

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
May 21, 2013**

**CALL TO ORDER**

President Turenchalk called the meeting to order at 6:30 P.M.

**BOARD MEMBERS PRESENT**

Eva Turenchalk  
Craig Geyer  
Dr. David C. Lewis  
Larry D. Meyer  
Dr. David Bearman (arrived at 6:31 P.M.)

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Mr. Mark Nation, General Manager/Superintendent; Mr. Steve Amerikaner, General Counsel

**OTHERS PRESENT**

Jerry Smith, Goleta Sanitary District  
Kamil Azoury, Goleta Sanitary District  
Rob Mangus, Goleta Sanitary District

**APPROVE THE ORDER OF THE AGENDA**

There was no change to the order of the agenda.

**PUBLIC INPUT**

There was no public input presented at this time.

**MINUTES**

(13-05-29)

Upon a motion by Director Meyer, seconded by Director Geyer the Board unanimously approved the minutes of the Regular Board meeting of May 7, 2013 as amended.

**ACTION ITEMS**

1) **Presentation by Mr. Kamil Azoury, General Manager of the Goleta Sanitary District**

Mr. Azoury updated the Board on the progress of the WWTP Upgrade Project that began in March 2011. PCL Construction the contractor for the project has done a good job – on schedule and is approximately 95% complete with the project. PCL hopes to be finished by July 2013. Currently they are in start-up and testing phase. Mr. Azoury added that all flows entering the plant are now going through the new system. Change orders for the project have been primarily for unforeseen conditions. GSD will hold an open house later this year. Mr. Azoury then answered several questions from the Board including questions regarding the upcoming budget and GSD billing procedures. The Board thanked Mr. Azoury for his presentation.

2) **Review FY 2013-2014 Budget Document.**

GWSD General Manager/Superintendent went through the draft budget document with the Board highlighting any notable items. Mr. Nation answered several questions raised by the Board.

The Board directed Staff to make the minor changes discussed and return to the next regular meeting for adoption of the budget.

3) **Third Quarter FY 2012-2013 Financial Report**

Mr. Nation presented the financial report and answered any questions from the Board.

(13-05-30)

Upon a motion by Director Geyer, seconded by Director Meyer the Board unanimously accepted the third quarter FY 2012-2013 Financial Report as presented.

4) **CSDA Board of Directors Call for Nominations, Seat B**

No Directors were interested in serving on the CSDA Board at this time. No action was taken.

**COMMUNICATIONS**

The communications were noted as received.

**REPORTS**

**Operations Report:**

The General Manager/Superintendent provided a report.

**Finance Committee Meeting:**

Director Lewis provided a report on the May 8 and 15, 2013 Finance Committee Meetings.

**Management Committee Meeting:**

Director Geyer provided a report on the May 17, 2013 Management Committee Meeting.

**Goleta Sanitary District Board Meeting:**

Director Meyer provided a report on the May 20, 2013 Goleta Sanitary District Board Meeting.

**Goleta Water District Board Meeting:**

President Turenchalk provided a report on the May 14, 2013 Goleta Water District Board Meeting.

**IVR&PD Board Meeting:**

Director Lewis provided a report on the May 9, 2013 IVR&PD Board Meeting.

**SBCSDA Chapter Meeting:**

Director Geyer provided a report on the May 20, 2013 SBCSDA Chapter Meeting.

**Other Director Reports:**

Director Geyer provided a report on LAFCO.

**FUTURE AGENDA ITEMS**

None

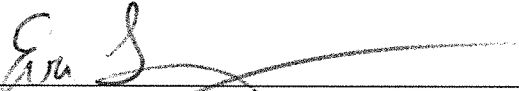
**ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 7:38 P.M.



\_\_\_\_\_  
Mark Nation, General Manager/Superintendent

**APPROVED**



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Eva Turenchalk, President

# GOLETA WEST SANITARY DISTRICT

## Operating Report for May 1 - 14, 2013

### I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for May 21, 2013 Regular Board Meeting.

Staff continues to enter commercial billing data for FY 2013-14.

Staff completed an ADP Administrator Access on-line training.

Staff attended Finance Committee meetings.

Staff worked with the committee, consultants and Counsel on the Notice of Hearing for proposed rate increases.

Staff continues preparation of the FY 2013-14 Budget.

Staff met with UCSB regarding proposed rate increases.

### II. Collection System Maintenance

The crew completed cleaning lines in the Lake Los Carneros area and the Carneros 24 area. The crew also completed cleaning hotspots and root cutting throughout the District. Cleaning is currently being done at the Los Carneros Off-tract area. Field work is summarized on a following page.

The entire main sewer is installed for the Willow Springs II development. Some testing still remains to be done on the system. District Staff is inspecting.

District Staff continues to inspect the new sewer system being installed by the developer of the Haskell's Landing project located toward the west end of Hollister Avenue.

The crew exercised valves throughout the District and test ran the Emily emergency generator.

The crew cleared easements in the 60-2 and Lake Los Carneros areas.

Phil Brittain electrical has been working to repair the Limitorque valve actuator in the diversion structure.

Staff completed plan check for Mariposa at Elwood Shores, a retirement facility proposed for 7760 Hollister Avenue.

Staff attended Goleta Slough Management Committee Meeting.

SB County conducted a site inspection of the District's Business Plan, Hazardous Waste and above ground Storage Tank.

ProTech Coatings completed rehabilitation work on two manholes located on Storke Road.

### III. Industrial Waste

Staff collected Industrial Wastewater Discharge compliance samples from Calient, DuPont, and the USPO Processing and Distribution Center.

