

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
NOVEMBER 19, 2024**

In-person meeting and remote participation

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of this special meeting.

1. CALL TO ORDER

Vice President Lewis called the meeting to order at 5:34 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Robert Thomas

Craig Geyer

David Bearman M.D.

David Lewis

Eva Turenchalk – attended remotely

BOARD MEMBERS ABSENT

STAFF PRESENT

Jena Acos – District Counsel

Joey Hilliard – Utility IV

Brian McCarthy – General Manager/Board Clerk-Secretary

OTHERS PRESENT

Danna McGrew – Bartlett, Pringle & Wolf

Laura Copple - Bartlett, Pringle & Wolf (attended remotely)

Ted Morton – Santa Barbara Channelkeeper (attended remotely)

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

Director Turenchalk requested remote participation due to a physical medical emergency preventing her from attending in person. Counsel commented that this is acceptable under the provisions of AB 2449. A quorum of the Board was present in-person and the four Directors attending in-person unanimously voted to allow Director Turenchalk to participate remotely via Zoom. Director Turenchalk joined the meeting at 5:37 in her capacity as Board President.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

No public comment.

**6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
NOVEMBER 5, 2024**

(24-11-82)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes for the October 24, 2024 Special Board Meeting by roll call vote with the following changes to item 10:

“The General Manager provided a summary of the item. Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved that the duties of the Ad Hoc Spill Committee be expanded to include reviewing and facilitating the District’s response to the October 2024 spill, with the Committee terminating at the conclusion of the District’s regulatory response to the February 2024 or October 2024 spill, whichever is later.”

AYES: Lewis, Bearman, Thomas, Geyer, Turenchalk
NOES: None
ABSTAIN: None
ABSENT: None

7. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

8. **LEGAL COUNSEL UPDATES**

Legal Counsel provided a report.

9. **PRESENTATION OF THE 2022-2023 ANNUAL FINANCIAL STATEMENTS BY BARTLETT PRINGLE & WOLF (BPW)**

(24-11-83)

Danna McGrew and Laura Copple of BPW presented the 2022-2023 Annual Financial Statements and answered questions from the Board. Upon a motion by Director Geyer, seconded by Director Thomas, the Board moved to receive and file the FY 2022-23 Audited Financial Statements as presented by the following roll call vote:

AYES: Bearman, Lewis, Thomas, Geyer, Turenchalk
NOES: None
ABSTAIN: None
ABSENT: None

10. **CONSIDERATION OF CALPERS EMPLOYER CONTRIBUTION FOR HEALTH CARE INSURANCE FOR CALENDAR YEAR 2025**

(24-11-84)

The General Manager and District Counsel provided a summary of the item. Upon a motion by Director Lewis, seconded by Director Geyer, the Board approved Resolution 24-832 setting the employer contribution for employee health care benefit allowance to the Blue Shield Access + Family Plan as presented by the following roll call vote:

AYES: Thomas, Turenchalk, Bearman, Lewis, Geyer
NOES: None
ABSTAIN: None
ABSENT: None

The Board took a brief recess at 6:09 PM and reconvened at 6:14 PM.

11. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY AND RATIFICATION OF TIERRA CONTRACT**

(24-11-85)

The General Manager and Counsel provided a summary of the item. Upon a motion by Director Lewis, seconded by Director Thomas, the Board affirmed that an emergency condition still exists and approved ratifying the Tierra contract for a not-to-exceed amount of \$15,000 by the following roll call vote:

AYES: Turenchalk, Bearman, Geyer, Thomas, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

12. CONSIDERATION OF THE UCSB CAPITAL FUND CHARGE

(24-11-86)

The General Manager provided a summary of the item and answered questions from the Board. Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved increasing the UCSB Capital Fund Charge by 10% (annualized) effective July 1, 2025 by the following roll call vote:

AYES: Turenchalk, Thomas, Bearman, Lewis, Geyer
NOES: None
ABSTAIN: None
ABSENT: None

13. AUTHORIZE THE CHAIR OF THE PUBLIC RELATIONS COMMITTEE TO ATTEND THE NOVEMBER 21, 2024 GOLETA SLOUGH MANAGEMENT COMMITTEE MEETING

(24-11-87)

