

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 6, 2012**

CALL TO ORDER

Vice- President Bearman called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer (arrived 7:04 P.M.)

Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. John R. Fox, Director, Goleta Sanitary District; Mr. Sudhir Pardiwala, Raftelis Financial Consultants, Inc.

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-03-11)

Upon a motion by Director Lewis, seconded by Director Geyer the Board unanimously approved the minutes of the regular meeting of February 7, 2012 as written.

ACTION ITEMS

1) Financial Plan Study Report

Mr. Nation introduced Mr. Pardiwala. Mr. Pardiwala provided a Power Point presentation of the Financial Plan Study Report. He addressed the assumptions used in the study, some of which consisted of inflation factors. Mr. Pardiwala then spoke about growth factors to include property taxes, interest, UCSB new connections and account growth. He discussed changes in O&M expenses, revenues and capital expenditures. It was mentioned that a sizeable amount of reserve funds will be used between 2012-2014 for capital projects. Directors Bearman and Meyer expressed concern about the reserve levels becoming too low and are reluctant to enter into any new debt financing. Mr. Pardiwala next addressed the dedicated capital projects and revenue adjustments. Director Geyer suggested that the District wait to raise rates until bids are received for the Mesa Road Project. Mr. Pardiwala replied that the District should examine the rates again in December 2012 and then bring suggestions to the Board in January 2013.

(12-03-12)

Upon a motion by Director Lewis, seconded by Director Geyer the Board unanimously approved to accept the Financial Plan Study Report as presented and to update the report in December 2012 and return it to the Board in January 2013.

2) Consideration of bids for purchase of new Street Sweeper

Mr. Nation explained that the Engineering Committee had reviewed the bids and recommends that the Board accept the bid from Haaker Equipment Co with the "Tier 4" engine option.

(12-03-13)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved to accept the bid from Haaker Equipment Co. with the "Tier 4" engine option at a cost not-to-exceed \$253,613.33.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation provided a brief operations report.

Engineering Committee Meeting:

The topics of the February 29, 2012 Engineering Committee were addressed as items on the agenda.

Public Relations Committee Meeting:

Director Turenchalk provided a report on the February 28, 2012 Public Relations Committee Meeting.

Goleta Sanitary District Board Meeting:

President Meyer provided a report on the March 5, 2012 Goleta Sanitary District Board Meeting.

Goleta Water District Board Meeting:

Director Geyer provided a report on the February 14, 2012 Goleta Water District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the February 9, 2012 IVR&PD Board Meeting.

City of Goleta Council Meetings:

No report was provided on the February 21 or March 6, 2012 City of Goleta Council Meetings.

SBCSDA Chapter Meeting:

President Meyer provided a report on the February 27, 2012 SBCSDA Chapter Meeting.

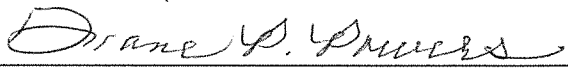
FUTURE AGENDA ITEMS

Director Geyer requested that a Special Board Meeting be scheduled for the purpose of taking a tour of the construction project at the Goleta Sanitary District. The Board concurred and directed

staff to contact Goleta Sanitary District to arrange a date for the tour. The Board wished to meet at 12 noon.

ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 8:08 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for February 1 - 28, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for March 6, 2012 regular Board Meeting.

Completed 2012 CASA Salary & Benefit Survey.

Completed January 2012 Financial Report.

Completed CSRMA 2012-2013 Payroll Reporting Form.

Completed 2012 Government Fleet Smog Check Program Annual Reporting Transmittal.

Distributed 2011 Form 700 to all District Directors, General Counsel and associated staff.

Completed Pull Program enrollment for J. Hilliard.

Attended LAFCO Ad-Hoc, Public Relations and Finance Committee Meetings.

Staff attended the SBCSDA monthly Chapter Meeting.

Attended SAMA Meeting.

Reviewed bids received for the purchase of a new street sweeper.

Sent no-spill certification for January 2012 to the State CIWQS as required. Note that another month of no-spills put GWSD at only one spill in over two years.

Provided a fee estimate to 870 Camino Del Sur. The project is a 56 ERU development.

Staff worked with Counsel to review the LAFCO MSR and Sphere of Influence information provided by LAFCO staff.

II. Collection System Maintenance

The crew continues CCTV inspections, primarily in the Los Carneros Rd. and Storke Rd. areas. 7,452 ft. inspected this period

The crew completed hydro-cleaning the Westfield area. 2,239 ft. cleaned since the last report.

The crew completed hydro-cleaning hotspots throughout the District. 6,696 ft. cleaned since the last report.

The crew completed hydro-flushing throughout the District. 5,660 ft. cleaned since the last report.

