

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 15, 2015**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis
Eva Turenchalk
Craig Geyer
David Bearman, M.D.
Larry D. Meyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Jerry Smith, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None

5. APPROVAL OF THE MINUTES

(15-09-46)

Upon a motion by Director Turenchalk, seconded by Director Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of September 1, 2015 as written.

6. INFORMATION ON RECENTLY PROPOSED LEGISLATION REGARDING WATER RECLAMATION

Staff provided a report on proposed bills H.R. 2983 and S. 1894.

7. **COMMUNICATIONS**

The communications were noted as received.

8. **REPORTS**

Operations Report

The General Manager provided a report.

Management Committee Meeting

Director Geyer provided a report on the September 11, 2015 meeting.

Personnel Committee Meeting

Director Bearman provided a report on the September 14, 2015 meeting.

Goleta Sanitary District Board Meetings

Director Meyer reported that the meeting date had been changed to September 16, 2015.

Goleta Water District Board Meeting

Director Turenchalk provided a report on the September 8, 2015 Board meeting.

Isla Vista Recreation and Park District Board Meeting

President Lewis reported that the September 10, 2015 Board meeting had been canceled.

City of Goleta Council Meetings

No report

Other Director Reports

Director Geyer reported on his attendance at the CALAFCO Conference. President Lewis announced that he appointed Director Meyer as the District's Representative to the Santa Barbara Airport Commission.

9. **FUTURE AGENDA ITEMS**

None

10. **ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 6:58 PM.



Mark Nation, Board Secretary

APPROVED



Dr. David C. Lewis, President

GOLETA WEST SANITARY DISTRICT

Operating Report for August 26 – September 8, 2015

I. Administration

Completed routine administrative duties.

Staff reviewed and made comments on the Draft Actuarial Health Liabilities Study (CERBT) prepared by Total Compensation Systems, Inc.

Bartlett, Pringle & Wolf the District's Auditors continue their field work for the annual 2014-2015 audit.

Change Order review and discussions with the contractor on the Mesa Road Project continue.

Staff worked with the Airport Badging Office to renew some expiring security badges and to get new keys for the field crew.

Following Board approval, staff sent a letter to the owner of 11 Daffodil Lane informing them of their permit extension.

Took delivery of the 2015 Chevrolet Pick-up that was included in the 2015-16 Budget. The low bid was received from Rio Vista Chevrolet at \$20,959.

Provided annual street sweeping data to the City of Goleta for their annual storm water report to the Regional Water Quality Control Board.

The District is once again signed up to display two vehicles at PEP's Touch-A-Truck event. This year it is scheduled for September 20th.

II. Collection System Maintenance

The crew completed hydro-cleaning hotspots throughout the District.

Sewer maintenance operations are summarized on the attached sheet.

The crew continued to clear District easements per the usual procedures at this time of the year.

The crew performed the routine monthly test runs of equipment and valve exercising throughout the District.

Staff performed final inspections and completed permits for several units in the Quiet Frenzy Development and Hollister Village Development.

The crew is currently inspecting the off-site sewer improvements for the Village at Los Carneros Project.

Brian McCarthy and Ken Spencer attended NASCCO standardized pipeline, manhole, and lateral inspection certification training at Montecito Sanitary District.

Staff received safety training on Work Zone Traffic Safety.

III. Industrial Waste

Staff collected Industrial Wastewater Discharge Permit compliance samples from two Raytheon facilities.

Staff collected Non-Industrial Source Control (NISC) samples from three (3) designated locations within the District.

Staff conducted a site inspection of the new FLIR Systems facilities on Hollister Avenue. Staff will be issuing a Class 4C Industrial Wastewater Discharge Permit once all fees have been paid.

