

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
AUGUST 15, 2024**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of this regular meeting.

**1. CALL TO ORDER**

Vice President Lewis called the meeting to order at 5:33 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Craig Geyer

Robert Thomas

David Bearman M.D.

David Lewis

**BOARD MEMBERS ABSENT**

Director Turenchalk

**STAFF PRESENT**

Jena Acos – District Counsel – attended remotely

Brian McCarthy – General Manager/Board Clerk-Secretary

Joey Hilliard – Utility Worker 4

**OTHERS PRESENT**

None

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

None.

**4. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETINGS OF AUGUST 6, 2024**

(24-08-65)

Upon a motion by Director Thomas, seconded by Director Bearman, the Board approved the minutes for the July 30, 2024 Special Board Meeting by a vote of 4-0-1 with Director Turenchalk being absent.

**6. GENERAL MANAGER UPDATES**

The General Manager provided a report.

7. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

8. **CONSIDERATION OF ADOPTION OF DISTRICT RESOLUTION NO. 24-827: A RESOLUTION OF THE GOLETA WEST SANITARY DISTRICT ADOPTING THE FY 2024-2025 SEWER SERVICE CHARGE REPORT, DETERMINING EACH CHARGE DESCRIBED IN THE SAID REPORT AND DIRECTING THE DELIVERY THEREOF TO THE AUDITOR OF THE COUNTY OF SANTA BARBARA TO BE PLACED ON THE TAX ROLL**

The General Manager provided background and explained that the sewer service charges were calculated in accordance with Ordinance No. 23-95 which resulted in changes to the previous year's charges. On July 29, 2024 the FY 2024-25 report for sewer service charges for each parcel within the District to be placed on the County of SB Tax Roll was made available in the District office. Notice of Public Hearing was published in the SB Independent as required on July 31, and August 8, 2024. Director Lewis opened Public Hearing at 5:56 PM. There being no members of the public, the Hearing closed at 5:57 PM.

(24-08-66)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board adopted Resolution No. 24-827 to place GWSD sewer charges on the FY 2024-25 SB County Tax Roll by the following roll call vote:

AYES: Thomas, Bearman, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: Turenchalk

9. **COMMUNICATIONS**

Received

10. **REPORTS**

**A. SBCCSDA Executive Board Meeting**

Meeting canceled.

**B. Isla Vista Recreation & Park District**

Director Lewis provided a report.

**C. Goleta Water District**

No report.

**D. EMID**

Director Thomas provided a report.

**E. Other Reports**

Director Geyer provided a report on a CSDA webinar her attended, "Demystifying LAFCO"

11. **FUTURE AGENDA ITEMS**


None.

12. **ADJOURNMENT**

There being no further business, Vice President Lewis adjourned the meeting at 6:07 PM.

**APPROVED**

  
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Eva Turenchak, Board President

  
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Brian McCarthy, Board Clerk-Secretary

# Operations Report

July 10 - 30, 2024

## Administration

District counsel and staff continue to communicate with the Ad Hoc Committee, the Board, regulatory agencies, and consultants regarding matters related to the February Spill and updates to the District's website.

Public Notice for a Public Hearing scheduled August 15, 2024 at 5:30 PM is being published as required in the SB Independent. At the Hearing the Board will consider adoption of a Resolution to place GWSD Sewer Service Charges on the FY 2024-25 County Tax Roll.

Staff met with the General Manager of IVRPD.

Staff continues to work with Bartlett, Pringle & Wolf's (BPW) Client Accounting Services (CAS) team complete the day-to-day accounting and financial tasks for the District. Weekly coordination meetings with the BPW team occur every Tuesday.

The Personnel Committee, counsel and staff continue to work on revisions and updates to the Personnel Policy/Employee Handbook.

Counsel completed revisions to the Board Policy Handbook and incorporation of Director responsibilities as directed by the Board at the July 7, 2024 Regular Board Meeting following approval of the Information Sheet for BOD Candidates.

Weekly Owner-Architect-Contractor (OAC) meetings for the Headquarter Buildings Improvement Project have been temporarily discontinued until construction resumes. Communication is ongoing regarding Phase 2 permitting between Ed Galindo, architect, Alicia Harrison, BHFS Land Use Planner, and counsel and staff.

Counsel and staff met with APCD to learn more about ZEVs, heavy-duty fleet equipment and truck EV replacement options, and potential grant and funding sources.

