

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
NOVEMBER 5, 2024**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of this special meeting.

**1. CALL TO ORDER**

President Turenchalk called the meeting to order at 5:30 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Robert Thomas

Craig Geyer

David Bearman M.D.

David Lewis

Eva Turenchalk

**BOARD MEMBERS ABSENT**

**STAFF PRESENT**

Jena Acos – District Counsel

Austin Catlin – Environmental Compliance Specialist

Brian McCarthy – General Manager/Board Clerk-Secretary

**OTHERS PRESENT**

Brad Klinzing – Santa Barbara Airport (SBA)

Ted Morton – Santa Barbara Channelkeeper

Nancy Strelau (remote) – District Special Counsel

Kate Tipple (joined at 6:01 PM, remote) – District Special Counsel

Luke Glisan (joined at 6:22 PM, remote) - District Special Counsel

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

None

**4. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**5. PUBLIC COMMENT**

Ted Morton made public comment expressing concerns with the recent spill and asked questions regarding further details. The General Manager requested that Mr. Morton submit his questions in an email. President Turenchalk informed Mr. Morton that she will provide updates at the upcoming November Goleta Slough Management Committee meeting.

**6. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETINGS OF OCTOBER 24, 2024**

(24-11-79)

Upon a motion by Director Lewis, seconded by Director Thomas, the Board unanimously approved the minutes for the October 24, 2024 Special Board Meeting.

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

Legal Counsel provided a report.

9. **CONSIDERATION OF RESOLUTION NO. 24-831 DECLARING AN EMERGENCY AND AUTHORIZING THE GENERAL MANAGER TO TAKE ALL NECESSARY ACTIONS TO ADDRESS THE EMERGENCY**

(24-11-80)

The General Manager and Legal Counsel provided a summary report regarding the General Manager's declaration of an emergency on November 1, 2024 in response to the October 30, 2024 spill and requested ratification by the Board of Directors to authorize the General Manager and the Ad Hoc Spill Committee to take necessary actions to respond to the emergency. Upon a motion by Director Bearman, seconded by Director Lewis, the Board adopted Resolution No. 24-831 by the following roll call vote:

|          |   |
|----------|---|
| AYES:    | Thomas, Turenchalk, Geyer, Lewis, Bearman |
| NOES:    | None                                      |
| ABSTAIN: | None                                      |
| ABSENT:  | None                                      |

10. **AMENDMENT OF SCOPE OF AD HOC SPILL COMMITTEE**

(24-11-81)

The General Manager provided a summary of the item. Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved that the duties of the Ad Hoc Spill Committee be expanded to include reviewing and facilitating the District's response to the October 2024 spill, with the Committee terminating at the conclusion of the District's regulatory response to the February 2024 or October 2024 spill, whichever is later.

11. **PRESENTATION FROM DISTRICT COUNSEL ON FILING THE VACANT SEAT FOR DISTRICT 2, ISLA VISTA**

Legal Counsel provided an update of the item. Discussion among Board members and Legal Counsel ensued. The Board requested the Ad Hoc Election Committee review and bring recommendations back to the Board for consideration at the next meeting. No Board action was taken on this item.

12. **PRESENTATION FROM DISTRICT COUNSEL ON EX PARTE COMMUNICATIONS**

Legal Counsel provided a presentation on the item. No Board action was taken on this item.

13. **COMMUNICATIONS**

None

14. **REPORTS**

**A. SBC California Special Districts Association**

Directors Geyer and Thomas provided reports

**B. Goleta Sanitary District**

Director Bearman provided a report

**C. Personnel Committee**

Director Turenchalk provided a report

**D. Other Reports**

None

**15. FUTURE AGENDA ITEMS**

None

**6:18 PM** – The Board took a 5-minute recess

**16. CLOSED SESSION**

The Board convened into closed session at 6:23 PM. The Board returned to open session at 6:59 PM. District Counsel reported out that there was no reportable action taken by the Board.

**17. ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 7:01 PM.

**APPROVED**



\_\_\_\_\_  
Eva Turenchalk, Board President

  
\_\_\_\_\_  
Brian McCarthy, Board Clerk-Secretary

# Operations Report

September 26 – October 30, 2024

## Administration

At approximately 12:10 PM on Wednesday, October 30<sup>th</sup> during a routine force main (FM) inspection, staff discovered a spill emanating from a manhole over the 24-inch force main on the airport property. Staff immediately responded and implemented the Spill Emergency Response Plan (SERP). Pump Station 1 (PS1) was shut down while until the 24-inch FM was isolated and the 18-inch FM commissioned and PS1 was restated. The spill was stopped within one hour of being discovered. Response and investigation efforts continue.

Staff communication with the Board, Ad Hoc Committee, District counsel, relevant agencies, consultants, and contractors continues to coordinate the force mains assessment scheduled to be conducted during the week of December 9<sup>th</sup>. MNS Engineers is working closely with staff and Xylem PURE Technologies to address details and logistics of the assessment work.

Staff coordination with the City of Goleta continues regarding their planned streets capital improvement projects and our respective agency's street sweeping programs. The City is restriping and reconfiguring traffic patterns that may affect Street sweeping operations.

The Bartlett, Pringle & Wolf's (BPW) Client Accounting Services (CAS) team continues to complete routine accounting and financial tasks for the District. Efforts to true-up personnel and benefit records continue. Staff is meeting with the BPW team occur every other Tuesday.

Weekly Owner-Architect-Contractor (OAC) meetings are temporarily discontinued while no construction activity is occurring. Ed Galindo, EGA Architects, and Alicia Harrison, BHFS, met with the City of SB permitting officials to work through comments and corrections to the third submittal for a permit for construction of the new Administration Building. Plans are being produced for additional details requested by the City and the submittal packet should be provided within the next few weeks.

