

**MINUTES OF THE SPECIAL MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
July 23, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 12:02PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk

Larry Meyer

Dr. David Bearman

Craig Geyer

BOARD MEMBERS ABSENT

Dr. David C. Lewis

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – District Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District

Eduardo Galindo – EGA Design

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
JULY 10, 2018**

(18-07-43)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of July 10, 2018 as presented.

6. **STATUS UPDATE ON THE DISTRICT'S FACILITIES UPGRADE PROJECT**

Eduardo Galindo provided a PowerPoint presentation updating the Board on the status and timing of the next steps related to the design and permitting of the District facilities upgrade project and answered questions from the Board. No action was taken.

7. **COMMUNICATIONS**

Communications were noted as received.

8. **REPORTS**

Operations Report

The General Manager provided a report.

Management Committee Meeting

Director Geyer provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report.

Isla Vista Recreation and Park District Board Meeting

No Report.

Santa Barbara Airport Commission

No Report.

Other Reports


None.

12. **FUTURE AGENDA ITEMS**

None.

13. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 1:10PM.


Mark Nation, Clerk - Secretary

APPROVED


Eva Turenchalk, Board President

July 1, 2018 – July 17, 2018

Administration

Staff attended Management Committee meeting.

Office Manager began preparing documents requested by the District Auditors for the upcoming annual audit.

Following Board approval, District staff completed the required documents and sent the complete package to the County of Santa Barbara for the collection of the District's fees on the tax roll for FY 2018-2019.

Staff sent a copy of the data file that was sent to the County of Santa Barbara for the tax roll to the General Manager of the Isla Vista Community District for their use in determining the User Utility Tax to be collected. As mentioned in a prior operations report, District staff meet with IVCSO representatives and County staff and an approach was agreed upon which will simplify the implementation of the User Utility Tax.

As provided for in the FY 2018-19 GWSD Budget a new copy machine was purchased and delivered. In service now and working well.

A reminder was sent to the Directors regarding the Form 470.

The SB272 "enterprise catalog" requirement to review the document that is on the District website annually was completed and an updated document was uploaded to the website.

Staff sent the no-spill certification for the month of June 2018 to the State CIWQS database.

Collection System Maintenance

The crew hydro-cleaned lines in the following areas: Isla Vista East, Isla Vista West, hotspots and root cutting throughout the District. A Sewer Operations Summary is included with this report.

Staff completed the final inspection of lateral replacements at the following locations:

- 15 Mendocino Drive
- 6522 Sabado Tarde

Staff received safety training on Fall Protection Equipment inspection, maintenance & manuals, recordkeeping; and on 2018 Second Quarter Safety Inspection findings.

Staff completed the required annual inspection of the diesel AST (Aboveground Storage Tank).

Industrial Waste

Staff received and reviewed required Second Quarter 2018 Self-Monitoring Reports from all Class 4 industries. (FLIR, Lockheed Martin SB Focalplane, two Raytheon facilities, and Transphorm)

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at Medtronic and Ritz-Carlton Bacara, Santa Barbara.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the Ritz-Carlton Bacara, Santa Barbara.

Staff met with representatives from GSD and their consultants to provide information and data on GWSD's Pretreatment and NISC sampling and discuss revisions to their written Pretreatment program.

Street Sweeping

Graffiti – Reported 3 instances of graffiti near 7390 Calle Real to Bob Morgenstern - Public Works Director at the City of Goleta. Mr. Morgenstern informed me that they cannot paint over graffiti on private property.

Abandon vehicles – none to report at this time

Hrs. – 31.7

Miles –835

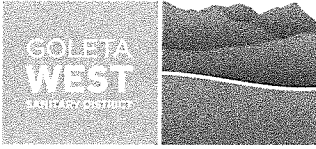
Loads – 8

Marborg: 6/15/18 = 8.88 TN, 6/29/18 = 8.80 TN

- Replaced pick up head curtains and carbide runners on the Crosswind
- Serviced gutter broom solenoids on the Crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2018	MGD 2.09; 43.45%
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Sewer Operations Cleaning Summary from July 1, 2018 to July 17, 2018

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	28,295 ft.
Root Cutting	4,718 ft.
Hot Spot	4,009 ft.
	<hr/>
	37,022 ft.
Lines Cleaned	
Hydroclean	102 lines
Root Cutting	17 lines
Hot Spot	16 lines
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	135 lines
Other Work Orders	
Parcel Permit	2 Work Orders
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	2 Work Orders

