

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
JULY 16, 2024**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

Director Turenchalk called the meeting to order at 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
David Lewis
Craig Geyer
Robert Thomas
David Bearman M.D.

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary
Jena Acos – District Counsel

OTHERS PRESENT

None

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

No public comment.

6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETINGS OF JULY 2, 2024

(24-07-52)

Upon a motion by Director Thomas, seconded by Director Lewis, the Board unanimously approved the minutes for the July 2, 2024 Special Board Meeting.

7. GENERAL MANAGER UPDATES

The General Manager provided a report.

8. LEGAL COUNSEL UPDATES

District Counsel provided a report.

9. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY

(24-07-53)

Director Turenchalk introduced this item. Board discussion and questions followed. Upon a motion by Director Geyer, seconded by Director Bearman, the Board reaffirmed Resolution 24-823 finding that an emergency condition still exists by the following roll call vote:

AYES: Lewis, Thomas, Turenchalk, Bearman, Geyer

NOES: None

ABSTAIN: None

ABSENT: None

10. CONSIDERATION OF AN ORDINANCE INCREASING DIRECTOR COMPENSATION

(24-07-54)

The General Manager introduced this item. Director Turenchalk opened the Public Hearing for comments at 5:53 PM. There being no public comment, Director Turenchalk closed the Public Hearing at 5:54 PM. Director Lewis made a motion, seconded by Director Bearman, to adopt Ordinance No. 24-98 to increase Director compensation by \$35 and setting it at \$280 per day of service effective 60 days from its passage by the following roll call vote:

AYES: Geyer, Thomas, Turenchalk, Bearman, Lewis

NOES: None

ABSTAIN: None

ABSENT: None

11. CONSIDERATION OF ELECTIONS MATERIALS FOR THE 2024 NOVEMBER ELECTION

(24-07-55)

District Counsel introduced this item. Board discussion ensued and feedback was given on the election materials provided in the Board packet. Director Turenchalk made a motion, seconded by Director Geyer, to authorized publication to the District's website the Information Sheet for Board of Director Candidates and provide a link to the County of Santa Barbara Elections website and elections timeline. The motion passed by unanimous vote.

12. COMMUNICATIONS

Received

13. REPORTS

A. Operations Report

The General Manager provided a report.

B. SBCCSDA Executive Board Meeting

Director Geyer provided a report

C. Goleta Water District

No report

D. Embarcadero Municipal Improvement District

Director Thomas provided a report

E. LAFCO

No Meeting

F. IV Recreation & Park District

Director Lewis provided a report

G. Personnel Committee Meeting

No meeting

H. Goleta Sanitary District

Director Geyer provided a report.

I. Other Reports

None

14. FUTURE AGENDA ITEMS

District Counsel was directed to prepare an agenda item for the next regular meeting for the Board to consider authorizing actions to be taken for appointing a Director to a district(s) for which nobody applies rather than having the County of Santa Barbara appoint someone to fill a district vacancy. Counsel will also provide a presentation on Zero Emissions Vehicles (ZEV) regulations, compliance requirements and deadlines, and potential grant and rebate opportunities.

15. ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 6:37 PM.

APPROVED



Eva Turenchalk, Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

June 26 – July 9, 2024

Administration

District counsel and staff continue to communicate with the Ad Hoc Committee, the Board, regulatory agencies, and consultants regarding matters related to the February Spill and updates to the District's website.

Annual manual Sewer User Fee and UCSB Capital Fund Charge invoices have been sent out.

Staff is collecting data from private properties and the Goleta Water District to calculate annual fees to be placed on the FY 2024-25 County Tax Roll.

Staff met with GSD's General Manager and Senior Project Manager for the Quarterly CIP review per the BESP Phase 1 Agreement between our two agencies.

Staff continues to work with Bartlett, Pringle & Wolf's Client Accounting Services team complete the day-to-day accounting and financial tasks for the District.