Director Turenchalk gave a summary of her previous attendance at the Goleta Slough Management Meeting and answered questions from the Board. Mr. Ted Morton on behalf of Santa Barbara Channelkeeper expressed support for Director Turenchalk to attend and speak about the recent spills at the upcoming GSMC meeting. Upon a motion by Director Thomas, seconded by Director Lewis, the Board authorized Director Turenchalk to attend and represent the District at the upcoming Goleta Slough Management Committee by the following roll call vote:

AYES: Bearman, Geyer, Turenchalk, Lewis, Thomas
NOES: None
ABSTAIN: None
ABSENT: None

14. COMMUNICATIONS

None

15. REPORTS

A. Operations Report

The General Manager provided a report

B. SBCCSDA Executive Board Meeting

Director Thomas provided a report

C. LAFCO

Director Geyer provided a report

D. Goleta Water District

No report.

E. Embarcadero Municipal Improvement District

Director Thomas provided a report.

F. Finance Committee

No report.

G. Isla Vista Recreation & Park District

Director Lewis provided a report.

H. Goleta Sanitary District

Director Geyer provided a report.

I. Other Reports

None

16. FUTURE AGENDA ITEMS

None

17. ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 6:46 PM.

APPROVED


Eva Turenchalk, Board President


Brian McCarthy, Board Clerk-Secretary

Operations Report

October 30 – November 12, 2024

Administration

Staff communication with the Board, Ad Hoc Committee, District counsel, regulatory agencies, local agencies, consultants, and contractors continues to disseminate information regarding the February and October Spills. Clean up response, investigation, and reporting continue. Staff is coordinating with local agencies and supporting contractors to obtain required permits and make preparations for the force mains assessment scheduled for the week of December 9th.

The Bartlett, Pringle & Wolf's (BPW) Client Accounting Services (CAS) team continues to complete routine accounting and financial tasks for the District. Efforts to true-up personnel and benefit records continue. Staff is meeting with the BPW team occur every other Tuesday.

Ms. Alicia Harrison with BHFS continues to work with Newton Construction and Ed Galindo to incorporate information required by the City of Santa Barbara into the plan submittal for a Building Permit for the new Administration Building. Staff remains optimistic that with her guidance and expertise, the fourth plan set submittal will be successful and a Permit will be issued.

An offer of employment was made to Ms. Kristyn Lopez for the vacant Office Manager position. Ms. Lopez accepted the offer and is scheduled to onboard on December 9, 2024.

Collection System

Clean up and investigation efforts related to the October Spill are ongoing. Tierra Contracting made a repair to 24-inch force main at the October Spill location and replaced the failed ARV/Hot Tap coupling with a repair coupling.

Staff coordination continues with MNS Engineers, Xylem PURE Technologies, Tierra Contracting, Sunbelt Rentals, the airport, and GSD to plan and construct launch and recovery provisions for the PipeDiver and SmartBall pipe inspections on the GWSD Force Mains.

Staff continues to perform inspections of the entire force mains route to GSD taking photos and noting any unusual conditions. Since the recent spill, daily inspections have resumed. These records are kept on the District server.

Staff is working with Cannon Engineering and continuing to improve capabilities of the District SCADA system. The SCADA system was able to provide useful information related to the October Spill utilizing data from the recently installed PS1 effluent flow meter and GSD influent flow meter.

Staff completed all scheduled hydroflushing in Isla Vista.

Sewer Service Permits were signed off on for the following:

- 326 Bollay Drive tenant improvements for RedWire Space Enterprises
- 175 Cremona Drive tenant improvements
- 6521 Pardall Road Grease Interceptor Permit

Industrial Waste & Environmental Compliance

Staff initiated the Industrial Wastewater Discharge Permit renewal process with all Industrial Users.

Staff issued reminders to conduct required self-monitoring to all Class IV Industrial Users as required under conditions of their Industrial Wastewater Discharge Permits.

Staff invoiced Raytheon for well water utilized in their industrial processes and discharge to sewer for the months of June to October 2024.

Street Sweeping

District staff continues to perform street sweeping services as the regular operator is unavailable. The program schedule was interrupted due staff having to respond to the October Spill cleanup and investigation. Street sweeping schedule changes and makeup date are posted on the District website.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 8.8

Miles: 81.8

Loads: 4

Maintenance: Routine inspections and maintenance of street sweepers is performed as needed or per schedule.

