MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 20, 2018

POSTING OF THE AGENDA
The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District’s website at least 72 hours in advance of the meeting.

1. CALL TO ORDER
President Turenczalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT
Eva Turenczalk
Larry Meyer
Dr. David C. Lewis
Dr. David Bearman (arrived at 5:34)
Craig Geyer

BOARD MEMBERS ABSENT
None.

STAFF PRESENT
Mark Nation – General Manager/Superintendent
Jena Aco – Assistant District Counsel

OTHERS PRESENT
Steve Majeowsky – Goleta Sanitary District
Danna McGrew – Bartlett, Pringle & Wolf
Patsy Stadelman Price – Brownstein, Hyatt, Farber, Schreck
Ed Galindo – EGA Design

3. APPROVE THE ORDER OF THE AGENDA
No changes were made to the order of the agenda.

4. PUBLIC COMMENT
None.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 6, 2018
(18-11-58)
Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of November 6, 2018 as presented.

6. CERTIFICATE OF APPOINTMENT AND OATH OF OFFICE FOR EVA TURENCZALK, LARRY MEYER AND CRAIG GEYER
The Clerk-Secretary administered the Oath of Office to Eva Turenczalk, Larry Meyer and Craig Geyer.
7. **PRESENTATION OF THE 2017-2018 ANNUAL FINANCIAL STATEMENTS**
Danna McGrew from Bartlett, Pringle & Wolf presented the financial statements to the Board and answered questions regarding the financials.

(18-11-59)
Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to accept the FY 2017-2018 Financial Statements as presented.

8. **HEADQUARTERS BUILDINGS PROJECT UPDATE**
(18-11-60)
Upon a motion by Director Lewis, seconded by Director Bearman, the Board unanimously approved to accept the proposals for additional work on the project as recommended.

Proposal from EGA Design for additional engineering services - $35,860.
Proposal from RECON for Biological Resources Report Addendum - $3,979
Proposal from McNulty Consulting for MND Addendum - $3,600.

9. **DIRECTOR COMPENSATION**
The Board directed staff to return with an Ordinance for Board consideration reflecting an increase in Director’s compensation of $15 per meeting. The Ordinance will be brought to the Board following the required posting and noticing.

10. **COMMUNICATIONS**
The communications were noted as received.

11. **REPORTS**

   **Operations Report**
The General Manager provided a report.

   **Goleta Sanitary District Board Meetings**
Director Meyer provided a report.

   **Goleta Water District Board Meeting**
Director Geyer provided a report.

   **Isla Vista Recreation & Park District Board Meeting**
Director Lewis provided a report.

   **SBCCSDA Executive Board Meeting**
Director Meyer provided a report.

   **City of Goleta Council Meetings**
No report.

   **Other Director Reports**
None.

12. **FUTURE AGENDA ITEMS**
None.
13. **ADJOURNMENT**

There being no further business, President Tureenchalk adjourned the meeting at 6:44PM.

![Signature]

Mark Nation, Clerk - Secretary

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**APPROVED**

![Signature]

Eva Tureenchalk, Board President
October 30, 2018 – November 14, 2018

Administration

Staff attended Finance Committee meeting.

Staff sent the required no-spill certification to the State CIWQS website certifying that there were no sewer spills for GWSD in the month of October 2018.

Contacted County of SB regarding Drug Disposal Sites in or near the District.

Staff has been working with consultant to update the District’s hydraulic model.

Staff issued a Sewer Availability Letter and is preparing a fee estimate for connection of an existing home that is currently on septic in EMID proposing to add an ADU.

Collection System Maintenance

Final inspection was completed at the Citrus Village development. Ten residential units off Calle Real.

Staff notified representatives of Elwood Canyon Ranch that the proposal to connect to the GWSD sewer system for the purpose of discharging concentrated brine from a reverse osmosis system to treat groundwater for use in their agricultural operations cannot be approved at the expected concentrations. The discharge of brine to our system could affect the quality of reclaimed water produced at the wastewater treatment plant.

