

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
APRIL 5, 2016**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer
Eva Turenchalk
Dr. David C. Lewis
Larry D. Meyer
David Bearman, M.D

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

John Fox, Goleta Sanitary District
Lisa Stratton, CCBER - UCSB

3. APPROVE THE ORDER OF THE AGENDA

No change was made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(16-04-26)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board unanimously approved the minutes of the Special Board Meeting of March 15, 2016 as written.

6. ORDINANCE NO. 16-88: SETTING DIRECTOR COMPENSATION

a. Public Hearing

President Geyer opened the Public Hearing at 5:30PM.

No public commented with regards to Ordinance No. 16-88.

President Geyer closed the Public Hearing at 5:31PM.

b. Consider adoption of Ordinance No. 16-88

(16-04-27)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board unanimously approved to adopt Ordinance No. 16-88: Setting Director Compensation by the following roll call vote:

AYES:	Geyer, Turenchalk, Lewis, Bearman, Meyer
NOES:	None
ABSTAIN:	None
ABSENT:	None

7. REQUEST FOR FUNDING FOR NORTH CAMPUS OPEN SPACE ACCESS DESIGN PROJECT

(16-04-28)

Upon a motion by Director Turenchalk, seconded by Director Bearman, the Board unanimously approved to contribute \$25,000 in funding to support the North Campus Open Space Public Access Design Project.

8. URBAN CREEKS COUNCIL REPORT ON THE WESTERN GOLETA CREEKS CLEANUP PROGRAM

(16-04-29)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board unanimously approved to accept the Urban Creeks Council Report on the Western Goleta Creeks Cleanup Program.

9. CONSIDER LETTER SUPPORTING CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION OPPOSE POSITION TO SENATE BILL 885

(16-04-30)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board unanimously approved to send the letter opposing SB 885 as written.

10. COMMUNICATIONS

The communications were noted as received.

11. REPORTS

Operations Report

The General Manager provided a report.

Management Committee Meetings

President Geyer provided a report on the March 6 and April 4, 2016 meetings.

Goleta Sanitary District Board Meetings

Director Meyer provided a report on the March 21 & April 4, 2016 Board meetings.

City of Goleta Council Meeting

No report.

Santa Barbara Airport Commission Meeting

Director Lewis provided a report on the March 16, 2016 meeting.

SBCSDA Chapter Meeting

Director Bearman provided a report on the March 28, 2016 Chapter Meeting.

Other Director Reports

Director Lewis provided a report on the March 17, 2016 Isla Vista Recreation and Park District Board meeting and reported that the next scheduled IVR&PD meeting is April 19, 2016 at 5:30 P.M.

12. FUTURE AGENDA ITEMS

None.

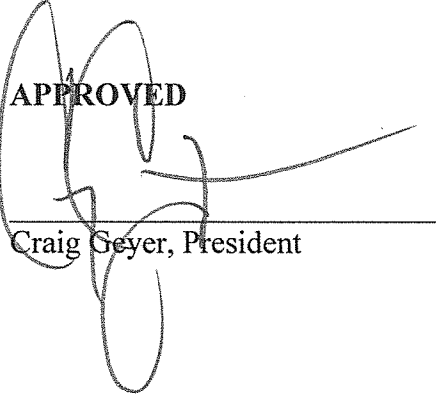
13. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 5:57PM.



Mark Nation, Board Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for March 9 - 29, 2016

I. Administration

Completed routine administrative duties.

Completed and submitted 2015 Government Compensation in California Report.

Completed applicable forms for November 2016 Consolidated Election.

Completed 2017 Census of Governments, Government Units Survey.

Submitted the new Actuarial Study of Retiree Health Liabilities for 2015 in addition to the following documents to CalPERS to implement the investment strategy change for the CERBT as directed by the Board: March 17, 2016 letter regarding Change Asset Allocation Strategy, Certification of OPEB Actuarial Information, Certification of OPEB Funding Policy & GASB 43/45 Reporting Compliance and Summary of Actuarial Information Required for CalPERS Financial Statements.

Completed February Financial Report for FY 2015-2016.

Published Public Hearing Notice for April 5, 2016 regular Board Meeting.

Staff attended Finance, Management and Public Relations Committee meetings.

Staff continues to work with UCSB with regards to dedication of facilities and easements for the North Campus Faculty Housing Developments located in the area near Cannon Green and Pacific Oaks Rd.

Submitted the no-spill certification to the State CIWQS database for February 2016.

Attended monthly SAMA meeting.

Attended SBCSDA Chapter meeting.

General Manager registered for CSDA Board Secretary/Clerk Conference to be held in November 2016.

Following Board President's signature, District staff took easement and dedication documents to County of SB for recording.

Staff has been working on fiscal year 2016-2017 Budget.

Following the Public Relations Committee meeting Staff is working with Terrain Consulting on the next District newsletter.

II. Collection System Maintenance

Staff inspected contractor coating new District manhole on Cortona Drive that was installed for the Hilton Garden Inn sewer connection.

Zebron, Inc. rehabilitated and coated several manholes in various locations throughout the District. Most of these manholes either had infiltration, corrosion and/or roots.

Staff signed off on City of Goleta job card and GWSD connection Permit for PetSmart at Hollister Village.

Staff completed a plan check for tenant improvements/ADA bathroom modifications at McDonalds Restaurant at 6900 Marketplace Drive.

Staff attended the Goleta Slough Management Committee.

Staff received and posted new Pressure Vessel Permits on two pieces of equipment for which they were issued, the Shop Air Compressor and the Sullair Portable Air Compressor.

Staff received safety training on Hazardous Communication, Spills and the Global Harmonized System.

