

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MAY 20, 2025**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:33 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer
Robert Thomas
Eva Turenchalk
David Lewis
Margaret Zhu

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Jena Acos – District Counsel (attended remotely, then joined in-person at 5:40 PM)
Kate Tipple – District Counsel (attended remotely)
Brian McCarthy – General Manager/Board Clerk-Secretary
Austin Catlin – Environmental Compliance Specialist
Kristyn Lopez – Office Manager

OTHERS PRESENT

Dean Nevins – Goleta Sanitary District
Tray Terrett – Santa Barbara Airport

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

No public comment.

6. GENERAL MANAGER UPDATES

The General Manager provided a report.

7. LEGAL COUNSEL UPDATES

No report.

CONSENT CALENDAR

(25-05-24)

Upon a motion by Director Thomas, seconded by Director Lewis, the Board approved Item 8 in the Consent Calendar as presented by unanimous vote (5 – 0).

8. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MAY 6, 2025

DISCUSSION-ACTION ITEMS

9. CONSIDERATION OF RESOLUTION NO. 25-838 DECLARING AN EMERGENCY FOR IMMEDIATE FIELD INSPECTION AND REPAIRS OF THE 24-INCH AND 18-INCH FORCE MAINS

(25-05-25)

The General Manager provided a report related to the draft report. He and Legal Counsel answered questions from the Board and provided additional information. Upon a motion by Director Thomas, seconded by Director Lewis, the Board moved to ratify Resolution No. 25-838 by the following roll call vote:

AYES: Turenchalk, Geyer, Zhu, Lewis, Thomas
NOES: None
ABSTAIN: None
ABSENT: None

10. REVIEW OF QUARTERLY FINANCIAL REPORT – MARCH 2025

(25-05-26)

The Finance Committee provided a brief update. Upon a motion by Director Turenchalk, seconded by Director Zhu, the Board received and will file the quarterly report, as presented by unanimous vote (5 – 0).

11. SPECIAL DISTRICT REPRESENTATIVE TO LAFCO NOMINATIONS AND ELECTIONS

Director Geyer and Legal Counsel gave a brief discussion.

12. AD HOC SUCCESSION PLANNING UPDATE TO THE BOARD

The Ad Hoc Succession Planning Committee provided an update on the recruitment for the General Manager position.

INFORMATION ITEMS

13. COMMUNICATIONS

Received.

14. REPORTS

A. Operations Report

The General Manager provided a report.

B. SBCCSDA Board Meeting

Director Thomas gave a report.

C. IVRPD Regular Meeting

Director Lewis and Director Zhu provided a report.

D. Special Finance Committee Meeting

Director Geyer discussed previously, Item 10.

E. Goleta Water District Board Meeting

Director Turenchalk provided a report.

F. EMID Board Meeting

Rescheduled to May 21, 2025.

G. Goleta Sanitary District Board Meeting

Director Geyer and Dean Nevins provided a report.

H. Other Reports

No report.

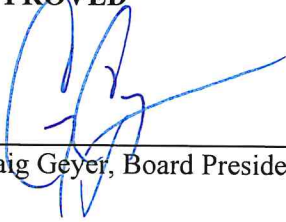
15. FUTURE AGENDA ITEMS

None.

16. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:22 PM.

APPROVED



Craig Geyer, Board President



Brian McCarthy, Board Clerk-Secretary



Operations Report

April 29 – May 13, 2025

Administration

The Acumatica Implementation Team from Bartlett, Pringle & Wolf, LLP continues to meet with District staff to train on various modules within Acumatica. Once modules are debugged and functional, they are brought on-line. Modules for Purchase Orders are expected to be integrated in Acumatica by the end of May.

The Sewer System Management Plan Audit continues with staff and the District consultant, Fischer Compliance.

Staff continue to provide information to Raftelis Financial Consulting for the GWSD Financial Plan, Reserves and Rate Study.

Alicia Harrison (BHFS) and staff are working closely with EGA (Ed Galindo, Architect) and Newton Construction & Management to complete the resubmittal packet for a Building Permit for Phase 2 of the Buildings Improvement Project. Once the packet is submitted to the City of Santa Barbara for the New Administration Building and the City has indicated that they will expedite their review.

HiTech Concepts, Inc. has been meeting with staff and have ordered a new SCADA server. They are assessing our current system, gathering data and ID information. They will soon begin configuring the new SCADA system with input from staff.

