

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
JUNE 6, 2023**

**In-person and virtual**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of this special meeting.

**1. CALL TO ORDER**

President Turenchalk called the meeting to 5:30 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Robert Thomas

David Bearman M.D.

David Lewis

Craig Geyer

Eva Turenchalk

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Brian McCarthy – General Manager/Board Clerk-Secretary

Jennifer Lee – District Counsel

Joey Hilliard – Utility Worker 4

**OTHERS PRESENT**

Elizabeth Stitt – Redistricting Partners

Chip Wullbrandt – Sandpiper GC Attorney – attended remotely

Cody Sargeant – District Counsel – attended remotely

Ed Galindo – Architect, EGA – attended remotely

Sharon Rose – GSD Director – attended remotely

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

None

**4. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**5. PUBLIC COMMENT**

None

6. **APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF JUNE 1, 2023**

(23-06-42)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Special Board Meeting of June 1, 2023 as presented.

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

9. **THE BOARD WILL RECEIVE A PRESENTATION FROM REDISTRICTING PARTNERS ON THE PROCESS OF THE DISTRICT TRANSITIONING FROM AT-LARGE TO DISTRICT-BASED ELECTIONS**

Ms. Elizabeth Stitt, Redistricting Partners, provided a PowerPoint presentation and answered questions from the Board and staff. She provided a tentative schedule for the remaining five public meetings for the process of the District transitioning from at-large to district-based elections. At the final meeting, the board will adopt a district-based map for five electoral regions within the District boundaries.

No action was taken by the Board on this item.

10. **CONSIDERATION OF MEMORANDIUM OF UNDERSTANDING (MOU) BETWEEN SANDPIPER GOLF COURSE AND GWSD**

(23-06-43)

The General Manager provided a brief background on this item and introduced Mr. Cody Sargeant, District Counsel, and Mr. Chip Wullbrandt, Counsel for Sandpiper. Mr. Sargeant provided a report and answered questions from the Board. Mr. Wullbrandt provided some additional information and answered questions. Some of the Directors asked if they could have additional time to review the draft MOU and material without delaying the project. Mr. Sargeant explained that a Sewer Availability Letter from the District would be sufficient to keep this project moving through the planning and permitting process. Upon a motion by Director Geyer, seconded by Director Bearman, the Board authorized the General Manager to issue a Sewer Availability Letter for the Sandpiper Golf Course Improvement Project and bring the MOU back to the Board for consideration at a future meeting by the following roll call vote:

AYES:	Lewis, Thomas, Turenchalk, Bearman, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	None

**11. CONSIDERATION OF THE HEADQUARTER BUILDINGS IMPROVEMENT PROJECT LEED CERTIFICATION AND PROJECT UPDATE**

(23-06-44)

Mr. Ed Galindo provided a report and explained that the new Administration Building is still eligible for LEED V2009 Certification. He discussed what regulations must be met prior to Certification and reporting requirements for five years following the issuance of LEED Certification. Mr. Galindo provided cost estimates associated with fulfilling all of the necessary requirements for Certification. Upon a motion by Director Geyer, seconded by Director Lewis, the Board authorized Mr. Galindo to pursue LEED V2009 Certification for the new Administration Building by the following roll call vote:

AYES: Thomas, Bearman, Turenchalk, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

- 6:56 PM: President Turenchalk appointed Director Bearman to Chair the remainder of this meeting and excused herself.

**12. SCHEDULE PUBLIC HEARING FOR PLACING THE SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL FOR FY 2023-2024**

Director Bearman, as acting Chair of the Board, authorized the General Manager to schedule and notice as required, a Public Hearing for the July 18, 2023 Regular Board Meeting for placing the District sewer service charges on the County Tax Roll.

**13. CONSIDERATION OF RESCHEDULING JULY 4, 2023 REGULAR BOARD MEETING TO ANOTHER DATE**

Director Bearman, as acting Chair of the Board, directed the General Manager to cancel the July 4, 2023 Regular Board Meeting and instructed him to schedule a Special Meeting if necessary.

**14. COMMUNICATIONS**

None

**15. REPORTS**

**Operations Report**

General Manager provided a report.

**SBCCSDA Meeting**

Director Geyer provided a report

**Finance Committee**

Director Lewis provided a report.

**Engineering Committee**

Director Geyer provided a report.

**Management Committee Meeting**

Director Geyer provided a report.

**City of Goleta**

Director Thomas attended, nothing relevant to GWSD to report.

