

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
AUGUST 5, 2025**

**UCSB Campus, Parking Lot 32
Santa Barbara, CA 93106
(District Office)**

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:31 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
David Lewis (arrived at 5:33 PM)
Margaret Zhu
Robert Thomas
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Jena Acos – District Counsel, BHFS (attended remotely)
Brian M^cCarthy – General Manager/Board Clerk-Secretary
Joseph Hilliard – General Manager
Kristyn Lopez – Office Manager

OTHERS PRESENT

Dean Nevins – Goleta Sanitary District

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

No public comment.

6. GENERAL MANAGER UPDATES

The General Manager, Brian M^cCarthy, provided a report.

7. LEGAL COUNSEL UPDATES

District Counsel provided an update on California Bill SB 827.

8. CONSENT CALENDAR

(25-08-43)

Upon a motion by Director Turenchalk, seconded by Director Thomas, the Board approved Items 8a and 8b in the Consent Calendar, as presented by unanimous vote (5-0).

a. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JULY 15, 2025

b. APPROVAL OF ISSUANCE OF SEWER AVAILABILITY LETTER FOR PROPOSED 33-UNIT APARTMENT COMPLEX AT 6639 EL COLEGIO ROAD (UCSB)

DISCUSSION-ACTION ITEMS

9. CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT FOR COMPUTERIZED MAINTENANCE MANAGEMENT SOFTWARE (CMMS) FROM WEBSOFT DEVELOPERS, INC.

(25-08-44)

The General Manager, Joseph Hilliard, provided a report. Upon a motion by Director Thomas, seconded by Director Zhu, the Board approved the professional services agreement for computerized maintenance management software (CMMS) from Websoft Developers, Inc., as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Zhu, Thomas
NOES: None
ABSTAIN: None
ABSENT: None

10. CONSIDERATION OF RESOLUTION NO. 25-843 AND ORDINANCE NO. 25-99 TO ADOPT THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (UPCCAA) STANDARDS

(25-08-45)

District Counsel and General Managers provided a report. Upon motion by Director Lewis, seconded by Director Turenchalk, the Board adopted Resolution No. 25-843 and Ordinance No. 25-99 to adopt the Uniform Public Construction Cost Accounting Act (UPCCAA) Standards, as presented by the following roll call vote:

AYES: Thomas, Zhu, Geyer, Lewis, Turenchalk
NOES: None
ABSTAIN: None
ABSENT: None

11. REVIEW OF QUARTERLY FINANCIAL REPORT – JUNE 2025

(25-08-46)

The Finance Committee provided a brief update. Upon a motion by Director Zhu, seconded by Director Thomas, the Board received and will file the quarterly report, as presented by unanimous vote (5 – 0).

12. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY AND AUTHORIZATION FOR THE AD HOC SPILL COMMITTEE TO REVIEW AND APPROVE PROPOSALS FOR FORCE MAIN REPAIR**

(25-08-47)

The General Manager provided a report. Upon a motion by Director Turenchalk, seconded by Director Thomas, the Board moved to ratify Resolution No. 25-838 and the Langan agreement for assessment repair work, as presented by unanimous vote (5-0).

13. **AD HOC SUCCESSION PLANNING COMMITTEE UPDATE TO THE BOARD**

The Ad Hoc Succession Planning Committee had nothing to report and recommended that the committee stay open to satisfy the Superintendent position. No action was taken on this Item.

INFORMATION ITEMS

14. **COMMUNICATIONS**

Received.

15. **REPORTS**

A. Operations Report

The General Manager provided a report.

B. Santa Barbara Airport Commission Meeting

Director Thomas provided a brief report/

C. Goleta Sanitary District Board Meeting

Director Thomas provided a brief report.

D. Special Engineering Committee Meeting

Director Thomas provided a brief report.

E. SBCCSDA Executive Board Meeting

Director Zhu provided a brief report.

F. Ad Hoc Spill Committee Meeting

Director Turenchalk provided a brief report.

G. Special Finance Committee Meeting

Director Lewis provided a brief report.

H. Goleta Sanitary District Board Meeting

President Geyer provided a brief report.

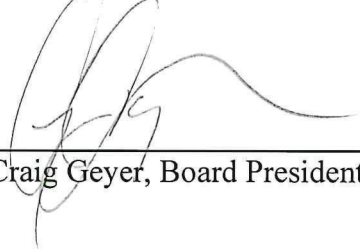
16. **FUTURE AGENDA ITEMS**

General Manager, Brian M^cCarthy, suggested that a Special Board meeting be scheduled on Tuesday, August 19 or Tuesday August 26, 2025. No date was determined.

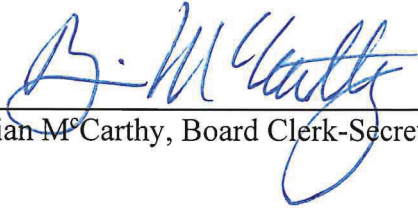
17. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:02 PM.

