

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MARCH 4, 2025**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Robert Thomas
Eva Turenchalk
David Lewis
Margaret Zhu
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Jena Acos – District Counsel
Brian McCarthy – General Manager/Board Clerk-Secretary
Austin Catlin – Environmental Compliance Specialist

OTHERS PRESENT

Ted Morton – Executive Director, Santa Barbara Channelkeeper
Dean Nevins – Director, Goleta Sanitary District
Reese Wilson – Senior Project Engineer, Goleta Sanitary District
Steve Wagner – General Manager, Goleta Sanitary District

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

President Geyer moved Item 10 to Item 12.A.

5. PUBLIC COMMENT

Ted Morton requested an update on the status and timing of the force main assessment report. The General Manager provided an update.

6. GENERAL MANAGER UPDATES

The General Manager provided a report.

7. LEGAL COUNSEL UPDATES

Legal Counsel provided a report.

CONSENT CALENDAR

(25-03-12)

Upon a motion by Director Turenchalk, seconded by Director Thomas, the Board approved Items 8 and 9 in the Consent Calendar as presented by unanimous vote (5 – 0).

8. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF FEBRUARY 4, 2025**

9. **APPROVAL OF PROPOSAL FOR FINANCIAL PLAN STUDY REPORT FROM RAFTELIS FINANCIAL CONSULTANTS**

10. Moved to Item 12.A.

DISCUSSION-ACTION AGENDA

11. **CONSIDERATION OF RESOLUTION NO. 24-831 DECLARING AN EMERGENCY AND AUTHORIZING THE GENERAL MANAGER TO TAKE ALL NECESSARY ACTIONS TO ADDRESS THE EMERGENCY**

No action was taken by the Board on this item, therefore Resolution No. 24-831 declaring an emergency was not reaffirmed and the emergency declaration that was passed and adopted by the Board on November 5, 2024 is concluded.

12. **AD HOC SUCCESSION PLANNING UPDATE TO THE BOARD**

Director Turenchalk provided an update.

12.A. **UPDATES TO GWSD OFFICERS, STANDING COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**

(25-03-13)

Legal Counsel provided an update. Upon a motion by Director Turenchalk, seconded by Director Thomas, the Board approved the updated GWSD Officers, Standing Committee Members, and District Representatives list as presented by unanimous vote (5 – 0).

INFORMATION ITEMS

13. **GSD GENERAL MANAGER TO PROVIDE UPDATE TO THE BOARD ON PLANNED/SCHEDULED CIP AND BESP PROJECTS**

Steve Wagner and Reese Wilson provided an update.

14. **COMMUNICATIONS**

Received.

15. **REPORTS**

A. Operations Report

The General Manager provided a report.

B. SBCCSDA Executive Board

Director Geyer provided a report.

C. Special Personnel Committee

Director Turenchalk provided a report.

D. Special Management Committee

Director Geyer provided a report.

E. Goleta Water District (GWD)

Director Turenchalk provided a report.

F. Embarcadero Municipal Improvement District (EMID)

Director Thomas provided a report.

G. Isla Vista Recreation and Parks District (IVRPD)

Director Lewis provided a report.

H. City of Goleta

Director Thomas provided a report.

I. Goleta Sanitary District (GSD)

Director Geyer provided a report.

J. SB Airport Commission

Director Thomas provided a report.

K. Management Committee Meeting (2/27/25 accidently omitted from agenda)

Director Geyer provided a report.

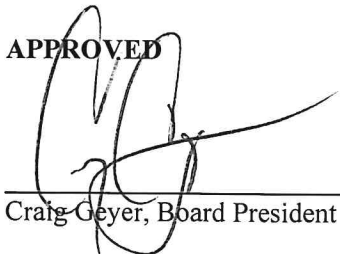
16. FUTURE AGENDA ITEMS

None

17. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:36 PM.

APPROVED



Craig Geyer, Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

January 28 – February 25, 2025

Administration

On Wednesday, February 5, 2025, Xylem's Pure Technologies successfully completed all field work associated with the Force Mains Assessment Project. Pure will now process and correlate the data collected from the SmartBall and PipeDiver tools and provide the district with an assessment report for the 18" and 24" force mains. The preliminary draft should be provided to the District within a few weeks.

