

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 6, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:31PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk

Larry Meyer

Dr. David C. Lewis

Dr. David Bearman – arrived at 5:44PM

Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Dylan Johnson – Assistant Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
February 6, 2018**

(18-03-11)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of February 6, 2018 as presented.

6. **ORDINANCE NO. 18-90: RELATING TO FEES AND CHARGES AND REPEALING AND REPLACING ORDINANCE NO. 16-89**

President Turenchalk opened the Public Hearing at 5:32PM.

President Turenchalk closed the Public Hearing at 5:33PM.

(18-03-12)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board adopted Ordinance No. 18-90: Relating to Fees and Charges and Repealing and Replacing Ordinance No. 16-89 by the following roll call vote:

AYES: Turenchalk, Meyer, Lewis, Geyer
NOES: None
ABSTAIN: None
ABSENT: Bearman

7. **ADOPT-A-BLOCK FY 2017-2018 2ND QUARTER REPORT**

(18-03-13)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to accept the Adopt-A-Block FY 2017-2018 2nd Quarter Report as presented.

8. **RESOLUTION NO. 18-774: APPROVING THE EASEMENT AND LICENSE AGREEMENTS BETWEEN THE REGENTS OF THE UNIVERSITY OF CALIFORNIA AND GOLETA WEST SANITARY DISTRICT FOR THE PHELPS ROAD TRUNK LINE**

(18-03-14)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board adopted Resolution No. 18-774: Approving the Easement and License Agreements between The Regents of the University of California and Goleta West Sanitary District for the Phelps Road Trunk Line by the following roll call vote:

AYES: Turenchalk, Meyer, Lewis, Geyer
NOES: None
ABSTAIN: None
ABSENT: Bearman

9. **2ND QUARTER FY 2017-2018 FINANCIAL REPORT**

(18-03-15)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved to accept the 2nd Quarter FY 2017-2018 Financial Report as presented.

10. **CONSIDERATION OF NOMINATING CRAIG GEYER FOR THE INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE ON THE COUNTYWIDE REDEVELOPMENT AGENCY OVERSIGHT BOARD**

(18-03-16)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to nominate Craig Geyer for the Independent Special District Representative on the Countywide Redevelopment Agency Oversight Board.

11. **DECLARE 2011 FORD FUSION HYBRID SEDAN OBSOLETE PERSONAL PROPERTY**

(18-03-17)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to declare the 2011 Ford Fusion Hybrid Sedan obsolete personal property and authorized disposal by public auction.

12. **COMMUNICATIONS**

The communications were noted as received.

13. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report.

Goleta Water District Board Meeting

President Turenchalk provided a report.

Isla Vista Recreation and Park District Board Meeting

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

SBCCSDA Chapter Meeting

Director Meyer provided a report.

City of Goleta Council Meeting

No report.

Other Reports

Director Lewis provided a report on the Santa Barbara Airport Commission Meeting

14. FUTURE AGENDA ITEMS

None.


15. ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 6:17PM.



Mark Nation, Board Secretary

APPROVED



Eva Turenchalk, Board President
Craig Geyer, Director

January 30, 2018 – February 27, 2018

Administration

The District received a claim letter from Edison Company stemming from when Tierra Contracting damaged a hi-voltage line on Covington Drive during Project #16-03. The damage occurred in September 2017. Staff discussed with Counsel and actions per the contract for the project are being followed.

Staff attended Finance Committee meeting.

Staff continued the work with Counsel and UCSB to prepare drafts of the Easement and License Agreements required for the Phelps Road Project.

Continued work with District Counsel to finalize the draft Ordinance regarding GWSD fees.

Issued a Notice of Completion for the Phase VI Pipeline and Manhole Maintenance Project.

As reported to each Director individually, on February 13, 2018 an accident occurred resulting in the death of a GWSD employee. OSHA investigation is ongoing.

At the last Board meeting the Board was updated on the status of the garage remodel and new operations building. The Board asked for a short update on the new administration building.

Latest update from Ed Galindo:

Plans are complete to 60% - moving forward to completion of the 90% set. The best guess to get the administration building in front of the planning commission is no later than September 2018. Once planning commission approval is received the project needs to return to the ABR who has already approved the concept and project compatibility. It is estimated to take a few weeks to get on the ABR's agenda. Following ABR approval the plans can be submitted to the building department for permit review. Estimating forward from that time the administration building project is looking like it may be following right behind the garage and operations building as originally discussed. About ready to start construction as the other buildings are just being completed.

Collection System Maintenance

The crew replaced the motor coupler on pump #2 and adjusted the cutter plates and the impeller clearance.

Pump #2 at Emily was pulled apart to de-rag as its efficiency had been reduced because of debris hung-up on the impeller.

Staff repaired minor leak on the forcemain discharge manifold in Pump Station 1.

The crew completed hydro-cleaning hotspots and root cutting throughout the District. Hydroflushing was also completed. Currently working in the Dos Pueblos High School area. A Sewer Operations Summary is included with this report.

Preliminary plan check was completed on plans for the PS#1 wet well rehab which will be included with the buildings project.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed. Two more units have received final inspection this period.

