MINUTES OF THE SPECIAL MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 19, 2014

POSTING OF THE AGENDA
The agenda notice for this meeting was posted in the display case outside the administrative
office of the Goleta West Sanitary District and on the District’s website at least 48 hours in
advance of the meeting.

1. CALL TO ORDER
   Vice-President Lewis called the meeting to order at 12:06 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT
   Craig Geyer
   Dr. David C. Lewis
   Larry D. Meyer
   Eva Turenchalk

   BOARD MEMBERS ABSENT
   David Bearman, M.D.

   STAFF PRESENT
   Mr. Mark Nation, General Manager/Superintendent
   Mr. Steven A. Amerikaner, General Counsel

   OTHERS PRESENT
   Danna McGrew – Bartlett, Pringle & Wolf, LLC
   Eduardo Galindo, Architect
   George Emerson – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA
   No changes were made to the order of the agenda.

4. PUBLIC COMMENT
   None

5. MINUTES
   (14-11-91)
   Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board
   unanimously approved the minutes of the Regular Board Meeting of November 4, 2014
   as written.

DISCUSSION-ACTION ITEMS

6. PRESENTATION OF THE FY 2013-2014 ANNUAL FINANCIAL STATEMENTS
Danna McGrew of Bartlett, Pringle & Wolf, LLC provided a detailed overview of the FY 2013-2014 Financial Statements and answered questions from the Board.

(14-11-92)
Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to accept the FY 2013-2014 Audited Financial Statements as presented.

7. **ED GALINDO, ARCHITECT – PRESENTATION OF FURTHER DESIGN FOR OPERATIONS BUILDING AND NEW ADMINISTRATION BUILDING**

Ed Galindo provided a PowerPoint presentation showing design completed according to Board direction received at the October 20, 2014 Board meeting.

(14-11-93)
Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved the garage addition with the overhead door option to accommodate the Vactor truck.

(14-11-94)
Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to direct the General Manager to execute an agreement with Ed Galindo, Architect for the design of the garage extension at a cost not-to-exceed $30,000.

(14-11-95)
Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the administration building site location, building and courtyard configurations, acknowledged the floodplain design criteria and directed Mr. Galindo to proceed with pre-application reviews as discussed.

(14-11-96)
Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to add to the previous motion the approval of the administration building square footage (3,116), the veranda square footage (432), the courtyard square footage (1,200) and the opinion of probable cost ($1,598,844).

(14-11-97)
Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the operations building floor plan and exteriors, the dimensions of the operations building and the opinion of probable cost ($1,126,060).

(14-11-98)
Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the “combined” project schedule for the operations and administration buildings.

8. **FIRST QUARTER 2014-2015 FINANCIAL REPORT**
The General Manager provided an overview of the quarterly financial report and answered question for the Board.

(14-11-99)
Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to accept the First Quarter 2014-2015 Financial Report as written.

9. COMMUNICATIONS
The communications were noted as received.

10. REPORTS

Operations Report
The General Manager provided a report.

Finance Committee Meeting
Director Lewis provided a report on the November 7, 2014 meeting.

Management Committee Meeting
Director Geyer provided a report on the November 10, 2014 meeting.

Goleta Sanitary District Board Meeting
Director Meyer provided a report on the November 17, 2014 Board meeting.

Goleta Water District Board Meeting
Director Turenchalk provided a report on the November 11, 2014 Board meeting.

Isla Vista Recreation and Park District Board Meeting
Director Lewis provided a report on the November 13, 2014 Board meeting.

City of Goleta Council Meeting
No report.

Santa Barbara County Special District Executive Board Meeting
Director Meyer provided a report on the November 5, 2014 meeting.

Other Director Reports
None.

11. Future Agenda Items
None

12. ADJOURNMENT
There being no further business, Vice-President Lewis adjourned the meeting at 1:36 PM.
Minutes of the Special Meeting
of Goleta West Sanitary District
November 19, 2014

Page 4

Mark Nation, Board Secretary

APPROVED

David Bearman M.D., President
GOLETA WEST SANITARY DISTRICT
Operating Report for October 29 – November 11, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the November 19, 2014 Special Board Meeting.

Published summary of District Ordinance No. 14-86 in the Santa Barbara News-Press.


