

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
DECEMBER 10, 2024**

**In-person meeting and remote participation**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of this special meeting.

**1. CALL TO ORDER**

President Turenchalk called the meeting to order at 5:34 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David Lewis  
Craig Geyer  
Robert Thomas  
Eva Turenchalk

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Jena Acos – District Counsel  
Brian McCarthy – General Manager/Board Clerk-Secretary

**OTHERS PRESENT**

David Bearman, MD  
Lily Maestas  
Naomi Dewey – District Special Counsel (attended remotely)

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

No request for remote participation.

**4. APPROVE THE ORDER OF THE AGENDA**

Director Geyer requested to remove the 2<sup>nd</sup> sentence of Agenda Item 10 regarding Langan cultural resource monitoring.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 19, 2024**

(24-12-88)

Upon a motion by Director Lewis, seconded by Director Thomas, the Board approved the minutes for the November 19, 2024 Regular Board Meeting by unanimous vote.

**6. GENERAL MANAGER UPDATES**

The General Manager provided a report.

**7. LEGAL COUNSEL UPDATES**

Legal Counsel provided a report.

**8. RECOGNITION OF DR. DAVID BEARMAN, M.D. FOR THIRTY-FIVE (35) YEARS OF**

**SERVICE TO THE GOLETA WEST SANITARY DISTRICT**

(24-12-89)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board adopted Resolution No. 24-833 in recognition of Dr. David Bearman, M.D. for 35 years of service as a Director on the Goleta West Sanitary District's Board of Directors by the following roll call vote:

AYES: Thomas, Turenchalk, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

David Bearman and Lily Maestas left the meeting at 6:10 PM.

9. **CONSIDERATION OF REVISING VARIOUS PROVISIONS IN THE EMPLOYEE HANDBOOK/PERSONNEL POLICY AND ASSOCIATED APPENDIX A**

(24-12-90)

The General Manager and District Special Counsel provided a summary of the item. Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved changes to the Employee Handbook/Personnel Policy and associated Appendix A as presented by unanimous vote.

10. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY**

(24-12-91)

Upon a motion by Director Geyer, seconded by Director Thomas, the Board reaffirmed Resolution No. 24-831 declaring an emergency regarding the October 30, 2024 spill by the following roll call vote:

AYES: Lewis, Turenchalk, Thomas, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

11. **SELECTION OF BOARD PRESIDENT AND VICE PRESIDENT FOR CALENDAR YEAR 2025**

(24-12-92)

The General Manager provided a summary of the item. Upon a motion by President Turenchalk, seconded by Director Lewis, the Board approved Director Geyer to serve as President and Director Thomas to serve as Vice President of the Board in 2025 by unanimous vote.

12. **CONSIDERATION OF FILLING THE VACANT SEAT REPRESENTING DISTRICT 2**

District Counsel provided a report on the item. Discussion ensued. The Board directed the General Manager to inform the Santa Barbara County Elections Division of its intent to fill the District 2 seat by appointment. No action was taken on this item.

13. **COMMUNICATIONS**

None

14. **REPORTS**

**A. Operations Report**

The General Manager provided a report.

**B. Santa Barbara Airport Commission**

Director Thomas provided a report.

**C. SBCCSDA Executive Board Meeting**

Director Geyer provided a report.

**15. FUTURE AGENDA ITEMS**

None

**16. ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 7:00 PM.

**APPROVED**



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Craig Geyer, Board President



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Brian McCarthy, Board Clerk-Secretary

# Operations Report

November 12 - 26, 2024

## Administration

Staff continues to communicate with the Board, Ad Hoc Committee, District counsel, regulatory agencies, local agencies, consultants, and contractors continues to disseminate information regarding the February and October Spills. Clean up response, investigation, and reporting continue. Staff is coordinating with local agencies, supporting contractors, and engineers to obtain required permits and prepare for the force mains assessment scheduled for the week of December 9<sup>th</sup>.

