

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
February 7, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. George W. Emerson, Director, Goleta Sanitary District; Ms. Lauren Ward and Mr. Jeff Lindgren, Isla Vista Recreation & Park District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

Director Bearman announced that Director Geyer was elected as the Special District voting member on the LAFCO Commission.

MINUTES

(12-02-07)

Upon a motion by Director Lewis, seconded by Director Geyer the Board unanimously approved the minutes of the regular meeting of January 17, 2012 as amended.

ACTION ITEMS

1) FY 2012-2013 Isla Vists Recreation & Park District Adopt-A-Block Budget

Mr. Nation introduced Ms. Lauren Ward and Mr. Jeff Lindgren. Mr. Nation explained that the Finance Committee had met and recommends approval to fund the Adopt-A-Block Program for FY 2012-2013. Director Bearman suggested that the County of Santa Barbara release some funding for the Adopt-A-Block Program. He also mentioned that the UCSB Associated Students have funds and perhaps might contribute. Director Bearman requested that the IVR&PD approach these groups.

(12-02-08)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to fund the Adopt-A-Block Program for FY 2012-2013 in an amount not-to-exceed \$79,021.00.

2) **Actuarial Study of Retiree Health Liabilities as of June 30, 2011 prepared by Total Compensation Systems, Inc.**

Mr. Nation explained that CERBT requires that CalPERS participants provide an updated OPEB valuation every two years. He added that the fluctuation in the Actuarial Accrued Liability is due to key assumptions from study to study. Mr. Nation acknowledged that the study had been reviewed by the Finance Committee who recommended acceptance by the Board. Director Bearman then questioned whether the District addressed the recommendations section of the study. Staff replied that the District was in compliance.

(12-02-09)

Upon a motion by Director Geyer, seconded by Director Bearman the Board unanimously approved to accept the Actuarial Study of Retiree Health Liabilities as of June 30, 2011 prepared by Total Compensation Systems, Inc.

3) **FY 2011-2012 Second Quarter Financial Report**

Mr. Nation provided a brief overview and explained that the Finance Committee had met to review said report and recommends acceptance by the Board.

(12-02-10)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved to accept the FY 2011-2012 Second Quarter Financial Report.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

There were no questions with regards to the operating report.

Engineering Committee Meeting:

Director Lewis provided a report on the January 19, 2012 Engineering Committee Meeting.

Finance Committee Meeting:

Director Geyer informed the Board that a copy of the Financial Plan Study Report Update prepared by RFC had been placed in front of each member and requests that it be reviewed prior to the March 6, 2012 Board meeting. Director Lewis also provided a report.

Management Committee Meeting:

No report was provided at this time.

LAFCO Ad-Hoc Committee Meeting

Director Geyer provided a report on the February 6, 2012 LAFCO Ad-Hoc Committee Meeting.

City of Goleta Finance Meeting:

Director Geyer provided a report on the January 19, 2012 City of Goleta Finance Meeting.

Public Relations Committee Meeting:

Director Turenchalk provided a report on the January 20, 2012 Public Relations Committee Meeting.

Goleta Sanitary District Board Meeting:

President Meyer provided a report on the February 6, 2012 Goleta Sanitary District Board Meeting.

IVR&PD Board Meeting:

Director Turenchalk provided a report on the January 19, 2012 IVR&PD Board Meeting.

City of Goleta Council Meeting:

No report was provided at this time.

SBCSDA Chapter Meeting:

President Meyer provided a report on the January 23, 2012 SBCSDA Chapter Meeting.


SBCSDA Executive Meeting

President Meyer provided a report on the February 1, 2012 SBCSDA Executive Meeting.

FUTURE AGENDA ITEMS

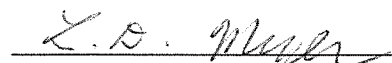
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:42 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for January 11 – January 31, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for February 7, 2012 regular Board Meeting.

Completed 2010 Local Government Compensation Report.

Issued SDI refunds to District Directors.

Completed second quarter Fiscal Year 2011-2012 Financial Report.

