

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 20, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D. (arrived 7:31 P.M.)

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer

Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. George Emerson, Director, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-03-14)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of March 6, 2012 as written.

ACTION ITEMS

1) Review draft Spring 2012 Newsletter

The Board made some minor changes to the draft newsletter.

(12-03-15)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the draft spring 2012 Newsletter as corrected.

2) Discussion of Fourth Quarter 2011 Investment Review

Director Lewis commented that the District was in good shape when compared to the benchmark.

(12-03-16)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved to accept the Fourth Quarter 2011 Investment Review prepared by PFM Asset Management LLC.

COMMUNICATIONS

The communications were noted as received. Director Geyer voiced concern with regards to the recent resignation of the Adopt-A-Block Coordinator. He suggested that the IVR&PD General Manager appear at a future Board Meeting to discuss the expectations of the program. Director Geyer was reluctant to consider future funding of the program by the District until this issue has been resolved. Director Turenchalk replied that although there have been a number of turnovers in the Adopt-A-Block Coordinator position the program has been very successful.

REPORTS

Operating Report:

Mr. Nation provided a brief operations report.

Public Relations Committee Meeting:

The topic of the March 12, 2012 Public Relations Committee Meeting was addressed as an item on the agenda.

Finance Committee Meeting:

The topic of the March 15, 2012 Finance Committee Meeting was addressed as an item on the agenda.

Goleta Sanitary District Board Meeting:

No report was provided on the March 19, 2012 Goleta Sanitary District Board Meeting.

Goleta Water District Board Meeting

Director Turenchalk provided a report on the March 13, 2012 Goleta Water District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the March 8, 2012 IVR&PD Board Meeting.

City of Goleta Council Meeting:

No report was provided on the March 20, 2012 City of Goleta Council Meeting.

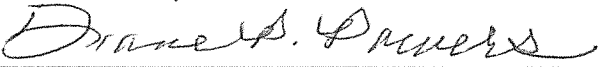
SBCSDA Executive Meeting:

Director Geyer provided a report on the March 7, 2012 SBCSDA Executive Board Meeting

FUTURE AGENDA ITEMS

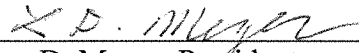
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:34 P.M.



Diane P. Powers, Secretary

APPROVED


Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for February 29 – March 13, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for March 20, 2012 regular Board Meeting.

Completed additional Certification of OPEB Funding Policy & GASB 43/45 Compliance forms and mailed along with Actuarial Study of Retiree Health Liabilities to CalPERS.

Received refund of \$1,153.00 from CSRMA for removal of 1998 Ford Vactor from District's list of insured vehicles.

Completed February 29, 2012 Financial Report.

Attended Public Relations and Engineering Committee meetings.

Placed order for the new street sweeper following Board approval.

Sent no-spill certification for February 2012 to the State CIWQS as required.

Issued connection permit for the development at 870 Camino Del Sur.

Attended LAFCO Commission Meeting.

II. Collection System Maintenance

The crew continues CCTV inspections, primarily in the Los Carneros Rd. area with 1,208 ft. inspected this period.

The crew is currently hydro-cleaning the Westfield area with 10,861 ft. cleaned since the last report.

District staff attended the pre-construction meeting for the UCSB Faculty Housing Phase II Project. Underground construction is starting this week.

Southwest Trenchless repaired a "top hat" lateral connection that was found during routine CCTV inspection. District staff inspected the repair.

Staff is working on updating written SOP for hydro-cleaning mainlines.

C. Philip Brittain replaced a failed time clock for the vent fan at the Emily lift station.

Staff corresponded with GWD regarding a project they are preparing to do at the bottom of the loop in IV. Staff sent them as-build plans of the District's structures in that area.

The crew performed routine exercising of:

- Emily emergency generator
- Main facility emergency generator
- Roiline emergency pump
- All valves

III. Industrial Waste

Staff collected Industrial Wastewater Discharge Compliance samples from two permitted Raytheon facilities and Transphorm.

Staff conducted an Industrial Wastewater Discharge Compliance inspection at BEI Sensors.

