

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 2, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

George Emerson – Director, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

President Bearman stated that Item number 10 is being removed from the agenda and being sent to the Management Committee.

4. PUBLIC COMMENT

None

5. MINUTES

(14-09-69)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the regular Board Meeting of August 5, 2014 as written.

DISCUSSION-ACTION ITEMS

6. UCSB/CCBER PROPOSAL FOR RESTORATION AND MITIGATION MONITORING FOR GWSD MESA ROAD SEWER PROJECT

The Board directed Counsel to return to the Board with answers to questions they asked.

7. **GWSD FINANCIAL STATUS**

The General Manager provided an overview of the report from Raftelis Financial Consultants.

8. **REVIEW BIDS FOR OBSOLETE GROUNDWATER REMEDIATION SYSTEM EQUIPMENT**

(14-09-70)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the bid from Campbell-Geo, Inc. as the lowest, responsible bidder at \$5,500.00.

9. **DISCUSSION OF PROPOSALS FROM ED GALINDO FOR PS#2 UPGRADE PROJECT & NEW ADMINISTRATION BUILDING PROJECT**

(14-09-71)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept both proposals from Ed Galindo, Architect for the following costs:

PS#2 Upgrade/Operations Building - \$215,000

New Administration Building - \$245,000

10. **DISCUSSION OF DEDICATION AND EASEMENT AGREEMENT FOR WILLOW SPRINGS II DEVELOPMENT**

Sent to the Management Committee

11. **COMMUNICATIONS**

The communications were noted as received.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Engineering Committee Meeting

Director Lewis provided a report on the August 19, 2014 meeting.

Finance Committee Meeting

Director Geyer provided a report on the August 20, 2014 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the August 18, 2014 Board meeting.

Goleta Water District Board Meeting

Director Geyer provided a report on the August 12, 2014 Board meeting.

Isla Vista Recreation and Park District

Director Lewis provided a report on the August 14, 2014 Board meeting.

City of Goleta Council Meeting

Director Geyer provided a report on the August 19, 2014 Council meeting.

Santa Barbara County Special District Chapter Meeting

Director Meyer provided a report on the August 25, 2014 meeting.

Other Reports

President Bearman provided a verbal report on the recent CASA Conference he had attended in August 2014.

13. **Future Agenda Items**

None

14. **CLOSED SESSION: Public Employee Performance Evaluation
(Government Code Section 54957)**

Employee: General Manager/Superintendent

The Board entered closed session at 7:23 PM.

The closed session was held as stated on the agenda. There was no report.

15. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR**

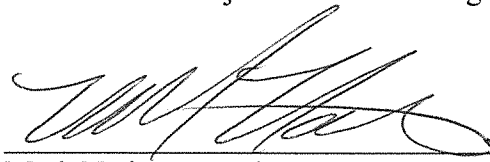
(District Representative: General Counsel; Unrepresented Employee: General Manager/Superintendent)

The closed session was held as stated on the agenda. There was no report.

The Board came out of closed session at 7:48 PM.

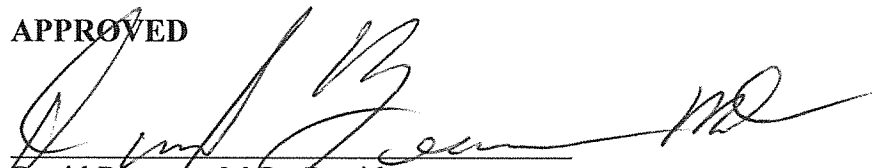
16. **ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 7:49 PM.



Mark Nation, Board Secretary

APPROVED



David Bearman M.D., President

GOLETA WEST SANITARY DISTRICT

Operating Report for July 30 – August 26, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the September 2, 2014 Regular Board Meeting.

Completed Public Official Bond Application forms for Directors Geyer, Meyer and Turenchalk.

Completed and submitted the 2013 Government Compensation Report.

Completed July 31, 2014 Financial Report.

Continued to work with Montecito Bank & Trust to establish new banking services.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed.

Bartlett, Pringle & Wolf are beginning to work on the District's annual audit.

Attended Finance, Management & Engineering Committee meetings.

Received bids for the used groundwater remediation equipment.

Met on two occasions with journalists from Noozhawk and the Independent. Staff individually took them on a tour of the construction site of the Mesa Road Trunk Sewer Project. Terrain Consulting attended as well.

Staff worked with Sudhir Pardiwalla from Raftelis Financial Consultants regarding a memo on the District's financial status actual vs projections in the past cost-of-service study.

II. Collection System Maintenance

The crew continues to perform off tract easement maintenance throughout the District.

