

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
SEPTEMBER 3, 2024**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

Director Turenchalk called the meeting to order at 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman M.D.
David Lewis
Craig Geyer
Robert Thomas
Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary
Jena Acos – District Counsel – attended remotely
Austin Catlin – Environmental Compliance Specialist

OTHERS PRESENT

None

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None.

4. APPROVE THE ORDER OF THE AGENDA

President Turenchalk removed item 10 from the agenda.

5. PUBLIC COMMENT

No public comment.

6. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETINGS OF AUGUST 15, 2024

(24-09-67)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board approved the minutes for the August 15, 2024 Special Board Meeting by unanimous vote.

7. GENERAL MANAGER UPDATES

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

District Counsel provided a report.

9. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY**
(24-09-68)

The General Manager provided an update on the status of the force mains repairs, improvements, and assessment during the General Managers Updates. Director Bearman made a motion, seconded by Director Thomas, to ratify Resolution No. 24-823 by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer, Thomas, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

10. **ITEM 10 REMOVED FROM THE AGENDA**

11. **COMMUNICATIONS**

Received

12. **REPORTS**

A. Operations Report

The General Manager provided a report.

B. Goleta Sanitary District

No report.

C. Goleta City Counsel

Director Thomas provided a report.

D. Goleta City Counsel

Director Thomas provided a report.

E. Other Reports

Directors Bearman and Thomas provided reports on the CASA 2024 Annual Conference

13. **FUTURE AGENDA ITEMS**

The General Manager was asked to schedule a Management Committee meeting to consider a plaque for the new administration building.

14. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:00 PM.

APPROVED



Eva Turenchalk, Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

July 31 – August 27, 2024

Administration

District counsel and staff continue to communicate with the Ad Hoc Committee, the Board, regulatory agencies, and consultants regarding matters related to the February Spill. The State Water Board reached out to the District to schedule a meeting sometime before October 3rd.

Staff received Compliance Evaluation Inspection (CEI) Report from Fischer Compliance, LLC and is currently working on responses to the CEI with a goal of having those completed within 30-days of receipt of the report.

GWSD sewer service charges calculations have completed and successfully submitted to the County of Santa Barbara for placement on the FY 2024-25 County Tax Roll.

Staff met with the County to obtain updated parcel information and GIS files for import into the District's database and GIS system.

Staff met with Cannon Engineering to discuss integration of new flow signal from PS1 flow meter into the District SCADA system. We also discussed future upgrades and hardware replacement that will be necessary to consider soon as support for some of the equipment we currently utilize will be sunsetted and is nearing its end of serviceability.

District Counsel and staff met with representatives of UCSB to discuss billing GWSD for potable water provided by UCSB and used at our headquarter facility and for sewer cleaning and street sweeping operations.

The Bartlett, Pringle & Wolf's (BPW) Client Accounting Services (CAS) team continues to complete the day-to-day accounting and financial tasks for the District. Work continues to true-up personnel and benefit records. Weekly coordination meetings with the BPW team occur every Tuesday.

Weekly Owner-Architect-Contractor (OAC) meetings for the Headquarter Buildings Improvement Project have been temporarily discontinued. The City has indicated that the District should receive plan review comments and changes for the resubmittal of the new Administration Building by September 12, 2024.

Public Notice was published in the SB Independent for passage of Ordinance 24-98 increasing Director's compensation per day of service.

All five of the District's heavy-duty vehicles were smoke tested as required by ARB.

An all-staff meeting was held to review and discuss findings of the 2nd Quarter Facilities and Vehicles Safety Inspection.

Collection System

Staff continues to perform weekly inspections of the entire route of the force mains to GSD taking photos and noting any unusual conditions. These inspections are typically done on Wednesdays and the records are kept on the District server. Water quality sampling is no longer being conducted.

With staff assistance, Tierra Contracting completed installation of the 18-inch flow meter on the PS1 effluent line in the vault in the west parking area. Gold Coast Environmental completed the wiring of the flow meter and we are now receiving effluent flow readout data in PS1. Gold Coast will finalize installation and calibration verification next week. The final component of this project is to integrate this data into SCADA for verification that flow leaving PS1 is being received at the GSD regional wastewater treatment plant. SCADA will provide emergency notification if these parameters are not within expected range. This remains a high priority and we anticipate this integration and programming will be completed within the next few weeks.

Staff continues to work with MNS Engineers on the Force Mains Condition Assessment and risk analysis. Planning is currently underway for internal inspection of the 24-inch force main between GWSD and GSD.

Tierra Contracting and staff completed modifications to the 18-inch forcemain bypass vault and installation of a valve on the bypass tee is also done. Repairs to an isolation valve at the force main surge tank have been completed.

A forward/off/reverse selector switch was installed by Venco Controls on the Sulzer standalone emergency pump in PS1. This will aid in dragging and unplugging this pump and may also be useful in clearing debris from the discharge standpipe.

Staff successfully cleared a blockage of accumulated debris above the check valve on the Sulzer discharge standpipe.

Staff completed all August scheduled root cuts and hot spots.

Staff completed hydro cleaning the Timbers offtrack. Staff has a few sections that require traffic control to complete hydro cleaning of the 60-2 and Los Carneros offtracks. This work will be completed soon.

Construction continues for UCSB's North Campus Faculty Housing project along Phelps Road on the West Campus Open Space. Modifications to the existing sewer main lines to accommodate lot line adjustments is ongoing and being inspected by District staff.

Correspondence with agents for the Heritage Ridge Housing Development as part of the Willow Springs tract continues as the developer plans to enter into a dedication agreement with the District.

Staff correspondence continues with Redzone, Inc. to improve the District's ICOP CMM system and with Cannon Engineering for improvements and integration of new alarms and data collection in the District's SCADA system.

