MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 3, 2017

POSTING OF THE AGENDA
The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District’s website at least 72 hours in advance of the meeting.

1. CALL TO ORDER
   President Meyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT
   Larry Meyer
   Eva Turenchalk
   Dr. David C. Lewis
   Dr. David Bearman (Arrived at 5:38)
   Craig Geyer

   BOARD MEMBERS ABSENT
   None.

   STAFF PRESENT
   Mark Nation – General Manager/Superintendent
   Dylan Johnson – General Counsel

   OTHERS PRESENT
   Bob Wageneck – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA
   No change was made to the order of the agenda.

4. PUBLIC COMMENT
   None.

5. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF SEPTEMBER 19, 2017
   (17-10-49)
   Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of September 19, 2017 as presented.
6. **RESOLUTION NO. 17-771: AMENDING THE DISTRICT’S INVESTMENT POLICY**
   (17-10-50)
   Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to adopt Resolution No. 17-771 amending the District’s investment policy by the following roll call vote:

   AYES: Turenchalk, Geyer, Lewis, Meyer
   NOES: None
   ABSTAIN: None
   ABSENT: Bearman

7. **FALL 2017 DISTRICT NEWSLETTER**
   (17-10-51)
   Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved publication and delivery of the Fall 2017 District Newsletter as amended at this meeting.

8. **COMMUNICATIONS**
   None.

9. **REPORTS**

   **Operations Report**
   The General Manager provided a report.

   **Public Relations Committee Meeting**
   President Meyer provided a report.

   **Management Committee Meeting**
   Director Geyer provided a report.

   **Goleta Sanitary District Board Meeting**
   President Meyer provided a report.

   **Santa Barbara Airport Commission Meeting**
   Director Lewis provided a report.

   **Other Reports**
   Director Geyer reported on the Regional Water Quality Control Board Meeting he attended.

10. **FUTURE AGENDA ITEMS**
    None.
11. **ADJOURNMENT**
   
   There being no further business, President Meyer adjourned the meeting at 5:59PM.

   
   [Signature]

   Mark Nation, Board Secretary

---

**APPROVED**

   
   [Signature]

   Larry D. Meyer, Board President
September 14, 2017 – September 25, 2017

Administration

Staff attended a Public Relations Committee meeting.

Staff continues coordinating with Public Agency Retirement Systems (PARS) to begin processing the needed paperwork for enrollment in their trust program.

Staff continues working with the District Auditors on the work required to complete the annual audit.

Staff has been working with Counsel to finalize a Resolution for Board approval regarding the update to the District’s investment policy.

Staff submitted the monthly no-spill report to the State CIWQS program for the month of August 2017.

District Staff took the Vactor and the Street Sweeper to display at the Annual Touch-a-Truck Event.

Collection System Maintenance

Tierra Contracting continues construction on the Facilities Engineering Phase VI Project. Tierra continues to make good progress and things are going fairly smoothly.

Nu-Line Technologies continues lining sewers for the Phase VI Pipeline and Manhole Maintenance Project. They continue making good progress and are on schedule. District Staff is inspecting this project.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed.

Staff continues working with Phil Brittain on establishing a radio link from the Emily Lift Station. This will allow the District to get rid of the phone data line saving a monthly bill and improving reliability.

The crew performed routine tests on the Rolline emergency pump.

Staff continues monitoring Granite Construction as they work on the City of Goleta’s Hollister Avenue bike path project which requires raising and/or lowering some of the sewer manholes in that area and the raising of sewer manholes in areas affected by the City of Goleta 2016-2017 Pavement Overlay Project.
Industrial Waste

Staff performed a dye test to confirm connection of the proper fixtures to the grease interceptor at the new Hilton Garden Inn at Hollister Avenue and Storke Road.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hrs. – 32.4

Miles – 281.3

Loads – 13

Marborg: none to report

- Courtesy sweep @ GSD for their open house
- Replaced r/s step on Crosswind
- Lubed fan on Crosswind
- Detailed Crosswind for Touch-a-Truck event

Table of Treatment Capacity in GSD Plant

<table>
<thead>
<tr>
<th>GWSD Average Daily Flow</th>
<th>June 2017</th>
<th>MGD 1.31; 33.27%</th>
</tr>
</thead>
</table>

