	\$ 2,450.00			\$ 2,450.00
AT&T Mobility - Monthly cell phone service	\$ 107.14			\$ 107.14
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 778.50	\$ 86.50		\$ 865.00
Blueisle Bookkeeping - Sept. Bank Reconciliations	\$ 79.00			\$ 79.00
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 6,124.50	\$ 3,822.00	\$ 1,425.00	\$ 11,371.50
California Dept. of Fish & Game - Phelps Rd Proj. permit fee			\$ 560.25	\$ 560.25
CalPERS - Pension contributions; 11/03/11 - 11/16/11	\$ 2,506.05	\$ 175.50		\$ 2,681.55
CalPERS - Dec. health insurance premium	\$ 9,856.34	\$ 819.18		\$ 10,675.52
CalPERS - Pension contributions; 11/17/11 - 11/30/11	\$ 2,506.05	\$ 175.50		\$ 2,681.55
CASA - 2012 membership dues renewal	\$ 8,000.00			\$ 8,000.00
CCRWQCB - Phelps Rd. Proj. CWA 401 permit fee			\$ 944.00	\$ 944.00
CDM - Facility Needs Assessment & Optimization Study			\$ 4,292.00	\$ 4,292.00
CDM - Phelps Rd. Project			\$ 21,722.41	\$ 21,722.41
City of Goleta - Phelps Rd. Proj. Planner Consult Fee			\$ 250.00	\$ 250.00
Dal Pozzo Tire Corp. - New tire for street sweeper		\$ 528.96		\$ 528.96
Goleta Sanitary District - Plant Upgrade Project; progress billing			\$ 538,554.31	\$ 538,554.31
Haaker Equipment Co. - Maintenance parts for sweeper		\$ 133.05		\$ 133.05
Haaker Equipment Co. - Maintenance parts for sweeper		\$ 467.91		\$ 467.91
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Larry's Auto Parts - Oil filters & belts	\$ 168.82			\$ 168.82
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
MarBorg Industries - 25YD roll-off & recycle fee	\$ 193.57	\$ 774.27		\$ 967.84
McCormix Corp. - Fuel for street sweeper		\$ 377.73		\$ 377.73
McCormix Corp. - 1,000 gallons red dyed diesel fuel	\$ 2,751.93			\$ 2,751.93
MGB Industrial Supply - Two (2) hydraulic hoses		\$ 553.84		\$ 553.84
Office Depot - Office supplies	\$ 73.21			\$ 73.21
Petroleum Telcom, Inc. - Motorola radio remote kits	\$ 25.09			\$ 25.09
PFM Asset Management LLC - Oct. investment advisory services	\$ 2,605.77			\$ 2,605.77
Reliance Standard Life Insurance Co. - Dec. LTD ins premium	\$ 599.18	\$ 37.49		\$ 636.67
Santa Barbara Bank & Trust - Mtg expenses; training; maintenance	\$ 273.50			\$ 273.50
Southern California Edison - Monthly service/main facility	\$ 4,445.38			\$ 4,445.38
Southwest Pipeline and Trenchless Corp. - OMGC Project			\$ 335,070.81	\$ 335,070.81
State Water Resources Control Board - Annual permit fee	\$ 1,521.00			\$ 1,521.00
Terrain Consulting - Street sweeping postcards		\$ 8,020.16		\$ 8,020.16
The Daily Sound - Publish Ordinance No. 11-81	\$ 44.88			\$ 44.88
Tierra Contracting, Inc. - Raise manholes	\$ 1,759.24			\$ 1,759.24

Verizon California - Monthly service/Emily	\$ 129.54			\$ 129.54
Verizon California - Monthly service/main facility	\$ 184.82	\$ 11.80		\$ 196.62
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14
				\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$ 49,665.30	\$ 16,108.26	\$ 902,818.78	\$ 968,592.34

Payroll - Pay Period Ending: November 16, 2011 \$ 22,686.67

**GRAND TOTAL - Fund 4900** **\$ 991,279.01**