Ayala Contracting rehabilitated 2 manholes that needed recoating due to the Cathedral Oaks/Hwy 101 Overpass Project and the necessary adjustment of the manholes to grade change.

Tierra Contracting replaced an approximately 100 ft. section of main sewer in Isla Vista. The pipe defect was found during routine line cleaning. District staff inspected.

Staff has been responding to odor complaints from 2 residents at the new UCSB Campus Faculty Housing. Staff is working with UCSB and the residents to determine the source of the intermittent odor. District staff does not think it is sewer related at this time.

The crew performed routine exercising of:

- Emily emergency generator
- Main facility emergency generator
- Roiline emergency pump
- Exercised all valves

A technician from George T. Hall completed repairs to the telemetry for the flow signal from GWSD to GSD.

Staff attended the Goleta Slough Management Committee meeting.

Staff received safety training on Defensive Driving and Task Safety Analysis: CCTV and Vector Operations.

III. Industrial Waste

Staff completed the 2011 Annual Pretreatment Report and delivered it to GSD.

Staff attended the Annual Pretreatment Conference in Huntington Beach.

Staff attended ISCO sampler training at El Estero WWTP.

Staff issued a Notice of Violation (NOV) to BEI Sensors on February 1, 2012 via certified mail for not submitting their 2011 Fourth Quarter Self Monitoring Report by the due date of December 31, 2011. The NOV required BEI to submit the report within 10 days of receipt of the NOV. The NOV was received at BEI on February 2, 2012. On February 22, 2012 the report was submitted, but because the required report was more than 45 days late, the District was required to find them in Significant Non-Compliance (SNC) per Federal Regulations. SNC requires the District to publish BEI's SNC status in the legal section of the local newspaper.

Staff received and reviewed January well water discharge estimates from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

Staff received and reviewed January Groundwater Remediation System discharge meter readings from OTIE, Inc. for the Raytheon B-2 clean-up site.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 37

Miles – 520.1

Loads - 37

2/07/12 - 5.85 tons

STREET SWEEPER MAINTENANCE

- Elgin Eagle street sweeper had to be taken to Haaker Equipment Co. for a conveyor system rebuild. Haaker provided a rental sweeper for the period that the Eagle is in for repairs.

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	January 2012	MGD 1.5374 49.4%
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GOLETA WEST SANITARY DISTRICT

ALLOWANCE OF CLAIMS

February 2 - 29, 2012

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 01/25/12	\$ 184.62	\$ 20.51		\$ 205.13
ADP, Inc. - Payroll processing for period ending 01/05/12	\$ 184.95	\$ 20.55		\$ 205.50
ADP, Inc. - Payroll processing for period ending 02/08/12	\$ 198.16	\$ 22.02		\$ 220.18
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 76.34			\$ 76.34
AT&T - Monthly cell phone service	\$ 108.79			\$ 108.79
Ayala Engineering - Manhole rehabilitations	\$ 4,700.00			\$ 4,700.00
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 1,052.55	\$ 116.95		\$ 1,169.50
Ben's Transmission - Service Flatbed Truck	\$ 134.10			\$ 134.10
Blueisle Bookkeeping - January bank reconciliations & 2011 1099s	\$ 115.75			\$ 115.75
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 5,693.25	\$ 220.00		\$ 5,913.25
CalPERS - Pension contribution; 01/26/12 - 02/08/12	\$ 2,511.70	\$ 176.11		\$ 2,687.81
CalPERS - Pension contribution; 02/09/12 - 02/22/12	\$ 2,511.70	\$ 176.11		\$ 2,687.81
CalPERS - March health insurance premium	\$ 10,042.74	\$ 943.26		\$ 10,986.00
CampellGeo, Inc. - UST Remediaton System Progress Billing		\$ 4,008.24		\$ 4,008.24
Coastal Copy - Quarterly contract services	\$ 444.34			\$ 444.34
County of Santa Barbara - Embrcadero Del Norte Project			\$ 9,692.94	\$ 9,692.94
Dal Pozzo Tire Corp. - Fix flat on sweeper		\$ 42.49		\$ 42.49
Diamond Equipment - Connector Junction for the tractor	\$ 27.98			\$ 27.98
Fleet Services - Fuel for District vehicles	\$ 1,197.70			\$ 1,197.70
Geyer, Craig - SBCSDA Executive Meeting reimbursements	\$ 54.52			\$ 54.52
Geyer, Craig - SBCSDA Chapter Meeting reimbursements	\$ 79.96			\$ 79.96
Goleta Sanitary District - Plant Upgrade; Payment #10			\$ 1,088,894.38	\$ 1,088,894.38
Goleta Sanitary District - January treatment, Fixed Assets & Capital	\$ 71,530.88		\$ 191.09	\$ 71,721.97
Goleta Water District - Monthly service/Emily	\$ 60.23			\$ 60.23
Haaker Equipment Co. - Rental while sweeper is being repaired		\$ 7,758.00		\$ 7,758.00
Interstate Billing Service, Inc. - Turn signal assembly	\$ 22.20			\$ 22.20
Hall, George T. - Repair radio flow signal from GSD to PS#2	\$ 1,035.47			\$ 1,035.47
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Kimball Midwest - Bolt storage and fasteners	\$ 709.99			\$ 709.99
Kimball Midwest - Nylock nut selection	\$ 144.42			\$ 144.42
Larrys Auto Parts - Maintenance supplies for sweeper		\$ 14.61		\$ 14.61
Larrys Auto Parts - Maintenance supplies for Vactor	\$ 167.12			\$ 167.12
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
MarBorg Industries - 25YD roll-off & recycle fee	\$ 135.54	\$ 542.16		\$ 677.70
MarBorg Industries - 25YD roll-off & recycle fee	\$ 113.94	\$ 455.76		\$ 569.70
McCormix Corp. - Fuel for street sweeper		\$ 256.50		\$ 256.50
McCormix Corp. - Fuel for street sweeper		\$ 180.64		\$ 180.64
Meyer, Larry D. - SBCSDA meeting expense reimbursement	\$ 130.19			\$ 130.19
MGB Industrial Supply - Maintenance parts for Vactor	\$ 134.91			\$ 134.91

