

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
FEBRUARY 4, 2025**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Robert Thomas
Eva Turenchalk
David Lewis
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Jena Acos – District Counsel
Brian McCarthy – General Manager/Board Clerk-Secretary
Joey Hilliard – Utility Worker IV

OTHERS PRESENT

Dean Nevins – Director, Goleta Sanitary District
Danna McGrew – Bartlett, Pringle & Wolf
Nicholas Capalia
Margeret Zhu

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

President Geyer moved Item 11 to Item number 6, Item 10 to Item number 7, and continue Item 13 to another meeting.

5. PUBLIC COMMENT

No public comment.

6. CONSIDERATION OF RESOLUTION NO. 24-831 DECLARING AN EMERGENCY AND AUTHORIZING THE GENERAL MANAGER TO TAKE ALL NECESSARY ACTIONS TO ADDRESS THE EMERGENCY

(25-02-09)

The General Manager provided a summary of the item. Upon a motion by Director Thomas, seconded by Director Lewis, the Board reaffirmed Resolution No. 24-831 declaring an emergency regarding the October 30, 2024 spill as presented by unanimous vote (4-0).

7. **CONSIDERATION OF AN APPOINTMENT OF A NEW DIRECTOR FOR DISTRICT 2**
(25-02-10)

District Counsel provided a brief introduction of the item and explained three applications had been received to fill the Director position for District 2. Counsel explained that today, February 4, 2025, was the final day before the deadline to appoint a new Director. Director Turenchalk and Director Thomas then continued the introduction and provided time for the two applicants to introduce themselves and answer questions from the Board of Directors. Margeret Xhu and Nicholas Capalia were present, but Dr. Thomas Reaper was not. Counsel explained that although Dr. Reaper was not present, he was still eligible for the Director position. After concluding the questions, the Directors voted. District Counsel announced a majority vote by the Directors voted for Margeret Xhu. Upon a motion by Director Turenchalk, seconded by Director Thomas, the Board approved appointing Margeret Xhu to the Board of Directors for the Goleta West Sanitary District, representing District 2 by unanimous vote (4-0).

The Board Secretary then swore in Margeret Xhu as the Director and she took her place at the table.

At 5:52PM Director Turenchalk left the meeting.

8. **GENERAL MANAGER UPDATES**

Previously Item 6. The General Manager provided a report.

9. **LEGAL COUNSEL UPDATES**

Previously Item 7. Legal Counsel provided a brief report.

CONSENT CALENDAR

(25-02-11)

Upon a motion by Director Thomas, seconded by Director Lewis, the Board approved item 10 in the Consent Calendar as presented by unanimous vote (4 – 0).

10. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 7, 2025**

DISCUSSION-ACTION AGENDA

11. **PRESENTATION OF QUARTERLY FINANCE REPORT – DECEMBER 2024**

Previously Item 9. Danna McGrew provided a report. The Board moved to receive and file the report.

12. **CONSIDERATION OF AN APPOINTMENT OF A NEW DIRECTOR FOR DISTRICT 2**

This item was previously item 10 and was moved to Item 7.

13. **CONSIDERATION OF RESOLUTION NO. 24-831 DECLARING AN EMERGENCY AND AUTHORIZING THE GENERAL MANAGER TO TAKE ALL NECESSARY ACTIONS TO ADDRESS THE EMERGENCY**

This item was previously item 11 and was moved to item 6.

14. **AD HOC SUCCESSION PLANNING UPDATE TO THE BOARD**

Previously Item 12. No update was given.

INFORMATION ITEMS

15. **GWSD SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA)**

PRESENTATION TO THE BOARD

This item was removed from the agenda.

16. COMMUNICATIONS

None

17. REPORTS

A. Operations Report

The General Manager provided a report.

B. Special Finance Committee Meeting

Director Lewis provided a report.

C. Goleta Sanitary District (GSD)

Director Geyer provided a report.

D. Goleta Water District (GWD)

None

18. FUTURE AGENDA ITEMS

None

19. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:12PM.

APPROVED



Craig Geyer, Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

January 15 - 28, 2025

Administration

District staff has completed recommissioning the 24" force main in preparation for the second PipeDiver assessment run on that line. Coordination and preparation work is mostly completed and rental equipment and assessment tools are arriving on site. The final PipeDiver assessment run on the 24" force main is scheduled Wednesday, February 5, 2025. This should conclude the Xylem field work and provide all the data needed to support the District's Condition Assessment of the 18" and 24" Force Mains Report.

Staff continues to perform weekly inspections of the entire force mains route to GSD taking photos and noting any unusual conditions. In addition to the weekly inspections, additional inspections are completed whenever changes are made to valving and flows on the force mains.

Staff continues to communicate with the Board, Ad Hoc Committee, District counsel, regulatory agencies, local agencies, consultants, and contractors regarding the February and October Spills. Clean up response is completed, but investigation, and reporting updates continue.

Staff has been working with Fischer Compliance and counsel to complete the SSMP Audit required to be submitted to the WQCB through CIWQS by Monday, February 3, 2025.

