

**GOLETA WEST SANITARY DISTRICT
REGULAR BOARD MEETING
AGENDA
OCTOBER 7, 2025 at 5:30 PM**

**UCSB Campus, Parking Lot 32
Santa Barbara, CA 93106
(District Office)**

Comments in advance of the meeting: Correspondence to the Board regarding items appearing on the agenda should be directed to the Secretary of the Board, at info@goletawest.org or the District Office address. Written comments should be submitted by 12:00 PM on the day of the meeting.

Accessibility: The Board of Directors Hearing Room is wheelchair accessible. Should special assistance be required to participate in this meeting, please contact the District office by phone (805-968-2617) or email (info@goletawest.org).

1. CALL TO ORDER

2. ROLL CALL

Members: Directors Geyer, Thomas, Turenchalk, Lewis, Zhu

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

The Board of Directors may consider Director(s') request(s) to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and/or voting on the matter.

4. APPROVE THE ORDER OF THE AGENDA

5. PUBLIC COMMENT

The public may address the Board for no more than (3) minutes on any issue within the District's jurisdiction which is not on the agenda. No action will be taken on any non-agenda item, except as provided by law.

6. GENERAL MANAGER UPDATES

7. LEGAL COUNSEL UPDATES

8. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and are normally approved by a single roll call vote of the Board. Matters listed on the Consent Calendar will be read only on the request of a member of the Board or the public, in which event, at the discretion of the President or a majority vote of the Board, the matter shall be removed from the Consent Calendar and considered as a separate item at the end of the

Discussion-Action Agenda items. Members of the public may speak on any item listed on the Consent Calendar.

a. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF SEPTEMBER 16, 2025

The Board will consider approval of the minutes for the Regular Board Meeting of September 16, 2025.

b. APPROVAL OF ISSUANCE OF SEWER AVAILABILITY LETTER FOR PROPOSED 56-UNIT RESIDENTIAL DEVELOPMENT LOCATED AT 7400 CATHEDRAL OAKS (SHELBY PROPERTY)

The Board will consider authorizing the General Manager to issue a Sewer Availability Letter for 56 ERU (Equivalent Residential Unit) to the Shelby Family Partnership, LP for the Shelby Property located at 7400 Cathedral Oaks Road.

c. CONSIDER AUTHORIZING THE NEW GENERAL MANAGER, JOSEPH HILLIARD, AS AN AUTHORIZED AGENT TO ALL GOLETA WEST SANITARY DISTRICT ACCOUNTS AT MONTECITO BANK & TRUST

On July 15, 2025, the Board approved the agreement for professional services appointing Joseph Hilliard as the new General Manager. In accordance with the Board Policy Handbook, Section 21 (Duties of the Treasurer and Authority to Make Payments and to Transfer and Withdraw Funds), the General Manager is granted the authority to manage organizational funds. Currently, all sitting GWSD Directors, General Manager Brian McCarthy, and Office Manager Kristyn Lopez are listed as authorized agents on the Montecito Bank & Trust account.

d. APPROVAL OF CHANGES TO 2025 GWSD OFFICERS, STANDING COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES

The Board will consider approval of changes to the 2025 GWSD Officers, Standing Committee Members and District Representatives.

e. CONSIDERATION OF THE AUGUST 2025 MONTHLY FINANCIAL REPORT

The Board will consider the August 2025 Monthly Financial Report and direct staff to receive and file said report.

f. AUTHORIZING THE ENGINEERING COMMITTEE TO COORDINATE WITH DISTRICT COUNSEL AND STAFF TO NEGOTIATE AGREEMENTS WITH SUBCONTRACTORS ENGAGED THROUGH EGA FOR THE GOLETA WEST SANITARY DISTRICT HEADQUARTER BUILDING IMPROVEMENTS PROJECT #13-04 PHASE 2 – ADMINISTRATION BUILDING

The Board will consider authorizing the Engineering Committee to coordinate with District Counsel and staff to negotiate agreements with subcontractors engaged for the Goleta West Sanitary District Headquarter Building Improvements Project #13-04, Phase 2 – Administration Building under EGA, as deemed necessary to support the project and contingent on execution of a termination agreement with EGA.

9. CLOSED SESSION

a. Temporary Adjournment to Closed Session

- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Litigation pursuant to Government Code section 54956.9(d)(1): Reference: Central Coast Regional Water Quality Control Board Notice of Violation issued March 4, 2024.
- c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
(Gov. Code section 54956.9(d)(2)): 1 matter
- d. Closed Session Report**

DISCUSSION-ACTION ITEMS

The Board will consider and may take action on the following items.

- 10. DISCUSSION OF EDUARDO GALINDO ARCHITECT, LLC (EGA) TERMINATION AGREEMENT**
Consideration of authorizing General Manager to execute a termination agreement with Eduardo Galindo Architect, LLC (EGA) for the Goleta West Sanitary District Headquarter Building Improvements Project.
- 11. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY AND TO APPROVE INVOICES FOR FORCE MAIN WORK**
On May 20, 2025, the Board adopted Resolution 25-838 declaring an emergency pursuant to Public Contract Code sections 20806 and 22050, to allow an immediate response to prevent a potential sewage spill. Pursuant to said Resolution, the General Manager entered into an agreement with Tierra Contracting for excavation, repair/replacement on the 24- and 18-inch force mains in the amount of \$155,76, invoice # 3796-4, which the Board is asked to ratify. The Board will review the conditions warranting an emergency and will, by a 4/5 vote, make a determination on whether there is a need to continue the action.
- 12. CONSIDERATION OF PROPOSAL FROM FILIPPIN ENGINEERING TO AMEND THEIR EXISTING CONTRACT TO EXPAND CONSTRUCTION MANAGEMENT SERVICES FOR GWSD PHASE 2 ADMINISTRATION BUILDING PROJECT**
The Board will consider approving an amendment to the existing contract with Filippin Engineering in an amount not to exceed \$223,524 in total for construction management services through the completion of the Phase 2 Administration Building Construction Project.
- 13. CONSIDERATION OF PROPOSAL FROM 19SIX ARCHITECTS FOR ARCHITECTURAL AND CONSTRUCTION ADMINISTRATION SERVICES FOR GWSD PHASE 2 ADMINISTRATION BUILDING CONSTRUCTION**
The Board will consider approving a proposal from 19Six Architects in an amount not to exceed \$77,100 for architectural construction administration services through the completion of the Phase 2 Administration Building Construction Project. The Board may direct the General Manager to enter into agreement with 19Six contingent on execution of a termination agreement with EGA.

- 14. AD HOC SUCCESSION PLANNING COMMITTEE UPDATE TO THE BOARD**
The Ad Hoc Succession Planning Committee will provide an update on its activities to the Board.

INFORMATION ITEMS

The following agenda items are intended for Board information only.

- 15. COMMUNICATIONS**

- 16. REPORTS**

- A. Operations Report – September 10, 2025 – September 30, 2025**
- B. Santa Barbara Airport Commission Meeting – September 17, 2025**
- C. SBCCSDA Chapter Meeting – September 22, 2025**
- D. Special Engineering Committee Meeting – September 24, 2025**
- E. SBCCSDA Executive Board Meeting – October 1, 2025**
- F. Goleta Sanitary District Board Meeting – October 6, 2025**
- G. Other Reports**

- 17. FUTURE AGENDA ITEMS**

- 18. ADJOURNMENT**