The Personnel Committee, counsel and staff continue to work on revisions and updates to the Personnel Policy/Employee Handbook.

Revisions requested by the Board at the July 2, 2024 meeting to the Information Sheet for Board of Directors Candidates have been completed.

Staff continues to work on finalizing the recruitment notification for the Office Manager vacancy and will post to the website and on other job posting platforms.

Weekly Owner-Architect-Contractor (OAC) meetings for the Headquarter Buildings Improvement Project have been temporarily discontinued until construction resumes.

Staff is working with Mark Warren of BHFS to explore available tax credits and grant funding that may be available for the Headquarter Buildings Improvement Project.

Work continues with Cannon Corp to improve and expand capabilities of the District's SCADA system. Work also continues with Redzone, Inc. on improving the District ICOM GIS and CMM systems.

The District's ADT Security alarm monitoring account was closed as phone lines that the system relied on have been removed. Security alarms will be integrated into the District SCADA system.

Collection System

Staff continues to take photos and conduct inspections of the entire route of the force mains to GSD.

Installation of a valve and access vault modifications to provide for emergency pump station bypass into the 18-inch force main will be completed once Tierra Contracting is available. Installation of the Siemens flow meter for PS1 effluent will also be scheduled.

Staff continues to work with MNS Engineers on the Force Mains Condition Assessment.

Staff is currently completing scheduled hydrocleaning on Los Carneros.

Plan review and correspondence with the Heritage Ridge developers continue. This is the final phase of the Willow Springs neighborhood.

Correspondence continues with Flowers & Associates regarding proposed construction of Anthem Chapel next to Christ Lutheran Church at 6595 Covington Way and connection to public sewer.

Plan review continues for proposed tenant improvements for Finney's Crafthouse & Kitchen at the old Hollister Brewing Company location in Camino Real Shopping Center.

Correspondence with new property owner at 6521 Pardall regarding installation of a grease interceptor continues.

Inspections continue for construction of UCSB's North Campus Faculty Housing project to modify the existing sewer main lines to accommodate lot line adjustments.

Sewer Availability Letters were issued for the following:

- 49-unit apartment complex at 60 Colusa Avenue
- ADU 79 Placer Drive

Sewer Service Permits were issued for the following:

- Sewer lateral replacement at 6503 Madrid Road

Inspections and Permit sign off were completed for the following:

- ADU garage conversion at 478 Pacific Oaks Road

- Construction of a sewer main line extension and a manhole on Elwood Station Road has been completed by the developer and is in the process of being dedicated to the District

Industrial Waste & Environmental Compliance

Staff is in the process of receiving and reviewing Self-Monitoring Reports being submitted by Class 4 Industrial Users as required in their Industrial Wastewater Discharge Permits.

Staff continues to collect biweekly samples for bacteriological and ammonia analysis in support of the February spill investigation.

Street Sweeping

District staff continues to perform street sweeping services as the regular operator is unavailable. The program has remained on schedule. Information for street sweeping makeup days for holidays continues to be posted on the District website.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 35

Miles: 275.6

Loads: 21

Maintenance: Performed routine inspections and maintenance of street sweepers.

Marborg: 5/9/24 = 10.26 tons

 5/10/24 = 8.25 tons

 5/24/24 = 10.02 tons

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2024	2.2818 MGD; 47.1729 %
-------------------------	----------	-----------------------



Sewer Operations Cleaning Summary from June 26, 2024 to July 9, 2024

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	11,885 ft.
Hot Spot	1,878 ft.
Root Cutting	969 ft.
	<hr/>
	14,732 ft.
Lines Cleaned	
Hydroclean	48 lines
Hot Spot	7 lines
Root Cutting	4 lines
	<hr/>
	59 lines
Other Work Orders	
Parcel Permit	1 Work Order
	<hr/>
	1 Work Order