The crew worked on CCTV inspections on El Colegio Road. CCTV scheduled for completion in 2018 is nearing completion.

The crew completed cleaning hotspots and root cutting throughout the District. The crew also completed hydro flushing for this quarter. A sewer operations summary is included with this report.

Duthie Power was at the District to perform some maintenance on both emergency generators. In addition to the routine annual maintenance and load testing they fixed some leaks and cleaned out the radiator on the main facility generator.

The crew changed the fan belt to the exhaust ventilation fan on PS#2.

Staff received safety training on the following topics: Hardhat Use and Inspection Requirements; Spiders; Emergency Action 2018: Incident and Disaster Response; 3rd Quarter Safety Inspection Findings & Discussion; Medical Records Access.

Industrial Waste

Staff continues performing FOG inspections at restaurants throughout the District.

Staff is in the process of renewing annual Industrial Wastewater Discharge Permits for all permitted industries within the District.
Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Corning Glass Microsystems.

Staff received and reviewed September and October estimates from Raytheon for groundwater utilized in their industrial processes and discharged to the sewer system.

**Street Sweeping**

*Graffiti* – none to report at this time

*Abandon vehicle* – none to report at this time

Hrs. – 35

Miles – 304

Loads – 15

- Lubed the driveline on the Crosswind
- Tightened aux engine grommets on the Eagle

**Table of Treatment Capacity in GSD Plant**

<table>
<thead>
<tr>
<th>GWSD Average Daily Flow</th>
<th>August 2018</th>
<th>MGD 1.84; 41.96%</th>
</tr>
</thead>
</table>
### Sewer Operations Cleaning Summary from October 30, 2018 to November 14, 2018

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feet Cleaned</td>
<td></td>
</tr>
<tr>
<td>Hot Spot</td>
<td>9,794 ft.</td>
</tr>
<tr>
<td>Hydroflush</td>
<td>5,660 ft.</td>
</tr>
<tr>
<td>Root Cutting</td>
<td>726 ft.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>16,180 ft.</strong></td>
</tr>
<tr>
<td>Lines Cleaned</td>
<td></td>
</tr>
<tr>
<td>Hot Spot</td>
<td>30 lines</td>
</tr>
<tr>
<td>Hydroflush</td>
<td>16 lines</td>
</tr>
<tr>
<td>Root Cutting</td>
<td>2 lines</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>48 lines</strong></td>
</tr>
<tr>
<td>Other Work Orders</td>
<td></td>
</tr>
<tr>
<td>Parcel Permit</td>
<td>5 Work Orders</td>
</tr>
<tr>
<td>FOG Inspection</td>
<td>1 Work Order</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>6 Work Orders</strong></td>
</tr>
</tbody>
</table>
# Goleta West Sanitary District
## Allowance of Claims
### November 01, 2018 - November 15, 2018