Completed the CSRMA Risk Control Survey.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed.

Attended Personnel, Finance and Management Committee meetings.

Following Board approval staff worked with Terrain Consulting to finalize the 2014 District winter newsletter.

Following Board approval Staff finalized the Sewer Service Agreements with UCSB for the San Joaquin and KIIP projects.

Submitted the required no-spill certification for October 2014 to the State CIWQS database.

Staff worked with auditors to complete the Management Discussion & Analysis presented to the Board with the Financial Statements.


Tires were replaced on the Prius.

II. Collection System Maintenance

Staff responded to a call from the City of Goleta regarding water coming from a sewer manhole in front of the new development across from Camino Real Marketplace. A contractor was pumping standing rainwater into the site collection system which is not yet connected to the GWSD system. Staff contacted the contractor and had them pump the water to the storm drain system and reminded them that pumping storm water to our system is prohibited.

Staff corresponded with the owner’s agent regarding sewer lateral locations and tie-ins for two adjacent SFR’s being constructed at 6851 & 6855 Del Playa in Isla Vista.

The crew is currently inspecting with the CCTV equipment in the Phelps area.
The crew is currently hydro-cleaning with the Vactor truck in the Mountain View area.

Sewer maintenance operations are summarized on the attached sheet.

Staff continues inspecting the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

III. Industrial Waste

Staff is continuing the process of renewing Industrial Wastewater Discharge Permits with current permit holders.

Staff collected Non-Industrial Source Control (NISC) samples from three designated manholes and sent them to FGL for analysis.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at two FLIR facilities.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 37

Miles – 272

Loads – 17

10/23/14 = 10.74 tons

STREET SWEEPER MAINTENANCE

• Routine maintenance

Table of Treatment Capacity in GSD Plant

<table>
<thead>
<tr>
<th>Goleta West Average Daily Flow</th>
<th>September 2014</th>
<th>MGD 1.3926; 44.78%</th>
</tr>
</thead>
</table>
# Sewer Operations Cleaning Summary from October 30, 2014 to November 11, 2014

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Other Work Orders</strong></td>
<td></td>
</tr>
<tr>
<td>CCTV Work Order</td>
<td>20 Work Orders</td>
</tr>
<tr>
<td>Service Call</td>
<td>1 Work Order</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>21 Work Orders</strong></td>
</tr>
</tbody>
</table>
## GOLETA WEST SANITARY DISTRICT
### ALLOWANCE OF CLAIMS
#### October 29 - November 11, 2014