Staff and the construction inspector from Filippin Engineering conducted a Phase 1 Buildings Improvements Project walkthrough and final closeout with the Construction Superintendent from Newton Construction and Management. Phase 1 consists of conversion of the PS2 pump station to the Operations Building, Expansion of the Shops Building, construction of the Floodwall, and construction of the Front Parking Area. There are a few minor matters that will be addressed by Newton prior to release of project retainage payment. EGA, the District's architect, will draft the Phase 1 project completion document.

Staff submitted updates to the October Spill Report electronically on CIWQS and emailed to the RWQCB.

Updated records with various Santa Barbara County departments regarding status of the District Board of Directors and staff.

Staff is in the process of interviewing and selecting a candidate for the current Utility Worker 1 vacancy.

Submitted 2024 Annual Recycled Water Usage Report to GSD for them to include in their Required Report submission to the Water Quality Control Board.

Sewer Availability Letters were issued for attached ADUs at 7126 Del Norte Drive in Goleta and 6714 Sabado Tarde Road in Isla Vista.

Connection permits were issued for ADUs at 6618 Sueno Road and 6622 Del Playa Road in Isla Vista.

Staff continues to meet regularly with BPW and BHFS to discuss pending District matters.

Collection System

P2 motor in pump station 1 was sent out for rebuild due to internal motor fault. The variable speed drive was recently replaced on this pump. Staff and the District's electrical controls contractor continue to troubleshoot issues so P2 can be placed back in service.

Staff pulled the standalone Sulzer submersible pump in pump station 1 to diagnose performance issues. A crane truck was contracted to lift the pump for disassembly and inspection. The pump is now back in service and available for emergency and routine duty.

Staff inspected installation of a grease interceptor at 6521 Pardall Road in Isla Vista.

Staff has been corresponding with the City of Goleta regarding a sinkhole in the paved surface over one of our collector lines at 89 Brandon Road.

Staff was alerted to a broken manhole lid on a grease interceptor at 270 Storke Road. Staff met with the restaurant manager and instructed them to have repairs made.

Administrative staff participated in training on Worker's Compensation.

Staff completed the 2024 4th quarter facility safety inspection.

Industrial Waste & Environmental Compliance

Staff completed the 2024 Annual Pretreatment Report and submitted it to GSD.

Staff received and reviewed all required 2024 4th quarter Self-Monitoring Reports from Class IV Categorical Industrial Users and confirmed compliance with their Industrial Wastewater Discharge Permits.

Staff closed out the Temporary Wastewater Discharge Permit issued to the City of Goleta for the Camino Venturoso storm drain dewatering project.

Staff conducted an Industrial Wastewater Discharge Permit termination inspection at Redhead Spirits, LLC located at 348 Coronado Drive.

Staff submitted semi-annual diesel vehicle smoke testing documentation to the California Air Resources Board.

Staff submitted the 2024 Diesel Emergency Standby Engine Annual Report for the Detroit Diesel stationary generator to the Santa Barbara County Air Pollution Control District.

Staff submitted the 2024 Off-Road Diesel-Fueled Fleet Report for the 1991 Case Tractor to the California Air Resource Board.

Street Sweeping

Street sweeping schedule changes and makeup dates continue to be posted on the District website. Other staff are filling in for the primary street sweeper operator. The sweeping program remains on schedule and continues to safely provide the outstanding service that GWSD customers have come to expect.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 28.1

Miles: 264.2

Loads: 26

Maintenance: Routine inspections and maintenance of street sweepers are performed as needed or per schedule.

Marborg: None reported

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	January 2025	2.131 MGD; 43.9727 %
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Sewer Operations Cleaning Summary from January 28, 2025 to February 25, 2025

Your environmental partner since 1954

Description	Quantity
Other Work Orders	
Parcel Permit	2 Work Orders
	<hr/> 2 Work Orders