Staff continues working with a consultant to improve communications and reliability of District's SCADA (Supervisory Control and Data Acquisition) system.

Staff continues monitoring Granite Construction as they finish up work on the City of Goleta's Hollister Avenue bike path project which required raising and/or lowering some of the sewer manholes in that area.

Lawrence Hart renewed his AOA airport security credentials as required.

Routine exercising was completed on the main facility generator, the District Staff attended a City of Goleta quarterly utility meeting.

Staff received safety training on 2018 HazCom Annual Pesticide Safety Training

Staff issued connection permits for six more multi-family buildings for a total of 28 ERU at the Village at Los Carneros.

Industrial Waste

Staff attended the CWEA Annual P3S (Pretreatment, Pollution Prevention, and Stormwater) Conference in Riverside.

Brian McCarthy and Joey Hilliard attended a technical certification program training session for further Environmental Compliance Inspector Certification.

Staff collected Industrial Wastewater Discharge Permit compliance samples from Lockheed Martin SB Focalplane, Transphorm, Inc., and two Raytheon facilities.

Staff conducted a site visit and Industrial Wastewater Discharge Permit meeting at Corning Technologies at 55 Castilian Drive.

Staff received December 2017 and January 2018 estimates from Raytheon for well water used in their industrial processes and discharged to the sewer system.

District Staff continues FOG inspections for the period.

Street Sweeping

Graffiti & Abandon vehicles – none to report at this time

Hrs. – 66.5

Miles – 554.6

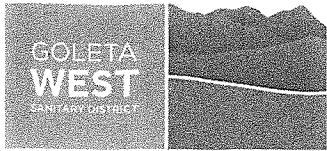
Loads – 41

Marborg: 1/20/18 = 9.56 TN, 1/26/18 = 11.03 TN, 2/3/18 = 8.98 TN

- Dal Pozzo Tire repaired a flat tire on the Crosswind
- Routine maintenance

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	January 2017	MGD 2.03; 43.57%
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Sewer Operations Cleaning Summary from January 30, 2018 to February 27, 2018

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	9,199 ft.
Root Cutting	5,934 ft.
Hydroflush	5,660 ft.
Hot Spot	1,250 ft.
	<hr/>
	22,043 ft.
Lines Cleaned	
Hydroclean	41 lines
Root Cutting	21 lines
Hydroflush	16 lines
Hot Spot	5 lines
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	83 lines
Other Work Orders	
FOG Inspection	3 Work Orders
Parcel Permit	3 Work Orders
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	6 Work Orders

Goleta West Sanitary District
Allowance of Claims
February 01,2018 - February 28, 2018