The crew completed hydro-cleaning in the Phelps South area and the Bacara Gravity area. Hydro-flushing throughout the District was also completed. The crew is currently performing CCTV inspections for the 2016 scheduled areas. Sewer operations are summarized on the attached sheet.

Ken Spencer and Lawrence Hart attended a CWEA Tri-Counties Section Workshop.

Ruben Chavez is registered for the Annual CWEA Training Conference.

The crew continues manhole inspections throughout the District.

Inspection continues on the Hollister Village Project. Staff signed off on the last portion of the main sewer system and the residential units. Ongoing commercial tenant improvements are being permitted and inspected.

The crew continues to inspect the sewer improvements for the Village at Los Carneros Project.

The crew performed the following routine exercising:

- Valves at Emily Lift Station
- Bacara Force Main Vacuum Relief Valves

Staff continues work to evaluate the next set of District pipes for rehab or replacement. Met with engineers regarding proposals.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following industries: FLIR Systems; Lockheed Martin SB Focalplane; Raytheon B-1 campus & Raytheon B-8; Solution Deposition Systems, Inc.; and Transphorm, Inc.

Staff collected Industrial Wastewater Discharge Permit compliance samples from two locations at FLIR Systems.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours. – 52

Miles-389

Loads- 15

3/1/16 = 12.27 tons

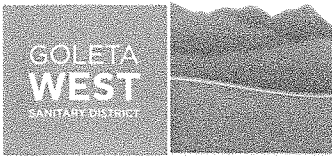
Extra sweeping in Isla Vista for spring break

SWEEPER MAINTENANCE

- Replaced turn buckles, rods and brass bushings on gutter brooms on Eagle

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	February 2016	MGD 1.3887; 44.70%
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Sewer Operations Cleaning Summary from March 8, 2016 to March 29, 2016

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroflush	5,660 ft.
Hydroclean	2,803 ft.
	<hr/>
	8,463 ft.
Lines Cleaned	
Hydroflush	16 lines
Hydroclean	11 lines
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	27 lines
Other Work Orders	
CCTV Work Order	63 Work Orders
Parcel Permit	8 Work Orders
Service Call	1 Work Order
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	72 Work Orders

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
March 9 - 29, 2016

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, LLC - Payroll processing for period ending 03/02/16	\$ 241.78	\$ 26.86		\$ 268.64
ADP, LLC - Payroll processing for period ending 03/16/16	\$ 225.35	\$ 25.04		\$ 250.39
AJ Skylights - Payment for Board Room skylights	\$ 2,000.00			\$ 2,000.00
AT&T Mobility - Monthly cell phone service	\$ 206.93			\$ 206.93
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 171.90	\$ 19.10		\$ 191.00
Blueisle Bookkeeping - January bank reconciliations	\$ 85.00			\$ 85.00
CalPERS - Pension; 03/03/16 - 03/16/16	\$ 3,715.70	\$ 194.47		\$ 3,910.17
CalPERS - Pension; 03/17/16 - 03/30/16	\$ 3,715.70	\$ 194.47		\$ 3,910.17
CalPERS - April health insurance premiums	\$ 10,942.05	\$ 761.50		\$ 11,703.55
Cintas Corporation - First aid supplies	\$ 51.98			\$ 51.98
CITIG - Computer support services	\$ 1,250.26			\$ 1,250.26
CITIG - Computer support services	\$ 656.26			\$ 656.26
Eduardo Galindo - New Administration Building Project			\$ 6,500.00	\$ 6,500.00
FGL Environmental - NISC Sampling; Stations 2,4 & 5	\$ 1,359.00			\$ 1,359.00
First Bankcard - Conf. Expenses; safety; CWEA exams; battery	\$ 1,877.47	\$ 241.81		\$ 2,119.28
Goleta Sanitary District - February Treatment & Capital	\$ 134,318.88		\$ 14,896.09	\$ 149,214.97
Goleta Valley Paint - Paint for Generator Room	\$ 129.24			\$ 129.24
Haaker Equipment Company - Maintenance parts for sweeper		\$ 581.34		\$ 581.34
Home Depot Credit Services - Maintenance supplies	\$ 217.67			\$ 217.67
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
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MarBorg Industries - 25YD roll-off & recycle fees	\$ 224.52	\$ 898.08		\$ 1,122.60
McCormix Corp. - Fuel for street sweeper		\$ 170.25		\$ 170.25
Office Depot - Office supplies	\$ 278.28			\$ 278.28
PFM Asset Management LLC - Feb. investment advisory services	\$ 875.11			\$ 875.11
Reliance Standard Life Insurance Co. - April LTD insurance premiums	\$ 770.13	\$ 54.05		\$ 824.18
RFC - Miscellaneous Fees Study	\$ 1,410.00	\$ 470.00		\$ 1,880.00
SDRMA - April Dental/Life Insurance premiums	\$ 833.63	\$ 89.04		\$ 922.67
Stantec Consulting Services, Inc. - Mesa Road Project C.M.			\$ 3,459.50	\$ 3,459.50
The Corwin Group - Phelps Road Project			\$ 22,945.63	\$ 22,945.63
U.S. Postal Service - P.O. Box 10 annual rental fee	\$ 228.00			\$ 228.00
Verizon California - Monthly service/main facility	\$ 224.48	\$ 14.33		\$ 238.81
Zebtron - Manhole Rehabilitation Project		\$ 23,400.00		\$ 23,400.00
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 167,259.32	\$ 27,140.34	\$ 47,801.22	\$ 242,200.88

Payroll - Pay Period Ending: March 16, 2016

\$ 27,128.20

GRAND TOTAL - Fund 4900

\$ 269,329.08