## Collection System

Staff continues to take photos and conduct inspections of the entire route of the force mains to GSD, however the frequency has been reduced from daily to once per week, routinely on Wednesdays. Water quality sampling has been discontinued as of July 19<sup>th</sup> due to results being under the fecal coliform threshold for two consecutive samples.

Installation of the Siemens flow meter for PS1 effluent will also be scheduled once Tierra Contracting is available. Installation of a valve and access vault modifications to provide for emergency pump station bypass into the 18-inch force main and repair of an existing valve will be completed at the same time.

Staff continues to work with MNS Engineers on the Force Mains Condition Assessment.

Staff investigated an odor complaint at 6842 Phelps Road.

Staff is corresponding with the City of Goleta regarding numerous infrastructure projects related to storm drain damage from the previous year's rain events. Staff has inspected work near our infrastructure on SB Shores, Newport and Bassano Drive.

Staff is corresponding with architects for construction of a proposed apartment building at 971 Embarcadero Del Mar in Isla Vista.

Staff continues to review mainline sewer facility and correspond with agents for the Heritage Ridge Housing Development as part of the Willow Springs tract.

Correspondence continues with Flowers & Associates regarding proposed construction of Anthem Chapel next to Christ Lutheran Church at 6595 Covington Way and connection to public sewer.

Correspondence with new property owner at 6521 Pardall regarding installation of a grease interceptor continues.

Inspections continue for construction of UCSB's North Campus Faculty Housing project to modify the existing sewer main lines to accommodate lot line adjustments.

Staff completed all scheduled July root cuts and hot spots. All scheduled hydro cleaning has been completed for IV West, the Los Carneros 20-inch trunk line and sections of the Storke trunk line.

Sewer Availability Letters were issued for the following:

- Attached ADU at 6701 Del Play Drive
- Detached ADU at 6790 Scripps Crescent
- Detached ADU at 330 Vereda Leyenda

A Sewer Service Permit was issued for a sewer lateral replacement at 6503 Madrid Road.

Inspection and Permit sign off was completed for an ADU at 7093 Armstrong and 77 Manchester.

### **Industrial Waste & Environmental Compliance**

Staff issued a written Notice of Warning to Teledyne FLIR, LLC due to a Cadmium exceedance identified during their 2nd quarter Self-Monitoring Sampling as required by their Industrial

Wastewater Discharge Permit. Staff is working with the Industrial User to identify sources of the exceedance in the facility and collect a resample to confirm compliance.

Staff continues to review the 2024 2nd quarter Self-Monitoring Reports for the Class IV Industrial Wastewater Discharge Permittees.

**Street Sweeping**

District staff continues to perform street sweeping services as the regular operator is unavailable. The program has remained on schedule. Information for street sweeping makeup days for holidays continues to be posted on the District website.

- Graffiti: None reported
- Abandoned Vehicles: None reported
- Hours: 43.1
- Miles: 375.6
- Loads: 17
- Maintenance: Performed routine inspections and maintenance of street sweepers.
- Marborg: None reported for this period.

**Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	May 2024	2.2818 MGD; 47.1729 %
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## Sewer Operations Cleaning Summary from July 10, 2024 to July 30, 2024