Staff conducted an Industrial Wastewater Discharge compliance inspection and collected compliance samples at the Joslyn groundwater remediation site operated by Campbell Geo, Inc.

Staff received and reviewed April well water discharge estimates for groundwater used by Raytheon in their industrial processes and discharged to the sewer system.

### IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 38.9

Miles – 242

Loads – 19

4/20/13 = 7.78 tons

#### STREET SWEEPER MAINTENANCE

- Routine maintenance

#### Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	March 2013	MGD 1.7639; 57.7%
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# Sewer Operations Cleaning Summary from May 1, 2013 to May 14, 2013

Your environmental partner since 1954

<b>Description</b>	<b>Quantity</b>
<b>Feet Cleaned</b>	
Hydroclean	3,834 ft.
Root Cutting	2,270 ft.
Hot Spot	1,208 ft.
	<hr/>
	<b>7,312 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	13 lines
Root Cutting	11 lines
Hot Spot	4 lines
	<hr/>
	<b>28 lines</b>

**GOLETA WEST SANITARY DISTRICT**  
**ALLOWANCE OF CLAIMS**  
**May 1 - 14, 2013**

<b>SERVICES &amp; SUPPLIES</b>	<b>Wastewater O &amp; M</b>	<b>Other Services</b>	<b>Capital Outlay</b>	<b>Total</b>
ADP, Inc. - Payroll processing for period ending 04/17/13	\$ 193.78	\$ 21.53		\$ 215.31
ADP, Inc. - Quarterly payroll documents for period ending 05/01/13	\$ 17.82	\$ 1.98		\$ 19.80
Alliant Insurance Services, Inc. - Insurance on new sweeper		\$ 434.68		\$ 434.68
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 60.56			\$ 60.56
AT&T - Monthly long distance service	\$ 163.76	\$ 10.45		\$ 174.21
AT&T Mobility - Monthly cell phone service & new phones	\$ 603.01			\$ 603.01
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Blueisle Bookkeeping - Bank reconciliations	\$ 158.00			\$ 158.00
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 1,311.10	\$ 4,123.50		\$ 5,434.60
CalPERS - Pension contributions; 05/02/13 - 05/15/13	\$ 2,707.54	\$ 188.77		\$ 2,896.31
CampBell-Geo, Inc. - UST progress billing; Soil & Gas Evaluation		\$ 15,156.50		\$ 15,156.50
CSRMA - Insurance endorsement for new street sweeper		\$ 930.00		\$ 930.00
CWEA - Annual membership renewal - R. Chavez	\$ 140.00			\$ 140.00
Diamond Equipment - Freight charges	\$ 7.25			\$ 7.25
Geyer, Craig - UCLA Extension Class travel & meal reimbursements	\$ 197.93			\$ 197.93
Geyer, Craig - SBCSDA Chapter Mtg. meal reimbursement	\$ 40.00			\$ 40.00
Geyer, Craig - SBCSDA Executive Meeting reimbursements	\$ 55.35			\$ 55.35
Goleta Water District - Monthly service/Emily	\$ 63.86			\$ 63.86
Haaker Equipment Company - 2 swivel joints for Vactor	\$ 493.36			\$ 493.36
Haaker Equipment Company - Maintenance parts for Vactor	\$ 208.44			\$ 208.44
Interstate Billing Service, Inc. - Coolant reservoir & grease		\$ 226.79		\$ 226.79
Larrys Auto Parts - Starter for Flatbed Truck	\$ 79.91			\$ 79.91
Larrys Auto Parts - Credit for core return	\$ (18.36)			\$ (18.36)
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 146.40	\$ 585.60		\$ 732.00
MarBorg Industries - 25YD roll-off rental	\$ 19.80	\$ 79.20		\$ 99.00
McCormix Corp. - Fuel for street sweeper		\$ 88.61		\$ 88.61
Mission Linen Supply - Monthly uniform service	\$ 605.40	\$ 106.84		\$ 712.24
Office Depot - Office supplies	\$ 353.06			\$ 353.06
ProTech Coatings - Manhole rehabilitations			\$ 8,124.75	\$ 8,124.75
Raftelis Financial Consultants, Inc. - Cost of Service Study		\$ 5,966.83		\$ 5,966.83
Sansum Clinic - DOT exam; R. Chavez		\$ 86.00		\$ 86.00
Sansum Clinic - DATCO random drug screen; M. Nation	\$ 35.00			\$ 35.00
Schneider Electric - Tax	\$ 126.72			\$ 126.72
Silvia's Cleaning Service - April cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 323.45			\$ 323.45
TelePacific Communications - Monthly internet service	\$ 207.23			\$ 207.23
The Gas Company - Monthly service/main facility	\$ 72.02			\$ 72.02
UC Regents - District share of Work-Study wage	\$ 248.62			\$ 248.62
Underground Service Alert - April "Dig Alerts"	\$ 78.00			\$ 78.00
US Bank - Quarterly (Jan. - Mar.) financial services	\$ 1,145.39			\$ 1,145.39
Van Buren Consulting, LLC - Computer support services	\$ 317.50			\$ 317.50

Allowance of Claims

May 1-14, 2013

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Verizon Wireless - Monthly broadband service	\$ 176.34			\$ 176.34
Verizon California - Monthly service/Emily	\$ 154.30			\$ 154.30
WEX Bank - Fuel for District vehicles	\$ 915.72	\$ 320.00		\$ 1,235.72
				\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 17,017.29</b>	<b>\$ 24,203.78</b>	<b>\$ 8,124.75</b>	<b>\$ 49,345.82</b>

Payroll - Pay Period Ending: May 1, 2013

\$ 23,695.76

**GRAND TOTAL - Fund 4900**

**\$ 73,041.58**