

**MINUTES OF THE SPECIAL MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 22, 2013**

CALL TO ORDER

President Turenchalk called the meeting to order at 6:31 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. Sudhir Pardiwalla, Raftelis Financial Consultants, Inc.; Ms. Karen Rothberg, UCSB

APPROVE THE ORDER OF THE AGENDA

Director Geyer requested that agenda item #8 be addressed prior to agenda item #6. President Turenchalk approved the request.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(13-01-03)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the minutes of the Special meeting of January 8, 2013 as corrected.

ACTION ITEMS

1) **Collection System Coordination Agreement Between the Goleta West Sanitary District and the Regents of the University of California**

Director Geyer requested that this item be referred back to the Management Committee for discussion prior to consideration by the full Board.

(13-01-04)

Upon a motion by Director Geyer, seconded by Director Bearman the Board unanimously approved to refer said agenda item to the Management Committee for discussion prior to review by the Board.

2) **Financial Plan and Sewer Rate Update**

Mr. Sudhir Pardiwalla provided a Power Point presentation of the proposed Financial Plan and Sewer Rate Update. His presentation included i) Assumptions, ii) Growth; iii) Redefining

Commercial ERU's; Reserves & Rates with Annual Revenue Adjustments v) Reserves & Rates with a one-time \$5 increase to \$19/month for a SFR and vi) Reserves and Rates with increases spread over a six-year period.

Director Geyer queried whether or not the funds owed by the University payable over a 10-year period versus a total upfront payment would impact rates. Mr. Pardiwalla replied that it would not significantly impact rates, however; the additional ERU's associated with the University would influence the rates. The Board then discussed a Cost of Service Study. It was concluded that a Cost of Service Study be performed prior to any rate increase.

(13-01-05)

Upon a motion by Director Geyer, seconded by Director Bearman the Board unanimously approved to schedule a Special Board Meeting for January 25, 2013 to discuss a proposal from Raftelis Financial Consultants, Inc. to prepare a Cost of Service Study.

3) Report from Public Relations Committee

President Turenchalk reported that the Public Relations Committee had discussed meeting with the District's highest rate payers to explain the options associated with the proposed rate increase. The rate payers could meet with a member of the Board and the General Manager/Superintendent.

4) Discussion to move the February 5, 2013 meeting to February 19, 2013

President Turenchalk explained that she will be out of town on February 5, 2013 and therefore requests that the board meeting be rescheduled to February 19, 2013. This date was not good for all Directors and General Counsel.

(13-01-06)

Upon a motion by Director Meyer, seconded by Director Geyer the Board unanimously approved to move the February 5, 2013 board meeting to February 11, 2013 at 6:30 P.M.

- Director Bearman excused himself from the meeting at 7:41 P.M.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation answered questions raised by the Board.

Engineering Committee Meeting:

Director Lewis provided a report on the January 15, 2013 Engineering Committee Meeting.

Public Relations Committee Meetings:

President Turenchalk provided a report on the January 10 & 15, 2013 Public Relations Committee Meetings.

Goleta Sanitary District Board Meeting:

No report was provided on the January 21, 2013 Goleta Sanitary District Board meeting.

IVR&PD Board Meeting

Director Lewis provided a report on the January 10, 2013 IVR&PD Board Meeting.

Other Director Reports:


Director Meyer provided a report on the January 9, 2013 SBCSDA Executive Meeting.

Director Geyer provided a report on the 27th Annual Land Use Law & Planning Conference.

FUTURE AGENDA ITEMS


ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 7:49 P.M.



Diane P. Powers, Secretary

APPROVED



Eva Turenchalk, President

GOLETA WEST SANITARY DISTRICT

Operating Report for January 1 – 15, 2013

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for January 22, 2013 Special Board Meeting.

Sent 2012 Board Minutes to Whetstone's Book Bindery for binding.

Sent Progress Billing #3 to Ventura County Fire Protection District for narrow banding radio installation reimbursement.

Attended Management and Public Relations Committee meetings.

Staff attended SAMA meeting.

Staff continues to work with Raftelis Financial Consultants with regards to the Financial Plan Study.

II. Collection System Maintenance

The crew continues CCTV work for the 2013 calendar year in the EMID area. The crew performed hydro-cleaning in the Willow Springs and EMID areas. Field work is summarized on the following page.

District staff continues to inspect as needed at the Bluffs development as construction has restarted at that site.

The entire crew participated in safety training on fire safety including hands on extinguisher training.

The crew exercised the valves on the vac-release valves for the Bacara Force Main and all the valves at the Emily Pump Station.

A technician from George T. Hall repaired the flow meter for the force mains to GSD.

Staff responded to a private Sanitary Sewer Overflow (SSO) at the ICON Apartments on Trigo Road in Isla Vista. District staff assisted in cleaning and disinfecting the area. This was not a District spill, but a spill from private property lateral. Staff reported the incident to the Santa Barbara County Environmental Health Department.

Staff completed a Sewer Lateral Replacement Permits at 6578 Camino Venturoso and 7649 Dartmoor Ave.

