

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
December 2, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

Vice-President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D. (arrived at 6:31 PM)

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer (arrived at 6:32 PM)

Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Bruce Corwin, P.E. – The Corwin Group

George Emerson – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

(14-12-100)

Upon a motion by Director Geyer, seconded by President Bearman, the Board unanimously approved to add an x-agenda item for discussion and action on Assembly Bill 3 since discovering that action is required prior to the next regular Board meeting scheduled for January 6, 2015. Discussion of this additional agenda item will follow item No. 7 on the agenda.

4. PUBLIC COMMENT

None

5. MINUTES

(14-12-101)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Special Board Meeting of November 19, 2014 as written.

DISCUSSION-ACTION ITEMS

6. UPDATE ON MESA ROAD SEWER PROJECT

Bruce Corwin, P.E. provided a PowerPoint presentation updating the Board on the Mesa Road Project.

7. ELECTION OF BOARD OFFICERS AND SECRETARY FOR CALENDAR YEAR 2015

(14-12-102)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously elected Director Lewis as the Board President for calendar year 2015.

(14-12-103)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously elected Director Geyer as the Vice-President for calendar year 2015.

(14-12-104)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously elected Mark Nation as the Board Secretary for calendar year 2015.

X-AGENDA ITEM – DISCUSSION OF PROPOSED ASSEMBLY BILL 3

(14-12-105)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to appoint an Ad-Hoc Committee to address the issue associated with Assembly Bill 3 and authorized the Ad-Hoc Committee to utilize District Funds as necessary to address said issue. The Ad-Hoc Committee members are as follows:

Chair – Director Geyer
Director Bearman
Alternate – Director Turenchalk

(14-12-106)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to authorize Director Geyer to be the District Representative at any meetings held on Assembly Bill 3.

8. COMMUNICATIONS

The communications were noted as received.

9. REPORTS

Operations Report

The General Manager provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the December 1, 2014 Board meeting.

City of Goleta Council Meeting

No report.

Santa Barbara County Special District Chapter Meeting

Director Geyer provided a report on the November 21, 2014 meeting.

Other Director Reports

None

10. Future Agenda Items

None

11. ADJOURNMENT

(14-12-107)

Upon a motion by Director Meyer, seconded by Director Bearman, the Board unanimously adjourned the meeting at 7:15 PM in honor of John Carter who recently retired from the Goleta Sanitary District Board of Directors.



Mark Nation, Board Secretary

APPROVED



Dr. David C. Lewis, President

GOLETA WEST SANITARY DISTRICT

Operating Report for November 12 – November 24, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the December 2, 2014 Regular Board Meeting.

Completed the October 2014 Financial Report.

Added new Flatbed Truck with Crane to the District's list of insured vehicles with insurance provider in addition to documenting it in the District's vehicle inventory. The crew is preparing the old unit for sale.

Completed CalPERS Actuarial Report webinar.

Closed out the three (3) District Bank accounts with Union Bank.

Staff completed the third quarter safety inspection.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed. Worked with construction team to identify utility locations near the GWSD headquarters location.

Attended Special Board meeting.

Attended monthly SAMA meeting.

Following Board direction, staff is working with Ed Galindo, Architect on agreement for services for the existing garage expansion and rework.

II. Collection System Maintenance

Staff conducted a fixture count and final walk-thru at the Pescadero Lofts (33 residential 1-bedroom and studio apartments) and completed the GWSD and County Building Permits.

Staff completed plan check for Citrus Village, a 10-unit condo development at 7388 Calle Real and issued a fee estimate to the agent for the project.

Oilfield Electric performed infrared and ultrasonic evaluation on all of the District's pump station electrical equipment.

EPC performed routine annual maintenance and testing on the Edison/emergency generator automatic transfer switch.

III. Industrial Waste

Staff received and reviewed October discharge estimate submitted by Raytheon for well water they utilize in their industrial processes and discharge to the public sewer system.

Staff conducted a site inspection at the new FLIR facility that is currently under construction at 6767 Hollister Ave.

Staff inspected the installation of three grease interceptors at the Westar Hollister Village mixed use project across from Camino Real Marketplace.

The crew is currently inspecting with the CCTV equipment in the former Ocean Meadows Golf Course area.

The crew is currently root cutting and hydro-cleaning hotspots throughout the District.

