

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 18, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 6:30 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

No members of the public were present.

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-09-42)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of September 4, 2012 as written.

ACTION ITEMS

1) **Consider proposal to update the District's Pretreatment Ordinance and Enforcement Response Plan**

Mr. Nation explained that the current District Ordinance was adopted in 2000 and that there have been several changes to the Federal Pretreatment Regulations since that time. He added that Goleta Sanitary District is the lead agency and has recently updated both their Ordinance and Enforcement Response Plan. Mr. Nation went on to say that the Engineering Committee had met to discuss the proposal and recommends that the Board accept said proposal as presented.

(12-09-43)

Upon a motion by Director Geyer, seconded by Director Bearman the Board unanimously approved to accept the proposal from Larry Walker Associates at a cost not-to-exceed \$19,000.

2) **Discussion regarding District representatives for County Board of Supervisors Meetings and Santa Barbara City Council Meetings**

Director Geyer commented that the District would become more aware if we had a representative following the business of both the City and the County. Director Lewis replied that this should not be necessary on a regular basis, but only after the agenda has been reviewed in advance to determine if any matters are of interest to the District. Director Geyer explained that a representative would keep the District both involved and informed and believed that it was not necessary for the General Manager to monitor the agendas. President Meyer agreed that the meetings should be covered, but not without prior notification by the General Manager or Board President. Director Bearman mentioned that the General Manager should review the agendas and then notify the District representative to attend if deemed necessary. Mr. Nation responded that staff could e-mail the agendas directly to the District representatives. Director Geyer offered to be the representative. Director Turenchalk volunteered to be the alternate. President Meyer preferred that the agendas be forwarded to his attention for review and that it would be his responsibility to notify the representative. He added that the representatives would be paid to appear at the meetings. Both Director Geyer and Director Bearman agreed that attending these meetings was valuable exposure for the District as well as a means of getting to know people. President Meyer then appointed Director Geyer as the District representative and Director Turenchalk as the alternate representative to both the City of Santa Barbara Council Meetings and the County Board of Supervisors Meetings. He added that other members would be appointed as needed.

3) Setting 2012-2013 compensation for General Manager/Superintendent

Director Bearman reported that the proposed compensation was in line with other similar size Districts and that the General Manager/Superintendent should receive that same 2% increase as the remaining District personnel.

(12-09-44)

Upon a motion by Director Bearman, seconded by Director Lewis the Board unanimously approved a 2% increase for the General Manager/Superintendent retroactive to July 1, 2012.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation provided highlights of the operating report.

Personnel Committee Meeting:

The topic of the September 10, 2012 Personnel Committee Meeting was addressed as an item on the agenda.

Public Relations Committee Meeting:

Director Turenchalk provided a report on the September 14, 2012 Public Relations Committee Meeting.

Goleta Sanitary District Board Meeting:

President Meyer provided a report on the September 17, 2012 Goleta Sanitary District Board Meeting. He informed the Board that the October 2, 2012 GSD Board Meeting had been rescheduled for September 28, 2012.

Goleta Water District Board Meeting:

Director Turenchalk provided a report on the September 11, 2012 Goleta Water District Board Meeting.

IVR&PD Board Meeting

Director Lewis provided a report on the September 12, 2012 IVR&PD Board Meeting.

City of Goleta Council Meeting:

No report was provided at this time.

SBCSDA Executive Meeting:

President Meyer provided a report on the September 5, 2012 SBCSDA Executive Meeting.

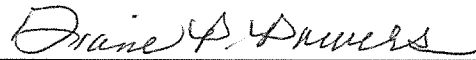
Other Director Reports:

No reports were presented at this time.

FUTURE AGENDA ITEMS


ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:21 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for August 29 – September 11, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for September 18, 2012 regular Board Meeting.

Began work on the 2011 Government Compensation in California Report.

Bartlett, Pringle & Wolf LLC continue working on the annual audit.

Attended monthly SAMA meeting.

Attended Personnel and Engineering Committee meetings.

Issued the required no-spill certification to the State CIWQS program for the month of August 2012.

II. Collection System Maintenance

Staff met with the engineers designing the on-site sewer improvements for the Willow Springs II development which is a 100 unit condominium development.

District Staff continues to inspect the sewer installation at the UCSB North Campus Faculty Housing Phase II development as needed.

District Staff continues to inspect as needed at the Bluffs development since construction has restarted at that site.

The crew completed hydro-cleaning the Isla Vista East and West areas with 12,262 ft. cleaned since the last report.

The crew continues inspecting with CCTV in the Isla Vista area with 10,445 ft. inspected since the last report.