Staff signed off on a Grease Interceptor installation permit at Home Plate Restaurant at 7398 Calle Real, Suites C & D.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours - 28
Miles-230
Loads- 13

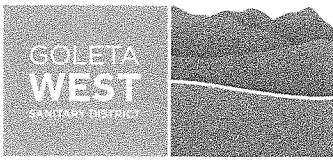
8/05/15 = 06.94 tons, 8/18/15 = 11.99 tons

Sweeper Maintenance

- Serviced air filters
- Lubed drive line
- Replaced bent aux engine door hinges

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	June 2015	MGD 1.2334; 39.66%
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Sewer Operations Cleaning Summary from August 25, 2015 to September 8, 2015

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hot Spot	1,255 ft.
	<hr/> 1,255 ft.
Lines Cleaned	
Hot Spot	4 lines
	<hr/> 4 lines
Other Work Orders	
Parcel Permit	8 Work Orders
	<hr/> 8 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
August 26 - September 9, 2015**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape Management Co. - Aug. landscape maintenance	\$ 333.41			\$ 333.41
ADP, LLC - Payroll processing for period ending 08/19/15	\$ 222.07	\$ 24.67		\$ 246.74
AT&T - Monthly long distance service/main facility	\$ 174.32	\$ 11.13		\$ 185.45
CalPERS - Pension contributions; 08/20/15 - 09/02/15	\$ 3,468.91	\$ 194.47		\$ 3,663.38
City of Goleta - Encroachment Permit; emergency MH repair	\$ 257.00			\$ 257.00
CopyRightSB.com - Print street sweeping maps	\$ 187.50			\$ 187.50
Crocker Refrigeration Heating & Air - Repair air conditioning unit	\$ 110.00			\$ 110.00
Geyer, Craig - SBCSDA Chapter Meeting reimbursement	\$ 40.00			\$ 40.00
Goleta Valley Chamber of Commerce - 2015 Lemon Festival Sponsorship	\$ 5,000.00			\$ 5,000.00
Goleta Water District - Monthly service/Emily	\$ 73.16			\$ 73.16
Haaker Equipment Company - Hinges for rear door on street sweeper		\$ 295.15		\$ 295.15
Haaker Equipment Company - Credit for street sweeper door hinges		\$ (48.49)		\$ (48.49)
Home Depot Credit Services - Maintenance supplies for shop	\$ 394.79			\$ 394.79
Larry's Auto Parts - Backup alarm for Chevrolet Colorado	\$ 38.87			\$ 38.87
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 220.10	\$ 880.38		\$ 1,100.48
McCormix Corp. - Fuel for street sweeper		\$ 72.99		\$ 72.99
Meyer, Larry D. - SBCSDA Meeting reimbursements	\$ 197.80			\$ 197.80
Mission Linen Supply - August uniform service	\$ 738.49	\$ 130.32		\$ 868.81
MNS Engineers, Inc. - Stormwater Management Plan; PS#2 & Garages			\$ 4,940.00	\$ 4,940.00
PFM Asset Management LLC - July investment advisory services	\$ 926.05			\$ 926.05
ReadyRefresh - Monthly cooler rental & drinking water	\$ 88.31			\$ 88.31
Rio Vista Chevrolet - 2015 Chevrolet Colorado Pickup Truck			\$ 20,959.40	\$ 20,959.40
Rio Vista Chevrolet - License plate fees for 2015 Chevy Colorado			\$ 129.00	\$ 129.00
Santa Barbara News-Press - Notice of Report & Hearing; sewer charges	\$ 97.76			\$ 97.76
SDRMA - September Dental/Life Insurance premiums	\$ 760.61	\$ 92.61		\$ 853.22
Silvia's Cleaning Company, Inc. - August cleaning service	\$ 310.00			\$ 310.00
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Gas Company - Monthly service/main facility	\$ 197.76			\$ 197.76
Total Compensation Systems, Inc. - GASB 45 Valuation; 2nd installment	\$ 1,150.00			\$ 1,150.00
Underground Service Alert - August "Dig Alerts"	\$ 82.50			\$ 82.50
Velocity Truck Center Ventura County - Oil for Crosswind sweeper		\$ 86.70		\$ 86.70
Verizon California - Monthly service/main facility	\$ 228.45	\$ 14.58		\$ 243.03
Verizon California - Monthly service/SCADA	\$ 257.28			\$ 257.28
WEX Bank - Fuel for District vehicles	\$ 366.40	\$ 134.86		\$ 501.26
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 16,700.54	\$ 1,889.37	\$ 26,028.40	\$ 44,618.31

Payroll - Pay Period Ending: September 2, 2015

\$ 29,416.54

GRAND TOTAL - Fund 4900

\$ 74,034.85