Goleta West Sanitary District
Allowance of Claims
4/30/24 - 5/14/2024

Rev_n2

Vendor ID	Vendor Name	Transaction Description	Check Date	Document	Amount
ADP01	ADP Inc	Payroll Processing	5/7/2024	\$	774.94
BAR01	Bartlett Pringle & Wolf LLC	Acctng & Audit Svcs	5/8/2024		5,261.00
BAR02	Barricade Pest Control	Pest Control	5/8/2024		100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	5/8/2024		267.00
COA02	Coastline Equipment	Sweeper Maint	5/8/2024		435.98
DAL01	Dal Pozzo Tire Corp	Vehicle Tires & Maint	5/8/2024		1,641.79
FIR01	First Bankcard	Credit Card Payment	5/14/2024		1,460.03
FRO01	Frontier Communications	Phone Svc	5/8/2024		239.40
GON01	Gonzo's Small Engine Repair	Operations Supplies	5/8/2024		120.83
HOM01	Home Depot Credit Svcs	Operations Supplies	5/8/2024		121.66
KIM01	Kimball Midwest Corp	Operations Supplies	5/8/2024		566.33
LAR01	Larry's Auto Parts	Sweeper Maint	5/8/2024		405.50
MAR01	Marborg Industries	Waste removal & Rolloff	5/8/2024		2,096.20
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	5/8/2024		179.40
MIS01	Mission Linen Supply	Uniforms & Towels	5/8/2024		1,413.42
MSW01	Mountain Spring Water	Drinking Water	5/8/2024		28.35
NTN01	Newton Construction	District Building Project	5/8/2024		75,544.00
PML01	Pacific Materials Laboratory	District Building Project	5/8/2024		970.00
SOU02	Southern California Edison Co	Electricity	5/10/2024		532.73
SPE01	Specialty Tool And Bolt	Operations Supplies	5/8/2024		5.48
SPE03	Special District Risk Management Authority	Insurance Life & Dental	5/7/2024		1,002.63
THE02	The Gas Company	Natural Gas	5/8/2024		46.60
TRL01	Trusted Legal	Legal Svcs	5/8/2024		1,279.50
UND01	Underground Service Alert	Dig Alerts	5/8/2024		123.51
WEX01	WEX Bank	Vehicle Fuel	5/7/2024		2,782.26
Total Services & Supplies					\$ 97,398.54
Payroll - (1) Pay Date					\$ 41,588.84
Total Allowance of Claims					\$ 138,987.38

