

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
OCTOBER 7, 2025**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Robert Thomas
Margaret Zhu
Craig Geyer
David Lewis

BOARD MEMBERS ABSENT

Eva Turenchalk

STAFF PRESENT

Brian McCarthy – General Manager
Joseph Hilliard – General Manager
Jena Acos – District Counsel
Austin Catlin – Environmental Compliance Specialist

OTHERS PRESENT

Dean Nevins – Director, Goleta Sanitary District
Kate Tipple – District Special Counsel (joined remotely at 5:39 PM)

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

President Geyer removed items 9c, 10, and 13 from the agenda.

5. PUBLIC COMMENT

None

6. GENERAL MANAGER UPDATES

The General Manager, Joseph Hilliard, provided a report.

7. **LEGAL COUNSEL UPDATES**

None

8. **CONSENT CALENDAR**

(25-10-57)

Upon a motion by Director Lewis, seconded by Director Thomas, the Board approved items 8a, 8b, 8c, 8d, 8e, and 8f in the Consent Calendar, as presented by unanimous vote (4-0).

- a. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF SEPTEMBER 16, 2025**
- b. **APPROVAL OF ISSUANCE OF SEWER AVAILABILITY LETTER FOR PROPOSED 56-UNIT RESIDENTIAL DEVELOPMENT LOCATED AT 7400 CATHEDRAL OAKS (SHELBY PROPERTY)**
- c. **CONSIDER AUTHORIZING THE NEW GENERAL MANAGER, JOSEPH HILLIARD, AS AN AUTHORIZED AGENT TO ALL GOLETA WEST SANITARY DISTRICT ACCOUNTS AT MONTECITO BANK & TRUST**
- d. **APPROVAL OF CHANGES TO 2025 GWSO OFFICERS, STANDING COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**
- e. **CONSIDERATION OF THE AUGUST 2025 MONTHLY FINANCIAL REPORT**
- f. **AUTHORIZING THE ENGINEERING COMMITTEE TO COORDINATE WITH DISTRICT COUNSEL AND STAFF TO NEGOTIATE AGREEMENTS WITH SUBCONTRACTORS ENGAGED THROUGH EGA FOR THE GOLETA WEST SANITARY DISTRICT HEADQUARTER BUILDING IMPROVEMENTS PROJECT #13-04 PHASE 2 – ADMINISTRATION BUILDING**

9. **CLOSED SESSION**

- a. **TEMPORARY ADJOURNMENT TO CLOSED SESSION**
The Board convened into closed session at 5:36 PM.
- b. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Litigation pursuant to Government Code section 54956.9(d)(1): Reference: Central Coast Regional Water Quality Control Board Notice of Violation issued March 4, 2024.
- c. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** (Gov. Code section 54956.9(d)(2)): 1 matter
This item was removed from the agenda.
- a. **CLOSED SESSION REPORT**
The Board convened into open session at 6:17 PM. Legal Counsel reported out from closed session; no reportable action was taken by the Board.

DISCUSSION-ACTION ITEMS

10. DISCUSSION OF EDUARDO GALINDO ARCHITECT, LLC (EGA) TERMINATION AGREEMENT

This item was removed from the agenda.

11. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY AND TO APPROVE INVOICES FOR FORCE MAIN WORK

(25-10-58)

General Managers Joey Hilliard and Brian McCarthy provided a report. Upon a motion by Director Lewis, seconded by Director Zhu, the Board reconsidered the conditions constituting an emergency and approved invoice #3796-4 for Tierra Contracting for force main work in the amount of \$155.76, as presented by the following roll call vote:

AYES: Thomas, Geyer, Zhu, Lewis

NOES: None

ABSTAIN: None

ABSENT: Turenchalk

12. CONSIDERATION OF PROPOSAL FROM FILIPPIN ENGINEERING TO AMEND THEIR EXISTING CONTRACT TO EXPAND CONSTRUCTION MANAGEMENT SERVICES FOR GWSD PHASE 2 ADMINISTRATION BUILDING PROJECT

(25-10-59)