Goleta West Sanitary District
Allowance of Claims
1/30/25 - 2/27/25

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document	Amount
ADP01	ADP Inc	Payroll Fees	2/7/2025	\$	1,196.05
BAR01	Bartlett Pringle & Wolf LLC	Accounting	2/12/2025		65,688.75
BIG01	Big Red Crane Company	Repairs	2/26/2025		1,459.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	2/26/2025		89,699.00
CAL03	Public Employees HEALTH	CalPERS Health Insur	2/7/2025		17,664.50
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/5/2025		1,818.08
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/6/2025		1,321.90
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/6/2025		4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/14/2025		80.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/20/2025		1,321.90
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/20/2025		4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/27/2025		52.83
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/27/2025		9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	1/30/2025		9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	1/30/2025		52.83
CAN01	Cannon Corp	Alarm Repairs	2/26/2025		5,111.63
CIN01	Cintas Corporation	Safety Supplies	2/26/2025		39.22
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	2/14/2025		4,680.06
COA01	Coastal Copy	Contract Charge	2/12/2025		820.39
DAL01	Dal Pozzo Tire Corp	Vehicle Repairs	2/12/2025		3,625.19
DAT01	Datco Service Corp	Service Fees	2/12/2025		35.00
DEL01	Delta Welding & Fabrication	Vehicle Repairs	2/12/2025		129.00
FED05	FMCSA Drug & Alcohol Clearinghouse	Fee	1/31/2025		12.50
FIR01	First Bankcard	Credit Card Payment	2/14/2025		2,532.85
GEY01	Craig Geyer	Reimbursement	2/26/2025		47.60
GOL02	Goleta Sanitary District	Water Treatment	2/12/2025		507,387.28
GOL04	Goleta Water District	Water	2/12/2025		282.83
HAA01	Haaker Equipment Company	Vehicle Repairs	2/12/2025		358.51
HAA01	Haaker Equipment Company	Vehicle Repairs	2/26/2025		214.94
HOM01	Home Depot Credit Svcs	Credit Card Payment	2/26/2025		20.00
HOM01	Home Depot Credit Svcs	Credit Card Payment	2/12/2025		496.30
JOY01	Joy Equipment Protection Inc	Vehicle Repairs	2/26/2025		718.66
LAN02	Langan	Professional Services	2/26/2025		2,170.00
LAR01	Larry's Auto Parts	Vehicle Repairs	2/12/2025		398.53
LIN01	Lincoln National Life Ins	457 Plan	1/31/2025		2,564.52
MAR01	Marborg Industries	Waste Removal	2/26/2025		2,099.45
MCC02	McCormix Corporation	Vehicle Repairs	2/26/2025		1,991.22

MIN01	Miner's Ace Hdwre 1751	Vehicle Repairs	2/12/2025	26.09
MIS01	Mission Linen Supply	Uniforms & Towels	2/12/2025	2,115.12
MSW01	Mountain Spring Water	Water Delivery	2/12/2025	88.15
NTN01	Newton Construction	Construction	2/26/2025	325,697.91
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Exam	2/12/2025	70.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	2/12/2025	1,300.00
SOU02	Southern California Edison Co	Electricity	2/10/2025	514.22
SOU02	Southern California Edison Co	Electricity	2/25/2025	7,203.38
SPE03	Special District Risk Management Authority	Taxable Sales	2/13/2025	430.76
SUN03	Sunbelt Rentals, Inc	Equipment Rentals	2/26/2025	10,636.50
TAF01	Taft Electric Company	Repairs	2/26/2025	575.00
THE02	The Gas Company	Gas	2/26/2025	297.14
THE02	The Gas Company	Gas	2/12/2025	493.32
TIE01	Tierra Contracting Inc	Construction	2/12/2025	152,663.15
TIE01	Tierra Contracting Inc	Construction	2/26/2025	16,575.00
TRL01	Trusted Legal	Legal Consulting	2/12/2025	4,081.00
UCR08	UC Regents	Internet	2/26/2025	103.25
UND01	Underground Service Alert	Digi Alerts	2/14/2025	29.50
UND01	Underground Service Alert	Digi Alerts	2/14/2025	84.00
VEL01	Velocity Truck Center Ventura County	Vehicle Repairs	2/12/2025	997.37
WEX01	WEX Bank	Vehicle Fuel	2/5/2025	1,734.56

Total Services & Supplies	\$ 1,270,436.32
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Payroll - (2) Pay Date	\$ 76,525.32
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Total Allowance of Claims	\$ 1,346,961.64
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