APPROVED



Craig Geyer, Board President



Brian M^cCarthy, Board Clerk-Secretary

Operations Report

July 8 - 29, 2025

Administration

The emergency declared on May 14, 2025, by the General Manager and ratified by the Board on July 1, 2025, is still in effect based on the District force mains not being under normal operating conditions. Field work for the force main assessment was completed in February of this year and Xylem is still processing data for the final report. However, the District is moving forward with investigating specific areas on the 18- and 24-inch force mains identified in the draft assessment report. Excavation and replacement of an approximately 16-foot section of 24-inch DIP force main has been completed by Tierra Contracting. The next section to be examined is on the 18-inch ACP force main near District headquarters. The 18-inch force main is currently out of service and empty. Staff was able to hydroclean, and CCTV inspect approximately 550 linear feet of the interior of this pipe where a predominant air pocket was identified in the draft assessment report by the SmartBall tool. Staff continue to work with the Ad Hoc Spill Committee, MNS Engineers, and counsel to proactively investigate and validate information in the draft Xylem Force Mains Assessment Report.

Counsel and staff worked with Fischer Compliance to complete an update to Sewer System Management Plan (SSMP) and attachments per the Statewide Waste Discharge Requirements General Order for Sanitary Sewer Systems. The updated SSMP was approved at the July 15th regular Board meeting and submitted electronically as required to the State Water Resources Control Board on July 23rd, ahead of the August 2, 2025 deadline. The current SSMP is also published on the District website.

The District boundary map file was uploaded to CIWIQS ahead of the December 31, 2025 deadline.

The Building Permit for Phase 2, the new Administration Building, has been issued. A pre-construction meeting was held for the Admin Building project. Newton Construction is waiting on responses from EGA to RFI's pertaining to foundation footings and piers that are affected by the existing original IVSD pump station located within the new building footprint. Newton is prepared to begin demolition and construction once these issues are resolved by the EGA design team.

The audit of FY 2023-24 financials by Hutchinson and Bloodgood LLP is approximately 98% complete. Staff have been providing documents and responding to questions from the audit team with assistance Laura Copple from Bartlett Pringle and Wolf, LLP (the District's former auditor).

Staff met with Steve Wagner, Reese Wilson, and Vyto Adomaitis, the new assistant GM of GSD, for a quarterly CIP and budget update per the agreement between our two agencies.

Staff continues to make progress completing the FY 2025-26 and met with the Finance Committee on Thursday, July 31st to review the first draft of the Budget spreadsheets and charts.

Staff continue to meet with the Acumatica implementation team from BPW to train on using the new platform and implement new features. Options for the District to be able to accept credit card payments are currently being vetted.

Staff continue to meet with HiTech Concepts, Inc., regarding development of the new SCADA system. Communications with the District's IT consultants from CITIG continue.

Sewer Availability Letters were issued for the following:

7071 Del Norte Drive – Attached ADU

7121 Tuolumne Drive – Garage conversion ADU

Final inspection and Sewer Service permit sign-off was completed for the following project:

- 33 San Anzio sewer lateral replacement

Staff met with Wynette Winkler, GM of EMID, to discuss sewer spill notification to EMID, their system and reporting requirements, and the Statewide Waste Discharge Requirements General Order for Sanitary Sewer Systems.

GM Joey Hilliard attended CALAFCO U Webinar "Commissioner Best Practices".

Staff attended a safety webinar provided by TrainingLink on Understanding the CalOSHA Training Requirements for Public Works Employees. Staff received Electrical Safety Training for Water and Wastewater Workers through CSRMA.

Collection System

The District's recently hired Utility Worker 1, Peter Estrada, tested and obtained his CWEA Collection System Maintenance Grade 1 Certification.

Staff attended a preconstruction meeting for the Heritage Ridge housing development.

Staff completed July hot spots and root cuts. Hydrocleaning was completed in three areas of Isla Vista, the Los Carneros offtrack, and one area of EMID.

Staff performed preventative maintenance and repairs on the main pump station groundwater dewatering well.

Staff inspected installation of a grease interceptor at 6861 Hollister Avenue. A sewer service permit was issued for this work and will be signed off once completed.

Staff is working with Alicia Harrison of BHFS, the City of Santa Barbara, and the Vector Control District to establish vegetation maintenance plans for the Santa Barbara Airport property. This will help the District manage access to force main easements for inspection and maintenance of the force mains crossing the Airport property.

Industrial Waste & Environmental Compliance

Staff completed and submitted the 2025 semi-annual Pretreatment Report to Goleta Sanitary District.

Staff received and reviewed all required 2025 2nd quarter Self-Monitoring Reports from Class IV Categorical Industrial Users.

Staff received and processed an invoice for June 2025 well water utilized in industrial processes at the Raytheon B-1 facility and discharged to sewer.

Street Sweeping

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely..

