

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 17, 2013**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

CALL TO ORDER

President Turenchalk called the meeting to order at 6:30 PM.

ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
David Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

OTHERS PRESENT

None

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC COMMENT

None

MINUTES

(13-09-56)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of September 3, 2013 as written.

(13-09-57)

Upon a motion by Director Bearman, seconded by Director Lewis, the Board unanimously approved the minutes of the Special Board Meeting of September 9, 2013 as written.

DISCUSSION-ACTION ITEMS

1) Consider Goleta West Sanitary District Mission Statement

President Turenchalk described the Public Relations Committee's work on this item.

(13-09-58)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved to adopt "Goleta West Sanitary District's mission is to protect the environment and the public's health and safety while providing efficient, responsible service" as the District's mission statement.

2) **Consider Letter to Governor Regarding the Appointment of Jeffrey S. Young to the Regional Water Quality Control Board**

(13-09-59)

Upon a motion by Director Bearman, seconded by Director Lewis, the Board approved by the following vote to send the letter as written.

Ayes: Turenchalk, Geyer Bearman, Lewis
Noes: None
Abstained: Meyer

3) **Discussion to Reschedule or Cancel the November 19, 2013 Regular Board Meeting**

(13-09-60)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to cancel the Regular Board Meeting of November 19, 2013.

COMMUNICATIONS

Director Lewis commented on the unrealized loss shown on the account statement from PFM.

REPORTS

Operations Report

General Manager provided a report

Public Relations Committee Meeting

President Turenchalk provided a report on the September 12, 2013 meeting.

Goleta Sanitary District Board Meeting

No report

Goleta Water District Board Meeting

Director Geyer provided a report on the September 10, 2013 meeting.

IVR&PD Board Meeting

No report

City of Goleta Council Meeting

No report

SBCSDA Executive Meeting

Director Meyer provided a report on the September 4, 2013 meeting.

Other Director Reports

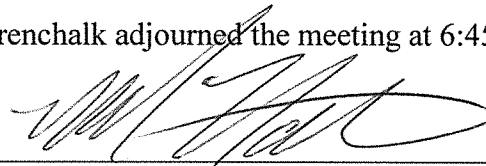
None

Future Agenda Items

None

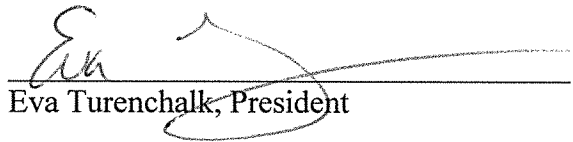
ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 6:45 PM.



Mark Nation, Board Secretary

APPROVED



Eva Turenchalk, President

GOLETA WEST SANITARY DISTRICT

Operating Report for August 28 – September 10, 2013

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for September 17, 2013 Regular Board Meeting.

Completed 2013 CalPERS Certificate of Delivery for Member at Large Election.

Participated in 2014 CalPERS Health Plan and Benefit Webinar.

Attended Public Relations, Personnel and Special Board meetings.

Staff has been working with Terrain Consulting on website updates and the winter newsletter.

Staff has been working with CDM Smith regarding the new administration building.

Staff worked with Bartlett Pringle & Wolf on the field work for the annual audit. The field work is now completed and the audit process is moving along as scheduled.

II. Collection System Maintenance

Staff received safety training on Ladder Safety: Slips, Trips and Falls.

Staff has been working on revisions to the District's Sewer System Management Plan as required by new regulations from the State Water Resources Control Board.

Joey Hilliard attended safety training on traffic control at Carpinteria Sanitary District.

The crew serviced the groundwater well pump to PS#1.

The crew completed the monthly maintenance list including:

- Exercising valves
- Routine test run of the Roiline emergency pump
- Routine test run of the emergency generator

The crew replaced the fuel pump for the generator on the CCTV Van.

Staff continues to inspect as needed at the Haskell's Landing development.

III. Industrial Waste

Staff collected NISC (Non-Industrial Source Control) samples from three designated locations within the District and sent them to an EPA certified laboratory for analysis.

Staff collected permit compliance samples from Lockheed Martin Santa Barbara Focalplane and Transphorm.

Staff conducted an inspection of DuPont Displays.

Staff conducted several restaurant FOG (Fats, Oils, & Grease) inspections and continues to work on the District FOG Program.