## GOLETA WEST SANITARY DISTRICT
### ALLOWANCE OF CLAIMS
#### Sep 15, 2017 - Sep 28, 2017

<table>
<thead>
<tr>
<th>SERVICES &amp; SUPPLIES</th>
<th>Wastewater O &amp; M</th>
<th>Other Services</th>
<th>Capital Outlay</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADP- Payroll Processing</td>
<td>$ 275.67</td>
<td></td>
<td></td>
<td>$ 275.67</td>
</tr>
<tr>
<td>Accountemps- Contract Labor</td>
<td>$ 3,596.25</td>
<td></td>
<td></td>
<td>$ 3,596.25</td>
</tr>
<tr>
<td>Aqua Flo- Plumbing Supplies</td>
<td>$</td>
<td>$ 102.64</td>
<td></td>
<td>$ 102.64</td>
</tr>
<tr>
<td>AT&amp;T- Wireless Svc</td>
<td>$ 348.82</td>
<td></td>
<td></td>
<td>$ 348.82</td>
</tr>
<tr>
<td>Barricade Pest Control- Monthly Svc</td>
<td>$ 100.00</td>
<td></td>
<td></td>
<td>$ 100.00</td>
</tr>
<tr>
<td>Brownstein, Hyatt, Farber &amp; Schreds- Legal</td>
<td>$ 1,685.00</td>
<td>$ 33.50</td>
<td></td>
<td>$ 1,718.50</td>
</tr>
<tr>
<td>Buynak, Fauer, Archbald, Spray- Legal</td>
<td>$ 3,993.81</td>
<td></td>
<td></td>
<td>$ 3,993.81</td>
</tr>
<tr>
<td>CalPERS- Health Ins</td>
<td>$ 11,834.96</td>
<td>$ 804.89</td>
<td></td>
<td>$ 12,639.85</td>
</tr>
<tr>
<td>CalPERS- Pension 7/06/17 - 8/30/17</td>
<td>$ 25,547.07</td>
<td>$ 3,027.78</td>
<td></td>
<td>$ 28,574.85</td>
</tr>
<tr>
<td>CITIG- IT Support</td>
<td>$ 2,480.90</td>
<td></td>
<td></td>
<td>$ 2,480.90</td>
</tr>
<tr>
<td>Frontier- Phone Svc</td>
<td>$ 17.00</td>
<td></td>
<td></td>
<td>$ 17.00</td>
</tr>
<tr>
<td>Geyer, Craig- SBCCSDA Reimbursement</td>
<td>$ 51.71</td>
<td></td>
<td></td>
<td>$ 51.71</td>
</tr>
<tr>
<td>Goleta Sanitary District- Share of Costs</td>
<td>$ 204,886.22</td>
<td>$ 18,848.97</td>
<td></td>
<td>$ 223,735.19</td>
</tr>
<tr>
<td>Goleta Water District- Emily</td>
<td>$ 78.27</td>
<td></td>
<td></td>
<td>$ 78.27</td>
</tr>
<tr>
<td>Home Depot- Operating Supplies</td>
<td>$ 20.00</td>
<td></td>
<td></td>
<td>$ 20.00</td>
</tr>
<tr>
<td>Jaime's Landscape- Landscape Maintenance</td>
<td>$ 300.00</td>
<td></td>
<td></td>
<td>$ 300.00</td>
</tr>
<tr>
<td>Marboreg- Waste removal</td>
<td>$ 454.23</td>
<td>$ 1,816.96</td>
<td></td>
<td>$ 2,271.19</td>
</tr>
<tr>
<td>Nu-Line Technologies- Phase VI Project#16-04</td>
<td>$</td>
<td></td>
<td>$ 428,419.60</td>
<td>$ 428,419.60</td>
</tr>
<tr>
<td>Santa Barbara County- Public Works IRWM Cost Sharing</td>
<td>$</td>
<td>$ 3,951.00</td>
<td></td>
<td>$ 3,951.00</td>
</tr>
<tr>
<td>South Coast Deli- Meetings</td>
<td>$ 35.96</td>
<td></td>
<td></td>
<td>$ 35.96</td>
</tr>
<tr>
<td>Silvia's Cleaning- Cleaning Svc</td>
<td>$ 500.00</td>
<td></td>
<td></td>
<td>$ 500.00</td>
</tr>
<tr>
<td>So Cal Edison- August Electric Svc</td>
<td>$ 232.67</td>
<td></td>
<td></td>
<td>$ 232.67</td>
</tr>
<tr>
<td>Stanice- Project #16-03</td>
<td>$</td>
<td></td>
<td>$ 28,636.07</td>
<td>$ 28,636.07</td>
</tr>
<tr>
<td>The Corwin Group- Phelps Rd Project</td>
<td>$</td>
<td></td>
<td>$ 600.00</td>
<td>$ 600.00</td>
</tr>
<tr>
<td>Tierra Contracting- Facilities Engineering Phase VI #16-03</td>
<td>$</td>
<td></td>
<td>$ 443,952.35</td>
<td>$ 443,952.35</td>
</tr>
<tr>
<td>TPX- Internet Svc</td>
<td>$ 194.00</td>
<td></td>
<td></td>
<td>$ 194.00</td>
</tr>
<tr>
<td>Tri County Locksmiths- Replacement locks</td>
<td>$ 323.25</td>
<td></td>
<td></td>
<td>$ 323.25</td>
</tr>
<tr>
<td><strong>TOTAL SERVICES &amp; SUPPLIES</strong></td>
<td>$ 386,933.79</td>
<td>$ 9,736.77</td>
<td>$ 920,459.99</td>
<td>$ 1,187,149.55</td>
</tr>
</tbody>
</table>

Payroll- Pay period ending 9/13/17

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>$ 30,385.21</td>
</tr>
<tr>
<td></td>
<td>$ 1,217,534.76</td>
</tr>
</tbody>
</table>

G:\GOLETA\SPREADSHEETS\Claims\CLAIMS 2017\Allow next beg Sep 15 2017_mmm cd 2017\Allow in progress Sep 15 2017_mmm nn 2017