Staff coordinated with City of Goleta contractors to avoid utility conflicts associated with repair work being done on stormwater culverts and drainage channels.

A Sewer Availability Lettes was issued for a detached ADU at 180 Vereda Leyenda.

Fee estimates were issued for the following:

- ADU at 7663 Sueno Road
- ADU at 850 Camino Pescadero Road
- ADU at Calle Serrento

Sewer Service Permits were issued for the following:

- Finney's Craffhouse tenant improvements at 6980 Marketplace Drive
- Redwire Space, Inc. tenant improvements at 326 Bollay Drive
- ADU at 6712 Del Play Drive

Inspection and Permit sign off was completed for an ADU at 30 Sonoma Road.

Industrial Waste & Environmental Compliance

Staff issued a written Notice of Warning to Teledyne FLIR, LLC for a Cadmium exceedance identified during their 2nd quarter Self-Monitoring Sampling as required by their Industrial Wastewater Discharge Permit. FLIR provided a written explanation of the exceedance and their required resample results returned Non-Detect for Cadmium concluding this matter.

Staff conducted quarterly Industrial Wastewater Discharge Permit compliance inspections at Google GQ3 and Transphorm.

Staff is corresponding with Environmental Innovations, Inc. regarding Green Business certification requirements for the District.

Street Sweeping

Staff met with the representatives from the City of Goleta to discuss repaving and restriping of Cathedral Oaks between Camino Pinion and Evergreen Drive. The City was made aware that the new striping and parking configuration may inhibit the street sweeper's ability to get to the curb and gutter in this area.

District staff continues to perform street sweeping services as the regular operator is unavailable. The program has remained on schedule. Information for street sweeping makeup days for holidays continues to be posted on the District website.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 69.8

Miles: 634.3

Loads: 34

Maintenance: Performed routine inspections and maintenance of street sweepers. Repaired dump doors in hopper on the Crosswind sweeper.

Marborg: 6/6/24: 8.79 tons

6/21/24: 14.55 tons

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2024	2.2818 MGD; 47.1729 %
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Sewer Operations Cleaning Summary from July 31, 2024 to August 27, 2024

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	17,372 ft.
Root Cutting	1,154 ft.
Hot Spot	665 ft.
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19,192 ft.	
Lines Cleaned	
Hydroclean	66 lines
Root Cutting	4 lines
Hot Spot	2 lines
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72 lines	
Other Work Orders	
User Charge	322 Work Orders
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322 Work Orders	

Goleta West Sanitary District
Allowance of Claims
8/1/24 - 8/29/2024

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document	Amount
ADP01	ADP Inc	Payroll Fees	8/9/2024	\$	801.80
ADV09	Advanced Cable Systems	District Building Project	8/28/2024		1,583.96
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	8/14/2024		6,641.00
BAR02	Barricade Pest Control	Pest Control	8/14/2024		115.00
BEA01	David Bearman MD	Reimbursement	8/14/2024		587.07
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	8/29/2024		74,063.50
CAL06	California Special District Association	Clerk Conference	8/28/2024		1,440.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	8/24/2024		4,917.86
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	8/24/2024		1,154.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Unfunded	8/29/2024		9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Unfunded	8/29/2024		52.83
CAL13	CALAFCO	Membership Fee	8/28/2024		300.00
CIN01	Cintas Corporation	Safety Supplies	8/14/2024		75.12
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	8/14/2024		3,501.81
COU13	County of Santa Barbara Dept of Public Works	Agency Contribution	8/14/2024		767.90
FGL01	FGL Environmental	Water Analysis	8/28/2024		6,242.50
FIR01	First Bankcard	Credit Card Payment	8/14/2024		692.91
FIR02	FirstNet	Phones	8/28/2024		424.88
GOL04	Goleta Water District	Water	8/28/2024		259.77
GRA03	Grainger	Sensors	8/28/2024		876.97
HAA01	Haaker Equipment Company	Vehicle Repairs	8/28/2024		369.66
JVE01	J.V. Enterprises	Smoke Testing	8/28/2024		500.00
LAR01	Larry's Auto Parts	Sweeper Maint	8/14/2024		73.57
LIN01	Lincoln National Life Insurance	Insurance	8/14/2024		2,398.04
MAR01	Marborg Industries	Waste Removal	8/28/2024		3,682.77
MIN01	Miner's Ace Hdwre 1751	Operations Supplies	8/14/2024		109.37
MIS01	Mission Linen Supply	Uniforms & Towels	8/14/2024		1,506.42
MSW01	Mountain Spring Water	Water Delivery	8/14/2024		97.60
NAN01	Nanci Gardiner	Refund for Overpayment	8/28/2024		2,488.84
ROB03	Robert Thomas	Reimbursement	8/14/2024		837.87
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	8/14/2024		1,625.00
SOU02	Southern California Edison Co	Electricity	8/1/2024		7,123.14
SOU02	Southern California Edison Co	Electricity	8/28/2024		715.68
SOU02	Southern California Edison Co	Electricity	8/28/2024		5,837.16
UCR08	UC Regents	Internet	8/14/2024		103.25
UND01	Underground Service Alert	Digi Alerts	8/14/2024		150.50
UND01	Underground Service Alert	Digi Alerts	8/20/2024		29.51

UND01	Underground Service Alert	Digi Alerts	8/20/2024	101.00
WEX01	WEX Bank	Vehicle Fuel	8/6/2024	1,907.45
WIL03	Wilson Backflow Testing	Backflow Testing	8/28/2024	65.00

Total Services & Supplies			\$	143,696.90
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Payroll - (2) Pay Date			\$	72,901.06
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Total Allowance of Claims			\$	216,597.96
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