

**MINUTES OF THE SPECIAL MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 8, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 6:30 P.M.

BOARD MEMBERS PRESENT

Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBER ABSENT

Dave Bearman, M.D.

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

No members of the public were present.

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-10-45)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of September 18, 2012 as amended.

ACTION ITEMS

1) Proposal from Raftelis Financial Consultants, Inc. to prepare Financial Plan and Rate Update

Mr. Nation explained that the Board had previously approved to update the Financial Plan Report from RFC, Inc. by December 2012 and return it to the Board in January 2013. He added that the Finance Committee had reviewed the proposal from RFC, Inc. and recommends that the Board adopt said proposal. President Meyer requested that he wishes to see two (2) charts, one that reflects an inflation factor and one (1) that does not reflect inflation.

(12-10-46)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to accept the proposal from RFC, Inc. to prepare a Financial Plan and Rate Update at a cost not-to-exceed \$14,800.

2) **Resolution No. 12-737: Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act (PEMHCA)**

Mr. Nation identified the plans that are currently available to staff and explained that the majority of employees are enrolled in the CalPERS Blue Shield HMO Plan. He went on to say that Director Bearman had requested that staff verify if the Blue Shield HMO Plan was in compliance with the Affordable Health Care Act. It was determined that said plan did satisfy the Medical Loss Ratio for large groups such as CalPERS. Mr. Nation further explained that the Personnel Committee had met and recommends increasing the monthly allowance to \$1,675.00 and amending Appendix "A" of the Personnel Policy/Employee Handbook.

(12-10-47)

Upon a motion by Director Turenchalk, seconded by Director Geyer the Board unanimously approved to adopt Resolution No. 12-737: Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act (PEMCHA).

AYES: Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAIN: None
ABSENT: Bearman

COMMUNICATIONS

The communications were noted as received.

Director Geyer commented that he wished to participate on the CSDA Legislative Committee. He indicated that if he is chosen he would return to the Board for approval of relevant reimbursements.

REPORTS

Operating Report:

Mr. Nation provided highlights of the operating report.

Finance Committee Meeting:

Director Lewis provided a report on the September 25 and October 1, 2012 Finance Committee Meetings.

Goleta Sanitary District Board Meeting:

No report was provided at this time.

City of Goleta Council Meeting:

No report was provided at this time. Director Geyer provided a report on the September 20, 2012 Planning Commission Meeting.

SBCSDA Chapter Meeting:

President Meyer provided a report on the September 24, 2012 SBCSDA Chapter Meeting.

SBCSDA Executive Meeting:

President Meyer provided a report on the October 2, 2012 SBCSDA Executive Meeting. He also mentioned that there will be no Chapter Meeting held during the month of November 2012.

Other Director Reports:

Director Geyer provided a report on the CALAFCO Conference.

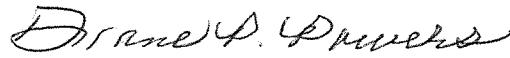
President Meyer announced that he would be attending the October 12, 2012 RWQCB Meeting.

Director Lewis provided a report on the October 3, 2012 IVR&PD Board meeting.

FUTURE AGENDA ITEMS

ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:30 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for September 12 – October 2, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for October 8, 2012 Special Board Meeting.

Completed the 2011 Government Compensation in California Report.

Completed the August 2012 monthly Financial Report.

Completed Alliant Insurance Services Primary Insurance Program annual renewal questionnaire.

Completed 2012 Local Agency Biennial Notice and submitted to the County of Santa Barbara, Clerk of the Board.

Bartlett, Pringle and Wolf continue working on the annual audit.

Attended monthly SAMA meeting.

Attended 2 Public Relations and 2 Finance Committee meetings.

District Staff displayed the Vactor and the Street Sweeper at the PEP Touch-A-Truck event.

Issued the required no-spill certification to the State CIWQS program for the month of September 2012.

District has been working with homeowner on Vereda Leyenda in EMID regarding connection to sewer from existing septic system.

II. Collection System Maintenance

On the weekend of September 22 and 23, 2012 the District headquarters experienced several power outages. The emergency generator performed as designed and District on-call staff monitored the situation. No problems.

Venco Controls and Phil Brittain an Electrician were on site to make some adjustments to the Pump #2 drive, which is sometimes faulting out when the generator runs.

District Staff continues to inspect the sewer installation at the UCSB North Campus Faculty Housing Phase II development as needed.

District Staff continues to inspect as needed at the Bluffs development as construction has restarted at that site.

The crew completed hydro-cleaning the Emily Off-tract areas with 5,561 ft. cleaned since the last report.

The crew completed hydro-cleaning hotspots throughout the area with 726 ft. cleaned since the last report.

The crew completed inspecting with CCTV in the Isla Vista area with 5,675 ft. inspected since the last report. This completes the planned CCTV work for 2012.

Staff performed inspection on a sewer lateral replacement at 7340 Lowell Way.

Staff conducted final inspection and completed permits for Crushcakes Café located at the IV Loop on Trigo Road.

Staff performed final inspection on 24 residential units located upstairs at the Paradise IV project 909 Embarcadero Del Mar.

Staff inspected a building lateral tie-in to the mainline for Deckers Building 1 located in the Cabrillo Business Park.