Marborg: 7/22/24 = 7.84 tons, 8/5/24 = 10.39 tons, 8/19/24 = 10.26 tons, 8/23/24 = 9.36 tons, 9/06/24 = 8.20 tons, 9/17/24 = 9.87 tons, 9/23/24 = 8.44 tons, 10/4/24 = 6.70 tons, 10/14/24 = 8.84 tons, 10/18/24 = 7.40 tons, 10/29/24 = 8.96 tons



Sewer Operations Cleaning Summary from October 30, 2024 to November 12, 2024

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroflush	2,075 ft.
	<hr/>
	2,075 ft.
Lines Cleaned	
Hydroflush	6 lines
	<hr/>
	6 lines

Goleta West Sanitary District**Allowance of Claims****9/24/24 - 11/12/2024**

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document	Amount
ADP01	ADP Inc	Payroll Fees	10/11/2024	\$	321.10
ADP01	ADP Inc	Payroll Fees	11/8/2024		794.60
ALL01	Alliant Insurance Services	Insurance	11/6/2024		613.00
AQU01	Aqua-Flo Supply	Supplies	11/6/2024		18.36
ARC01	American Red Cross Training	First Aid Training	11/6/2024		1,132.60
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	9/25/2024		45,496.73
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	11/6/2024		17,154.63
BAR02	Barricade Pest Control	Pest Control	10/9/2024		115.00
BAR02	Barricade Pest Control	Pest Control	11/6/2024		115.00
BEA01	David Bearman MD	Reimbursement	10/9/2024		981.81
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	9/26/2024		67,041.50
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	10/23/2024		87,370.00
CAL03	Public Employees HEALTH	CalPERS Health Insur	10/8/2024		17,772.69
CAL03	Public Employees HEALTH	CalPERS Health Insur	11/8/2024		17,772.69
CAL06	California Special District Association	Chapter Meeting	10/23/2024		120.00
CAL06	California Special District Association	Membership	10/23/2024		9,073.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/30/2024		52.83
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/30/2024		9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/3/2024		1,185.44
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/3/2024		4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/17/2024		1,124.44
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/17/2024		4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/29/2024		52.83
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/29/2024		9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	11/1/2024		1,071.04
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	11/1/2024		4,839.94
CAN01	Cannon Corp	Alarm Repairs	10/23/2024		6,882.00
CAN01	Cannon Corp	Alarm Repairs	9/25/2024		62.30
CAS01	CASA	Membership	11/6/2024		10,030.00
CIN01	Cintas Corporation	Safety Supplies	11/6/2024		39.22
CIN01	Cintas Corporation	Safety Supplies	10/9/2024		184.23
CIT03	City of Santa Barbara	City Dues	10/25/2024		13,933.49
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	10/9/2024		2,503.81
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/6/2024		3,098.81
COA01	Coastal Copy	Contract Charge	10/9/2024		654.77
COA02	Coastline Equipment	Vehicle Repairs	9/25/2024		581.49
COS01	Costco Membership	Membership	10/23/2024		130.00

