

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 4, 2016**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer

Eva Turenchalk

Dr. David C. Lewis

BOARD MEMBERS ABSENT

Larry D. Meyer

David Bearman M.D.

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

Dylan Johnson, District Counsel

OTHERS PRESENT

John Fox – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No change was made to the order of the Agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(16-10-79)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board unanimously approved the minutes of the Regular Board Meeting of September 19, 2016 as written.

6. RESOLUTION NO. 16-762: FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT (PEMHCA)

(16-10-80)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board adopted Resolution No. 16-762: Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act (PEMHCA) by the following roll call vote:

AYES: Geyer, Turenchalk, Lewis
NOES: None
ABSTAIN: None
ABSENT: Bearman, Meyer

7. **REPORT REGARDING ORDINANCE ADOPTION PROCEDURE**

Dylan Johnson of BHFS provided a report to the Board on the procedures required for adoption of District Ordinances and answered questions from the Board.

8. **COMMUNICATIONS**

The communication was noted as received.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Personnel Committee Meeting

Director Lewis provided a report on the committee meeting.

Goleta Sanitary District Board Meeting

No report.

Santa Barbara Airport Commission Meeting

Director Lewis provided a report on the meeting.

SBCSDA Chapter Meeting

The General Manager provided a report on the Chapter Meeting.

Other Director Reports


None.

10. **FUTURE AGENDA ITEMS**

None.

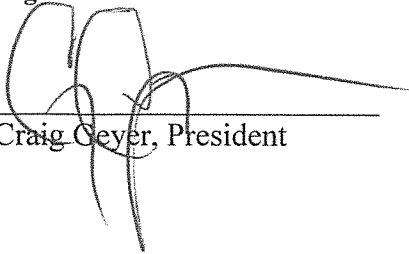
11. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 5:57 PM.


Mark Nation, Board Secretary

APPROVED

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of the Goleta West Sanitary District
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A handwritten signature in black ink, appearing to read 'Craig Ceyer', is written over a horizontal line. The signature is stylized and extends to the right of the line.

Craig Ceyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for September 14 – 27, 2016

I. Administration

Completed routine administrative duties.

Completed the August 31, 2016 Financial Report.

Completed the manual billings for Phase III of North Campus Faculty Housing for 2016-2017 sewer service charges.

Continue to gather files for disposal as per the District's Retention Policy.

Began review of applicants for position of Office Manager. The deadline for applications was September 26, 2016.

Completed CSRMA Primary Insurance Program Application for 2016-2017.

Staff attended a Special Board Meeting and a Personnel Committee meeting.

Staff continues to work with the developer of Hollister Village to complete all the requirements needed for dedication of the public sewer facilities to the District.

Staff worked with People's Self-Help Housing to complete the Dedication Agreement for the low income housing portion of the Village at Los Carneros Development.

District staff attended the annual PEP Touch-a-Truck and displayed the Vector and Street Sweeper. Staff said the event seemed to be larger than in past years and well attended by families in the area.

II. Collection System Maintenance

Staff continues to focus this period on FOG (fats, oils & grease) inspection at restaurants around the District.

The crew continues to inspect the sewer improvements for the Village at Los Carneros Project as needed.

The crew completed final inspection on the new connection of a SFR on Daffodil Lane.

Staff completed a plan check for Ca Dario tenant improvements. This is a restaurant going in on Storke Road.

Final inspection was performed on Dickey's BBQ Pit in Hollister Village and Discovery Storage in the Cabrillo Business Park.

Inspection continues as needed for the Mariposa Assisted Living Project.

Staff continues to work with Phil Brittain Electrician regarding the addition of a couple of alarm points to SCADA at the Emily Lift Station.

The crew painted the above ground diesel storage tank.

Mark Nation and Joey Hilliard attended the annual Tri-State Conference. Required continuing education units to maintain CWEA certifications were earned.

Staff marked sewer lateral location based on CCTV information for new SFR at 422 Vereda Del Ciervo in EMID.

Staff received safety training on Tool and Task Risk Assessment.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following facilities: FLIR Systems, Raytheon B-1 campus and B-8, Lockheed Martin Santa Barbara Focalplane and Transphorm.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following facilities: Lockheed Martin Santa Barbara Focalplane and Transphorm.

Staff received August discharge estimate from Raytheon for well water utilized in their industrial processes and disposed of into the GWSD collection system.

Staff signed off on GWSD installation permit for new sample manhole at Karl Storz Imaging new location at 1 S Los Carneros.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 34

Miles- 267

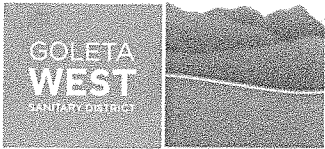
Loads- 14

Sweeper maintenance

- Serviced main and auxiliary engine air filters
- Replace front cab service light
- Replaced cab air filter
- Replaced belt and belt tensioner on main engine

Table of Treatment Capacity in GSD Plant

| | | |
|--------------------------------|-----------|--------------------|
| Goleta West Average Daily Flow | June 2016 | MGD 1.2590; 40.48% |
|--------------------------------|-----------|--------------------|



Sewer Operations Cleaning Summary from September 14, 2016 to September 27, 2016

Your environmental partner since 1954

| Description | Quantity |
|--------------------------|----------------------------|
| Other Work Orders | |
| FOG Inspection | 2 Work Orders |
| Parcel Permit | 1 Work Order |
| Service Call | 1 Work Order |
| | <hr/> 4 Work Orders |

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
September 15 - 27, 2016

| SERVICES & SUPPLIES | Wastewater O & M | Other Services | Capital Outlay | Total |
|--|---------------------|---------------------|---------------------|---------------------|
| AT&T Mobility - Monthly cell phone service & iPad access | \$ 379.93 | | | \$ 379.93 |
| Barricade Pest Control, Inc. - Monthly rodent service | \$ 100.00 | | | \$ 100.00 |
| Dave Bearman, M.D. - CASA Conference reimbursements | \$ 1,103.80 | | | \$ 1,103.80 |
| Goleta Valley Paint - Paint & painting supplies | \$ 199.70 | | | \$ 199.70 |
| Haaker Equipment Co. - Repairs to Crosswind sweeper | | \$ 5,176.71 | | \$ 5,176.71 |
| Larry D. Meyer - SBCSDA meal & travel reimbursements | \$ 95.73 | | | \$ 95.73 |
| Lawrence Hart - Mileage reimbursement; Touch-A-Truck | \$ 37.80 | | | \$ 37.80 |
| McCormix Corp. - Fuel for street sweepers | | \$ 159.31 | | \$ 159.31 |
| MNS Engineers, Inc. - Phase VI Pipeline & MH Maint. Proj. | | | \$ 10,166.25 | \$ 10,166.25 |
| Reliance Standard Life Insurance Co. - Oct. LTD insurance premiums | \$ 774.74 | \$ 54.05 | | \$ 828.79 |
| Southern California Edison - Monthly service/main facility | \$ 3,488.50 | | | \$ 3,488.50 |
| The Corwin Group - Phelps Road Project | | | \$ 5,502.75 | \$ 5,502.75 |
| Winema Industrial & Safety Supply - New gas detectors | | \$ 4,644.27 | | \$ 4,644.27 |
| | | | | \$ - |
| TOTAL SERVICES & SUPPLIES | \$ 6,180.20 | \$ 10,034.34 | \$ 15,669.00 | \$ 31,883.54 |

Payroll - Pay Period Ending: September 14, 2016

\$ 32,751.39

GRAND TOTAL - Fund 4900

\$ 64,634.93