

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MARCH 18, 2025**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:34 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Robert Thomas
Eva Turenchalk
David Lewis
Margaret Zhu
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Jena Acos – District Counsel
Brian McCarthy – General Manager/Board Clerk-Secretary
Joey Hilliard – Utility IV

OTHERS PRESENT

Kyle Tanaka – CAMP (California Asset Management Program)
Dean Nevins – Goleta Sanitary District
Simon Bentley – CITIG (attended remotely)

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

Dean Nevins made a comment regarding cyber security protocols.

6. GENERAL MANAGER UPDATES

The General Manager provided a report.

7. LEGAL COUNSEL UPDATES

Legal Counsel provided a report.

CONSENT CALENDAR

(25-03-14)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board approved Items 8 and 9 in the Consent Calendar as presented by unanimous vote (5 – 0).

8. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF FEBRUARY 4, 2025**
9. **APPROVAL OF PROPOSAL FOR FINANCIAL PLAN STUDY REPORT FROM RAFTELIS FINANCIAL CONSULTANTS**

DISCUSSION-ACTION AGENDA

10. **AD HOC SUCCESSION PLANNING UPDATE TO THE BOARD**

Director Turenchalk provided a brief update from the Ad Hoc Succession Planning Committee meeting that took place on March 14, 2025.

INFORMATION ITEMS

11. **PRESENTATION FROM THE PROGRAM ADMINISTRATOR FOR THE CALIFORNIA ASSET MANAGEMENT PROGRAM (CAMP) REGARDING THE CURRENT INVESTMENT RATE ENVIRONMENT AND EXPECTATIONS FOR THE FUTURE**

Kyle Tanaka gave a presentation on current investment options offered by CAMP. Mr. Tanaka answered questions from the Board. No action was taken on this item.

12. **PRESENTATION ON CYBERSECURITY AND IMPLEMENTATION OF MULTI-FACTOR AUTHENTICATION ON DIRECTORS' IPADS**

Mr. Simon Bentley of CITIG gave a brief presentation on the current state of cybersecurity and the purpose of implementing multi-factor authentication to District electronic devices to prevent cyber-attacks. The Board elected to continue this item and have in-person training to ensure proper use and understanding of multi-factor authentication.

13. **COMMUNICATIONS**

Received.

14. **REPORTS**

A. Operations Report

The General Manager provided a report.

B. SBCCSDA Executive Board

Director Geyer provided a report.

C. Ad-Hoc Spill Committee

Director Turenchalk provided a report.

D. City of Goleta Quarterly Utility

No report.

E. Goleta Water District (GWD)

Director Turenchalk provided a report.

F. Embarcadero Municipal Improvement District (EMID)

Director Thomas provided a report.

G. Isla Vista Recreation and Parks District (IVRPD)

Director Lewis provided a report.

H. Ad Hoc Spill Committee

Director Turenchalk provided a report.

I. Ad Hoc Succession Plan

Director Turenchalk provided a report.

J. Goleta Sanitary District (GSD)

Director Thomas provided a report.

K. City of Goleta

No Report

L. Other Reports

None

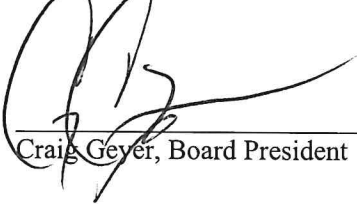
15. FUTURE AGENDA ITEMS

1. Schedule sexual harassment training for management and Board of Directors.
2. Continue training for multi-factor authentication on District electronic devices.

16. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:49 PM.

APPROVED



Craig Geyer, Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

February 25 – March 11, 2025

Administration

The transition to Acumatica, the District's new cloud-based accounting platform, began on February 3 and has been going very well. The BPW Acumatica Implementation Team has been working on this for some time in the background and has met remotely and in-person with District staff to train on various modules within Acumatica. Once all the modules are functional and debugged, and staff can utilize the system, a hard cutover date will be determined. In the meantime, we will continue to use both systems in parallel.

An offer of employment was made to, and accepted by, Mr. Peter Estrada for the vacant Utility Worker I position. Mr. Estrada will start on March 25, 2025.

A letter of support sent for Senate Bill 496 (Hurtado): Advanced Clean Fleets – Support. This measure, if passed with reform the current Advanced Clean Fleets (ACF) mandates and their associated ambitious compliance deadlines.

Sewer Availability Letters were issued for the following:

- Single Family Residence at 6767 Sabado Tarde Road in Isla Vista

Staff issued fee estimates for the following:

- 6416 Del Playa
- 6766 Del Playa
- 6730 Del Playa

Connection permits were issued for the following:

- ADU at 7 Calaveras Avenue

A Sewer Capacity Letter was issued to the Linen property, associated with the Glen Annie Golf Course properties, a requirement for the proposed rezoning for the County of SB.