The Bartlett, Pringle & Wolf's (BPW) Client Accounting Services (CAS) team continues to complete routine accounting and financial tasks for the District. Efforts to true-up personnel and benefit records continue. Staff is meeting with the BPW team occur every other Tuesday.

Ms. Alicia Harrison with BHFS continues to work with Newton Construction and Ed Galindo to incorporate information required by the City of Santa Barbara into the plan submittal for a Building Permit for the new Administration Building. The goal is to provide the Phase 2 Administration Building permit resubmittal packet to the City of SB before they shut down for the holidays on December 20, 2024.

An offer of employment was made to Ms. Kristyn Lopez for the vacant Office Manager position. Ms. Lopez accepted the offer and is scheduled to begin on December 9, 2024.

The final certified report for the October 30<sup>th</sup> airport spill was submitted on CIWQS to the Regional Water Quality Control Board on November 14, 2024.

## Collection System

Clean up and investigation efforts related to the October Spill are ongoing. Tierra Contracting has replaced all the ARV/Hot Tap couplings in manholes on the airport with new repair couplings. Staff is working on recommissioning the 24-inch force main so that it is in ready condition for the Force Mains Assessment. The 18-inch will be utilized during off hours and weekends until the assessment results are available.

Staff coordination continues with MNS Engineers, Xylem PURE Technologies, Tierra Contracting, Sunbelt Rentals, the airport, and GSD to plan the PipeDiver and SmartBall pipe inspections on the GWSD Force Mains.

Staff continues to perform daily inspections of the entire force mains route to GSD taking photos and noting any unusual conditions.

Staff is working with Cannon Engineering on the District SCADA system and to improve staff notification capabilities of the when non-routine trends or alarm conditions occur.

Staff is working on completing November root cutting and hot spots.

Sewer availability Letters were issued for the following:

- 6722 Sabado Tarde 15-unit apartment building
- 930 Camino Del Sur 15-unit apartment building
- 936 Camino Del Sur 15-unit apartment building
- 6507 Cordoba As-Built – no additional connections

Sewer Service Permits were issued for the following:

- 96 St George Place ADU garage conversion
- 18 San Rosano second story ADU

Staff signed off on Sewer Service Permit and City of Goleta job card for an ADU at 96 St George Place.

### **Industrial Waste & Environmental Compliance**

Staff is in the process of reviewing annual Industrial Wastewater Discharge Permit renewal applications, invoicing for annual fees, and issuing Permits.

The Environmental Compliance Specialist has be the primary person responsible for collecting weekly samples, compiling the results, and providing information to District counsel.

### **Street Sweeping**

Street sweeping schedule changes and makeup date are posted on the District website. Sweeping has had to be suspended due to staff preparing for upcoming Force Main Assessment Project.

Graffiti: Reported to City of Goleta Los Carneros railroad overpass  
Abandoned Vehicles: Reported abandoned white Pontiac license # 7PEJ425 at 6422 Caroldale Lane to the City of Goleta Code Enforcement Officer

Hours: 17

Miles: 146.7

Loads: 8

Maintenance: Routine inspections and maintenance of street sweepers is performed as needed or per schedule.

Marborg: None to report

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	October 2024	2.2065 MGD; 47.9962%
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# Sewer Operations Cleaning Summary from November 12, 2024 to November 26, 2024