Staff attended SB County CAER meeting. A guest speaker from SB County Fire gave a presentation on California Electronic Reporting for Hazardous Materials and Business Plans.

III. Industrial Waste

Staff received and reviewed 4th Quarter Self-Monitoring Reports from all Class 4 Permitted Industries.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at two permitted Raytheon facilities, and at Costco One Hour Photo.

Staff completed FOG (Fats, Oils, & Grease) Inspections at various Food Service Establishments (FSE's) within the District.

Staff continues to respond to the developer and contractors for Paradise Ivy regarding installation of a Grease Interceptor to serve the planned FSE's located on the first floor of this mixed-use project.

Staff corresponded with Hargis + Associates regarding changes to their Permit's reporting and sampling requirements. The Groundwater Remediation System they operate at the old Delco Electronics location has been shut down to allow for rebound testing and potential site closure under the supervision of the RWQCB.

Staff received and reviewed discharge meter readings submitted for all permitted groundwater discharge sites within the District.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 31

Miles – 212.1

Loads – 17

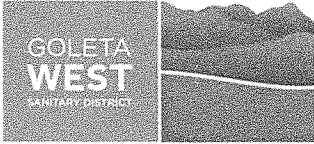
12/21/12 = 12.08 Tons

STREET SWEEPER MAINTENANCE

- Main and auxiliary engine oil and filters
- Water filter and nozzle service
- Serviced air filters

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2012	MGD 1.6693; 53.70%
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Sewer Operatons Cleaning Summary from January 3, 2013 to January 14, 2013

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	11,291 ft.
	11,291 ft.
Lines Cleaned	
Hydroclean	55 lines
	55 lines
Other Work Orders	
CCTV Work Order	13 Work Orders
FOG Inspection	2 Work Orders
Parcel Permit	1 Work Order
Service Call	1 Work Order
	17 Work Orders

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
January 2 - 15, 2013

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Processing charges for period ending 12/12/12	\$ 207.91	\$ 23.10		\$ 231.01
ADP, Inc. - Processing charges for period ending 12/26/12	\$ 193.78	\$ 21.53		\$ 215.31
ADT Security Services - Quarterly service/main facility	\$ 249.96			\$ 249.96
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 60.45			\$ 60.45
AT&T Mobility - Monthly cell phone service	\$ 108.88			\$ 108.88
CalPERS - Pension contributions; 12/27/12 - 01/09/13	\$ 2,695.03	\$ 188.77		\$ 2,883.80
Campbell-Geo, Inc. - UST Remediation System Progress Billing		\$ 544.60		\$ 544.60
C. Philip Brittain - Electrical for PS#1 & narrow band radio	\$ 3,511.06			\$ 3,511.06
CWEA - Annual membership; D. Powers	\$ 140.00			\$ 140.00
Datco - Quarterly service; Jan. - Mar.	\$ 136.50			\$ 136.50
Federal Licensing, Inc. - Notice for Construction/Coverage Filing	\$ 95.00			\$ 95.00
Geyer, Craig - SBCSDA Executive Mtg. meal/travel reimbursements	\$ 58.40			\$ 58.40
Goleta Water District - Monthly service/Emily	\$ 63.86			\$ 63.86
Haaker Equipment Co. - Brooms and dirt runners for sweeper		\$ 2,626.12		\$ 2,626.12
J. Hayes Truck & Equipment Repair - Repair back-up light & alarm		\$ 100.00		\$ 100.00
Joy Equipment Protection, Inc. - Fire extinguisher training & service	\$ 359.00			\$ 359.00
Larry Walker Associates - Pretreatment Program Documents Update		\$ 4,305.00		\$ 4,305.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 210.90	\$ 843.60		\$ 1,054.50
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
McCormix Corp. - Fuel for street sweeper		\$ 120.32		\$ 120.32
Meyer, Larry D. -SBCSDA travel & meal reimbursements	\$ 150.94			\$ 150.94
Mission Linen Supply - Monthly uniform service	\$ 584.15	\$ 103.09		\$ 687.24
RFC Financial Consultants, Inc. - Financial Plan & Rate Update		\$ 5,610.00		\$ 5,610.00
Silvia's Cleaning Service - December cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 327.02			\$ 327.02
TelePacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
The Gas Company - Monthly service/main facility	\$ 123.45			\$ 123.45
UC Regents - District share of Work-Study wage	\$ 34.29			\$ 34.29
Underground Service Alert - December 2012 "Dig Alerts"	\$ 61.50			\$ 61.50
Van Buren Consulting - Computer support services	\$ 595.00			\$ 595.00
Verizon - Monthly service/SCADA	\$ 207.54			\$ 207.54
Verizon California - Monthly service/Emily	\$ 143.96			\$ 143.96
WEX Bank - Fuel for District vehicles	\$ 680.75	\$ 627.69		\$ 1,308.44
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 12,229.79	\$ 15,195.66	\$ -	\$ 27,425.45

Payroll - Pay Period Ending: January 9, 2013

\$ 53,503.77

GRAND TOTAL - Fund 4900

\$ 80,929.22