<table>
<thead>
<tr>
<th>Vendor ID</th>
<th>Vendor Name</th>
<th>Transaction Description</th>
<th>Posted Date</th>
<th>Document Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADP01</td>
<td>ADP Inc</td>
<td>Payroll</td>
<td>11/6/2018</td>
<td>$388.81</td>
</tr>
<tr>
<td>AIL01</td>
<td>Alliant Insurance Services</td>
<td>Public Official Bond</td>
<td>11/6/2018</td>
<td>$613.00</td>
</tr>
<tr>
<td>BAR01</td>
<td>Bartlett, Prince &amp; Wolf LLC</td>
<td>Audit and Accounting Services</td>
<td>11/6/2018</td>
<td>$6,941.00</td>
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<tr>
<td>CAL12</td>
<td>CalPERS Public Employee’s Retirement System</td>
<td>CalPERS Pension (2) Periods</td>
<td>11/14/2018</td>
<td>$7,882.42</td>
</tr>
<tr>
<td>CIT006</td>
<td>Channel Islands Technology Integrators’ Group</td>
<td>Computer Support</td>
<td>11/6/2018</td>
<td>$612.50</td>
</tr>
<tr>
<td>CWES01</td>
<td>CWEA Tri Counties Section</td>
<td>Training</td>
<td>11/5/2018</td>
<td>$55.00</td>
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<tr>
<td>FRR01</td>
<td>First Bankcard</td>
<td>Conferences and CWEA Membership</td>
<td>11/6/2018</td>
<td>$1,159.79</td>
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<tr>
<td>FRO01</td>
<td>Frontier Communications</td>
<td>Phone Service</td>
<td>11/6/2018</td>
<td>$435.52</td>
</tr>
<tr>
<td>GOL02</td>
<td>Goleta Sanitary District</td>
<td>August &amp; September Treatment</td>
<td>11/6/2018</td>
<td>$397,707.01</td>
</tr>
<tr>
<td>GRA03</td>
<td>Grainger</td>
<td>O &amp; M parts</td>
<td>11/6/2018</td>
<td>$76.83</td>
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<tr>
<td>LA001</td>
<td>Larry’s Auto Parts</td>
<td>Vehicle Maintenance Parts</td>
<td>11/6/2018</td>
<td>$39.20</td>
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<tr>
<td>LIN01</td>
<td>Lincoln National Life Ins</td>
<td>Deferred Compensation (2) Periods</td>
<td>11/13/2018</td>
<td>$1,700.00</td>
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<tr>
<td>MCC02</td>
<td>McCormick Corporation</td>
<td>Motor Oil</td>
<td>11/6/2018</td>
<td>$701.88</td>
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<tr>
<td>MEY01</td>
<td>Larry D Meyer</td>
<td>SBCCSDA Reimbursement</td>
<td>11/6/2018</td>
<td>$181.65</td>
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<td>MIS01</td>
<td>Mission Linen Supply</td>
<td>Uniforms &amp; Towels</td>
<td>11/6/2018</td>
<td>$574.93</td>
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<tr>
<td>MNS01</td>
<td>MNS Engineers Inc</td>
<td>GIS Updates</td>
<td>11/6/2018</td>
<td>$775.00</td>
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<tr>
<td>PLU01</td>
<td>Plumbers Depot, Inc.</td>
<td>Maintenance Supplies</td>
<td>11/6/2018</td>
<td>$205.09</td>
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<tr>
<td>REA01</td>
<td>ReadyRefresh by Nestle</td>
<td>Drinking Water</td>
<td>11/6/2018</td>
<td>$100.27</td>
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<tr>
<td>SIL01</td>
<td>Silvia’s Cleaning Company, Inc</td>
<td>Janitorial Service</td>
<td>11/6/2018</td>
<td>$500.00</td>
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<tr>
<td>SOU02</td>
<td>Southern California Edison Co</td>
<td>Electricity</td>
<td>11/6/2018</td>
<td>$471.44</td>
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<tr>
<td>SPE01</td>
<td>Specialty Tool And Bolt</td>
<td>Maintenance Tools</td>
<td>11/6/2018</td>
<td>$87.39</td>
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<tr>
<td>THE02</td>
<td>The Gas Company</td>
<td>Natural Gas</td>
<td>11/6/2018</td>
<td>$43.96</td>
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<tr>
<td>UND01</td>
<td>Underground Service Alert</td>
<td>Dig Alerts</td>
<td>11/6/2018</td>
<td>$84.25</td>
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<tr>
<td>US01</td>
<td>US Bank</td>
<td>Bank Services</td>
<td>11/6/2018</td>
<td>$1,030.44</td>
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<tr>
<td>UTO02</td>
<td>Utility Cost Management</td>
<td>Utility Management</td>
<td>11/6/2018</td>
<td>$560.50</td>
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<tr>
<td>WEX01</td>
<td>WEX Bank</td>
<td>Vehicle Fuel</td>
<td>11/6/2018</td>
<td>$279.46</td>
</tr>
</tbody>
</table>

Total Services & Supplies: $423,157.74

Payroll - (1) pay date 11/14/2018: $29,277.32

Total: $452,435.06