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 399.7

Hours: 43.8

Water fills: 20

Loads:

Marborg: 6/16/25: 8.97 tons

6/25/25: 10.41 tons

7/1025: 12.85 tons

Maintenance: Routine inspections, maintenance, and replacements of failed part on the street sweepers were performed per schedule or as needed.

Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant

GWSD Average Daily Flow	May 2025	2.2019 MGD; 43.3824 %
-------------------------	----------	-----------------------



Sewer Operations Cleaning Summary from July 8, 2025 to July 29, 2025

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	16,003 ft.
Hydroflush	5,681 ft.
Hot Spot	1,877 ft.
Root Cutting	932 ft.
<hr/> 24,494 ft.	
Lines Cleaned	
Hydroclean	68 lines
Hydroflush	16 lines
Hot Spot	8 lines
Root Cutting	4 lines
<hr/> 96 lines	
Other Work Orders	
Parcel Permit	2 Work Orders
Service Call	1 Work Order
<hr/> 3 Work Orders	

Goleta West Sanitary District**Allowance of Claims****7/9/25 - 7/29/25**

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document Amount
ABA001	AbateX Environmental Remediation	Enviromental Remediation	7/25/2025	4,350.00
ADP01	ADP Inc	Payroll Fees	7/11/2025	642.20
AQU01	Aqua-Flo Supply	Force Main Repairs	7/21/2025	131.67
BAR01	Bartlett Pringle & Wolf LLC	Accounting, IT, & Audit	7/21/2025	42,387.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	7/21/2025	102,706.50
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	7/10/2025	1,781.28
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	7/10/2025	4,839.95
CAL12	CalPERS Public Employee's Retirement System	Unfunded Accrued Liability	7/22/2025	168,253.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	7/24/2025	1,781.28
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	7/24/2025	4,839.95
CAL12	CalPERS Public Employee's Retirement System	Unfunded Accrued Liability	7/29/2025	1,364.00
CAN01	Cannon Corp	Repairs	7/25/2025	1,755.52
CIT03	City of Santa Barbara	Building Permit	7/10/2025	31,120.21
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	7/21/2025	4,825.61
CLE001	Clean Harbors Environmental Services, Inc.	Force Main Repairs	7/21/2025	10,358.77
CPSHR001	CPS HR Consulting	Hiring Support	7/21/2025	18,000.00
CSR02	CSRMA c/o Alliant Insurance Services, Inc.	Insurance	7/21/2025	22,813.00
DAT01	Datco Service Corp	Service Fees	7/21/2025	129.00
DAV01	David Lewis	Travel Reimbursement	7/21/2025	90.00
FCL01	Fischer Compliance LLC	Compliance Services	7/25/2025	24,942.00
FIR01	First Bankcard	Credit Card	7/14/2025	3,370.74
FIR02	First Net	Phones	7/24/2025	424.67
GOL04	Goleta Water District	Water Delivery	7/21/2025	146.58
HUT001	Hutchinson and Bloodgood, LLP	Audit Services	7/21/2025	21,000.00
LAR01	Larry's Auto Parts	Pump Station Supplies	7/21/2025	314.21
LCW01	Liebert Cassidy Whitmore	Membership	7/21/2025	4,380.00
LIN01	Lincoln National Life Ins	457 Plan Contributions	7/22/2025	2,269.13
MAR01	Marborg Industries	Rolloff and Waste Disposal	7/21/2025	2,362.05
MNS01	MNS Engineers Inc	Enviromental Remediation	7/21/2025	73,996.88
MSW01	Mountain Spring Water	Water Delivery	7/21/2025	291.83
REL01	Reliance Standard Life Insurance	Insurance	7/25/2025	1,495.46
SBCCSDA	SBCCSDA	Meeting	7/28/2025	160.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	7/21/2025	975.00
SOC01	So Cal Pest Control	Pest Control	7/21/2025	115.00
SOU02	Southern California Edison Co	Electricity	7/25/2025	608.97
SOU02	Southern California Edison Co	Electricity	7/28/2025	839.73
SOU02	Southern California Edison Co	Electricity	7/25/2025	6,342.89
SPE01	Specialty Tool And Bolt	Repairs	7/25/2025	422.02

STORR	Storrer Environmental Services	Consulting Services	7/21/2025	6,904.45
TIE01	Tierra Contracting Inc	Force Main Inspection	7/21/2025	2,959.49
TRL01	Trusted Legal	Legal Consulting	7/21/2025	17,523.00
UCR08	UC Regents	Network	7/21/2025	103.92
UND01	Underground Service Alert	Digi Alerts	7/25/2025	132.10
UND01	Underground Service Alert	Digi Alerts	7/25/2025	29.50
VEL01	Velocity Truck Center Ventura County	Vehicle Repairs	7/25/2025	121.02

Total Services & Supplies			\$	594,399.58
--------------------------------------	--	--	----	-------------------

Payroll - (1) Pay Date			\$	42,286.02
------------------------	--	--	----	-----------

Total Allowance of Claims			\$	636,685.60
----------------------------------	--	--	----	-------------------