

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
August 5, 2014**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of the meeting.

**1. CALL TO ORDER**

Vice-President Lewis called the meeting to order at 6:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David Bearman, M.D. (arrived at 6:31 PM)

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer

Eva Turenchalk

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Mr. Mark Nation, General Manager/Superintendent

**OTHERS PRESENT**

George Emerson – Director, Goleta Sanitary District

Kamil Azoury – General Manager, Goleta Sanitary District

Steve Wagner – Assistant General Manager, Goleta Sanitary District

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

\*Note: President Bearman took over as Chair of the meeting at this time\*

**4. PUBLIC COMMENT**

Mr. Kamil Azoury – General Manager of Goleta Sanitary District formally announced to the Board that he will be retiring sometime in 2015. Mr. Azoury then introduced Mr. Steve Wagner as the Assistant General Manager of Goleta Sanitary District.

**DISCUSSION-ACTION ITEMS**

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETINGS OF JULY 1 AND JULY 15, 2014**

(14-08-67)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the regular Board meetings of July 1 and July 15, 2014 as written.

6. **CONSIDERATION OF ADOPTION OF DISTRICT RESOLUTION NO. 14-748: A RESOLUTION OF THE GWSD ADOPTING THE SEWER SERVICE CHARGE REPORT, DETERMINING EACH CHARGE DESCRIBED IN THE SAID REPORT AND DIRECTING THE DELIVERY THEREOF TO THE COUNTY AUDITOR OF THE COUNTY OF SANTA BARBARA**

a. **Public Hearing**

President Bearman opened the public hearing at 6:40PM

No comments were received from the public.

President Bearman closed the public hearing at 6:41PM

b. (14-08-68)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to adopt Resolution No. 14-748: A Resolution of the GWSD adopting the sewer service charge report, determining each charge described in the said report and directing the delivery thereof to the County Auditor of the County of Santa Barbara, by the following roll call vote:

<b>AYES:</b>	Bearman, Geyer, Lewis, Meyer, Turenchalk
<b>NOES:</b>	None
<b>ABSTAINED:</b>	None
<b>ABSENT:</b>	None

7. **STATUS REPORT ON THE MESA ROAD TRUNK SEWER PROJECT**  
Bruce Corwin P.E. provided a PowerPoint presentation displaying highlights of the progress of the Mesa Road Trunk Sewer Project.

8. **CONSIDER CSDA AWARD NOMINATIONS**  
No action was taken on this item.

9. **COMMUNICATIONS**  
The communications were noted as received.

10. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Public Relations Committee Meeting**

Director Turenchalk provided a report on the July 22, 2014 meeting.

**Personnel Committee Meeting**

Director Turenchalk provided a report on the July 23, 2014 meeting.

**Management Committee Meeting**

Director Geyer provided a report on the July 30, 2014 meeting.

**Goleta Sanitary District Board Meeting**

Director Meyer provided a report on the July 28 and August 4, 2014 Board meetings.

**Isla Vista Recreation and Park District**

Director Lewis provided a report on the July 24, 2014 Board meeting.

**City of Goleta Council Meeting**

No report.

**SBCSDA Chapter Meeting**

Director Geyer provided a report on the July 28, 2014 meeting.

**Other Director Reports**

Director Meyer informed the Board that Peter Detwiler's father had passed away. The Board directed Staff to send a sympathy card on their behalf.

**11. FUTURE AGENDA ITEMS**

Director Geyer asked that the Finance Committee look at the current financial status of the District as compared to the most recent financial plan.

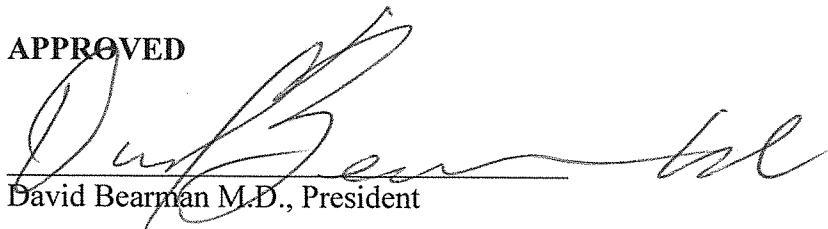
**12. ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 7:19 PM.