Recorded the Notice of Completion for the OMGC Project with the County Clerk Recorder's Office.

Attended Engineering, Management and Finance Committee meetings.

Staff attended the SBCSDA LAFCO Representative Selection meeting and the monthly chapter meeting.

Renewed an expired sewer availability letter for 7400 Cathedral Oaks Road. Still 60 ERUs.

Continue to work with Raftelis Financial Consultants to complete the final draft of the updated GWSD Financial Plan.

Notices inviting bids for the new street sweeper went out to vendors.

Issued a sewer availability letter to 6522-6530 Seville. 30 ERUs.

Sent fee estimate letter to developer for the proposed Mariposa assisted living development on Hollister Ave.

Staff completed the required OSHA 300 forms and posted as required.

II. Collection System Maintenance

Staff attended the Goleta Slough Management Committee meeting.

Staff completed annual reports for the District's stationary and portable diesel powered emergency generators and submitted them to the APCD.

Staff received training on the District's portable diesel powered trash pump. This pump is part of the District's Emergency Preparedness.

Staff received safety training on MSDS's, HazCom, and Hazwoper First Responder Awareness Training.

Staff received a tailgate safety training on Portable Electronic Devices, Cell Phones and Driving.

Staff attended a pre-construction meeting for the UCSB North Campus Faculty Housing Phase II project.

Issued a Notice of Completion for OMGC Trunk Sewer Rehabilitation Project.

The crew continues CCTV inspections, primarily in the Los Carneros Rd. and Storke Rd. area. 7,452 ft. were inspected this period.

The crew completed hydro-cleaning the Cannon Green area. 1,438 ft. cleaned since the last report.

The District's recent hire passed the final driving portion of his Class B licensing process.

III. Industrial Waste

Staff completed the 2011 3rd and 4th Quarter Non-Industrial Source Control (NISC) Report and delivered it to GSD.

Staff conducted FOG inspections at several Food Service Establishments (FSE's) in Isla Vista.

Staff received and reviewed the 4th Quarter Report submitted by Campbell Geo, Inc. for the groundwater remediation system they operate at the former Joslyn Electronics site.

Staff received and reviewed the 4th Quarter Report submitted by OTIE, Inc. for the groundwater remediation system they operate at Raytheon B-2.

Staff received and reviewed December groundwater remediation system discharge meter readings submitted by Hargis + Associates for the former Delco Electronics site.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 54.5

Miles – 437.7

Loads – 37

STREET SWEEPER MAINTENANCE

- Replaced broken main broom hydraulic motor
- Changed engine oil and filter on auxiliary engine

