

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
December 1, 2015**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis
Eva Turenchalk
Craig Geyer
David Bearman, M.D.
Larry D. Meyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Eduardo Galindo, Architect
Jorge Toscano
Patsy Stadelman Price, BHFS
Jerry Smith, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No change was made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(15-12-67)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of November 17, 2015 as written.

6. STATUS UPDATE ON GWSD FACILITY UPGRADE PROJECTS

Ed Galindo provided a presentation on the status of the projects design and Patsy Stadleman Price provided an update on the projects permitting requirements.

(15-12-68)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously accepted the 30% design plans and directed Galindo Architects to proceed to the 60% design completion.

7. **PROPOSAL FROM THE CORWIN GROUP, INC. REGARDING THE PHELPS ROAD PROJECT**

(15-12-69)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously accepted the proposal from The Corwin Group, Inc. for the Phelps Road Trunk Final Design, Environmental and Permitting Services at a cost not-to-exceed \$214,559.00.

8. **ELECTION OF BOARD OFFICERS AND SECRETARY FOR CALENDAR YEAR 2016**

(15-12-70)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board unanimously selected Director Geyer to serve as Board President for calendar year 2016.

(15-12-71)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously selected Director Meyer to serve as Vice-President for calendar year 2016.

(15-12-72)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously selected Mark Nation to serve as Board Secretary for calendar year 2016.

9. **FIRST QUARTER FINANCIAL REPORT**

(15-12-73)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the FY 2015-2016 First Quarter Financial Report as presented.

10. **COMMUNICATIONS**

The communications were noted as received.

11. **REPORTS**

Operations Report

The General Manager provided a report.

City of Goleta Council Meeting

No report.

Santa Barbara Airport Commission Meeting

President Lewis provided a report on the November 18, 2015 meeting.

SBCSDA Annual Holiday Meeting

Director Geyer reported on the November 20, 2015 meeting.

Other Director Reports

None.

12. FUTURE AGENDA ITEMS

None.

13. CLOSED SESSION: Public Employee Performance Evaluation

(Gov't Code Section 54957)

Employee: General Manager/Superintendent

- a. Quarterly Update Report (3rd Quarter, 2015)
- b. Annual Performance Evaluation

The Board went into closed session at 8:12 PM.

The Board returned to open session at 8:20 PM.

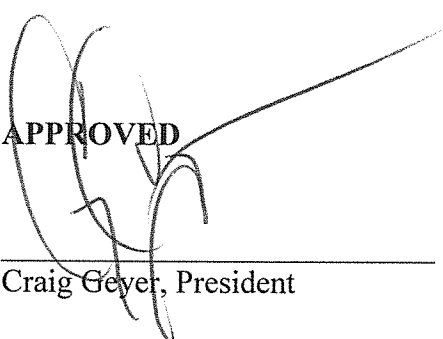
The Board unanimously accepted the 3rd Quarter GM Performance Update.

The Board unanimously approved the Annual GM Performance Evaluation.

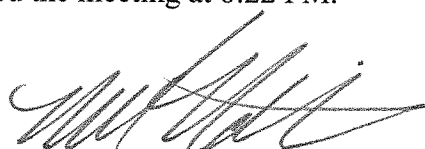
14. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 8:22 PM.

APPROVED



Craig Geyer, President



Mark Nation, Board Secretary

GOLETA WEST SANITARY DISTRICT

Operating Report for November 11 - 24, 2015

I. Administration

Completed routine administrative duties.

District Offices were closed in observance of Veteran's Day.

Staff attended a Management Committee meeting.

Change Order review and discussions with the contractor on the Mesa Road Project continue.

District Staff has been working with Raftelis Financial Consultants to provide all the necessary items in their data request for the Miscellaneous Fees Review Project.

The District's fall Newsletter was dropped on November 23rd.

Staff has been working with consultants on the new buildings projects.

II. Collection System Maintenance

Oilfield Electric completed an infrared, ultrasonic, and visual inspection of the Districts electrical systems as required to remain in compliance with NFPA 70E.

Jeff Cook from Venco Controls completed the install of the new variable frequency drive to Pump No. 2. Pump Station No. 1 is back operating at 100%.

Staff met with GSD Plant Superintendent to discuss El Nino and potential issues.

The crew with the assistance of BEC Electric completed the install of the two-way radio on the new pick-up. This truck is now 100% ready for service.

Emergency Power Controls was at the District to perform annual maintenance on the emergency transfer switch.

District employees received safety training on the District's Emergency Action Plan, Disaster Operations and How to Deal With Aggressive People.

Inspection continues on the Hollister Village Project to include completion of several permits in the residential buildings.

The crew continues inspection of the sewer improvements for the Village at Los Carneros Project.

III. Industrial Waste

Staff continues with the annual Industrial Wastewater Discharge Permit renewal process with all permitted industries within the District.

Staff conducted inspections at Seek Thermal and Solution Deposition Systems, Inc. to determine if they would be required to obtain Industrial Wastewater Discharge Permits. Seek Thermal has no wet processes and will not be required to obtain a permit. Solution Deposition Systems, Inc. is a manufacture of tools and machinery used in the production of semiconductors. They will have wet processes that require monitoring and will be required to obtain a Permit prior to commencing any wet processes or discharging process wastewater to the sewer system.

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Medtronic Medical, Inc.

Staff has been corresponding with La Bella Rosa Bakery and their contractor regarding installation of a grease interceptor.

Staff completed the electronic Department of Toxic Substance Control (DTSC) hazardous waste ID number verification and manifest fee assessment.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 31.9

Miles - 233.4

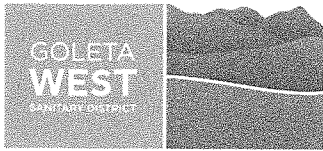
Loads - 13

Sweeper Maintenance

- Preventative maintenance checks and services

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	September 2015	MGD 1.2997; 41.79%
--------------------------------	----------------	--------------------



Sewer Operations Cleaning Summary from November 11, 2015 to November 24, 2015

Your environmental partner since 1954

Description	Quantity
Other Work Orders	
Parcel Permit	1 Work Order
	<hr/> 1 Work Order