

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
JULY 1, 2025**

**UCSB Campus, Parking Lot 32  
Santa Barbara, CA 93106  
(District Office)**

**TELECONFERENCE LOCATION**

**Director Thomas  
24606 Coral Gables  
San Antonio, TX 78261**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

President Geyer called the meeting to order at 5:31 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David Lewis

Eva Turenchalk

Craig Geyer

Margaret Zhu

Thomas (attended remotely)

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Jena Acos – District Counsel

Brian McCarthy – General Manager/Board Clerk-Secretary

Kristyn Lopez – Office Manager (left meeting at 5:59 PM)

**OTHERS PRESENT**

Dean Nevins – Goleta Sanitary District (left meeting at 5:55 PM)

Pam Derby – CPS HR (attended remotely and left meeting at 5:54 PM)

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

No request for remote participation.

**4. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**5. PUBLIC COMMENT**

No public comment.

6. **GENERAL MANAGER UPDATES**

The General Manager provided a report.

7. **LEGAL COUNSEL UPDATES**

No report.

8. **CONSENT CALENDAR**

(25-07-33)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board approved Items 8a, 8b, 8c, 8d, 8e, and 8f in the Consent Calendar, as presented by the following roll call vote:

AYES: Zhu, Thomas, Geyer, Turenchalk, Lewis

NOES: None

ABSTAIN: None

ABSENT: None

- a. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JUNE 3, 2025**
- b. **APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF JUNE 6, 2025**
- c. **APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF JUNE 12, 2025**
- d. **AUTHORIZATION TO PARTICIPATE IN THE 2025 GOLETA LEMON FESTIVAL**
- e. **IRREVOCABLE OFFER TO DEDICATE AND CERTIFICATE OF ACCEPTANCE FOR THE ELWOOD STATION ROAD GWSD SEWER MAIN EXTENSION**
- f. **RECEIVE AND FILE THE MAY 2025 MONTHLY FINANCIAL REPORT**

**DISCUSSION-ACTION ITEMS**

9. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY**

(25-07-34)

The General Manager provided a report. Upon a motion by Director Zhu, seconded by Director Turenchalk, the Board moved to ratify Resolution No. 25-838 and authorization for the Ad Hoc Spill Committee to review and approve proposals for the force main repair, as presented by the following roll call vote:

AYES: Geyer, Thomas, Lewis, Turenchalk, Zhu

NOES: None

ABSTAIN: None  
ABSENT: None

10. **CONSIDERATION OF RESOLUTION NO. 25-840 ADOPTING THE SEWER SERVICE CHARGE REPORT, DETERMINING EACH CHARGE DESCRIBED IN SAID REPORT AND DIRECTING THE DELIVERY THEREOF TO THE COUNTY AUDITOR OF THE COUNTY OF SANTA BARBARA**

(25-07-35)

The General Manager introduced this item. President Geyer opened Public Hearing at 5:46 PM. There being no members of the public, the Hearing closed at 5:47 PM. Upon motion by Director Turenchalk, seconded by Director Zhu, the Board adopted Resolution No. 25-840 to place GWSD sewer charges on the FY 2025-26 SB County Tax Roll by the following roll call vote:

AYES: Thomas, Lewis, Geyer, Zhu, Turenchalk  
NOES: None  
ABSTAIN: None  
ABSENT: None

11. **AD HOC SUCCESSION PLANNING COMMITTEE UPDATE TO THE BOARD**

The Ad Hoc Succession Planning Committee provided an update on the recruitment for the General Manager position. No action was taken on this Item.

**INFORMATION ITEMS**

12. **COMMUNICATIONS**

Received.

13. **REPORTS**

**A. Operations Report**

The General Manager provided a report.

**B. Goleta Sanitary District Board Meeting**

No report.

**C. SBCCSDA**

President Geyer provided a brief report.

**D. Goleta Water District Board Meeting**

Director Zhu provided a brief report.

**E. EMID Board Meeting**

Director Thomas had nothing to report pertaining to GWSD.

**F. IVRPD Board Meeting**

No report.

**G. Goleta City Council Meeting**

Director Thomas had nothing to report pertaining to GWSD.

**H. Santa Barbara Airport Commission Meeting**

Director Thomas had nothing to report pertaining to GWSD.

**I. Engineering Committee Meeting**

President Geyer provided a brief report.

**J. Personnel Committee Meeting**

Director Zhu provided a brief report.

**K. Harassment Prevention Training**

L. President Geyer confirmed completion of training.

**M. Other Reports**

No report.

**14. FUTURE AGENDA ITEMS**

None.

The Board took a recess from 5:54 PM until 6:00 PM to allow for a closed session.

**15. CLOSED SESSION**

At 6:01 PM the Board President adjourned the meeting into closed session.

PUBLIC EMPLOYEE APPOINTMENT (Gov. Code section 54957(b)(1))

Title: Recruitment for Incoming General Manager

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1))

Title: Current General Manager (Brian McCarthy)

**RECONVENE TO OPEN SESSION**

At 7:20 PM the Board reconvened into open session.