CWE01	CWEA CA Water Environmental Association	Membership	10/9/2024	239.00
DAL01	Dal Pozzo Tire Corp	Tire Repairs	9/25/2024	75.00
DAL01	Dal Pozzo Tire Corp	Tire Repairs	11/6/2024	150.00
DAT01	Datco Service Corp	Service Fees	10/9/2024	193.50
DEE01	Deep Blue Integration, Inc.	Fire Alarms	10/9/2024	660.00
DES01	Destin Thomas Communications	Technical Services	11/6/2024	514.36
DFK01	DKF Solutions	Membership	11/6/2024	4,082.40
FGL01	FGL Environmental	Contractual Services	10/23/2024	784.00
FIR01	First Bankcard	Credit Card Payment	10/15/2024	892.60
FIR02	FirstNet	Phones	10/23/2024	425.00
GOL01	Goleta Building Materials	Repairs	11/6/2024	291.67
GOL01	Goleta Building Materials	Repairs	9/25/2024	326.14
GOL02	Goleta Sanitary District	Water Treatment	9/25/2024	1,048,819.16
GOL02	Goleta Sanitary District	Water Treatment	9/25/2024	135,584.15
GOL02	Goleta Sanitary District	Water Treatment	10/23/2024	661,558.21
GOL02	Goleta Sanitary District	Water Treatment	10/23/2024	240,618.28
GOL04	Goleta Water District	Water	10/23/2024	21.24
GRA03	Grainger	Repairs	9/25/2024	155.30
GRA03	Grainger	Repairs	11/6/2024	125.02
GSN01	Geosyntec	Consulting Services	11/6/2024	6,516.04
HAA01	Haaker Equipment Company	Vehicle Repairs	11/6/2024	4,216.52
HAA01	Haaker Equipment Company	Vehicle Repairs	10/23/2024	917.93
HOM01	Home Depot Credit Svcs	Credit Card Payment	11/6/2024	20.00
HOM01	Home Depot Credit Svcs	Credit Card Payment	10/9/2024	583.20
LAR01	Larry's Auto Parts	Vehicle Repairs	11/6/2024	85.24
LIN01	Lincoln National Life Ins	457 Plan	10/1/2024	1,684.79
LIN01	Lincoln National Life Ins	457 Plan	10/15/2024	2,200.47
LIN01	Lincoln National Life Ins	457 Plan	10/28/2024	2,194.33
LIN01	Lincoln National Life Ins	457 Plan	11/8/2024	2,158.86
MAR01	Marborg Industries	Waste Removal	11/6/2024	3,037.68
MAR01	Marborg Industries	Waste Removal	9/25/2024	5,921.46
MAR01	Marborg Industries	Waste Removal	10/9/2024	2,478.94
MIS01	Mission Linen Supply	Uniforms & Towels	10/9/2024	1,339.49
MIS01	Mission Linen Supply	Uniforms & Towels	11/6/2024	1,606.17
MNS01	MNS Engineers Inc	Sewer Assessment	9/25/2024	405.00
MSW01	Mountain Spring Water	Water Delivery	10/9/2024	127.99
MSW01	Mountain Spring Water	Water Delivery	11/6/2024	154.30
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Exam	11/6/2024	35.00
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Exam	10/9/2024	165.00
SAN06	SB Cnty LAFCO	LAFCO Distribution	10/9/2024	6,561.00

SBL02	Santa Barbara Locksmiths, Inc	Alarm Locks	10/9/2024	1,039.98
SIE02	Siemens Industry, Inc.	District Constructions	11/6/2024	2,130.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	11/6/2024	1,625.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	10/9/2024	1,300.00
SOU02	Southern California Edison Co	Electricity	9/25/2024	6,116.25
SOU02	Southern California Edison Co	Electricity	10/23/2024	6,231.75
SOU02	Southern California Edison Co	Electricity	10/9/2024	1,104.13
SOU02	Southern California Edison Co	Electricity	11/6/2024	380.03
SPE01	Specialty Tool And Bolt	Repairs	10/23/2024	35.00
SPE03	Special District Risk Management Authority	Taxable Sales	10/9/2024	3,450.17
TAF01	Taft Electric Company	Repairs	10/9/2024	6,311.10
THE02	The Gas Company	Gas	10/9/2024	27.14
THE02	The Gas Company	Gas	11/6/2024	24.23
TRIO2	Tri-Valley Trophies	Office Supplies	10/9/2024	905.38
TRL01	Trusted Legal	Legal Consulting	10/23/2024	6,723.75
TRL01	Trusted Legal	Legal Consulting	11/6/2024	3,374.25
UCR08	UC Regents	Internet	10/23/2024	103.25
UND01	Underground Service Alert	Digi Alerts	10/9/2024	29.50
UND01	Underground Service Alert	Digi Alerts	10/9/2024	111.75
UND01	Underground Service Alert	Digi Alerts	11/6/2024	29.50
UND01	Underground Service Alert	Digi Alerts	11/6/2024	130.25
VEL01	Velocity Truck Center Ventura County	Truck Supplies	11/6/2024	17.88
WES01	Westaire Heating & Air	Repairs	10/9/2024	185.00
WEX01	WEX Bank	Vehicle Fuel	10/8/2024	1,811.59
WEX01	WEX Bank	Vehicle Fuel	11/6/2024	2,094.41
ZWO01	ZWORLD GIS	Data Services	10/9/2024	1,425.00

Total Services & Supplies	\$ 2,525,590.46
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Payroll - (4) Pay Date	\$ 141,291.15
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Total Allowance of Claims	\$ 2,666,881.61
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