Staff received and reviewed February well water discharge estimates from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

Staff received and reviewed January Groundwater Remediation System discharge meter readings from Hargis + Associates for the Delco clean up site.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 26.3

Miles – 313.7

Loads - 21

STREET SWEEPER MAINTENANCE

- Dal Pozzo Tire Corp. - repaired a flat tire

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	January 2012	MGD 1.5374 49.4%
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GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
March 1 - 13, 2012

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Payroll processing for period ending 02/22/12	\$ 184.62	\$ 20.51		\$ 205.13
Alliant Insurance Service, Inc. - Master Crime renewal policy	\$ 360.00			\$ 360.00
Arrowhead Direct - Cooler rental & drinking water	\$ 39.94			\$ 39.94
AT&T - Monthly long distance service/main facility	\$ 471.89	\$ 30.12		\$ 502.01
AT&T Mobility - Monthly cell phone service	\$ 110.92			\$ 110.92
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 954.00	\$ 106.00		\$ 1,060.00
Blueisle Bookkeeping - Reconcile January bank statements	\$ 79.00			\$ 79.00
CalPERS - Penion contributions; 02/23/12 - 03/07/12	\$ 2,522.31	\$ 176.11		\$ 2,698.42
CampbellGeo, Inc. - UST Remediation System progress billing		\$ 2,961.93		\$ 2,961.93
CDM Smith - Mesa Rd & Phelps Rd Projects			\$ 16,033.41	\$ 16,033.41
Cintas First Aid & Safety - First aid supplies	\$ 143.93			\$ 143.93
CWEA Tri-Counties Section - Workshop registration; R Chavez	\$ 20.00			\$ 20.00
Geyer, Craig - SBCSDA Exec. Mtg meal & travel reimbursement	\$ 58.81			\$ 58.81
Goleta Water District - Monthly service/Emily	\$ 55.93			\$ 55.93
Grainger - Replacement sump pump & back-up for PS#1	\$ 595.43			\$ 595.43
Grainger - Parts for intermittent ventilation fan @ Emily	\$ 84.44			\$ 84.44
HSBC Business Solutions - Operating supplies	\$ 78.70			\$ 78.70
JDL Mapping - DVD maps to Red Zone	\$ 72.50			\$ 72.50
Kimball Midwest - Hose reel & coupler	\$ 445.02			\$ 445.02
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 130.07	\$ 520.27		\$ 650.34
MarBorg Industries - 25YD roll-off rental	\$ 19.14	\$ 76.56		\$ 95.70
McCarthy, Brian - Pretreatment Conf. mileage reimbursement	\$ 126.54			\$ 126.54
McCormix Corp. - Fuel for street sweeper		\$ 309.55		\$ 309.55
Mestas Truck Service - Hydraulic diagnostic repair for sweeper	\$ 320.00			\$ 320.00
MGB Industrial Supply - Supplies for hose reel	\$ 59.61			\$ 59.61
Mission Linen Supply - Monthly uniform allowance	\$ 584.94	\$ 103.22		\$ 688.16
Oilfield Electric & Motor - Inspect & clean PS#1 transformers	\$ 534.29			\$ 534.29
Postmaster - PO Box 10 annual rental fee	\$ 218.00			\$ 218.00
Powers, Diane-Petty Cash Custodian - Petty cash reimbursement	\$ 27.38	\$ 1.87		\$ 29.25
SDRMA - March Dental/Life Insurance premium	\$ 886.08	\$ 107.49		\$ 993.57
Silvia's Cleaning Service, LLC - Monthly cleaning service	\$ 280.00			\$ 280.00
Southern California Edison - Monthly service/Emily	\$ 479.14			\$ 479.14
TelePacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
The Gas Company - Monthly service/main facility	\$ 69.28			\$ 69.28
UC Regents - District share of Work-Study wage	\$ 137.17			\$ 137.17
Underground Service Alert - February "DigAlerts"	\$ 43.50			\$ 43.50
Van Buren Consulting - Computer support services	\$ 75.00			\$ 75.00
Verizon Communications - Monthly service; SCADA	\$ 233.58			\$ 233.58
Verizon California - Monthly service/Emily	\$ 130.89			\$ 130.89
Wright Express FSC - Fuel for District vehicles	\$ 947.00			\$ 947.00
				\$ -

Allowance of Claims

March 1- 13, 2012

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TOTAL SERVICES & SUPPLIES	\$ 12,439.05	\$ 4,413.63	\$ 16,033.41	\$ 32,886.09
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Payroll - Pay Period Ending: March 7, 2012 \$ 27,977.80

GRAND TOTAL - Fund 4900 **\$ 60,863.89**