Goleta West Sanitary District
Allowance of Claims
5/15/24 - 6/28/2024

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document	Amount
ALL01	Alliant Insurance Services	Insurance Renewal	6/28/2024	\$	8,210.00
ASB01	Asbury Environmental Services	Metal Oil and Gas Filters	6/6/2024		55.00
BAR01	Bartlett Pringle & Wolf LLC	Acctng & Audit Svcs	6/19/2024		261.00
BAR02	Barricade Pest Control	Pest Control	6/6/2024		115.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	5/22/2024		101,763.50
CAL03	Public Employees HEALTH	CalPERS Health Insur	5/15/2024		19,198.07
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/15/2024		5,780.83
CAN01	Cannon Corp	Software Services	5/21/2024		4,917.06
CAN01	Cannon Corp	Software Services	6/19/2024		4,918.64
CIN01	Cintas Corporation	Safety Supplies	5/21/2024		115.62
CIN01	Cintas Corporation	Safety Supplies	6/19/2024		97.22
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	5/20/2024		3,526.81
COU11	County of Santa Barbara - Resource Recovery	Office Supplies	6/19/2024		33.50
CSA01	CS-amsco	Repairs	6/19/2024		2,237.91
DAL01	Dal Pozzo Tire Corp	Sweeper Maint	5/21/2024		75.00
FCL01	Fischer Compliance LLC	Construction	6/6/2024		91,497.00
FGL01	FGL Environmental	Water Analysis	5/20/2024		13,742.00
FGL01	FGL Environmental	Water Analysis	5/21/2024		3,812.50
FIL01	Filippin Engr	District Building Project	6/6/2024		2,705.00
FIL01	Filippin Engr	District Building Project	6/19/2024		15,825.00
FIR01	First Bankcard	Credit Card Payment	6/14/2024		1,408.03
FIR02	FirstNet	Utilities	5/21/2024		424.81
GOL02	Goleta Sanitary District	Water Treatment	5/21/2024		424,754.89
GOL02	Goleta Sanitary District	Water Treatment	6/19/2024		470,263.22
GOL04	Goleta Water District	Water	5/21/2024		125.34
GOL04	Goleta Water District	Water	6/19/2024		125.34
GRA03	Grainger	Sensors	6/6/2024		324.91
HAA01	Haaker Equipment Company	Vehicle Repairs	6/6/2024		148.75
HDR01	HDR Engineering Inc.	Construction	6/6/2024		12,871.55
HDR01	HDR Engineering Inc.	Construction	6/19/2024		9,502.83
HOM01	Home Depot Credit Svcs	Operations Supplies	6/6/2024		428.61
LAR01	Larry's Auto Parts	Sweeper Maint	5/21/2024		23.49
LAR01	Larry's Auto Parts	Sweeper Maint	6/6/2024		286.77
LCW	Liebert Cassidy Whitmore	Membership	6/19/2024		5,070.00
LIN01	Lincoln National Life Ins	Deferred Comp	5/15/2024		1,300.00
LIN01	Lincoln National Life Ins	Deferred Comp	5/15/2024		336.94
LIN01	Lincoln National Life Ins	Deferred Comp	5/15/2024		369.89

LIN04	Linde Gas & Equipment	Operations Supplies	6/19/2024	252.74
MAR01	Marborg Industries	Waste Removal	5/21/2024	2,559.52
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	6/6/2024	40.23
MIS01	Mission Linen Supply	Uniforms & Towels	6/6/2024	1,828.76
MNS01	MNS Engineers Inc	Construction	6/6/2024	7,910.00
MSW01	Mountain Spring Water	Water Delivery	6/19/2024	135.40
NTN01	Newton Construction	District Building Project	6/19/2024	92,674.00
PML01	Pacific Materials Laboratory	District Building Project	6/6/2024	620.00
REL01	Reliance Standard Life Insurance	Insurance	6/6/2024	1,058.19
SIE02	Siemens Industry, Inc.	Construction	6/19/2024	12,480.68
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	5/21/2024	900.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	6/19/2024	930.00
SOU02	Southern California Edison Co	Electricity	5/20/2024	7,457.77
SOU02	Southern California Edison Co	Electricity	6/19/2024	6,506.04
SOU02	Southern California Edison Co	Electricity	6/19/2024	508.99
SOU04	SOUTH COAST DELI	Meeting Food	5/21/2024	52.10
SPE03	Special District Risk Management Authority	Insurance	6/21/2024	1,002.63
STA01	State Water Resources Control Board	Permit Fee	6/6/2024	3,746.00
THE02	The Gas Company	Natural Gas	6/6/2024	53.34
THE06	The Regents of the University of CA	Internet	5/20/2024	103.25
TRL01	Trusted Legal	Legal Services	6/19/2024	715.00
TRU01	Truist Governmental Finance	Financing	6/19/2024	488,035.01
UCR08	UC Regents	Internet	6/19/2024	103.25
UND01	Underground Service Alert	Dig Alerts	6/6/2024	125.26
USB01	US Bank	Bank Fees	5/21/2024	645.12
WEX01	WEX Bank	Vehicle Fuel	5/31/2024	2,215.81
WIN03	The Winn Family Trust	Suspense	6/14/2024	152,750.00
YHM01	YHModeling	Hydraulic Modeling Dev	5/21/2024	2,475.00

Total Services & Supplies \$ 1,994,536.12

Payroll - (3) Pay Date \$ 124,554.07

ADP Fees (Outstanding) \$ 623.79

Total Allowance of Claims \$ 2,119,713.98