The crew completed hydro-cleaning the following areas:

- Isla Vista East
- Off-tract 60-2
- Elwood Loop
- Off-tract Santa Felicia
- Off-tract Emily
- Hotspots throughout the District

Line cleaning is summarized on the attached sewer operations summary.

Staff continues to inspect as needed for the main sewer installation for the Westar/Hollister Mixed Use Development.

Fee estimates were sent to UCSB for the North Campus Faculty Housing Phase II project and to the developer for the Ice in Paradise project.

Field crew received safety training on pressure vessels.

Staff met with contractors at Cabrillo Business Park regarding the construction of the private collection system to serve the Park and connect to the GWSD sewer system.

Oilfield Electric installed NFPA 70E required arc flash labels on electrical equipment in Pump Station 1 & 2.

Staff attended County Roads Division utility coordination meeting.

Staff and the District's electrical contractor completed replacement of the power transformer for pump 2 in Pump Station 1.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at Lockheed Martin SB Focalplane, Transphorm, Inc. and two Raytheon facilities.

Staff collected Industrial Wastewater Discharge Permit compliance samples from Costco Warehouse, Lockheed Martin SB Focalplane and two Raytheon facilities.

Staff collected Non-Industrial Source Control (NICS) samples from 3 designated locations within the District.

Staff inspected installation of grease interceptor at the Natural Café in Camino Real Marketplace and signed off on the permit.

Staff met with contractor at the new FLIR campus to discuss sample manhole installation and configuration.

Staff received and reviewed July discharge estimates from Raytheon for well water used in their industrial processes and discharged to the sewer system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Operating Report
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Hours – 63.1

Miles – 486.1

Loads – 32

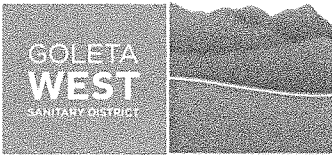
7/11/14 = 10.93 tons; 7/23/14 = 09.09 tons; 8/02/14 = 04.99 tons

STREET SWEEPER MAINTENANCE

- Rebuilt drive shaft on Eagle street sweeper.
- Crosswind Sweeper was taken to the Paso Truck Center for safety recall work.

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	June 2014	MGD 1.5830; 50.90%
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Sewer Operations Cleaning Summary from July 30, 2014 to August 25, 2014

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	29,766 ft.
Hot Spot	2,856 ft.
	<hr/>
	32,622 ft.
Lines Cleaned	
Hydroclean	100 lines
Hot Spot	10 lines
	<hr/>
	110 lines
Other Work Orders	
CCTV Work Order	7 Work Orders
Parcel Permit	1 Work Order
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	8 Work Orders