Your environmental partner since 1954

Descripton	Quantity
<b>Feet Cleaned</b>	
Hydroclean	5,230 ft.
Hot Spot	4,066 ft.
Root Cutting	2,553 ft.
Hydroflush	2,195 ft.
	<hr/>
	<b>14,044 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	20 lines
Hot Spot	15 lines
Root Cutting	9 lines
Hydroflush	6 lines
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	<b>50 lines</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**9/24/24 - 11/12/2024**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document</b>	<b>Amount</b>
ADP01	ADP Inc	Payroll Fees	10/11/2024	\$	321.10
ADP01	ADP Inc	Payroll Fees	11/8/2024		794.60
ALL01	Alliant Insurance Services	Insurance	11/6/2024		613.00
AQU01	Aqua-Flo Supply	Supplies	11/6/2024		18.36
ARC01	American Red Cross Training	First Aid Training	11/6/2024		1,132.60
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	9/25/2024		45,496.73
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	11/6/2024		17,154.63
BAR02	Barricade Pest Control	Pest Control	10/9/2024		115.00
BAR02	Barricade Pest Control	Pest Control	11/6/2024		115.00
BEA01	David Bearman MD	Reimbursement	10/9/2024		981.81
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	9/26/2024		67,041.50
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	10/23/2024		87,370.00
CAL03	Public Employees HEALTH	CalPERS Health Insur	10/8/2024		17,772.69
CAL03	Public Employees HEALTH	CalPERS Health Insur	11/8/2024		17,772.69
CAL06	California Special District Association	Chapter Meeting	10/23/2024		120.00
CAL06	California Special District Association	Membership	10/23/2024		9,073.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/30/2024		52.83
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/30/2024		9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/3/2024		1,185.44
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/3/2024		4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/17/2024		1,124.44
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/17/2024		4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/29/2024		52.83
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/29/2024		9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	11/1/2024		1,071.04
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	11/1/2024		4,839.94
CAN01	Cannon Corp	Alarm Repairs	10/23/2024		6,882.00
CAN01	Cannon Corp	Alarm Repairs	9/25/2024		62.30
CAS01	CASA	Membership	11/6/2024		10,030.00
CIN01	Cintas Corporation	Safety Supplies	11/6/2024		39.22
CIN01	Cintas Corporation	Safety Supplies	10/9/2024		184.23
CIT03	City of Santa Barbara	City Dues	10/25/2024		13,933.49
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	10/9/2024		2,503.81
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/6/2024		3,098.81
COA01	Coastal Copy	Contract Charge	10/9/2024		654.77
COA02	Coastline Equipment	Vehicle Repairs	9/25/2024		581.49
COS01	Costco Membership	Membership	10/23/2024		130.00

CWE01	CWEA CA Water Environmental Association	Membership	10/9/2024	239.00
DAL01	Dal Pozzo Tire Corp	Tire Repairs	9/25/2024	75.00
DAL01	Dal Pozzo Tire Corp	Tire Repairs	11/6/2024	150.00
DAT01	Datco Service Corp	Service Fees	10/9/2024	193.50
DEE01	Deep Blue Integration, Inc.	Fire Alarms	10/9/2024	660.00
DES01	Destin Thomas Communications	Technical Services	11/6/2024	514.36
DFK01	DKF Solutions	Membership	11/6/2024	4,082.40
FGL01	FGL Environmental	Contractual Services	10/23/2024	784.00
FIR01	First Bankcard	Credit Card Payment	10/15/2024	892.60
FIR02	FirstNet	Phones	10/23/2024	425.00
GOL01	Goleta Building Materials	Repairs	11/6/2024	291.67
GOL01	Goleta Building Materials	Repairs	9/25/2024	326.14
GOL02	Goleta Sanitary District	Water Treatment	9/25/2024	1,048,819.16
GOL02	Goleta Sanitary District	Water Treatment	9/25/2024	135,584.15
GOL02	Goleta Sanitary District	Water Treatment	10/23/2024	661,558.21
GOL02	Goleta Sanitary District	Water Treatment	10/23/2024	240,618.28
GOL04	Goleta Water District	Water	10/23/2024	21.24
GRA03	Grainger	Repairs	9/25/2024	155.30
GRA03	Grainger	Repairs	11/6/2024	125.02
GSN01	Geosyntec	Consulting Services	11/6/2024	6,516.04
HAA01	Haaker Equipment Company	Vehicle Repairs	11/6/2024	4,216.52
HAA01	Haaker Equipment Company	Vehicle Repairs	10/23/2024	917.93
HOM01	Home Depot Credit Svcs	Credit Card Payment	11/6/2024	20.00
HOM01	Home Depot Credit Svcs	Credit Card Payment	10/9/2024	583.20
LAR01	Larry's Auto Parts	Vehicle Repairs	11/6/2024	85.24
LIN01	Lincoln National Life Ins	457 Plan	10/1/2024	1,684.79
LIN01	Lincoln National Life Ins	457 Plan	10/15/2024	2,200.47
LIN01	Lincoln National Life Ins	457 Plan	10/28/2024	2,194.33
LIN01	Lincoln National Life Ins	457 Plan	11/8/2024	2,158.86
MAR01	Marborg Industries	Waste Removal	11/6/2024	3,037.68
MAR01	Marborg Industries	Waste Removal	9/25/2024	5,921.46
MAR01	Marborg Industries	Waste Removal	10/9/2024	2,478.94
MIS01	Mission Linen Supply	Uniforms & Towels	10/9/2024	1,339.49
MIS01	Mission Linen Supply	Uniforms & Towels	11/6/2024	1,606.17
MNS01	MNS Engineers Inc	Sewer Assessment	9/25/2024	405.00
MSW01	Mountain Spring Water	Water Delivery	10/9/2024	127.99
MSW01	Mountain Spring Water	Water Delivery	11/6/2024	154.30
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Exam	11/6/2024	35.00
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Exam	10/9/2024	165.00
SAN06	SB Cnty LAFCO	LAFCO Distribution	10/9/2024	6,561.00