The District's Environmental Compliance Specialist, Austin Catlin, attended the 2024 CSDA Board Secretary/Clerk Conference in San Diego, CA and completed the necessary training for certification.

Interviews for the vacant Office Manager position are scheduled for November 6 & 7, 2024.

## Collection System

On Wednesday October 30<sup>th</sup> staff responded to a spill on the airport property. Clean up and investigation efforts are ongoing. Staff continues to perform inspections of the entire force mains route to GSD taking photos and noting any unusual conditions. Since the spill, inspections are being competed daily. The records are kept on the District server.

Staff has been meeting with Counsel, MNS Engineers, Eylem PURE Technologies, Tierra Contracting, Sunbelt Rentals, and GSD staff to plan launch and extraction sites for the proposed Pipe Diver and Smart Ball pipe inspections on the GWSD Force Mains. Tentative plans and locations have been agreed upon on GSD grounds and BHFS's Land Use Planner is in the process of permit procurement.

On October 11, Pump Station 1 had a power outage on the Master Control Panel (MCC). Staff was able to immediately commission the Onan portable emergency generator to continue operating the pump station utilizing the auxiliary Sulzer pump. Taft Electric determined the isolation transformer serving Pump 1 had shorted out, which caused the Pump 1 (P1) circuit breaker to fail. Electrical power was restored safely to the Station with P1 out of service. The isolation transformer was repaired and a replacement breaker was installed on October 16, restoring PS1 to normal operation.

Russelectric inspected the emergency Automatic Transfer Switch (ATS) equipment. Staff contacted them because the ATS experienced a series of faults when attempting to transfer from Edison power to generator power. An issue with was detected with the stationary generator. Staff is working with Duthie Power Services to resolve the generator issue.

Staff replaced a failed exhaust gas temperature sensor on the CCTV that was sending a fault code illuminating the check engine light.

Staff completed hydro cleaning Winchester Commons, the Village at Los Carneros, and Elwood Loop areas. All October root cut and hot spot work orders have been completed.

Staff removed a rag and debris accumulation from Pump 2 in PS1 that was inhibiting pumping efficiency.

UCSB North Campus Faculty Housing project continues along Phelps Road on the West Campus Open Space. Ongoing modifications to the existing sewer main lines to accommodate lot line adjustments are being inspected by District staff.

Staff is working with Cannon Engineering continuing to make improvements to the District SCADA system.

Sewer Service Permits were issued for the following:

- 238 Big Sur Drive – garage conversion ADU
- 5 Plumas Lane - garage conversion ADU
- 4 Baker Lane
- 274 Daytona Drive ADU

Sewer Availability Letter were issued for the following:

- 7780 Hollister Ave Goleta Self Storage
- 273 Spruce Drive JADU Availability Letter
- 274 Daytona Drive ADU
- 6714 Sabado Tarde garage conversion ADU

- 5 Plumas Ave garage conversion ADU
- 4 Baker Lane

Staff received safety training on the following:

- First Aid and CPR training with the American Red Cross
- Workplace Violence Prevention Plan
- Sewer Backup Response and Safety
- Review & Discussion of 2024 3<sup>rd</sup> Quarter Facility & Vehicle Safety Inspection

**Industrial Waste & Environmental Compliance**

Staff collected Industrial Wastewater Discharge Permit end-of-pipe compliance samples from the following Industrial Users: Aptitude, Baba Small Batch, Costco, and USPS SB P&DC.

Staff conducted the 3<sup>rd</sup> quarter Industrial Wastewater Discharge Permit compliance facility inspections at the following locations: Raytheon B-1 campus, Raytheon B-8, and Teledyne FLIR.

Staff issued Industrial Wastewater Discharge Permit Renewal – Short Form applications to all Industrial Users. USPS SB P&DC received a Long Form renewal application.

Staff issued friendly reminders to all Class IV – Categorical Industrial Users to collect Industrial Wastewater Discharge Permit self-monitoring compliance samples.

**Street Sweeping**

District staff continues to perform street sweeping services as the regular operator is unavailable. The program has remained on schedule. Street sweeping makeup days for holidays continues to be posted on the District website.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 81.6

Miles: 699.7

Loads: 33

Maintenance: Routine inspections and maintenance of street sweepers is performed as needed or per schedule. Haaker Equipment mobile mechanic replaced hopper screens on the RegenX.

Marborg: None to report.

**Table of Treatment Capacity in GSD Plant**

|                         |             |                       |
|-------------------------|-------------|-----------------------|
| GWSD Average Daily Flow | August 2024 | 1.8591 MGD; 40.0008 % |
| GWSD Average Daily Flow | 2024        | 1.9570 MGD; 41.5473 % |



# Sewer Operations Cleaning Summary from September 26, 2024 to October 30, 2024

Your environmental partner since 1954

| Descripton               | Quantity             |
|--------------------------|----------------------|
| <b>Feet Cleaned</b>      |                      |
| Hydroclean               | 20,829 ft.           |
| Hot Spot                 | 4,346 ft.            |
| Hydroflush               | 3,486 ft.            |
|                          | <hr/>                |
|                          | <b>28,661 ft.</b>    |
| <b>Lines Cleaned</b>     |                      |
| Hydroclean               | 105 lines            |
| Hot Spot                 | 12 lines             |
| Hydroflush               | 10 lines             |
|                          | <hr/>                |
|                          | <b>127 lines</b>     |
| <b>Other Work Orders</b> |                      |
| Parcel Permit            | 2 Work Orders        |
|                          | <hr/>                |
|                          | <b>2 Work Orders</b> |