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	December 2011	MGD 1.2987 41.8%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
January 12 - February 1, 2012**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Processing charges for period ending 12/28/2011	\$ 184.62	\$ 20.51		\$ 205.13
ADP, Inc. - Processing charges for 01/11/12; quarterly reports	\$ 306.53	\$ 34.06		\$ 340.59
Airflow Filter Service, Inc. - Filters for street sweeper		\$ 171.00		\$ 171.00
Alliant Insurance Services - Physical Damage Ins; new Vactor	\$ 1,033.53			\$ 1,033.53
AT&T - Monthly cell phone service	\$ 108.79			\$ 108.79
AT&T - Monthly long distance service;main facility	\$ 220.20	\$ 14.05		\$ 234.25
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 477.90	\$ 53.10		\$ 531.00
Bearman, M.D., Dave - SDI refund		\$ 324.37		\$ 324.37
Brittain, C. Philip - Electrical maintenance & install of new radios		\$ 3,953.72		\$ 3,953.72
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 8,403.15		\$ 988.00	\$ 9,391.15
CalPERS - February health insurance premium	\$ 10,043.92	\$ 943.26		\$ 10,987.18
CalPERS - Pension; 01/12/12 - 01/25/12	\$ 2,514.52	\$ 176.41		\$ 2,690.93
Cintas First Aid & Safety - Safety supplies	\$ 42.18			\$ 42.18
Dal Pozzo Tire Corp. - (2) two recaps for street sweeper		\$ 459.98		\$ 459.98
EPC, Inc. - Annual maintenance/testing for ATS	\$ 1,750.00			\$ 1,750.00
Geyer, Craig - SDI refund		\$ 624.25		\$ 624.25
Geyer, Craig - SBCSDA Chapter Meeting reimbursement	\$ 79.96			\$ 79.96
Goleta Sanitary District - Plant Upgrade Progress Payment #9			\$ 806,924.76	\$ 806,924.76
Goleta Sanitary District - Dec treatment; FA; Capital	\$ 96,842.37		\$ 22,942.73	\$ 119,785.10
Haaker Equipment Co. - Water fill hose for sweeper		\$ 302.79		\$ 302.79
Haaker Equipment Co. - Hydraulic main broom motor		\$ 1,051.91		\$ 1,051.91
Hall, George T. - Transceiver for flowmeter	\$ 1,884.72			\$ 1,884.72
Impulse - Monthly virtual host service	\$ 55.00			\$ 55.00
Larry's Auto Parts - Maintenance parts for Vactor	\$ 13.63			\$ 13.63
Larry's Auto Parts - Battery for tractor	\$ 152.37			\$ 152.37
Lewis, Dr. David C. - SDI refund		\$ 435.71		\$ 435.71
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 251.10	\$ 1,004.40		\$ 1,255.50
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
MarBorg Industries - 25YD roll-off & recycle fees	\$ 109.04	\$ 436.18		\$ 545.22
McCormix Corp. - Diesel exhaust fluid	\$ 215.71			\$ 215.71
McCormix Corp. - Fuel for street sweeper		\$ 383.09		\$ 383.09
McFarland, Gary - SDI refund		\$ 128.79		\$ 128.79
Meyer, Larry D. - SDI refund		\$ 596.59		\$ 596.59
MGB Industrial Supply - Vactor hose	\$ 139.61			\$ 139.61
Nation, Mark - Safety boots	\$ 70.03			\$ 70.03
Office Depot - Office supplies	\$ 76.44			\$ 76.44
Office Depot - Office supplies	\$ 35.80			\$ 35.80
PFM Asset Management LLC - Dec. investment services	\$ 2,414.30			\$ 2,414.30
Reliance Standard Life Insurance Co. - Feb. LTD ins premium	\$ 599.18	\$ 37.49		\$ 636.67
Santa Barbara Bank & Trust - Odor control; mtg exp; chair; camera	\$ 1,619.98	\$ 45.00		\$ 1,664.98
S.B. County Air Pollution Control Dist. - Annual Emissions Fees	\$ 769.04			\$ 769.04
S.B. County Fire Dept. - Annual Hazardous Materials Permit	\$ 875.00			\$ 875.00
SBCSDA - Membership renewal	\$ 300.00			\$ 300.00

Allowance of Claims

January 12 - February 1, 2012

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SDRMA - February Dental/Life Insurance premium	\$ 886.08	\$ 107.49		\$ 993.57
Southern California Edison - Monthly service/main facility	\$ 3,868.50			\$ 3,868.50
Terrain Consulting - Printing & mail services	\$ 1,952.25	\$ 7,044.64		\$ 8,996.89
Tierra Contracting, Inc. - Embarcadero Del Mar sewer lateral repair			\$ 7,421.00	\$ 7,421.00
Total Compensation Systems, Inc. - Retiree Health Valuation	\$ 2,300.00			\$ 2,300.00
Tri-Valley Trophies - Name badges for Board members	\$ 103.98			\$ 103.98
Turenchalk, Eva - SDI refund		\$ 225.79		\$ 225.79
Verizon California - Monthly service/Emily	\$ 130.89			\$ 130.89
Verizon California - Monthly service/main facility	\$ 178.42	\$ 11.39		\$ 189.81
Verizon Wireless - Monthly broadband service	\$ 125.14			\$ 125.14
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 142,262.75	\$ 18,667.81	\$ 838,276.49	\$ 999,207.05

Payroll - Pay Period Ending: January 11 & 25, 2012

\$ 80,627.98

GRAND TOTAL - Fund 4900

\$ 1,079,835.03