SBL02	Santa Barbara Locksmiths, Inc	Alarm Locks	10/9/2024	1,039.98
SIE02	Siemens Industry, Inc.	District Constructions	11/6/2024	2,130.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	11/6/2024	1,625.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	10/9/2024	1,300.00
SOU02	Southern California Edison Co	Electricity	9/25/2024	6,116.25
SOU02	Southern California Edison Co	Electricity	10/23/2024	6,231.75
SOU02	Southern California Edison Co	Electricity	10/9/2024	1,104.13
SOU02	Southern California Edison Co	Electricity	11/6/2024	380.03
SPE01	Specialty Tool And Bolt	Repairs	10/23/2024	35.00
SPE03	Special District Risk Management Authority	Taxable Sales	10/9/2024	3,450.17
TAF01	Taft Electric Company	Repairs	10/9/2024	6,311.10
THE02	The Gas Company	Gas	10/9/2024	27.14
THE02	The Gas Company	Gas	11/6/2024	24.23
TRIO2	Tri-Valley Trophies	Office Supplies	10/9/2024	905.38
TRL01	Trusted Legal	Legal Consulting	10/23/2024	6,723.75
TRL01	Trusted Legal	Legal Consulting	11/6/2024	3,374.25
UCR08	UC Regents	Internet	10/23/2024	103.25
UND01	Underground Service Alert	Digi Alerts	10/9/2024	29.50
UND01	Underground Service Alert	Digi Alerts	10/9/2024	111.75
UND01	Underground Service Alert	Digi Alerts	11/6/2024	29.50
UND01	Underground Service Alert	Digi Alerts	11/6/2024	130.25
VEL01	Velocity Truck Center Ventura County	Truck Supplies	11/6/2024	17.88
WES01	Westaire Heating & Air	Repairs	10/9/2024	185.00
WEX01	WEX Bank	Vehicle Fuel	10/8/2024	1,811.59
WEX01	WEX Bank	Vehicle Fuel	11/6/2024	2,094.41
ZWO01	ZWORLD GIS	Data Services	10/9/2024	1,425.00

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<b>Total Services &amp; Supplies</b>	<b>\$ 2,525,590.46</b>
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Payroll - (4) Pay Date	\$ 141,291.15
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<b>Total Allowance of Claims</b>	<b>\$ 2,666,881.61</b>
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