District Counsel reported out from closed session that no action was taken by the Board on the closed session items.

**16. ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 7:21 PM.

**APPROVED**



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Craig Geyer, Board President

  
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Brian McCarthy, Board Clerk-Secretary

# Operations Report

May 27 – June 24, 2025

## Administration

The emergency declared on May 14, 2025, by the General Manager and re-ratified by the Board on June 6, 2025, is still in effect. It was declared based on information contained in the Xylem draft Force Mains Assessment Report. Field work for the assessment was completed in February of this year and Xylem is still processing data for the final report.

A Special Board meeting was held on June 6, 2025, at 3:30 PM to conduct interviews for the General Manager recruitment.

The District received a verbal confirmation from the City of Santa Barbara, through Alicia Harrison (BHFS), that the Building Permit for Phase 2, the new Administration Building, should be issued upon payment of required school fees.

The Sewer System Management Plan (SSMP) audit work continues with staff and the District consultant, Fischer Compliance. The SSMP should be ready for Board approval at the July 15, 2025, regular Board meeting.

Hutchinson and Bloodgood LLP have started on the audit of FY 2023-24 financials. Staff have been providing documents and responding to questions from the audit team with assistance Laura Copple from Bartlett Pringle and Wolf, LLP (the District's former auditor).

The transition of the District's financial and accounting system from MS Great Plains to Acumatica continues under the guidance of the Bartlett, Pringle & Wolf, LLP team.

Staff continue to provide information to Raftelis Financial Consulting for the GWSD Financial Plan and Rate Study required to update the District's Reserve Fund Policy.

HiTech Concepts, Inc. continues to meet with staff and the District's IT consultant from CITIG.

Staff attended a Contractual Users meeting at GSD to discuss their FY 2025-26 Budget and planned Capital Improvement Projects.

District charges for inclusion on the annual Tax Roll have been completed and will be submitted to the County of SB upon direction from the Board following the July 1, 2025, Public Hearing.

Staff cast ballots for CASA and CSDA as directed by the Board President.

Staff met with the GM and Assistant GM of IVRPD regarding the Adopt-A-Block (AAB) program. They are willing to provide training and AAB materials and supplies to any agency interested in taking over the program. They also offered to turn over all usable materials that were purchased with funding

from GWSD to the District.

Staff issued Sewer Availability Letters for the following:

- 65 Placer Drive – garage conversion ADU
- 6750 Navigator Way – Existing building conversion to mini storage and construction of two additional buildings for mini storage.
- 6701 Discovery Drive – Google Research and Development building

Staff completed plan checks and provided fee estimates for the following:

- 65 Placer Drive – garage conversion ADU

Permits for Sewer Service were issued for the following:

- 6681 Picasso Road – Isla Vista Children’s Park remodel
- 7317 Hillsboro Street – garage conversion ADU
- 6595 Del Playa Drive – attached ADU

Final inspection and Sewer Service permit sign-off were completed for the following projects:

- Ocean Meadows Lot 3 development, 6 residential units in three separate buildings
- 330 Vereda Leyenda detached ADU
- Storke Road Car Wash at 370 Storke Road

Annual inspection of the diesel Aboveground Storage Tank (AST) was completed as required by CUPA.

GWSD hosted a SAMA (Sanitary Agency Management Association) meeting on June 11, 2025.

An all-staff meeting was held to review and discuss the findings of 2025 2<sup>nd</sup> Quarter Equipment, Facilities, and Vehicles Inspection.

### **Collection System**

The 18-inch force main was put in service and the 24-inch force main was decommissioned so that an emergency repair could be completed on it. The defect was identified in the Xylem draft force main assessment report. The defect located on City of SB Airport property abutting the Goleta Slough was described as an area of approximately 20-square inches with an estimated 50% nominal pipe wall loss. The District contracted with Clean Harbors to have two 5,000-gallon pumper trucks empty the 24-inch pipe so Tierra could excavate and replace an approximately 16-foot section of pipe. This operation was coordinated with affected agencies and stakeholders. Environmental monitoring was conducted during excavation, construction and completion of this work on Monday, June 23, 2025.

Annual preventative maintenance of the Automatic Transfer Switch (ATS) was completed by Trinity Alternative Power Solutions. The ATS enables the emergency generator to start and transfer of the electrical demand automatically to that source when Edison power is interrupted and again when the normal Edison power source is restored.

Staff responded to a sewer back-up call at the Meadowtree Condominiums at the end of Mills Way. It was determined that the issue was within the private collection system, not GWSD’s public sewer system.

Staff suggested that the property manager contact a reputable plumbing contractor.

Staff finalized a review of mainline sewer plans for the Heritage Ridge development. Correspondence with the developer continues regarding entering into a Dedication Agreement for the mainline sewer to be built to GWSD Design and Construction Standards for Sewer Facilities and dedicated to the District upon completion.