Sewer Availability Letters were issued for the following:

- 6595 Del Playa Drive – ADU
- 370 Storke Road – Additional Carwash Bay, Carport & Storage
- 370 Storke Road – Caretakers unit above carwash.
- 7360 Hollister - 59-unit townhome development

Permits for Sewer Service were issued for the following:

- 6776 Del Playa Drive – detached ADU.
- 2 Calaveras – detached ADU

Staff is in correspondence with representative for two separate developments within the Cabrillo Business Park.

Annual Capital Fund Charge and Sewer User Fees Invoices were issued for properties owned by SB Unified School District.

A letter was sent to UCSB notifying them that the Capital Fund Charge will increase on July 1, 2025.

Staff completed and submitted the CALAFCO Cultural Assessment Survey as requested.

The District Office Manager attended Understanding ICS 100 & ICS 200 – Essential Training for Public Agencies webinar.

Work continues on preparing District charges to submit to the County of SB for inclusion on the annual Tax Roll.

Staff continue to meet regularly with BPW and BHFS to discuss pending District matters to coordinate and prioritize efforts.

Collection System

Staff are in the process of rebuilding pump 2 in the pump station.

Staff responded to and cleaned up hydraulic oil spill stains in the Royal Encina neighborhood on May 9, 2025. The stains were caused by a leaking hydraulic line on the street sweeper which has been repaired. The stains were pressure washed and cleaned with the street sweeper. Residents in the area were very grateful for staff's efforts and response.

Industrial Waste & Environmental Compliance

The District's Vactor sewer cleaning truck and Crosswind street sweeper vehicles passed California Air Resources Board (CARB) emissions testing.

Street Sweeping

Staff received information and hands on demonstration and training of a Nescon XBroom conventional diesel-powered broom street sweeper. Street sweeping schedule changes and makeup dates continue to be posted on the District website. The sweeping program remains on schedule and continues to safely provide this popular service.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 33.6

Miles: 291

Loads: 33.6

Maintenance: Routine inspections and maintenance of street sweepers were performed per schedule or as needed. The front tires were replaced on RegenX.

Marborg: None reported

Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant

GWSD Average Daily Flow	March 2025	2.147 MGD; 43.1894 %
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Sewer Operations Cleaning Summary from April 29, 2025 to May 13, 2025

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	3,594 ft.
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	3,594 ft.
Lines Cleaned	
Hydroclean	11 lines
	<hr/>
	11 lines
Other Work Orders	
Service Call	2 Work Orders
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	2 Work Orders

Goleta West Sanitary District

Allowance of Claims

4/29/25 - 5/9/25

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Vendor ID	Vendor Name	Transaction Description	Check Date	Document Amount
ADP01	ADP	Payroll Fees	5/9/2025	1,155.60
AIR02	Airflow Filter Service	Vehicle Parts	5/9/2025	172.58
CAL03	Public Health Employees HEALTH	Health Insurance	5/8/2025	22,038.21
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	4/29/2025	52.83
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	4/29/2025	9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/1/2025	1,685.91
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/1/2025	4,839.94
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	5/9/2025	6,562.36
CWS01	Clean Water SoCal	Membership	5/9/2025	1,034.00
GSN01	Geosyntec	Spill Support	5/9/2025	1,226.31
HAA01	Haaker Equipment Company	Supplies	5/9/2025	1,605.81
HOM01	Home Depot Credit Svcs	Credit Card Payment	5/9/2025	586.87
INC01	in color	Web Development	5/9/2025	200.00
LIN01	Lincoln National Life Ins	457 Plan Contributions	5/8/2025	2,014.91
MIS01	Mission Linen Supply	Uniforms and Towels	5/9/2025	1,967.52
MSW01	Mountain Spring Water	Water Delivery	5/9/2025	154.40
SAN01	San Luis Powerhouse	Generator Service	5/9/2025	7,118.90
SAN03	Sansum-SBMFC Occupational Medicine Center	Employee Exams	5/9/2025	165.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	5/9/2025	1,625.00
UND01	Underground Service Alert	Digi Alerts	5/9/2025	89.55
UND01	Underground Service Alert	Digi Alerts	5/9/2025	29.50
WEX01	Wex Bank	Credit Card - Fuel	5/5/2025	2,212.73

Total Services & Supplies	\$ 66,013.18
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Payroll - (1) Pay Date	\$ 42,765.06
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Total Allowance of Claims	\$ 108,778.24
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