

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
June 7, 2016**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**1. CALL TO ORDER**

President Geyer called the meeting to order at 5:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Craig Geyer  
Dr. David C. Lewis  
Larry D. Meyer  
Eva Turenchalk  
David Bearman, M.D. – arrived at 5:37 PM

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Mr. Mark Nation, General Manager/Superintendent  
Mr. Steven A. Amerikaner, General Counsel

**OTHERS PRESENT**

Susan Garner, EquoLogic

**3. APPROVE THE ORDER OF THE AGENDA**

No change was made to the order of the agenda.

**4. PUBLIC COMMENT**

None.

**5. APPROVAL OF THE MINUTES**

(16-06-44)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of May 17, 2016 as written.

**6. ORDINANCE NO. 16-89: RELATING TO FEES AND CHARGES FOR SEWER SERVICE AND REPEALING AND REPLACING ORDINANCE NO. 13-83**

**a. Public Hearing**

President Geyer opened the Public Hearing at 5:31 PM

Hearing no public comment President Geyer closed the Public Hearing at 5:32 PM

**b. Consider adoption of Ordinance No. 16-89**

(16-06-45)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board adopted Ordinance No. 16-89: Relating to fees and charges for sewer service and repealing and replacing Ordinance No. 13-83 by the following roll call vote:

AYES: Geyer, Turenchalk, Lewis, Meyer  
NOES: None  
ABSTAIN: None  
ABSENT: Bearman

**7. REVIEW EQUOLOGIC PROPOSAL FOR UST REIMBURSEMENT**

(16-06-46)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously accepted the proposal from EquoLogic for UST Reimbursement Consulting Services.

**8. CONSIDERATION OF THE FY 2016-2017 BUDGET DOCUMENT**

(16-06-47)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board unanimously adopted the FY 2016-2017 Budget Document as presented.

**9. SCHEDULE PUBLIC HEARING FOR PLACING THE SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL FOR FY 2016-2017**

(16-06-48)

Upon a motion by Director Turenchalk, seconded by Director Bearman, the Board unanimously approved to schedule the Public Hearing for placing the Sewer Service Charges on the County Tax Roll for FY 2016-2017 for July 5, 2016.

**10. PROPOSED 2016 CSDA BYLAWS AMENDMENTS**

(16-06-49)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to vote yes on the proposed CSDA Bylaw Amendments.

**11. CHANGE ORDERS 12 – 16 FOR THE MESA ROAD PROJECT**

(16-06-50)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board unanimously approved Change Orders 12 through 16 for the Mesa Road Project as presented and to submit payment to Mladen Buntich Construction Company, Inc. in the amount of \$605,243.91.

**12. REVIEW CSRMA RISK CONTROL SURVEY**

(16-06-51)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board reviewed the CSRMA Survey and unanimously approved to accept the report as presented.

**13. COMMUNICATIONS**

The Communications were noted as received

14. **CLOSED SESSION: Public Employee Performance Evaluation**  
**(Gov't Code Section 54957)**  
**Employee: General Manager/Superintendent**  
**Quarterly Update Report (1st Quarter 2016)**

The Board went into closed session at 6:11PM.

The Board returned to open session at 6:18PM.

No action was taken.

15. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Engineering Committee Meeting**

Director Lewis provided a report on the May 26, 2016 meeting.

**Management Committee Meeting**

President Geyer provided a report on the May 20, 2016 meeting

**Personnel Committee Meeting**

Director Turenchalk provided a report on the June 6, 2016 meeting.

**Goleta Sanitary District**

Director Meyer provided a report on the June 6, 2016 meeting.

**Santa Barbara Airport Commission**

Director Lewis provided a report on the May 18, 2016 meeting.

**City of Goleta**

No report.

**SBCSDA Chapter Meeting**

No meeting was held.

**Other Director Reports**

Director Meyer provided a report on the June 1, 2016 SBCSDA Executive Board Meeting.

16. **FUTURE AGENDA ITEMS**

None.

17. **ADJOURNMENT**

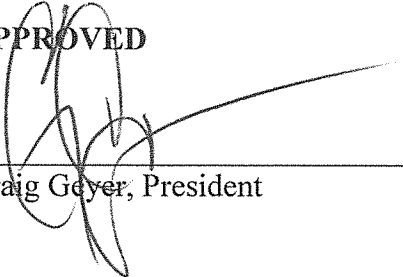
There being no further business, President Geyer adjourned the meeting at 6:24PM.