Staff is corresponding with Winchester Commons HOA regarding adjustments to GWSD owned sewer manholes associated with a repaving project of the privately owned roads.

Staff are currently working on hydro cleaning lines in the Industrial Area and continuing June hot spots cleaning and root cutting.

**Industrial Waste & Environmental Compliance**

Staff conducted a 2<sup>nd</sup> Quarter Industrial Wastewater Discharge Permit compliance inspection at the Google GQ3 facility.

As part of the permit sign-off process, staff conducted dye testing at the car wash at 370 Storke Road (Fuel Depot) to verify that specific drains are connected to and pass through the sand/solids separator as required prior to discharge to sewer.

**Street Sweeping**

Street sweeping schedule changes and holiday makeup dates continue to be posted on the District website. The sweeping program remains on schedule and continues to operate safely. Our new Utility Worker has obtained his commercial driver’s license and is now able to operate the sweeper on his own. The RegenX sweeper was involved in a minor traffic collision on 7/17/2025. Both the sweeper and the other vehicle sustained minor damage, and the incident was reported to the District insurance carrier.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 70.3

Miles: 618.7

Loads: 19

Maintenance: Routine inspections and maintenance of street sweepers were performed per schedule or as needed. A flat tire was repaired.

Marborg: 5/6/25: 13.00 tons

5/12/25: 10.22 tons

5/23/25: 13.13 tons

6/5/25: 8.67 tons

**Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant**

GWSD Average Daily Flow	May 2025	2.2019 MGD; 43.3824 %
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# Sewer Operations Cleaning Summary from May 27, 2025 to June 24, 2025

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	4,962 ft.
Hot Spot	1,482 ft.
Root Cutting	976 ft.
	<hr/> <b>7,420 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	22 lines
Hot Spot	5 lines
Root Cutting	5 lines
	<hr/> <b>32 lines</b>
<b>Other Work Orders</b>	
User Charge	203 Work Orders
Parcel Permit	5 Work Orders
	<hr/> <b>208 Work Orders</b>

**Goleta West Sanitary District**

**Allowance of Claims**

**5/29/25 - 6/24/25**

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<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document Amount</b>
ADP01	ADP Inc	Payroll Fees	6/13/2025	642.20
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	6/18/2025	159,533.00
CAL03	Public Health Employees HEALTH	Health Insurance	6/9/2025	21,087.40
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/29/2025	1,781.28
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/29/2025	4,839.95
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/29/2025	52.83
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	5/29/2025	9,475.25
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	6/12/2025	4,839.94
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	6/12/2025	1,781.28
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	6/18/2025	3,548.61
CPSHR001	CPS HR Consulting	Recruitment Agency	6/4/2025	9,000.00
DAL01	Dal Pozzo Tire Corp	Vehicle Parts	6/18/2025	1,111.25
FIR01	First Bankcard	Credit Card	6/16/2025	1,415.63
FIR02	First Net	Phones	6/24/2025	424.68
GOL04	Goleta Water District	Water Delivery	6/18/2025	136.25
HAA01	Haaker Equipment Company	Supplies	6/18/2025	92.49
HIT01	HiTech Concepts, Inc.	Computer Services	6/6/2025	12,177.64
HIT01	HiTech Concepts, Inc.	Computer Services	6/18/2025	6,016.85
HUT001	Hutchinson and Bloodgood, LLP	Audit Services 2023-2024	6/18/2025	13,000.00
LIN01	Lincoln National Life Ins	457 Plan Contributions	6/5/2025	2,200.84
LIN01	Lincoln National Life Ins	457 Plan Contributions	6/20/2025	2,295.32
MAR01	Marborg Industries	Rolloff and Waste Disposal	6/6/2025	7,712.81
MAR01	Marborg Industries	Rolloff and Waste Disposal	6/18/2025	1,859.79
MCM001	McMaster-Carr	Repairs	6/18/2025	1,245.90
MIS01	Mission Linen Supply	Uniforms	6/6/2025	2,110.56
SAN03	Sansum-SBMFC Occupational Medicine Center	Employee Physical	6/18/2025	165.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	6/18/2025	1,300.00
SOC01	So Cal Pest Control	Pest Control	6/6/2025	460.00
TRIN001	Trinity Alternative Power Solutions, Inc	Preventative Maintenance	6/6/2025	1,410.00
TRL01	Trusted Legal	Legal Fees	6/6/2025	4,737.45
TRL01	Trusted Legal	Legal Fees	6/18/2025	4,764.65
UND01	Underground Service Alert	Digi Alerts	6/18/2025	133.95
UND01	Underground Service Alert	Digi Alerts	6/18/2025	29.50
WEX01	Wex Bank	Credit Card - Fuel	6/5/2025	1,442.96

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<b>Total Services &amp; Supplies</b>	<b>\$</b>	<b>282,825.26</b>
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Payroll - (2) Pay Date	\$	85,759.49
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<b>Total Allowance of Claims</b>	<b>\$</b>	<b>368,584.75</b>
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