Staff received and reviewed August Well water discharge estimates provided by Raytheon for groundwater that they utilize in their industrial processes and discharge to the sewer system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 22

Miles – 136

Loads – 15

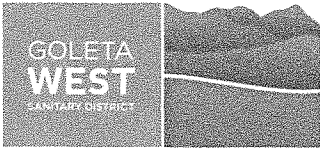
8/14/13 = 5.75 Tons

STREET SWEEPER MAINTENANCE:

- Replace weather strip inside hopper doors

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	June 2013	MGD 1.6330; 52.51%
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Sewer Operations Cleaning Summary from August 27, 2013 to September 10, 2013

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	259 ft.
	<hr/>
	259 ft.
Lines Cleaned	
Hydroclean	1 line
	<hr/>
	1 line
Other Work Orders	
FOG Inspection	1 Work Order
Parcel Permit	1 Work Order
Service Call	1 Work Order
	<hr/>
	3 Work Order

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
August 28 - September 10, 2013

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Payroll processing for period ending 08/21/2013	\$ 202.54	\$ 22.51		\$ 225.05
Airflow Filter Service - Diesel fuel filter	\$ 31.53			\$ 31.53
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 50.75			\$ 50.75
AT&T - Monthly long distance service	\$ 218.76	\$ 13.96		\$ 232.72
Brownstein Hyatt Farber Schreck - Legal services	\$ 4,383.50	\$ 1,860.00	\$ 920.00	\$ 7,163.50
CalPERS - Pension; 08/22/13 - 09/04/13	\$ 3,265.29	\$ 190.65		\$ 3,455.94
Capital One Commercial (COSTCO) - Operating supply	\$ 8.74			\$ 8.74
Cardmember Service - Air adapters, light bulbs, fence parts	\$ 303.49	\$ 57.03		\$ 360.52
Geyer, Craig - CALAFCO Annual Conf. travel reimbursements	\$ 953.88			\$ 953.88
Geyer, Craig - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
Geyer, Craig - SBCSDA Board Meeting reimbursements	\$ 57.99			\$ 57.99
Goleta Building Materials, Inc. - 10 bags of mortar mix	\$ 54.43			\$ 54.43
Goleta Sanitary District - Plant Upgrade Proj. progress billing #28			\$ 74,191.29	\$ 74,191.29
Goleta Water District - Monthly service/Emily	\$ 67.35			\$ 67.35
Grainger - 40 fluorescent traffic cones	\$ 747.79			\$ 747.79
Home Depot Credit Services - Parts for Vactor, slurry seal, gloves	\$ 101.67			\$ 101.67
IVR&PD - FY 2013-2014 Adopt-A-Block funding		\$ 74,254.00		\$ 74,254.00
Larrys Auto Parts - Oil pressure switch		\$ 109.03		\$ 109.03
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 123.20	\$ 492.81		\$ 616.01
MarBorg Industries - 25YD roll-off rental fee	\$ 27.21	\$ 108.85		\$ 136.06
McCormix - Fuel for street sweeper		\$ 190.50		\$ 190.50
Meyer, Larry D - SBCSDA travel & meal reimbursements	\$ 94.69			\$ 94.69
Mission Linen Supply - Monthly uniform service	\$ 783.96	\$ 138.34		\$ 922.30
Silvia's Cleaning Service - August cleaning service	\$ 310.00			\$ 310.00
Southern California Edison - Monthly service/Emily	\$ 364.31			\$ 364.31
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Gas Company - Monthly service/main facility	\$ 41.57			\$ 41.57
Total Compensation Systems, Inc. - GASB 45 valuation services	\$ 2,300.00			\$ 2,300.00
Underground Service Alert - August "Dig Alerts"	\$ 58.50			\$ 58.50
Van Buren Consulting, LLC - Computer support services	\$ 192.50		\$ 1,665.00	\$ 1,857.50
Verizon California - Monthly service/main facility	\$ 203.96	\$ 13.02		\$ 216.98
Verizon California - Monthly service/SCADA	\$ 226.50			\$ 226.50
WEX Bank - Fuel for District vehicles	\$ 968.59	\$ 637.77		\$ 1,606.36
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 17,061.70	\$ 78,088.47	\$ 76,776.29	\$ 171,926.46

Payroll - Pay Period Ending: September 4, 2013

\$ 28,786.80

GRAND TOTAL - Fund 4900

\$ 200,713.26