Sewer maintenance operations are summarized on the attached sheet.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 11.8

Miles – 227.6

Loads – 13

STREET SWEEPER MAINTENANCE

- Preventative maintenance checks and services

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	September 2014	MGD 1.3926; 44.78%
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Sewer Operations Cleaning Summary from November 12, 2014 to November 23, 2014

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hot Spot	3,534 ft.
Root Cutting	1,814 ft.
Hydroclean	1,730 ft.
	<hr/> 7,078 ft.
Lines Cleaned	
Hot Spot	13 lines
Hydroclean	8 lines
Root Cutting	7 lines
	<hr/> 28 lines
Other Work Orders	
CCTV Work Order	5 Work Orders
Parcel Permit	1 Work Order
	<hr/> 6 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
November 13 - 25, 2014**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, LLC - Processing charges for payroll ending 10/29/14	\$ 212.41	\$ 23.60		\$ 236.01
Alliant Insurance Services - Bond renewals; Geyer, Meyer	\$ 1,226.00			\$ 1,226.00
AT&T Mobility - Monthly cell phone service	\$ 257.73			\$ 257.73
Bartlett, Pringle & Wolf, LLP - Audit and accounting services	\$ 6,348.60	\$ 705.40		\$ 7,054.00
Blueisle Bookkeeping - September bank reconciliations	\$ 158.00			\$ 158.00
Bunnin Chevrolet - New flatbed truck			\$ 51,276.06	\$ 51,276.06
CalPERS - December health insurance premiums	\$ 8,241.50	\$ 638.22		\$ 8,879.72
CalPERS - Pension; 11/13/14 - 11/26/14	\$ 3,350.06	\$ 192.53		\$ 3,542.59
CASA - 2015 Agency Membership Dues	\$ 8,320.00			\$ 8,320.00
CITIG - Computer support services	\$ 450.00			\$ 450.00
Coastal Copy - Quarterly contract copier costs	\$ 812.66			\$ 812.66
EPC, Inc. - Transfer switch annual maintenance & testing	\$ 1,850.00			\$ 1,850.00
First Bankcard - Mtg expenses; batteries; WEF memb; vehicle maint.	\$ 1,488.96			\$ 1,488.96
Galindo, Eduardo - PS#2 & New Administration Bldg. Projects			\$ 25,417.93	\$ 25,417.93
Galindo, Eduardo - New Admin. Bldg. Project			\$ 3,612.50	\$ 3,612.50
Goleta Valley Chamber of Commerce - 2015 Membership Dues	\$ 325.00			\$ 325.00
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Ins Co. - Deferred Compensation contributions	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off rental fee	\$ 24.74	\$ 98.95		\$ 123.69
MarBorg Industries - 25YD roll-off & recycle fees	\$ 227.64	\$ 910.56		\$ 1,138.20
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 93.10			\$ 93.10
MGB Industrial Supply - Maintenance parts for street sweeper		\$ 51.15		\$ 51.15
PFM Asset Management LLC - Oct. investment advisory services	\$ 968.20			\$ 968.20
Reliance Standard Life Insurance Co. - Dec. LTD insurance premiums	\$ 723.28	\$ 54.05		\$ 777.33
RedZone Robotics - Annual software subscription		\$ 27,130.00		\$ 27,130.00
Santa Barbara News-Press - Publish Ord. 14-86 summary	\$ 26.00			\$ 26.00
Southern California Edison - Monthly service/main facility	\$ 3,700.77			\$ 3,700.77
State Water Resources Control Board - Annual Permit Fees	\$ 2,088.00			\$ 2,088.00
Terrain Consulting - Public Information Services		\$ 2,929.67		\$ 2,929.67
Terrain Consulting - Consulting services; website services; Newsletter		\$ 13,068.03		\$ 13,068.03
The Corwin Group - Mesa Road; Project Management			\$ 2,958.35	\$ 2,958.35
3T Equipment Company, Inc. - Parts for CCTV equipment	\$ 793.69			\$ 793.69
				\$ -
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 42,769.75	\$ 45,802.16	\$ 83,264.84	\$ 171,836.75

Payroll - Pay Period Ending: November 12, 2014

\$ 30,118.16

GRAND TOTAL - Fund 4900

\$ 201,954.91