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ACC01	ACCOUNTEMPS	Contract Labor	2/23/2018	\$2,739.63
ACC01	ACCOUNTEMPS	Contract Labor	2/6/2018	\$1,360.98
ACC01	ACCOUNTEMPS	Contract Labor	2/27/2018	\$1,331.63
ADP01	ADP Inc	Payroll Processing	2/27/2018	\$279.95
ADP01	ADP Inc	Payroll Processing	2/6/2018	\$398.02
ADP01	ADP Inc	Payroll Processing	2/13/2018	\$252.12
ADP01	ADP Inc	Payroll Processing	2/23/2018	\$270.87
AIR04	Air Resources Board-PERP Renewal	Portable Equipment Permit	2/6/2018	\$45.00
AQU01	Aqua-Flo Supply	Submersible Pump	2/6/2018	\$841.67
AQU01	Aqua-Flo Supply	Piping	2/13/2018	\$151.15
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Services	2/13/2018	\$1,935.00
BEA01	David Bearman MD	Reimbursement for CASA	2/23/2018	\$903.38
BLU01	Blueisle Bookkeeping	Bank Reconciliation	2/23/2018	\$170.00
BUY01	Buynak, Fauver, Archbald, Spray	Legal Services	2/13/2018	\$1,564.30
CAL03	Public Employees HEALTH	Health Insurance	2/21/2018	\$10,943.88
CAL12	CalPERS Public Employee's Retirement System	Pension	2/7/2018	\$3,581.87
CAL12	CalPERS Public Employee's Retirement System	Pension	2/21/2018	\$3,581.87
CAS01	CASA	Membership Renewal	2/13/2018	\$8,570.00
CIT06	City of Santa Barbara	Plan Check Submittal Fee - Buildings	2/6/2018	\$2,000.00
CITIG06	Channel Islands Technology Integrators' Group	New Laptops	2/13/2018	\$2,698.03
CITIG06	Channel Islands Technology Integrators' Group	Laptop Setup & IT. Support	2/27/2018	\$2,275.05
CWE07	CWEA	Technical Certification	2/13/2018	\$165.00
DAL01	Dal Pozzo Tire Corp	Sweeper tires	2/13/2018	\$1,560.09
EQU01	EquoLogic	Contractual UST Reimbursement	2/27/2018	\$251,808.49
FIR01	First Bankcard	Operating supplies & maintenance	2/23/2018	\$2,107.10
FLO02	FLOW N CONTROL	Roline Replacement Pump	2/27/2018	\$43,004.10
FRE01	Freedom Signs	Logo Decals	2/6/2018	\$200.75
FRO01	Frontier Communications	Phone Service	2/13/2018	\$170.98
FRO01	Frontier Communications	Phone Service	2/6/2018	\$74.27
FRO01	Frontier Communications	Phone Service	2/27/2018	\$358.46
GEY01	Craig Geyer	Reimbursement for SBCCSDA	2/13/2018	\$50.43
GEY01	Craig Geyer	Reimbursement for UCLA Conference	2/23/2018	\$590.24
GOL02	Goleta Sanitary District	January 2018	2/27/2018	\$172,716.80
GOL04	Goleta Water District	Water Service Emily	2/13/2018	\$78.27
HAA01	Haaker Equipment Company	Sweeper parts	2/23/2018	\$3,595.82
JAI01	Jaimes Landscape	Landscape Maintenance	2/23/2018	\$300.00
LAN01	The Land Trust for S.B. County	Tree Removal Project Funding	2/13/2018	\$5,000.00
LIN01	Lincoln National Life Ins	Lincoln def comp ppe 180131	2/7/2018	\$1,150.00
LIN01	Lincoln National Life Ins	Lincoln def comp ppe 180214	2/21/2018	\$450.00
MAR01	Marborg Industries	Waste Removal	2/23/2018	\$1,014.29
MAR01	Marborg Industries	Waste Removal	2/6/2018	\$3,387.72
MAR01	Marborg Industries	Waste Removal	2/13/2018	\$1,339.86
MCC01	Brian McCarthy	Reimbursement for safety boots	2/23/2018	\$104.49
MCC02	McCormix Corporation	Sweeper fuel	2/6/2018	\$177.42
MCC02	McCormix Corporation	Sweeper fuel	2/23/2018	\$196.72
MIS01	Mission Linen Supply	Uniforms, linens, towels	2/23/2018	\$146.61
MIS01	Mission Linen Supply	Uniforms, linens, towels	2/6/2018	\$146.61
MIS01	Mission Linen Supply	Uniforms, linens, towels	2/13/2018	\$403.25
NAT01	Mark Nation	Reimbursement for SBCCSDA	2/13/2018	\$40.00
NUL01	Nu-Line Technologies, LLC	Ph IV Pipeline & Manhole Project	2/13/2018	\$5,458.13
OFF01	Office Depot	Office supplies	2/23/2018	\$115.28
PFM01	PFM Asset Management LLC	Investment management	2/23/2018	\$1,351.81
REA01	ReadyRefresh by Nestle	Drinking water	2/6/2018	\$140.73
RED02	RedZone Robotics, Inc.	ICOM3 Support Contract	2/23/2018	\$27,130.00
REL01	Reliance Standard Life Insurance	Insurance LTD	2/23/2018	\$416.20
SAN03	Sansum-SBMFC Occupational Medicine Center	DOT Physical	2/23/2018	\$135.00
SAN03	Sansum-SBMFC Occupational Medicine Center	Pre Employment Physical	2/27/2018	\$419.00
SAN26	Santa Barbara County Public Works Dept.	IRWM Program	2/13/2018	\$1,990.35

Goleta West Sanitary District
Allowance of Claims
February 01,2018 - February 28, 2018

SIL01	Silvia's Cleaning Company, Inc.	Janitorial service	2/6/2018	\$590.00
SOU02	Southern California Edison Co	Electric service	2/23/2018	\$2,877.76
SOU02	Southern California Edison Co	Electric service - Emily	2/6/2018	\$483.47
SOU04	SOUTH COAST DELI	Meeting lunches	2/6/2018	\$52.54
SOU04	SOUTH COAST DELI	Meeting lunches	2/23/2018	\$34.81
SPE03	Special District Risk Management Authority	Insurance - Dental, Life	2/23/2018	\$580.17
STA04	Stantec Consulting Services Inc.	Phelps Road Trunk Sewer Project	2/23/2018	\$13,905.27
STA04	Stantec Consulting Services Inc.	Isla Vista Main Replacement Project	2/13/2018	\$2,683.70
TEL03	TPX COMMUNICATIONS	Internet service - Final Billing	2/13/2018	\$194.00
THE07	The Corwin Group, Inc.	Phelps Road Trunk Sewer Project	2/23/2018	\$13,424.55
TIE01	Tierra Contracting Inc	Retention Ph VI Project #16-03	2/13/2018	\$95,862.23
UCR08	UC Regents	Internet service	2/23/2018	\$101.92
UND01	Underground Service Alert	Groundwork Notifications	2/6/2018	\$46.30
USB01	US Bank	Custodial Bank services	2/6/2018	\$1,029.40
WIN01	Winema Industrial & Safety Supply	Calibration Gas & Supplies	2/27/2018	\$495.09
Total Services & Supplies				\$705,749.88
Payroll - pay dates ending 02/07/2018 & 02/21/2018				\$123,355.41
Total				\$829,105.29