Staff has started the process of preparing charges that get submitted to the County of SB for inclusion on the annual Tax Roll.

Staff continues to meet regularly with BPW and BHFS to discuss pending District matters to coordinate and prioritize efforts.

Collection System

Staff submitted No Spill Certification for the month of February 2025 on CIWQS as required.

Staff implemented the District Wet Weather Protocol Procedures in advance of recent storm events.

Staff installed concrete collars on the airport force main ARV manholes per District standard specifications.

Staff reinstalled the electric motor on P2 in PS1 after it was sent out to be rebuilt. While recommissioning and testing, an electrical contact was determined to be compromised and will be replaced once the new part is received. In the meantime, the contact has been safely bypassed and the pump is in service.

Staff has been coordinating annual preventative maintenance efforts with San Luis Powerhouse and Trinity Alternative Power Solutions for the District emergency generators and automatic transfer switch (ATS). Some long-term issues with the ATS have been resolved.

The Vactor sewer hydrocleaning truck was delivered to Haaker Equipment for replacement of vacuum related parts that were rusted, worn out and not serviceable.

Staff attended the City of Goleta Quarterly Utility Coordination Meeting.

Industrial Waste & Environmental Compliance

Staff received and reviewed January and February 2025 discharge estimates provided by Raytheon and sent invoices for well water utilized in their industrial processes and discharged to sewer.

Staff invoiced Toro Enterprises for water discharged to sewer under the Temporary Wastewater Discharge Permit issued by the District.

Staff updated and submitted the annual CERS Business Plan to CUPA as required.

Staff updated and submitted the annual Hazardous Waste ID form to the CA Department of Toxic Substance Control (DTSC).

Street Sweeping

Street sweeping schedule changes and makeup dates continue to be posted on the District website. Other staff are filling in for the primary street sweeper operator. The sweeping program remains on schedule and continues to safely provide the outstanding service that

GWSD customers have come to expect.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 26.3

Miles: 227.1

Loads: 15

Maintenance: Routine inspections and maintenance of street sweepers are performed as needed or per schedule.

Marborg: 1/17/25 – 9.17 tons

Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant

GWSD Average Daily Flow	February 2025	2.366 MGD; 45.1245 %
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Sewer Operations Cleaning Summary from February 25, 2025 to March 11, 2025

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Root Cutting	1,114 ft.
Hot Spot	766 ft.
Hydroflush	185 ft.
	<hr/>
	2,065 ft.
Lines Cleaned	
Hot Spot	3 lines
Root Cutting	3 lines
Hydroflush	1 line
	<hr/>
	7 lines
Other Work Orders	
CCTV Work Order	1 Work Order
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	1 Work Order

Goleta West Sanitary District
Allowance of Claims
2/28/25 - 3/12/25

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document Amount
AIR01	Air Pollution Control District	Emission Fees	3/7/2025	831.01
BAR01	Bartlett Pringle & Wolf LLC	Accounting	3/7/2025	37,772.50
BOONE	Boone Graphics	Business Card	2/28/2025	101.62
BOONE	Boone Graphics	Business Card	3/7/2025	101.62
CAL03	Public Employees HEALTH	CalPERS Health Insur	3/5/2025	22,608.69
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	3/5/2025	4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	3/5/2025	1,321.90
CIT03	City of Santa Barbara	City Permit for Spill repairs	3/4/2025	1,251.85
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	3/7/2025	3,145.06
FIR02	FirstNet	Phones	2/28/2025	425.31
HAA01	Haaker Equipment Company	CO2 Canisters	3/7/2025	181.86
HOM01	Home Depot Credit Svcs	Late Fee	3/7/2025	20.00
LIN01	Lincoln National Life Ins	457 Plan	2/28/2025	2,483.19
LIN01	Lincoln National Life Ins	457 Plan	3/11/2025	2,404.39
MAR01	Marborg Industries	Rolloff and Waste Disposal	3/7/2025	1,954.29
MIS01	Mission Linen Supply	Uniforms and Towels	3/7/2025	1,497.86
SOC01	So Cal Pest Control	Maintain Bait Stations	3/7/2025	230.00
UND01	Underground Service Alert	Ticket Fees	3/7/2025	29.50
UND01	Underground Service Alert	Database Fee	3/7/2025	100.65
USP	US Postal Service, Bulk Mail Entry Unit	PO Box Fee	3/7/2025	420.00
VEN02	Venco Controls, Inc.	Construction	3/7/2025	24,146.80
WEX01	WEX Bank	Fuel Charges	3/4/2025	896.85
Total Services & Supplies				\$ 106,764.89
Payroll - (1) Pay Date				\$ 42,469.08
Total Allowance of Claims				\$ 149,233.97