**Goleta West Sanitary District
Allowance of Claims
June 30, 2018 - July 19, 2018**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	7/18/2018	\$262.16
ADT01	ADT Security Service Inc.	Security Alarm Service	7/19/2018	\$249.96
ALL08	CSRMA c/o Alliant Insurance Svcs, Inc.	Property Insurance Program	7/19/2018	\$2,098.00
ALL08	CSRMA c/o Alliant Insurance Svcs, Inc.	Workers Comp Insur Program	7/19/2018	\$16,037.00
ATT02	AT&T Mobility	Wireless Service	7/18/2018	\$362.85
BAR01	Bartlett Pringle & Wolf LLC	CPA Services	7/18/2018	\$344.00
BAR02	Barricade Pest Control	Pest Control	7/18/2018	\$100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	7/18/2018	\$191.25
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	7/18/2018	\$19,810.21
BUY01	Buynak, Fauver, Archbald, Spray	Legal Services_Empl Hdbk	7/18/2018	\$28.33
CAL12	CalPERS Public Employee's Retirement System	Annual Unfunded Liability	7/10/2018	\$35,749.00
CAL12	CalPERS Public Employee's Retirement System	Pension	7/11/2018	\$4,152.09
CAL13	CALAFCO	CALAFCO Membership	7/19/2018	\$300.00
CHA02	Challenge Asphalt, Inc.	Emily Trench Patch	7/18/2018	\$875.00
CTIG06	Channel Islands Technology Integrators' Group	Computer Support Services	7/18/2018	\$2,346.45
COA01	Coastal Copy	New Copier and Service Contract	7/19/2018	\$9,110.86
COU06	County of Santa Barbara	SB LAFCO Cost Share	7/19/2018	\$6,114.00
CWE07	CWEA	CWEA Memberships	7/19/2018	\$278.00
DAT01	Datco Service Corp	DOT Driver Services	7/19/2018	\$185.25
FRO01	Frontier Communications	Phone Service	7/19/2018	\$245.46
GIF01	Giffin Rental Corporation	Flat Steel	7/19/2018	\$31.94
GOL04	Goleta Water District	Water Utility	7/18/2018	\$78.27
GOL07	Goleta Valley Chamber of Commerce	2018 Lemon Festival Sponsor	7/18/2018	\$5,000.00
GRA03	Grainger	Industrial Lighting	7/19/2018	\$195.07
HAA01	Haaker Equipment Company	Vehicle Maintenance Parts	7/18/2018	\$2,277.84
HGI01	Hilton Garden Inn SB Gol	SBCCSDA Meeting Hosted by GWSD	7/19/2018	\$1,310.08
ISL01	Isla Vista Recreation & Park District	Adopt A Block	7/19/2018	\$75,847.00
JAI01	Jaimes Landscape	Landscape Maintenance	7/18/2018	\$360.00
LIN01	Lincoln National Life Ins	Tax Deferred Compensation	7/11/2018	\$1,250.00
MAR01	Marborg Industries	Waste Removal and Roll Off	7/18/2018	\$3,089.67
MCC02	McCormix Corporation	Sweeper Fuel	7/18/2018	\$226.14
MIS01	Mission Linen Supply	Uniforms & Towels	7/18/2018	\$830.99
PLU01	Plumbers Depot, Inc.	Vactor Maintenance Parts	7/18/2018	\$2,409.58
REA01	ReadyRefresh by Nestle	Drinking Water	7/18/2018	\$90.28
SAN07	Santa Barbara County Water Agency	IRWMP Cost Share	7/18/2018	\$1,545.20
SAN14	Santa Barbara County PW	Green Business Program	7/19/2018	\$1,611.00
SCA01	SCAP Southern California Alliance of	SCAP Membership	7/19/2018	\$538.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	7/18/2018	\$400.00
SOU02	Southern California Edison Co	Electricity	7/18/2018	\$562.23
SOU04	South Coast Deli	Committee Meeting Lunch	7/19/2018	\$47.25
THE07	The Corwin Group, Inc.	Phelps Rd Project	7/18/2018	\$5,590.25
UCR08	UC Regents	Internet Service	7/18/2018	\$102.26
UND01	Underground Service Alert	Dig Alert Notifications	7/18/2018	\$69.40
VEL01	Velocity Truck Center Ventura County	Sweeper Repair Parts	7/18/2018	\$255.44
WEX01	WEX Bank	Vehicle Fuel	7/18/2018	\$766.40
WIN01	Winema Industrial & Safety Supply	Safety Equipment	7/19/2018	\$89.43
Total Services & Supplies				\$203,413.59
Payroll - pay date 07/11/2018				\$27,470.06
Total				\$230,883.65