\_\_\_\_\_  
Mark Nation, Board Secretary

**APPROVED**



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David Bearman M.D., President

# GOLETA WEST SANITARY DISTRICT

## Operating Report for July 9 – July 29, 2014

### I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the August 5, 2014 Regular Board Meeting.

Attended CalPERS Dependent Eligibility Verification (DEV) webinar.

Began work on the 2013 Government Compensation Report.

Completed the June 2014 (year-end) Financial Report.

Submitted completed Forms 470 for all District Directors to County Elections Division.

Moore Associates Professional Services completed draft billing report for the 2014-2015 County Tax Roll.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed.

Completed the 2014 Local Biennial Notice for the District's Conflict of Interest Code. No amendment was required as per District Counsel.

Attended Finance, Public Relations and Personnel Committee meetings.

Record drawings were received for the Willow Springs II development. This is the last item needed from the developer for the District to accept the dedication of the sewer mainlines. The Board should see this item on an agenda in the near future.

Corresponded with a resident in Isla Vista with regards to a blockage in his sewer lateral. Resident states that his plumber claims there is a problem in the main as well. The crew will CCTV the main sewer to check if there is a problem.

Stand-by staff was called out on an SSO in the Rancho Mobile Home Park. The spill was due to a blockage in the park's system. District Staff had the manager call a plumber and the blockage was cleared. NOT a GWSD SSO

### II. Collection System Maintenance

The crew continues to perform off-tract easement maintenance throughout the District.

The crew is currently hydro-cleaning the following areas:

- Isla Vista West

- Off-tract 60-2
- Hotspots throughout the District

Line cleaning is summarized on the attached sewer operations summary.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

Field crew received safety training on tractor operations and workplace violence.

Tierra Contracting was called to repair a broken collar around a manhole on Hollister Avenue near Cannon Green Drive.

Staff completed a plan check for remodel and garage/workshop addition to a SFR at 60 Vereda Cordillera in EMID.

Staff continues to correspond with Oilfield Electric to complete the NFPA 70E Arc Flash Assessment of all of the District's electrical systems.

An all-staff meeting was held to discuss the findings of the 2<sup>nd</sup> Quarter Safety Inspection.

Staff signed off on a City of Goleta permit for a lateral repair and installation of a property line cleanout at the Chevron Gas Station on the corner of Storke and Hollister.

### **III. Industrial Waste**

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Calient Networks.

Staff corresponded with Costco Wholesale regarding new Industrial Wastewater Discharge Permit compliance sample location.

Staff corresponded with an agent for Girsh Park regarding grease interceptor requirements for a proposed concessions building near the baseball fields.

Staff received and reviewed discharge estimates from Raytheon for well water used in their industrial processes and discharged to the sewer system.

### **IV. Street Sweeping**

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 26

Miles – 231.7

Loads – 26

6/28/14 = 11.44 tons, 6/21/14 = 08.38 tons

**STREET SWEEPER MAINTENANCE**

- Replaced fuel filters on crosswind
- Serviced air filters
- Routine maintenance checks and services

**Table of Treatment Capacity in GSD Plant**

Goleta West Average Daily Flow	May 2014	MGD 1.7032; 54.8%
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# Sewer Operations Cleaning Summary from July 10, 2014 to July 30, 2014

Your environmental partner since 1954

<b>Description</b>	<b>Quantity</b>
<b>Feet Cleaned</b>	
Hydroclean	22,181 ft.
Hot Spot	2,924 ft.
	<hr/>
	<b>25,105 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	85 lines
Hot Spot	9 lines
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	<b>94 lines</b>
<b>Other Work Orders</b>	
Service Call	1 Work Order
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	<b>1 Work Order</b>

