

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
August 7, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBER ABSENT

Dave Bearman, M.D.

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

No members of the public were present.

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-08-38)

Upon a motion by Director Lewis, seconded by Director Geyer the Board approved (Director Turenchalk abstained) the minutes of the regular meeting of July 17, 2012 as written.

ACTION ITEMS

1) **Ordinance No. 12-82: An Ordinance pertaining to the holding and conduct of Board Meetings and repealing Ordinance No. 10-79**

(12-08-39)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved to adopt Ordinance No. 12-82: An Ordinance pertaining to the holding and conduct of Board Meetings and repealing Ordinance No. 10-79.

AYES: Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: Bearman

2) Overview of the Fats, Oils & Grease (FOG) Control Program

Mr. Nation provided a brief overview of the District's Fats, Oils & Grease (FOG) Control Program. He referenced the District Ordinances that regulate the use of public and private sewers and establish the legal authority to prohibit the discharge of FOG. Mr. Nation then mentioned the District's Standard Specifications that require the use of grease removal devices. He touched upon FOG inspections and how a business is identified that is obligated to install a grease removal device.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation provided highlights of the operating report.

Goleta Sanitary District Board Meeting:

President Meyer provided a report on the August 6, 2012 Goleta Sanitary District Board Meeting.

Management Committee Meeting:

Director Geyer provided a report on the August 6, 2012 Management Committee Meeting.

City of Goleta Council Meeting:

There was no report provided at this time.

SBCSDA Chapter Meeting:

President Meyer provided a report on the July 23, 2012 SBCSDA Chapter Meeting.

SBCSDA Executive Meeting:

President Meyer provided a report on the August 1, 2012 SBCSDA Executive Meeting.

Other Director Reports:

Director Lewis provided a report on the July 25, 2012 IVR&PD Board Meeting.

FUTURE AGENDA ITEMS

**CLOSED SESSION: Public Employee Performance Evaluation
(Gov't Code Section 54957)
Employee: General Manager/Superintendent**

**CLOSED SESSION:
Conference with Labor Negotiator (Government Code Sec. 54957.6)
Agency designated representative: General Counsel
Unrepresented employee: General Manager/Superintendent**

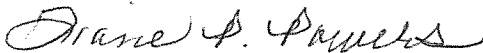
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The Board went into Closed Session at 7:40 P.M.
The Board returned to open session at 7:55 P.M.

No action was taken.

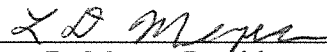
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:56 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for July 11 – July 31, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for August 7, 2012 regular Board Meeting.

Submitted the FY 2012-2013 Tax Roll data to the S.B. County Auditor-Controller.

Submitted completed Forms 470 to the County Elections Division.

Completed request by GSD's auditors for payments made during FY 2011-2012.

Completed Workers' Compensation Payroll Audit Form for FY 2011-2012.

Updated US Bank Authorized Signature Form.

Attended monthly SAMA meeting.

Staff printed copies of Standard Specifications with new District logo.

Per FY 2012-13 Budget – Van Buren Consulting replaced the workstation in Brian McCarthy's office and set up the new accounting printer in the Office Manager's office.

The entire staff participated in the project kick-off meeting with representatives from CDM Smith regarding Pump Station #2 Upgrade Project.

II. Collection System Maintenance

Final inspection was performed on a lateral replacement at 850 Fortuna Lane in Isla Vista.

Staff attended Utilities Coordination Meeting at the City of Goleta.

Staff attended Pavement Preparation Pre-Construction Meeting at the City of Goleta.

Staff received Safety training on Hazardous Waste Operations and Emergency Response, and Workplace Violence.

District Staff continues to inspect the sewer installation at the UCSB North Campus Faculty Housing Phase II development.

District Staff continues to inspect as needed at the Bluffs development since construction has restarted at that site.

The crew completed hydro-flushing throughout the District with 5,262 ft. cleaned since the last

The crew is currently hydro-cleaning the Isla Vista West area with 4,947 ft. cleaned since the last report.

The crew cleaned hotspots throughout the District with 1,021 ft. cleaned since the last inspection.

The crew is currently inspecting with CCTV in the Isla Vista area with 18,817 ft. inspected since the last report.

The District's in-house quarterly safety inspection was completed.

III. Industrial Waste

Staff continues with restaurant FOG inspections. Several District restaurants are currently in the process of installing new grease interceptors.

Staff met with contractor for UCSB regarding discharging the contents of the wave pool to sewer at the Engineering Research Centers on Cortona Drive.