<table>
<thead>
<tr>
<th>SERVICES &amp; SUPPLIES</th>
<th>Wastewater O &amp; M</th>
<th>Other Services</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADP, LLC - Quarterly documents for period ending 10/30/14</td>
<td>$17.82</td>
<td>$1.98</td>
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<td>$19.80</td>
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<tr>
<td>ADP, LLC - Payroll processing for period ending 10/15/14</td>
<td>$228.07</td>
<td>$25.34</td>
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<td>$253.41</td>
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<tr>
<td>Arrowhead Direct - Monthly drinking water &amp; cooler rental</td>
<td>$96.23</td>
<td></td>
<td></td>
<td>$96.23</td>
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<tr>
<td>AT&amp;T - Monthly long distance service</td>
<td>$792.97</td>
<td>$50.61</td>
<td></td>
<td>$843.58</td>
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<tr>
<td>Barricade Pest Control, Inc. - Monthly rodent service</td>
<td>$100.00</td>
<td></td>
<td></td>
<td>$100.00</td>
</tr>
<tr>
<td>Bob Woolever's Tire Shoppe - New tires for Prius</td>
<td>$414.48</td>
<td></td>
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<td>$414.48</td>
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<tr>
<td>Bob's Vacuum - New vacuum, bags &amp; belt</td>
<td>$380.11</td>
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<td>$380.11</td>
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<tr>
<td>CalPERS - Pension contributions; 10/30/14 - 11/12/14</td>
<td>$3,350.06</td>
<td>$192.53</td>
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<td>$3,542.59</td>
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<tr>
<td>CDM Smith - PS#2 Upgrade &amp; New Admin. Bldg. Projects (Closeout)</td>
<td></td>
<td></td>
<td>$3,209.06</td>
<td>$3,209.06</td>
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<tr>
<td>CITIG - Computer support services</td>
<td>$610.00</td>
<td></td>
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<td>$610.00</td>
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<tr>
<td>Dal Pozzo Tire Corp. - Tire for street sweeper; core charge; disposal fees</td>
<td></td>
<td></td>
<td>$342.73</td>
<td>$342.73</td>
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<tr>
<td>Geyer, Craig - SBCSDA Chapter Meeting meal reimbursement</td>
<td>$40.00</td>
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<td>$40.00</td>
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<tr>
<td>Geyer, Craig - SBCSDA Board Meeting meal reimbursement</td>
<td>$57.66</td>
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<tr>
<td>Goleta Water District - Monthly service/Emily</td>
<td>$70.42</td>
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<tr>
<td>Grainger - Hearing protection signs</td>
<td>$146.31</td>
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<td>$146.31</td>
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<tr>
<td>Grainger - Pad holding frames</td>
<td>$95.77</td>
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<tr>
<td>Lincoln National Life Insurance Co. - Deferred Compensation</td>
<td>$575.00</td>
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<tr>
<td>MarBorg Industries - 25YD roll-off &amp; recycle fees</td>
<td>$198.00</td>
<td>$792.00</td>
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<td>$990.00</td>
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<tr>
<td>McCormix Corp. - Fuel for street sweeper</td>
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<td>$58.04</td>
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<tr>
<td>Penfield &amp; Smith - Mesa Rd Project; construction management</td>
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<td></td>
<td>$40,793.64</td>
<td>$40,793.64</td>
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<tr>
<td>PFM Asset Management, LLC - Sept. investment advisory services</td>
<td>$937.71</td>
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<tr>
<td>Santa Barbara Bee Company - Remove hive from under MH lid</td>
<td>$95.00</td>
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<td>$95.00</td>
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<tr>
<td>SBCSDA - 2015 Chapter Dues</td>
<td>$300.00</td>
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<tr>
<td>Santa Barbara News-Press - Publish Notice of Public Hearing</td>
<td>$68.64</td>
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<td>$68.64</td>
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<tr>
<td>SENS - Battery charger for generator</td>
<td>$942.46</td>
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<td>$942.46</td>
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<tr>
<td>Silvia's Cleaning Company, Inc. - October cleaning service</td>
<td>$310.00</td>
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<td>$310.00</td>
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<tr>
<td>Southern California Edison - Monthly service/main facility</td>
<td>$4,635.24</td>
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<td>$4,635.24</td>
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<tr>
<td>Southern California Edison - Monthly service/Emily</td>
<td>$304.16</td>
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<td>$304.16</td>
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<tr>
<td>Specialty Tool &amp; Bolt - Metal epoxy for PS#1</td>
<td>$11.04</td>
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<td></td>
<td>$11.04</td>
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<tr>
<td>TelePacific Communications - Monthly internet service</td>
<td>$204.00</td>
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<tr>
<td>The Gas Company - Monthly service/main facility</td>
<td>$44.64</td>
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<td>$44.64</td>
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<tr>
<td>Underground Service Alert - October &quot;Dig Alerts&quot;</td>
<td>$106.50</td>
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<td>$106.50</td>
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<tr>
<td>US Bank - Quarterly custodial banking services</td>
<td>$968.99</td>
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<tr>
<td>Verizon California - Monthly service/main facility</td>
<td>$208.89</td>
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<td>$222.22</td>
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<td>Verizon California - Monthly service/SCADA &amp; Emily</td>
<td>$336.32</td>
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<tr>
<td>WEX Bank - Fuel for District vehicles</td>
<td>$752.92</td>
<td>$328.51</td>
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<td>$1,081.43</td>
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<td><strong>TOTAL SERVICES &amp; SUPPLIES</strong></td>
<td><strong>$17,399.41</strong></td>
<td><strong>$1,805.07</strong></td>
<td><strong>$44,002.70</strong></td>
<td><strong>$63,207.18</strong></td>
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Payroll - Pay Period Ending: October 29, 2014

**GRAND TOTAL - Fund 4900**

$87,553.72