The crew performed the following routine work:

- Exercised Roiline emergency pump
- Exercised valves at Emily Lift Station

III. Industrial Waste

Staff collected Non Industrial Source Control (NISC) Samples from three designated locations within the GWSD collection system.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at BEI Encoders and Lockheed Martin SB Focalplane.

Staff collected Industrial Wastewater Discharge Compliance Samples from BEI Encoders, Lockheed Martin SB Focalplane and Transphorm.

Staff received and reviewed August groundwater remediation system discharge meter readings for the Delco site from Hargis + Associates.

Staff issued a Grease Interceptor Installation Permit to Angry Wings Restaurant at 6530 Pardall Road.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 64.5

Miles – 457.1

Loads – 32; 9/11/12 – 11.67 tons

STREET SWEEPER MAINTENANCE

- Serviced air filters
- Adjusted main broom torque arm
- Jeff Hayes Truck & Equipment Repair analyzed electrical failures in the r/s tilt and hopper
- Replaced main broom
- Replaced dirt deflectors
- Installed radiator overflow catch bottle
- Removed and serviced r/s main broom arm weights and adjusted

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	July 2012	MGD 1.3616 43.78%
	August 2012	MGD 1.3790 44.34%

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
September 13 - October 3, 2012

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 09/05/12	\$ 210.74	\$ 23.41		\$ 234.15
ADP, Inc. - Payroll processing for period ending 09/19/12	\$ 196.60	\$ 21.85		\$ 218.45
AT&T Mobility - Monthly cell phone service	\$ 108.50			\$ 108.50
AT&T - Monthly long distance service	\$ 110.94	\$ 7.08		\$ 118.02
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - 2011-12 Audit services	\$ 8,379.90	\$ 931.10		\$ 9,311.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 3,582.00	\$ 398.00		\$ 3,980.00
Blueisle Bookkeeping - June bank reconciliations	\$ 79.00			\$ 79.00
Blueisle Bookkeeping - July bank reconciliations	\$ 79.00			\$ 79.00
CalPERS - Pension contributions; 09/06/12 - 09/19/12	\$ 2,774.98	\$ 188.77		\$ 2,963.75
CalPERS - Pension contributions; 09/20/12 - 10/03/12	\$ 2,695.03	\$ 188.77		\$ 2,883.80
CalPERS - October health insurance premiums	\$ 9,843.89	\$ 943.26		\$ 10,787.15
CDM Smith - Mesa Road Project			\$ 11,284.42	\$ 11,284.42
CDM Smith - PS #2 Upgrade Project			\$ 19,285.10	\$ 19,285.10
Freedom Signs - Balance due for new District sign	\$ 631.15			\$ 631.15
Geyer, Craig - SBCSDA Executive Mtg reimbursements	\$ 56.54			\$ 56.54
Geyer, Craig - SBCSDA Chapter Mtg meal reimbursement	\$ 40.00			\$ 40.00
Goleta Sanitary District - July treatment & disposal	\$ 54,579.15			\$ 54,579.15
Goleta Sanitary District - Plant Upgrade Project Progress Payment #17			\$ 525,534.83	\$ 525,534.83
Goleta Sanitary District - August treatment & fixed asset	\$ 158,216.40		\$ 4,361.92	\$ 162,578.32
Graham Santa Barbara - Service 2007 Chevy Truck	\$ 372.14			\$ 372.14
HSBC Business Solutions (COSTCO) - Paper towels & leather gloves	\$ 70.43			\$ 70.43
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
J. Hayes Truck & Equipment Repair - Repairs to street sweeper		\$ 427.50		\$ 427.50
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
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MAPS, Inc. - 2012-2013 Tax Roll Report	\$ 495.00			\$ 495.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 204.75	\$ 819.00		\$ 1,023.75
McCormix Corp. - Fuel for street sweeper		\$ 123.79		\$ 123.79
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 169.60			\$ 169.60
Mission Linen Supply - Monthly uniform service	\$ 627.85	\$ 110.80		\$ 738.65
Office Depot - Office supplies	\$ 83.36			\$ 83.36
PFM Asset Management LLC - August investment advisory services	\$ 1,825.01			\$ 1,825.01
Red Wing Shoe Store - Safety boots; J. Hilliard	\$ 150.00			\$ 150.00
Reliance Standard Life Insurance Co. - Oct. LTD insurance premiums	\$ 599.18	\$ 37.49		\$ 636.67
SDRMA - October dental/life insurance premiums	\$ 886.08	\$ 107.49		\$ 993.57
S.B. County Air Pollution Control Dist. - UST Remediation Project		\$ 75.43		\$ 75.43
Southern California Edison - Monthly service/main facility	\$ 3,576.24			\$ 3,576.24
Southern California Edison - Monthly service/Emily	\$ 376.12			\$ 376.12
The Gas Company - Monthly service; main facility	\$ 18.24			\$ 18.24
Van Buren Consulting - Computer support services	\$ 250.00			\$ 250.00

Allowance of Claims

September 13 - October 3, 2012

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Verizon California - Monthly service/main facility	\$ 200.28	\$ 12.78		\$ 213.06
Verizon Wireless - Monthly Broadband service	\$ 120.34			\$ 120.34
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 253,446.85	\$ 4,416.52	\$ 560,466.27	\$ 818,329.64

Payroll - Pay Period Ending: September 19, 2012

\$ 24,272.51

GRAND TOTAL - Fund 4900

\$ 842,602.15