**Isla Vista Recreation & Park District**

Director Lewis provided a report.

**Santa Barbara Airport**

Director Lewis provided a report.

**Santa Barbara City Counsel**

Director Thomas attended, nothing relevant to GWSD to report.

**Other Reports**

Director Geyer provided a report on GSD Board meeting.

**18. FUTURE AGENDA ITEMS**


None.

**19. ADJOURNMENT**

There being no further business, Director Bearman adjourned the meeting at 7:10 PM.

  
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Brian McCarthy, Board Clerk-Secretary

**APPROVED**

  
\_\_\_\_\_  
David Bearman M.D. for  
Eva Turenchalk, Board President

# Operations Report

May 10 - 30, 2023

## **Administration**

Staff continues to process and catalogue Prop 218 protest letters to the proposed sewer rate increase scheduled for a June 1, 2023 public hearing. As of noon on May 30, 2023 the District has received 24 letters from residents and property owners.

Staff continues to work on GWSD charges to be placed on the annual County Tax Roll billing cycle.

Staff continues to work on FY 2023-24 Annual Budget.

Staff has been corresponding with counsel regarding MOU between the District and Sandpiper Golf Course.

Staff updates and revisions continue to the District Sewer System Management Plan (SSMP) and to the Spill Emergency Response Plan (SERP), formerly called the Sanitary Sewer Overflow Response Plan. New Waste Discharge Requirements (WDRs) issued by the State Water Board will go into effect next month.

Staff met with agent for Majestic Asset Management to discuss District requirements for subdividing a single parcel with three separate commercial buildings on it into three separate parcels. Staff explained that in order to issue a Sewer Availability Letter they will need to submit a project description and plans for connecting separate laterals to the public sewer for each building/parcel.

Weekly Headquarter Buildings Upgrades OAC (Owner, Architect, Contractor) meetings continue. Communications with EGA and District counsel continue regarding Phase 1 & 2 of the Buildings Improvement Project.

Staff established an investment account with CAMP (California Asset Management Program) as directed by the Board.

Staff signed proposal and issued a PO for Tierra Contracting to construct Force Main Access Vault.

Staff attended TrainingLink Webinar on GSD Planning for a Sustainable Future.

Weekly meetings continue with RedZone Robotics, developers of the District CMMS system named "ICOM" regarding important updates and bug fixes within the system.

Staff attended CLASS Public Agency Investment Policy 101 Webinar.

Staff continues to work with Cannon Corp regarding the SCADA system upgrades and improvements.

Staff attended GSD Annual Contractual Users Meeting via Zoom.



## **Collection System**

Staff attended Public Works Day hosted by the City of Goleta at Camino Real Marketplace to educate the public of the duties of public works and utilities. The District street sweeper and the RamJet sewer cleaning truck were on display and two crew members interfaced with the public.

Staff and the District electrical contractor are working on repairs to electrical systems in Pump Station 1 that were recently caused by a water leak from a broken water filter housing.

Field crew completed clearing easements on Emily offtrack, Newport offtrack, and part of 60-2 offtrack.

Crew completed CCTV inspection of Willow Springs, Village at Los Carneros, and south Los Carneros offtrack to Hollister Avenue. CCTV inspection continues at Los Carneros and Hollister with some of this work being completed at night for safety and to avoid traffic congestion.

Staff inspected rough in plumbing and grease interceptor connections for the Santa Barbara Fish Market going into the suite previously occupied by La Bella Rosa Bakery located in the Plaza Shopping Center at 7127 Hollister Avenue.

UCSB's North Campus Faculty Housing project construction continues off Phelps Road and on the West Campus Open Space. Modifications to the existing sewer main lines to accommodate lot line adjustments are being made. This work is being inspected by staff.

Staff completed permit signoff inspections for later replacements at 625 La Patera, 6542 Camino Caseta, and for an ADU at 7668 Newport Drive.

Staff completed updates to the Standard Operating Procedure for Emily Lift Station and Emergency Generator Operation.

Phil Brittain, the District electrical contractor conducted an on-site Electrical Safety Training with staff in Pump Station 1.

## **Industrial Waste & Environmental Compliance**

Staff conducted 2nd quarter Industrial Wastewater Discharge Permit compliance inspections at the following Class IV Categorical Industrial Wastewater Discharge Permittees: Teledyne FLIR, Google (GQ3), Lockheed Martin SB Focalplane, and Transphorm.