**GOLETA WEST SANITARY DISTRICT  
ALLOWANCE OF CLAIMS  
July 9 - 29, 2014**

<b>SERVICES &amp; SUPPLIES</b>	<b>Wastewater O &amp; M</b>	<b>Other Services</b>	<b>Capital Outlay</b>	<b>Total</b>
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing & Management Rpts for 07/09/14	\$ 334.63	\$ 37.18		\$ 371.81
ADT Security Service - Quarterly service (Aug. - Oct.)	\$ 249.96			\$ 249.96
AT&T Mobility - Monthly cell phone service	\$ 257.44			\$ 257.44
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 140.40	\$ 15.60		\$ 156.00
CalPERS - August health insurance premiums	\$ 8,241.50	\$ 638.22		\$ 8,879.72
CalPERS - Pension contributions; 07/10/14 - 07/23/14	\$ 3,353.48	\$ 192.19		\$ 3,545.67
Cardmember Service - Meeting expenses	\$ 50.28			\$ 50.28
Coastal Copy, LP - Quarterly contract service (7/22/14 - 10/21/14)	\$ 165.96			\$ 165.96
CWEA - Membership renewal; J. Hilliard	\$ 156.00			\$ 156.00
Dal Pozzo Tire Corp. - Tires for 2007 Chevy Truck	\$ 693.67			\$ 693.67
Geyer, Craig - SBCSDA Executive Mtg. meal & travel reimbursement	\$ 60.26			\$ 60.26
Goleta Sanitary District - Plant Upgrade progress billing			\$ 6,932.92	\$ 6,932.92
GoletaWater District - Monthly service/Emily	\$ 68.11			\$ 68.11
Haaker Equipment Company - Repairs to Crosswind street sweeper		\$ 893.99		\$ 893.99
Haaker Equipment Company - Rotating nozzle for Vactor	\$ 1,865.00			\$ 1,865.00
Home Depot Credit Services - Maintenance & repair supplies	\$ 42.68			\$ 42.68
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Isla Vista Recreation & Park Dist. - Mutt Mitt funding 2014-2015		\$ 3,663.59		\$ 3,663.59
Larrys Auto Parts - Oil & filters	\$ 88.37			\$ 88.37
Larry's Auto Parts - Oil filters & LED turn signal for Vactor	\$ 241.11			\$ 241.11
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 161.18	\$ 644.74		\$ 805.92
MarBorg Industries - 25YD roll-off rental fee	\$ 23.94	\$ 95.76		\$ 119.70
MarBorg Industries - 25YD roll-off & recycle fees	\$ 208.92	\$ 835.68		\$ 1,044.60
McCormix Corp. - Diesel exhaust fluid; oil	\$ 437.69			\$ 437.69
McCormix Corp. - Fuel for street sweeper		\$ 275.37		\$ 275.37
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 128.83			\$ 128.83
Penfield & Smith - Mesa Road Project (Construction Management)			\$ 26,073.08	\$ 26,073.08
PFM Asset Management LLC - June investment services	\$ 1,734.86			\$ 1,734.86
Reliance Standard Life Ins. Co. - Aug. LTD Insurance premiums	\$ 626.84	\$ 37.49		\$ 664.33
Southern California Edison - Monthly service/main facility	\$ 4,768.75			\$ 4,768.75
Southwest Pipeline & Trenchless Corp. - Install Top Hats	\$ 7,800.00			\$ 7,800.00
The Gas Company - Monthly service/main facility	\$ 52.26			\$ 52.26
Tierra Contrecting, Inc. - Manhole repair	\$ 1,444.20			\$ 1,444.20
Van Buren Consulting, LLC - Computer support services	\$ 422.50			\$ 422.50
Verizon California - Monthly service/Emily	\$ 105.70			\$ 105.70
Verizon California - Monthly service/main facility	\$ 229.74			\$ 229.74
WEX Bank - Fuel for District vehicles	\$ 915.84	\$ 646.27		\$ 1,562.11
				\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$ 36,308.51	\$ 7,976.08	\$ 33,006.00	\$ 77,290.59



Allowance of Claims

July 9 - 29, 2014

Page Two

Payroll - Pay Period Ending: July 9 & 23, 2014

\$ 54,376.23

**GRAND TOTAL - Fund 4900**

**\$ 131,666.82**