The Bartlett, Pringle & Wolf's (BPW) Client Accounting Services (CAS) team continues to complete routine accounting and financial tasks for the District. Efforts to true-up personnel and benefit records continue. Staff is meeting with the BPW team every other Tuesday.

Staff has been meeting with Mobil MMS Maintenance Management Solutions to explore alternatives to the District's current ICOM computerized maintenance management system.

Submission of the Phase 2 Administration Building permit resubmittal packet to the City of SB should occur in February.

Staff attended the City of Goleta Development Review Committee Meeting regarding construction of a building proposed for Google at the Cabrillo Business Park.

The Board and required members of staff received mandatory two-hour AB 1234 Ethics Training provided by District Counsel.

Joy Fire Equipment provided all-staff training on fire safety and a hands-on exercise in proper use of fire extinguishers.

Staff received annual training on use and maintenance of the District's Escape-Air emergency equipment.

Collection System

Venco Controls is in the process of replacing the Allen Bradley variable-speed drive on Pump 1 in the Districts main pump station.

Staff completed night work hydrocleaning mainlines in the area of Hollister Avenue and Storke Road. Staff efforts continue to improve District SCADA system and provide additional alarm notification capabilities continue with Cannon Engineering.

Staff has been inspecting the installation of a permitted grease interceptor installation at 6521 Pardall Road.

Staff responded to a call from the City of Goleta regarding a sink hole at Brandon Road near Carlisle Road. CCTV inspection of District lines in that area indicate there are no issues with the sewer system.

Efforts to complete all annual year end maintenance of facilities and vehicles continue and should be wrapped up soon.

Industrial Waste & Environmental Compliance

Issuance of Industrial Wastewater Discharge Permit renewals has been completed for all permitted Industrial Users.

Staff has received and is processing the required 2024 4th quarter Class IV Self-Monitoring Reports for all Class IV Industrial Users.

Staff issued a Temporary Discharge Permit to the City of Goleta for the Camino Venturoso storm drain dewatering project. Staff continues to oversee this project as well as the Temporary Discharge Permit for the County of Santa Barbara storm drain trash capture device installation project on El Colegio.

Street Sweeping

Street sweeping schedule changes and makeup dates continue to be posted on the District website. Other staff are filling in for the primary street sweeper operator and are doing a great job keeping the sweeping program on schedule and safely providing the excellent service that GWSD customers have come to expect.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 20.1

Miles: 197.7

Loads: 19

Maintenance: Routine inspections and maintenance of street sweepers are performed as needed or per schedule.

Marborg: 12/27/24 – 8.22 tons

 1/7/25 – 6.81 tons

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	December 2024	1.7933 MGD; 40.1860 %
-------------------------	---------------	-----------------------



Sewer Operations Cleaning Summary from January 15, 2025 to January 28, 2025

Your environmental partner since 1954

Description	Quantity
-------------	----------

Goleta West Sanitary District
Allowance of Claims
1/17/25 - 1/29/25

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document	Amount
ATG01	Automotive Technicians Group Inc	Smog Checks	1/29/2025	\$	210.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	1/23/2025		1,321.90
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	1/23/2025		3,951.96
CAN01	Cannon Corp	Alarm Repairs	1/29/2025		897.63
CIN01	Cintas Corporation	Safety Supplies	1/29/2025		148.73
DAV01	David Lewis	Reimbursement	1/29/2025		40.00
EHW01	E.H. Wachs Company	Equipment Rental	1/29/2025		1,025.72
FIR02	FirstNet	Phones	1/27/2025		425.37
FCL01	Fischer Compliance LLC	Compliance Services	1/29/2025		17,478.00
GOL02	Goleta Sanitary District	Water Treatment	1/29/2025		891,551.02
GOL04	Goleta Water District	Water	1/29/2025		136.25
GSN01	Geosyntec	Consulting Services	1/29/2025		1,251.45
HAA01	Haaker Equipment Company	Vehicle Repairs	1/29/2025		1,325.60
LAN02	Langan	Professional Services	1/29/2025		6,648.75
LIN01	Lincoln National Life Ins	457 Plan	1/22/2025		2,942.32
MAR01	Marborg Industries	Waste Removal	1/29/2025		4,489.29
SBCCSDA	SBCCSDA	Membership	1/23/2025		160.00
SOU02	Southern California Edison Co	Electricity	1/24/2025		11,738.75
SPE01	Specialty Tool And Bolt	Vehicle Repairs	1/29/2025		70.61
SPE03	Special District Risk Management Authority	Taxable Sales	1/29/2025		1,241.17
SUN03	Sunbelt Rentals, Inc	Equipment Rental	1/29/2025		15,081.30
TIE01	Tierra Contracting Inc	Construction	1/29/2025		208,913.60
Total Services & Supplies				\$	1,171,049.42
Payroll - (2) Pay Date				\$	98,073.94
Total Allowance of Claims				\$	1,269,123.36