

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
June 2, 2015**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis
Eva Turenchalk
David Bearman, M.D.
Craig Geyer
Larry D. Meyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Jerry Smith, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None

5. APPROVAL OF THE MINUTES

(15-06-32)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of May 19, 2015 as written.

6. CONSIDER ADOPTION OF THE FY 2015-2016 BUDGET DOCUMENT

Staff presented the final draft of the FY 2015-2016 Budget Document and answered questions from the Board.

(15-06-33)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to adopt the FY 2015-2016 Budget Document as presented.

7. **CONSIDERATION OF CHANGE ORDER NO. 8 FOR THE MESA ROAD TRUNK SEWER PROJECT**

(15-06-34)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved Change Order No. 8 for the Mesa Road Trunk Sewer Project in the amount of \$11,521.65.

8. **COMMUNICATIONS**

None

9. **REPORTS**

Operations Report

The General Manager provided a report.

Engineering Committee Meeting

President Lewis provided a report on the May 21, 2015 meeting.

Public Relations Committee Meeting

Director Turenchalk provided a report on the May 27, 2015 meeting.

Goleta Sanitary District Board Meetings

Director Meyer provided a report on the May 22 and June 1, 2015 Board meetings.

City of Goleta Council Meeting

No report

Other Director Reports

Director Geyer reported that he attended 2 meetings related to AB-3.

10. **FUTURE ITEMS**

None

11. **ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 6:49 PM.



Mark Nation, Board Secretary

APPROVED


Dr. David C. Lewis, President

GOLETA WEST SANITARY DISTRICT

Operating Report for May 13, 2015 – May 26, 2015

I. Administration

Completed routine administrative duties.

Completed entry of water consumption data for commercial billing for the FY 2015-2016 tax roll.

Completed Financial Report for April 30, 2015.

Completed Manual Billing spreadsheet for 2015-2016.

Attended Engineering, Personnel and Public Relations Committee meetings.

Staff continued finalizing the draft Budget for FY 2015-16.

Staff worked with our joint safety officer in reviewing and preparing comments to the latest draft risk-control audit from CSRMA. Comments will be sent and a final report should be completed sometime in the upcoming months.

A resident at 137 Atlantic Lane in the newer UCSB Faculty Housing located near the end of Pacific Oaks Drive called to complain about odors in the area and in her home. GWSD staff inspected the area found no odor and all District mainlines in that area are working as designed. This is a recurring problem call. The resident also has a long track record of complaints to UCSB as well.

Change Order review and discussions with the contractor on the Mesa Road Project continue. Staff and the construction managers for the project met with District Counsel to discuss the change order situation as well.

II. Collection System Maintenance

The crew completed root cutting throughout the District.

Sewer maintenance operations are summarized on the attached sheet.

The crew continues to inspect with CCTV in the Ocean Meadows Golf Course area.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

Entire staff participated in a confined space safety exercise at the Emily Lift Station.

Staff obtained a Road Encroachment Permit from the City of Goleta so Tierra Contracting could make emergency repair to a concrete manhole collar on Calle Real that was failing and posing a potential safety hazard.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the Raytheon B-1, B-2, & B-3 campus and at Raytheon B-8.

Staff collected Industrial Wastewater Discharge Permit compliance samples from two FLIR facilities, and from the US Postal Service Storke Road facility.

Staff collected Non-Industrial Source Control (NISC) samples from three designated locations within the District.

Staff received and reviewed April meter readings from Raytheon for well water utilized in their industrial processes and discharged to the sewer.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle(s) – none to report at this time

Hours - 34

Miles -321

Loads - 12

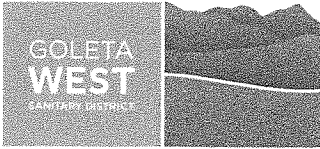
No tonnage to report

SWEEPER MAINTENANCE

- Replaced broken front grill
- Replaced r/s lower step
- Replaced auxiliary engine battery
- Coastline Equipment diagnosed engine system exhaust gas recirculation fault

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	March 2015	MGD 1.5259; 49.06%
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Sewer Operations Cleaning Summary from May 12, 2015 to May 26, 2015

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Root Cutting	1,814 ft.
Hydroclean	482 ft.
	<hr/>
	2,296 ft.
Lines Cleaned	
Root Cutting	7 lines
Hydroclean	2 lines
	<hr/>
	9 lines
Other Work Orders	
CCTV Work Order	6 Work Orders
	<hr/>
	6 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
May 14 - 26, 2015**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
AT&T - Monthly cell phone service	\$ 260.34			\$ 260.34
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 118.80	\$ 13.20		\$ 132.00
Brownstein Hyatt Farber Schreck - Legal services	\$ 164.00	\$ 5,692.43	\$ 2,211.00	\$ 8,067.43
Bunnin - Upper & lower mirrors for Flatbed Truck	\$ 149.05			\$ 149.05
CalPERS - June health insurance premiums	\$ 9,186.82	\$ 657.32		\$ 9,844.14
CalPERS - Pension; 05/14/15 - 05/27/15	\$ 3,393.61	\$ 192.53		\$ 3,586.14
Cardno Entrix - Nesting bird survey; New Admin. Bldg. Project			\$ 1,252.50	\$ 1,252.50
CITIG - Computer support services	\$ 393.75			\$ 393.75
CITIG - Computer support services	\$ 300.00			\$ 300.00
City of Santa Barbara - Design review; Garage expansion; OPS Bldg.			\$ 1,880.00	\$ 1,880.00
CWEA - Membership & Certification renewals	\$ 257.00	\$ 240.00		\$ 497.00
Energy Curtailment Specialists, Inc. - Refund of check issued in error	\$ 518.96			\$ 518.96
First Bankcard - Conf & Mtg expenses; envelopes; office supplies	\$ 1,587.79			\$ 1,587.79
Larrys Auto Parts - Fuel filters for Vactor	\$ 85.26			\$ 85.26
Larrys Auto Parts - Hitch & tow bar for Flatbed Truck	\$ 48.65			\$ 48.65
Larrys Auto Parts - Coupling for sweeper		\$ 17.28		\$ 17.28
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
PFM Asset Management LLC - April investment advisory services	\$ 847.91			\$ 847.91
Reliance Standard Life Insurance Co. - June LTD insurance premiums	\$ 723.28	\$ 54.05		\$ 777.33
Southern California Edison - Monthly service/main facility	\$ 3,493.74			\$ 3,493.74
The Corwin Group - Mesa Road Project Management			\$ 1,800.00	\$ 1,800.00
Tierra Contracting, Inc. - Drop manhole repair @ Paseo del Pinon		\$ 4,665.00		\$ 4,665.00
Velocity Truck Center Ventura County - Parts for street sweeper		\$ 2,675.08		\$ 2,675.08
Zebron - Manhole rehabilitations throughout the District	\$ 24,640.00			\$ 24,640.00
				\$ -
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 46,843.96	\$ 14,206.89	\$ 7,143.50	\$ 68,194.35

Payroll - Pay Period Ending: May 13, 2015

\$ 30,261.50

GRAND TOTAL - Fund 4900

\$ 98,455.85