Staff performed inspections for lateral repairs/replacements at 109 Lancaster Place, 6568 Camino Venturoso and 7820 Wagon Wheel Drive.

The crew is performing easement maintenance at the Emily off-tract easement and the 60-2 easement area.

Staff received Safety Training on Tractor Operation.

The crew performed the following routine work:

- Exercised valves
- Pump Station #1 maintenance

The District received a call from a resident on Fortuna Road regarding a sewer back-up. District staff responded and determined that the private building sewer to the property was blocked by roots. The resident was directed to contact a plumber. Not a GWSD system problem.

III. Industrial Waste

Staff collected Industrial Wastewater Discharge Compliance Samples and conducted Industrial Wastewater Discharge Compliance Inspections at the Raytheon B-1 campus and Raytheon B-8 facility.

Staff conducted an Industrial Wastewater Compliance Inspection at Transphorm, Inc.

Staff received and reviewed August well water discharge estimates from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

Staff met with a SB County Health Department representative to discuss the District's grease interceptor requirements for restaurants.

3 FOG inspections were performed at restaurants throughout the District.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 38.4

Miles – 283.1

Loads – 19

8/22/12 – 8.60 tons

STREET SWEEPER MAINTENANCE

- Water spray system filter
- Auxiliary engine air filter

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	June 2012	MGD 1.4393 46.30%
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GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
August 30 - September 12, 2012

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Payroll processing for period ending 08/22/12	\$ 196.60	\$ 21.85		\$ 218.45
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 66.77			\$ 66.77
AT&T - Monthly long distance service/main facility	\$ 280.39	\$ 17.90		\$ 298.29
Brownstein, Hyatt, Farber, Schreck - Legal services		\$ 5,391.50		\$ 5,391.50
CalPERS - Pension contributions; 08/09/12 - 09/05/12	\$ 5,357.28	\$ 377.54		\$ 5,734.82
Campbell-Geo, Inc. - UST Remediation System progress billing		\$ 3,077.10		\$ 3,077.10
Cardmember Service - Dist. Sign, mtg exp., CWEA exam, misc.	\$ 403.99	\$ 500.00		\$ 903.99
CWEA Tri- Counties Section - Sept. Workshop Registration	\$ 60.00			\$ 60.00
Geyer, Craig - SBCSDA Chapter Meeting reimbursements	\$ 79.96			\$ 79.96
Goleta Water District - Monthly service; Emily	\$ 63.86			\$ 63.86
IVR&PD - 2012-13 Adopt-A-Block funding (less 2011-12 surplus)		\$ 60,292.64		\$ 60,292.64
Kimball Midwest - Glass cleaner & car wash		\$ 136.45		\$ 136.45
Larry's Auto Parts - Motor oil & lightbulbs for sweeper		\$ 20.77		\$ 20.77
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
MarBorg Industries - 25YD roll-off & recycle fees	\$ 158.70	\$ 634.80		\$ 793.50
McCormix Corp. - Fuel for street sweeper		\$ 222.31		\$ 222.31
Mission Linen Supply - Monthly uniform service	\$ 774.06	\$ 136.60		\$ 910.66
Nation, Mark - SBCSDA meal reimbursement	\$ 40.00			\$ 40.00
Northern Safety Co., Inc. - MSA face respirator	\$ 20.75			\$ 20.75
Red Wing Shoe Store - Safety boots; K. Spencer	\$ 150.00			\$ 150.00
Santa Barbara News-Press - Publish Ordinance No. 12-82	\$ 88.40			\$ 88.40
Silvia's Cleaning Service - August cleaning service	\$ 280.00			\$ 280.00
Smith & Loveless, Inc. - Maintenance parts for Emily PS	\$ 294.84			\$ 294.84
Southern California Edison - Monthly service/Emily	\$ 380.51			\$ 380.51
TelePacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
The Gas Company - Monthly service/main facility	\$ 44.94			\$ 44.94
Underground Service Alert - August "Dig Alerts"	\$ 54.00			\$ 54.00
Van Buren Consulting - Computer support services	\$ 662.50			\$ 662.50
Verizon - Monthly service; SCADA	\$ 226.04			\$ 226.04
Verizon California - Monthly service; Emily PS	\$ 145.10			\$ 145.10
Wright Express FSC - Fuel for District vehicles	\$ 1,195.04	\$ 508.48		\$ 1,703.52
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 11,904.19	\$ 71,419.78	\$ -	\$ 83,323.97

Payroll - Pay Period Ending: September 5, 2012

\$ 28,522.97

GRAND TOTAL - Fund 4900

\$ 111,846.94