MGB Industrial Supply - Fitting for Vactor hose	\$ 89.20			\$ 89.20
Mission Linen Supply - Monthly uniform service	\$ 631.75	\$ 111.49		\$ 743.24
MNS Engineers, Inc. - Embarcadero Del Norte Project			\$ 7,012.50	\$ 7,012.50
Nation, Mark - LAFCO Selection/SBCSDA meeting expenses	\$ 40.00			\$ 40.00
Nation, Mark - SBCSDA Chapter Meeting meal reimbursment	\$ 40.00			\$ 40.00
PFM Asset Management LLC - January investment services	\$ 2,432.56			\$ 2,432.56
Reliance Standard Life Ins Co. - March LTD insurance premium	\$ 599.18	\$ 37.49		\$ 636.67
RFC Financial Consultants, Inc. - Rate Study Update	\$ 2,920.00			\$ 2,920.00
Rockwell Engineering & Equip. Co. - O-rings & gaskets for PS#1	\$ 332.55			\$ 332.55
Santa Barbara Bank & Trust - Conf, postage, smog cks., mtg exp.	\$ 1,079.77			\$ 1,079.77
Schneider Electric - SCADA Annual Support Contract	\$ 1,574.25			\$ 1,574.25
Silvia's Cleaning Service, LLC - Monthly cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 289.98			\$ 289.98
Southern California Edison - Monthly service/main facility	\$ 4,861.73			\$ 4,861.73
Tierra Contracting - Emergency sewer repair	\$ 1,722.15			\$ 1,722.15
TelePacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
The Daily Sound - Bid notice for new street sweeper	\$ 110.88			\$ 110.88
The Gas Company - Monthly service/main facility	\$ 98.38			\$ 98.38
3T Equipment Company, Inc. - Repair CCTV camera & transport	\$ 1,545.38			\$ 1,545.38
3T Equipment Company, Inc. - Repair CCTV camera	\$ 758.01			\$ 758.01
Turenchalk, Eva - SBCSDA Meeting meal reimbursement	\$ 40.00			\$ 40.00
UC Regents - District share of Work-Study wage; 01/11/12-02/10/12	\$ 70.29			\$ 70.29
Underground Service Alert - January "Dig Alerts"	\$ 55.50			\$ 55.50
US Bank - Quarterly billing (10/01/11 - 12/31/11)	\$ 1,322.42			\$ 1,322.42
Van Buren Consulting - Computer support services	\$ 250.00			\$ 250.00
Verizon Communications - Monthly service/SCADA	\$ 222.72			\$ 222.72
Verizon California - Monthly service/Emily	\$ 130.89			\$ 130.89
Verizon California - Monthly service/main facility	\$ 184.79	\$ 11.79		\$ 196.58
Verizon Wireless - Monthly broadband service	\$ 120.34			\$ 120.34
Whetstone's Bookbindery - Bookbind 2011 Board minutes	\$ 81.59			\$ 81.59
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 135,560.86	\$ 7,257.88	\$ 1,105,790.91	\$ 1,248,609.65

Payroll - Pay Period Ending: February 8 & 22, 2012

\$ 52,644.82

GRAND TOTAL - Fund 4900

\$ 1,301,254.47