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Mark Nation, Board Secretary

APPROVED



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Craig Geyer, President

# GOLETA WEST SANITARY DISTRICT

## Operating Report for May 11 – May 31, 2016

### I. Administration

Completed routine administrative duties.

Staff completed entry of water consumption data for the FY 2016-2017 commercial tax roll billing.

Completed Connection Permits for Verizon, Pickles & Swiss and Snowcrave. These commercial businesses will open soon in Hollister Village.

Completed the April 30, 2016 Financial Report.

Staff continues to work on fiscal year 2016-2017 Budget.

Attended two Management Committee meetings and an Engineering Committee meeting.

Staff and Dave Rundle from Stantec have been working with the contractor to finalize the remaining change orders for the Mesa Road Project. Final change orders are coming to the Board for consideration.

Staff, Patsy from BHFS, Bret from Recon and Ed Galindo Architect attended a pre-application review meeting with several departments from the City of Santa Barbara regarding the buildings project. A meeting with ABR is scheduled for June 6th.

Staff has been working with CITIG to secure the iPads for the Director's use and to compile a computer systems list to be in compliance with SB272 a new law requiring governmental agencies to list their computer systems on their website. Implementation is required by July 1, 2016.

### II. Collection System Maintenance

The crew continues CCTV inspections for the 2016 scheduled areas. The crew has worked two nights recently to complete CCTV of the busy Hollister Ave. - Los Carneros Rd. area.

The crew is currently hydro-cleaning hotspots throughout the District. Root cutting was completed for this month. Timbers Off-tract area and the Los Carneros Off-tract area were also hydro-cleaned this period. Sewer operations are summarized on the attached sheet.

The crew continues manhole inspections throughout the District.

Commercial tenant improvements at Hollister Village are being permitted and inspection is ongoing.

The crew continues to inspect the sewer improvements for the Village at Los Carneros Project.

The crew completed painting the generator room.

Precision Tile and Design tiled the shower and locker room floor. The room was painted and shower fixtures replaced as well.

The crew repaired a broken crown on a manhole on the Dos Pueblos Off-tract.

Santa Barbara Overhead Door repaired shop garage door No. 3.

Test runs and routine exercising was performed on the following:

- Emily emergency generator
- Main facility emergency generator
- Exercised valves throughout the District
- Serviced Bacara force main vacuum release valves

Flatbed truck was taken to the Chevrolet Dealer for a recall on a part related to the brake pedal.

Staff completed plan check for tenant improvements to a 61-unit apartment complex in Isla Vista.

An inspector from SB County Public Health completed a surprise inspection of GWSD's facility and waste disposal records. The inspector suggested a few minor changes that staff will implement, but no follow up is required. The District was in compliance.

### **III. Industrial Waste**

Staff participated in an EPA Pretreatment Program Inspection at GSD. An EPA contract inspector performed a file check of all Class IV industries and conducted site visits at FLIR Systems and Transphorm. The inspector suggested a few minor changes to our permits, which staff is in the process of completing. Overall the inspection seemed to go well, a written report will follow in the coming months.

Staff received and reviewed April discharge estimates from Raytheon for well water utilized in their industrial processes and discharged to the sewer system.

Staff took receipt of new ISCO sampler used for Pretreatment compliance and NISC sampling.

### **IV. Street Sweeping**

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 48.3

Miles - 425

Loads - 14

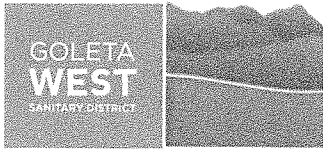
4/7/16 = 10.46 tons; 4/22/16 = 12.15 tons

Sweeper Maintenance

- Replaced back-up alarm on Eagle sweeper
- Coastline Equipment diagnosed uneven idle on the Crosswind sweeper's auxiliary engine
- Velocity truck serviced Crosswind's tranny and reset tranny service light

**Table of Treatment Capacity in GSD Plant**

Goleta West Average Daily Flow	April 2016	MGD 1.4453; 46.47%
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# Sewer Operations Cleaning Summary from May 11, 2016 to May 31, 2016