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hot Spot	6,016 ft.
Hydroflush	5,681 ft.
Root Cutting	1,054 ft.
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	<b>12,751 ft.</b>
<b>Lines Cleaned</b>	
Hot Spot	24 lines
Hydroflush	16 lines
Root Cutting	5 lines
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	<b>45 lines</b>
<b>Other Work Orders</b>	
Site Verification	52 Work Orders
User Charge	10 Work Orders
Parcel Permit	2 Work Orders
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	<b>64 Work Orders</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**6/29/24 - 7/31/2024**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document</b>	<b>Amount</b>
ADP01	ADP Inc	Payroll Fees	7/12/2024	\$	940.19
ADT01	ADT Security Service Inc*	Security	7/17/2024		299.04
ADT01	ADT Security Service Inc*	Security	7/31/2024		26.58
ALL01	Alliant Insurance Services	Insurance	7/3/2024		8,210.00
AQU01	Aqua-Flo Supply	Operations Supplies	7/17/2024		118.13
ASB01	Asbury Environmental Services	Vehicle Fuel	7/17/2024		105.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	7/17/2024		875.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	7/31/2024		12,453.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	7/3/2024		4,501.87
BAR02	Barricade Pest Control	Pest Control	7/17/2024		115.00
BLU01	Blueisle Bookkeeping	Accounting Services	7/17/2024		89.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	7/8/2024		90,709.29
CAG01	CA Green Business Network	Green Biz Network Contr	7/17/2024		5,000.00
CAL03	Public Employees HEALTH	CalPERS Health Insur	7/11/2024		19,198.07
CAN01	Cannon Corp	Software Services	7/31/2024		1,145.18
CAS01	CASA	Membership	7/3/2024		1,390.00
CHA03	Ruben Chavez	Reimbursement	7/31/2024		260.99
CIN01	Cintas Corporation	Safety Supplies	7/17/2024		72.74
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	7/23/2024		16,157.85
COA01	Coastal Copy	Contract Charge	7/17/2024		627.54
DAL01	Dal Pozzo Tire Corp	Tire Replacement	7/31/2024		562.07
DAT01	Datco Service Corp	Service Fees	7/17/2024		378.75
DEE01	Deep Blue Integration, Inc.	Fire Alarms	7/17/2024		440.00
DEE01	Deep Blue Integration, Inc.	Fire Alarms	7/3/2024		660.00
EDU01	Eduardo Galindo Architect	District Building Project	7/3/2024		48,167.34
EWE01	Ewers Engineering, Inc	Flow Reporting	7/3/2024		4,790.00
EWE01	Ewers Engineering, Inc	Flow Reporting	7/17/2024		9,371.00
FGL01	FGL Environmental	Water Analysis	7/17/2024		13,822.50
FIR01	First Bankcard	Credit Card Payment	7/15/2024		1,129.80
FIR02	FirstNet	Phones	7/3/2024		424.81
FIR02	FirstNet	Phones	7/31/2024		424.88
GOL02	Goleta Sanitary District	Water Treatment	7/3/2024		12,157.02
GOL04	Goleta Water District	Water	7/31/2024		125.34
GRA03	Grainger	Sensors	7/17/2024		205.00
GRA06	KYLE GRAHAM	Reimbursement	7/12/2024		231.66
HOM01	Home Depot Credit Svcs	Operations Supplies	7/3/2024		159.01
MAR01	Marborg Industries	Waste Removal	7/17/2024		4,974.06

MAR01	Marborg Industries	Waste Removal	7/31/2024	4,936.48
MIS01	Mission Linen Supply	Uniforms & Towels	7/3/2024	1,413.42
MNS01	MNS Engineers Inc	Construction	7/17/2024	13,191.31
MSW01	Mountain Spring Water	Water Delivery	7/17/2024	97.60
REL01	Reliance Standard Life Insurance	Insurance	7/31/2024	7,407.33
SAN22	Santa Barbara County Special Districts	Reimbursement	7/31/2024	1,387.22
SCC01	SB South Coast Chamber of Commerce	Lemon Festival	7/17/2024	5,000.00
SIE02	Siemens Industry, Inc.	Construction	7/17/2024	11,992.27
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	7/17/2024	1,200.00
SOU02	Southern California Edison Co	Electricity	7/17/2024	1,000.09
SOU02	Southern California Edison Co	Electricity	7/31/2024	7,123.14
THE02	The Gas Company	Natural Gas	7/17/2024	39.06
THE02	The Gas Company	Natural Gas	7/31/2024	27.15
TIE01	Tierra Contracting Inc	Construction	7/3/2024	63,432.00
TRL01	Trusted Legal	Legal Services	7/31/2024	4,925.25
UCR01	UC Regents	Water	7/3/2024	530.52
UCR08	UC Regents	Construction	7/17/2024	3,311.50
UND01	Underground Service Alert	Dig Alerts	7/3/2024	118.26
VEL01	Velocity Truck Center Ventura County	Truck Supplies	7/31/2024	215.30
WEX01	WEX Bank	Vehicle Fuel	7/22/2024	2,411.70

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<b>Total Services &amp; Supplies</b>			\$	<b>390,077.31</b>
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Payroll - (2) Pay Date			\$	71,719.02
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CalPERS Public Employee's - Outstanding	CalPERS Retir Contr		\$	32,294.19
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Lincoln Insurance - Outstanding	Deferred Comp		\$	5,121.01
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<b>Total Allowance of Claims</b>			\$	<b>499,211.53</b>
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