Staff invoiced all Class IV Categorical Industrial Wastewater Discharge Permittees for the 1st Quarter Industrial Wastewater Discharge Permit compliance sample analysis.

Staff completed collecting Industrial Wastewater Discharge Permit compliance samples from all Class II AND Class III industries.

## Street Sweeping

Graffiti: None reported.  
Abandoned Vehicles: None reported.  
Hours: 53.2  
Miles: 436.7  
Loads: 19  
Maintenance: Performed routine inspections, maintenance, and repairs.  
Marborg: 04/05/2023 – 10.86 tons  
04/13/2023 – 13.73 tons  
04/17/2023 – 16.53 tons  
04/27/2023 – 13.06 tons

## Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	March 2023	2.6739 MGD; 40.1567 %
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# Sewer Operations Cleaning Summary from May 10, 2023 to May 30, 2023

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	538 ft.
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<b>538 ft.</b>	
<b>Lines Cleaned</b>	
Hydroclean	2 lines
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<b>2 lines</b>	
<b>Other Work Orders</b>	
CCTV Work Order	59 Work Orders
Parcel Permit	2 Work Orders
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<b>61 Work Orders</b>	



**Goleta West Sanitary District**

**Allowance of Claims**

**May 13 - May 30, 2023**

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Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Svc	5/15/2023	1,010.88
B&H01	B&H	Operations Supplies	5/16/2023	1,223.14
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	5/16/2023	6,971.00
BAR02	Barricade Pest Control	Pest Control	5/16/2023	100.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retirement	5/15/2023	5,318.67
CHA03	Ruben Chavez	Safety Boots	5/16/2023	150.00
CHW	Colantuono Highsmith & Whatley	Legal Financial Consultation	5/16/2023	31,325.25
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	5/16/2023	7,012.56
CMO01	Chrisanne Murray	Book Bound Board Minutes	5/16/2023	110.80
DAL01	Dal Pozzo Tire Corp	Sweeper Tire Repair	5/16/2023	75.00
FIL01	Filippin Engr	District Bldg Proj	5/16/2023	1,845.00
FRO01	Frontier Communications	Phone Svc	5/16/2023	129.32
GOL02	Goleta Sanitary District	Treatment	5/16/2023	204,280.48
GOL04	Goleta Water District	Facility Water	5/19/2023	115.06
GRA03	Grainger	Vehicle Maint	5/16/2023	1,016.44
HAA01	Haaker Equipment Company	Sweeper Maint	5/16/2023	2,178.72
HOM01	Home Depot Credit Svcs	Operations Supplies	5/16/2023	872.94
MAR01	Marborg Industries	Waste Removal & Rolloffs	5/19/2023	8,045.82
MCC02	McCormix Corporation	Sweeper Fuel	5/19/2023	136.25
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	5/16/2023	128.13
MSW01	Mountain Spring Water	Drinking Water	5/16/2023	38.35
NTN01	Newton Construction	District Bldg Proj	5/16/2023	196,218.07
OFF01	Office Depot	Office Supplies	5/16/2023	941.31
PFM01	PFM Asset Management LLC	Financial Investmt Consulting	5/15/2023	634.37
PML01	Pacific Materials Laboratory	District Bldg Proj	5/16/2023	1,500.00
RAF01	RFC Raftelis Financial Consulting, Inc.	Financial Svcs	5/16/2023	5,355.00
REL01	Reliance Standard Life Insurance	Insurance LTD	5/15/2023	1,058.19
SIL01	Silvia's Cleaning Company, Inc.	Janitorial	5/16/2023	864.00
SMA01	SmartCover Systems	Field Support	5/16/2023	3,385.00
SMA02	Smart Office Interiors	District Bldg Proj	5/16/2023	20,875.51
SOU02	Southern California Edison Co	Electricity	5/16/2023	5,008.47
TAD01	TransAm Direct Inc	Direct Mailing Public Notice	5/15/2023	7,189.36
THE02	The Gas Company	Natural Gas	5/16/2023	164.71
THE05	The Land Trust for Santa Barbara County	SB County Land Trust_tree work	5/19/2023	1,300.00
UCSB9	The Regents of UC	Internet Svc	5/19/2023	103.25
USB01	US Bank	Custodial Banking Svcs	5/16/2023	777.47
				517,458.52
<b>Total Services &amp; Supplies</b>			\$	517,458.52
Payroll - (1) pay date			\$	35,625.73
<b>Total</b>			\$	<b>553,084.25</b>