Your environmental partner since 1954

<b>Description</b>	<b>Quantity</b>
<b>Feet Cleaned</b>	
Hydroclean	7,717 ft.
Hot Spot	1,320 ft.
Root Cutting	729 ft.
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	<b>9,766 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	31 lines
Hot Spot	5 lines
Root Cutting	3 lines
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	<b>39 lines</b>
<b>Other Work Orders</b>	
CCTV Work Order	26 Work Orders
FOG Inspection	3 Work Orders
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	<b>29 Work Orders</b>



**GOLETA WEST SANITARY DISTRICT  
ALLOWANCE OF CLAIMS  
May 11 - 31, 2016**

<b>SERVICES &amp; SUPPLIES</b>	<b>Wastewater O &amp; M</b>	<b>Other Services</b>	<b>Capital Outlay</b>	<b>Total</b>
ADP, LLC - Payroll processing for period ending 05/11/16	\$ 241.78	\$ 26.86		\$ 268.64
AT&T - Monthly cell phone service	\$ 243.64			\$ 243.64
Barricade Pest Control - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 185.40	\$ 20.60		\$ 206.00
Brownstein Hyatt Farber Schreck - Legal services		\$ 3,527.00	\$ 7,432.04	\$ 10,959.04
CalPERS - June health insurance premiums	\$ 10,942.05	\$ 761.50		\$ 11,703.55
CalPERS - Pension; 05/12/16 - 05/25/16	\$ 3,715.70	\$ 194.47		\$ 3,910.17
CITIG - Computer support services	\$ 868.76			\$ 868.76
CITIG - Deposit for iPads		\$ 3,443.37		\$ 3,443.37
City of Goleta - Road Encroachment Permit #16-138; Reed Court	\$ 190.00			\$ 190.00
Coastline Equipment - Engine repairs to Crosswind sweeper		\$ 457.60		\$ 457.60
Frontier Communications - Monthly service; main facility	\$ 221.70	\$ 14.15		\$ 235.85
Goleta Valley Paint - Paint for shower room	\$ 95.51			\$ 95.51
Goleta Valley Paint - Paint for shower room	\$ 176.28			\$ 176.28
Haaker Equipment Co. - Parts for street sweeper		\$ 111.87		\$ 111.87
Larry's Auto Parts - Headlight for sweeper		\$ 19.42		\$ 19.42
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 650.00			\$ 650.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 222.62	\$ 890.50		\$ 1,113.12
Mark Nation - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
McCormix Corp. - Fuel for street sweeper		\$ 185.46		\$ 185.46
PFM Asset Management - April investment advisory services	\$ 910.59			\$ 910.59
Precision Tile & Design - Tile locker/shower room	\$ 4,257.16			\$ 4,257.16
Rachel Tierney Consulting - Biological Report for New Admin. Bldg.			\$ 1,573.75	\$ 1,573.75
Reliance Standard Life Insurance Co. - June LTD insurance premiums	\$ 770.13	\$ 54.05		\$ 824.18
Santa Barbara Overhead Door - Repair garage door #3 in shop	\$ 310.00			\$ 310.00
Sansum Clinic - DMV Physical; L. Hart	\$ 135.00			\$ 135.00
Southern California Edison - Monthly service; main facility	\$ 2,884.85			\$ 2,884.85
Start Traffic, Inc. - Road plates		\$ 2,452.00		\$ 2,452.00
Teledyne Instruments, Inc. - New sampler & parts	\$ 2,910.22			\$ 2,910.22
The Corwin Group, Inc. - Phelps Road Project			\$ 5,270.38	\$ 5,270.38
University of California, Santa Barbara - Capital Fund Charge refund		\$ 1,243.33		\$ 1,243.33
University of California, Santa Barbara - Funding for NCOS Project		\$ 25,000.00		\$ 25,000.00
				\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 30,071.39</b>	<b>\$ 38,402.18</b>	<b>\$ 14,276.17</b>	<b>\$ 82,749.74</b>

Payroll - Pay Period Ending: May 11 & 25, 2016 \$ 59,906.01

**GRAND TOTAL - Fund 4900** **\$ 142,655.75**