Staff received June sewer discharge readings from Hargis + Associates for groundwater remediation system operating at the former Delco site.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 60

Miles – 411.9

Loads - 30

7/10/12 – 8.13 tons

STREET SWEEPER MAINTENANCE

- Replaced fuel solenoid
- Replaced hydraulic level sensor

Table of Treatment Capacity in GSD Plant

| | | |
|--------------------------------|----------|-------------------|
| Goleta West Average Daily Flow | May 2012 | MGD 1.5568 50.06% |
|--------------------------------|----------|-------------------|

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
July 12 - 31, 2012**

| SERVICES & SUPPLIES | Wastewater O & M | Other Services | Capital Outlay | Total |
|--|---------------------------------|---------------------------|---------------------------|----------------------|
| Acorn Landscape - Monthly maintenance fee | \$ 333.41 | | | \$ 333.41 |
| ADP, Inc. - Processing charges for period ending 07/11/12 | \$ 308.30 | \$ 34.25 | | \$ 342.55 |
| Alternative Digital Printing - 10 copies of Dist. Standard Specification | \$ 97.38 | | | \$ 97.38 |
| Anacapa Testing & Repair - Backflow device testing/ Emily | \$ 22.00 | | | \$ 22.00 |
| AT&T Mobility - Monthly wireless service | \$ 119.13 | | | \$ 119.13 |
| AT&T - Monthly long distance service | \$ 127.95 | \$ 8.17 | | \$ 136.12 |
| Barricade Pest Control - Monthly rodent service | \$ 100.00 | | | \$ 100.00 |
| Bartlett, Pringle & Wolf, LLP - Monthly accounting services | \$ 769.50 | \$ 85.50 | | \$ 855.00 |
| Blueisle Bookkeeping - May 2012 bank reconciliations | \$ 79.00 | | | \$ 79.00 |
| Brownstein, Hyatt, Farber, Schreck - Legal services | | \$ 2,729.33 | | \$ 2,729.33 |
| CalPERS - August health insurance premium | \$ 9,843.89 | \$ 943.26 | | \$ 10,787.15 |
| CalPERS - Pension contributions; 07/12/12 - 07/25/12 | \$ 2,707.95 | \$ 192.06 | | \$ 2,900.01 |
| Cardmember Service - New printer; computer; mtg expenses | \$ 1,691.95 | \$ 623.80 | \$ 2,856.95 | \$ 5,172.70 |
| Diane Powers, Petty Cash Custodian - Petty cash reimbursement | \$ 5.91 | \$ 5.00 | | \$ 10.91 |
| Goleta Sanitary District - Plant Upgrade Project Progress Payment #15 | | | \$ 909,245.22 | \$ 909,245.22 |
| Goleta Valley Paint - Spray paint & primer | \$ 32.72 | | | \$ 32.72 |
| Goleta Valley Paint - Paint & rollers | \$ 142.61 | | | \$ 142.61 |
| Haaker Equipment Co. - 1" Roto Nozzle | \$ 1,481.78 | | | \$ 1,481.78 |
| Haaker Equipment Co. - Fuel Solenoid Assembly for sweeper | | \$ 757.80 | | \$ 757.80 |
| Haaker Equipment Co. - Maint. Parts for street sweeper | | \$ 311.22 | | \$ 311.22 |
| Home Depot Credit Services - 7 amp battery & maint parts | \$ 48.09 | | | \$ 48.09 |
| Impulse Advanced Communications - Monthly virtual host service | \$ 55.00 | | | \$ 55.00 |
| J. Hayes Truck & Equipment Repair - Repairs to street sweeper | | \$ 570.00 | | \$ 570.00 |
| Larry's Auto Parts - Silicone | \$ 20.11 | | | \$ 20.11 |
| Lincoln National Life Insurance Co. - Deferred Compensation | \$ 675.00 | | | \$ 675.00 |
| MarBorg Industries - 25 YD roll-off rental fee | \$ 19.80 | \$ 79.20 | | \$ 99.00 |
| MarBorg Industries - 25YD roll-off & recycle fees | \$ 606.60 | \$ 151.65 | | \$ 758.25 |
| McCormix Corp. - Fuel for street sweeper | | \$ 244.53 | | \$ 244.53 |
| MNS Engineers, Inc. - Embarcadero Del Norte Project | | | \$ 7,062.50 | \$ 7,062.50 |
| PFM Asset Management, LLC June investment services | \$ 1,964.74 | | | \$ 1,964.74 |
| Reliance Standard Life Insurance Co. - Aug. LTD ins premiums | \$ 599.18 | \$ 37.49 | | \$ 636.67 |
| SDRMA - Aug. dental/life insurance premiums | \$ 829.47 | \$ 107.49 | | \$ 936.96 |
| Southern California Edison - Monthly service/main facility | \$ 3,459.95 | | | \$ 3,459.95 |
| Verizon California - Monthly service/Emily | \$ 138.95 | | | \$ 138.95 |
| Verizon Wireless - Monthly broadband service | \$ 120.14 | | | \$ 120.14 |
| Verizon California - Monthly service/main facility | \$ 198.05 | \$ 12.64 | | \$ 210.69 |
| | | | | \$ - |
| TOTAL SERVICES & SUPPLIES | \$ 26,598.56 | \$ 6,893.39 | \$ 919,164.67 | \$ 952,656.62 |

Payroll - Pay Period Ending: July 11 & 25, 2012

\$ 53,694.81

GRAND TOTAL - Fund 4900

\$ 1,006,351.43