



Goleta West Sanitary District  
PO Box 4  
Goleta, CA 93116-0004  
805-968-2617

## UTILITY WORKER I

**Salary Range: 187.5**

**\$32.25 - \$39.21/hour, \$5,591 - \$6,796/month**

**Application Deadline: January 10, 2025 at 5:00PM**

### BASIC FUNCTIONS OF THE POSITION

Under direct or general supervision, assists in the maintenance, operation and repair of wastewater collection system and pump stations; performs street sweeping duties; maintains vehicles and equipment and performs related work as required.

This is an entry-level position in the Utility Worker class. Initially under close supervision, incumbent will learn the District wastewater collection system and street sweeping responsibilities, use of tools and equipment and a wide variety of technical tasks, operations, and procedures.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

1. Assists in the operation and maintenance of pumps, facilities, office building, vehicles, equipment, and lines of the District.
2. Maintains logs, completes work orders and prepares other required reports.
3. Assists in the collection of samples for system operations and the pre-treatment program.
4. Assists in conducting inspections of new construction and connections of District sewer lines to determine compliance with District Standard Specifications, and requirements and regulations of State and other regulatory agencies.
5. Prepares technical and administrative reports as requested.
6. Operates District vehicles and equipment in wastewater collection system construction, maintenance, and repair work.
7. Operates District vehicles and equipment to provide street sweeping services.
8. Responds to collection system emergencies and performs a variety of semi-skilled heavy labor.
9. Available for weekend and holiday stand-by duty and emergencies as needed.
10. Possession of a Class B commercial divers license with a driving record that is acceptable to the District insurance provider.

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required.

Any combination of education, training and/or experience that would likely provide the necessary knowledge and abilities for the Utility Worker I position is required. Generally, this will include at least six (6) months of experience in construction, maintenance, or mechanical work.

1. Basic knowledge of the principles of wastewater collection system operations.
2. Basic knowledge of the principles and practices of street sweeping and equipment maintenance.
3. Ability to utilize the materials, methods, tools and equipment used in the construction, maintenance, and operation of wastewater collection systems.
4. Ability to analyze data and maintain computer records write reports, keep records, and complete electronic work orders.
5. Ability to operate motor vehicles and power-driven equipment used in wastewater collection system construction, maintenance, and repair work.
6. Ability to operate motor vehicles and power-driven equipment used in street sweeping operations.
7. Establish and maintain cooperative working relationships.
8. Ability to effectively utilize cellular phones including text and voicemail functionality.
9. Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.
10. Ability to perform and apply mathematical operations such as flow and volume calculations for pipes or tanks.

#### **CERTIFICATES, LICENSES, REGISTRATIONS REQUIRED:**

Must possess a valid California driver's license with a driving history that is acceptable to the District's insurance carrier.

Possession of a State of California DMV Class 'B' commercial license with tanker certification is required within one year of date of hire. The District will provide training for license.

CWEA Collection System Maintenance Grade I Certificate within one year of date of hire. The District will provide training for Certification.

#### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands and fingers, to handle, feel, and perform physical tasks. The employee is regularly required to talk and hear in ambient noise typical of a construction project. The employee frequently is required to stand, walk, sit, and reach with hands and arms. The employee is required to climb or balance and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 40 pounds and occasionally lift and/or move up to 60 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to focus. Must have the ability to perform heavy physical labor requiring strength, dexterity, and agility.

#### **WORK ENVIRONMENT**

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts, fumes, unpleasant odors, airborne particles, and chemicals. The employee is occasionally exposed to wet and/or humid conditions, outside weather conditions and vibrations. The noise level in the work environment is usually moderate.

#### **APPLICATION PROCEDURE**

**A complete District application must be filed with the District no later than 5:00 P.M. Friday January 10, 2025.**

Call (805) 968-2617 for an application or the application is available on the District website at [www.goletawest.org](http://www.goletawest.org).

Individuals with disabilities requiring reasonable accommodations in the recruiting process must inform the Office Manager in writing no later than the filing date.

The provisions of this flier do not constitute a contract, expressed or implied, and any provisions contained in this flier may be modified or revoked without notice.

## **EMPLOYEE BENEFITS**

**HOLIDAYS** - The District offers 12 paid holidays each year.

**HEALTH BENEFITS** - The District participates in the Public Employees' Retirement System for health benefits. Each employee can choose from a selection of insurance carriers that have contracted with PERS for health benefits.

**RETIREMENT** - The District participates in both the Social Security and the California Public Employees' Retirement System (CALPERS).

**DENTAL** - Dental insurance coverage is provided by the District for the employee and all dependents at no charge to the employee.

**VACATION** - Vacation is determined by years of service.  
(1 - 5 years = 10 days; 5 - 10 years = 15 days; 10+ years = 20 days)  
Vacation days may be accrued up to 2-1/2 times the annual vacation allowance.

**SICK LEAVE** - Sick leave is accrued at 3.69 hours bi-weekly.

**SAFETY BOOT ALLOWANCE/UNIFORMS AND PROTECTIVE CLOTHING** - Field personnel shall be entitled to reimbursement for the cost of steel-toe safety boots to a maximum amount of \$300.00 every twelve (12) months. The cost of such uniforms and/or protective clothing that employees are required to wear shall be borne by the District.

**DEFERRED COMPENSATION PLAN** - The District participates in a Deferred Compensation Plan. Employee participation in this plan is optional.

**CREDIT UNION** - Membership in the Keypoint Credit Union is available to all District employees.

**SHORT TERM DISABILITY (SDI)** - Coverage provided for regular employees.

**LIFE INSURANCE** – Life insurance benefit is provided to all regular employees at no cost to the employee.

**LONG TERM DISABILITY** – Coverage provided for regular employees commencing the first month following the completion of the probationary period by the employee.

### **SAFETY INCENTIVE PROGRAM**

The District is committed to providing and maintaining a healthy and safe work environment and has a safety incentive program for all regular employees.

**SERVICE AWARD SALARY INCREASE** – An employee shall receive service awards based upon reaching fifteen (15) years of service and again at twenty (20) and twenty-five (25) years.