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
July 30 - August 26, 2014

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, LLC - Payroll processing & reports for 07/23/14	\$ 230.23	\$ 25.58		\$ 255.81
ADP, LLC - Payroll processing for period ending 08/06/2014	\$ 228.07	\$ 25.34		\$ 253.41
Airflow Filter Service, Inc. - Maintenance parts for street sweeper		\$ 193.51		\$ 193.51
Alternative Digital Printing - 8 wallet cards for staff	\$ 10.91			\$ 10.91
Arrowhead Direct - Monthly drinking water & cooler rental	\$ 84.33			\$ 84.33
AT&T - Monthly service; main facility	\$ 512.42	\$ 32.71		\$ 545.13
AT&T Mobility - Monthly cell phone service	\$ 272.44			\$ 272.44
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 108.00	\$ 12.00		\$ 120.00
Blueisle Bookkeeping - May and June bank reconciliations	\$ 158.00			\$ 158.00
Brownstein Hyatt Farber Schreck - Legal Services	\$ 5,345.10		\$ 696.00	\$ 6,041.10
CalPERS - Pension contributions; 07/24/14 - 08/06/14	\$ 3,337.28	\$ 190.72		\$ 3,528.00
CalPERS - Pension contributions; 08/07/14 - 08/20/14	\$ 3,344.36	\$ 196.15		\$ 3,540.51
CalPERS - Sept. health insurance premiums	\$ 8,241.50	\$ 638.22		\$ 8,879.72
Campbell-Geo, Inc. - UST Site Closure		\$ 4,629.50		\$ 4,629.50
Carpinteria Sanitary District - District share of Joint Safety Officer	\$ 14,206.83			\$ 14,206.83
CDM Smith - Mesa Road Project			\$ 18,286.03	\$ 18,286.03
CDM Smith - PS#2 Upgrade & New Admin. Bldg. (Apr-July)			\$ 56,250.48	\$ 56,250.48
Central Machine & Welding, Inc. - Crane services	\$ 250.00			\$ 250.00
CITIG - Computer support services	\$ 1,193.25			\$ 1,193.25
CITIG - Computer support services	\$ 540.00			\$ 540.00
Coastal Copy - Quarterly (04/22/14 - 07/21/14) copier charges	\$ 197.16			\$ 197.16
County of S.B. Public Works Dept. - District share of IRWM Prog.		\$ 451.00		\$ 451.00
Diane Powers Petty Cash Custodian - Petty cash reimbursement	\$ 69.94	\$ 29.24		\$ 99.18
Geyer, Craig - SBCSDA Chapter Meeting dinner reimbursement	\$ 40.00			\$ 40.00
Geyer, Craig - SBCSDA Brd Mtg meal & travel reimbursements	\$ 60.04			\$ 60.04
Goleta Sanitary District - June treatment & disposal	\$ 185,473.07			\$ 185,473.07
Goleta Water District - Monthly service/Emily	\$ 70.17			\$ 70.17
Gonzo's Small Engine Repair - Repair portable air compressor	\$ 90.00			\$ 90.00
Grainger - Parts for pretreatment samplers	\$ 102.70			\$ 102.70
Haaker Equipment Co. - Parts for Vactor Truck	\$ 56.41			\$ 56.41
Haaker Equipment Co. - Parts for Vactor Truck	\$ 159.22			\$ 159.22
Haaker Equipment Co. - Parts for street sweeper		\$ 149.04		\$ 149.04
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 200.96	\$ 803.86		\$ 1,004.82
MarBorg Industries - 25YD roll-off & recycle fees	\$ 172.26	\$ 689.04		\$ 861.30
MarBorg Industries - 25YD roll-off & recycle fees	\$ 108.30	\$ 433.20		\$ 541.50
MarBorg Industries - 25YD roll-off rental	\$ 24.74	\$ 98.95		\$ 123.69
McCormix Corp. - Fuel for street sweeper		\$ 104.15		\$ 104.15

Allowance of Claims

July 30 - August 26, 2014

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Meyer, Larry D. - SBCSDA travel & meal reimbursements	\$ 95.25			\$ 95.25
Mission Linen Supply - Monthly service	\$ 602.60	\$ 106.34		\$ 708.94
Mladen Buntich - Mesa Road Project			\$2,690,191.57	\$ 2,690,191.57
MNS Engineers, Inc. - New Administration Bldg., additions to map			\$ 1,920.00	\$ 1,920.00
Bank of Sacramento - Retention deposit for Mesa Road Project			\$ 141,589.03	\$ 141,589.03
Office Depot - Office supplies	\$ 127.03			\$ 127.03
Penfield & Smith - Mesa Rd. Proj. Construction Management			\$ 40,612.94	\$ 40,612.94
PFM Asset Management, LLC - July investment advisory services	\$ 1,792.88			\$ 1,792.88
Reliance Standard Life Insurance Co. - Sept. LTD ins. Premiums	\$ 681.34	\$ 37.49		\$ 718.83
S.B. News-Press - Notice of Public Hearing;ad to sell remediation equip	\$ 136.24			\$ 136.24
SDRMA - August Dental/Life insurance premiums	\$ 783.04	\$ 94.96		\$ 878.00
Silvia's Cleaning Service, Inc. - Monthly cleaning service	\$ 387.50			\$ 387.50
Southern California Edison - Monthly service/Emily	\$ 426.72			\$ 426.72
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Corwin Group - Mesa Rd. Proj; Project Management			\$ 14,548.91	\$ 14,548.91
The Gas Company - Monthly service/main facility	\$ 46.95			\$ 46.95
Underground Service Alert - July "Dig Alerts"	\$ 75.00			\$ 75.00
US Bank - Quarterly investment services (April-June)	\$ 1,074.01			\$ 1,074.01
Verizon California - Monthly service/SCADA	\$ 250.45			\$ 250.45
Verizon California - Monthly service/Emily	\$ 105.70			\$ 105.70
Western Welding - Heavy duty rake		\$ 86.35		\$ 86.35
WEX Bank - Fuel for District vehicles	\$ 821.21	\$ 594.74		\$ 1,415.95
Wilson Backflow Testing - Backflow prevention test/Emily	\$ 45.00			\$ 45.00
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 234,531.02	\$ 9,622.09	\$2,964,094.96	\$ 3,208,248.07

Payroll - Pay Period Ending: August 6 & 20, 2014

\$ 54,969.12

GRAND TOTAL - Fund 4900

\$ 3,263,217.19