General Manager Joey Hilliard provided a report. Upon a motion by Director Lewis, seconded by Director Zhu, the Board approved an amendment to the existing contract with Filippin Engineering in an amount not to exceed \$233,524 in total for construction management services through the completion of the Phase 2 Administration Building Construction project by the following roll call vote:

AYES: Thomas, Geyer, Zhu, Lewis

NOES: None

ABSTAIN: None

ABSENT: Turenchalk

13. CONSIDERATION OF PROPOSAL FROM 19SIX ARCHITECTS FOR ARCHITECTURAL AND CONSTRUCTION ADMINISTRATION SERVICES FOR GWSD PHASE 2 ADMINISTRATION BUILDING CONSTRUCTION

This item was removed from the agenda.

14. AD HOC SUCCESSION PLANNING COMMITTEE UPDATE TO THE BOARD

The Ad Hoc Succession Planning Committee had nothing to report. No action was taken on this item.

INFORMATION ITEMS

None.

16. COMMUNICATIONS

Received.

17. REPORTS

Operations Report – September 10, 2025 – September 30, 2025

No questions from the Board.

Santa Barbara Airport Commission Meeting – September 17, 2025

This meeting was canceled.

SBCCSDA Chapter Meeting – September 22, 2025

This meeting will take place in October.

Special Engineering Committee Meeting – September 24, 2025

Nothing to report.

SBCCSDA Executive Board Meeting – October 1, 2025

Director Geyer provided a report.

Goleta Sanitary District Board Meeting – October 6, 2025

Director Geyer provided a report.

Other Reports

None

18. FUTURE AGENDA ITEMS

None

19. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:26 PM.

APPROVED



Craig Geyer, Board President

Brian McCarthy, Board Clerk-Secretary

Operations Report

September 9 - 30, 2025

Administration

The emergency declared on May 14, 2025, by the General Manager and ratified by the Board on July 1, 2025, is still in effect based on the District force mains not being under normal operating conditions. The Ad Hoc Spill Committee, counsel, and staff continue to gather information based on preliminary data analysis of the Xylem PURE Technologies Force Mains Assessment. The 18-inch force main is currently in service to allow for additional assessment of the 24-inch force main. Wenner 4-Pin Soil Corrosivity Testing was conducted at two locations on the 24-inch. Excavation and examination of the pipe exterior was completed at one of the locations and the same exterior assessment will be conducted at the other location once permission is granted by the Airport.

Counsel and staff have been implementing team revisions authorized at the September 16, 2025 regular Board meeting for Headquarter Buildings Improvement Projects Phase 2 – New Administration Building.

Newton Construction & Management (NCM) demolition and grading subcontractor completed demolition of the existing IVSD pump station, breakroom, staff offices and utility garages and is proceeding with grading of site of the new Administration Building. Once grading has been completed, installation of drilled piers and grade beams will occur to prepare for construction of the building slab.

A Notice of Violation was received from the Regional Water Quality Control Board (Region 3 – Central Coast) for failure to properly submit Annual Recycled/Reclaimed Water Reports to their GeoTracker database electronically. Hardcopies of the Annual Reports had been mailed to the RWQCB, and staff is working with GeoTracker tech support to submit the Reports electronically. Tech support told staff that almost every agency received NOV's for this same matter.

Invoices for the 2025-26 manual billing cycle for sewer user fees were finalized and mailed out.

Staff continue to meet with HiTech Concepts, Inc., regarding development of the new SCADA system. Communications with the District's IT consultants from CITIG continue.

Staff was directed by President Geyer to prepare draft changes to the 2025 GWSD Officers, Standing Committee Members and District Representatives for Board.

The Finance Committee met with staff to review and discuss the District operating and investment accounts including the recent transfer of funds from CAMP to Montecito Bank & Trust.

Sewer Availability Letters were issued for the following:

- 575 Vereda Del Ciervo – attached ADU
- 7211 Del Norte – attached ADU
- 7283 Bassano – attached ADU
- 7516 San Bergamo Drive – detached ADU
- 130 Lancaster Place – garage conversion ADU

Fee Estimates were issued for the following projects:

- 6721 Sabado Tarde – attached ADU
- 260 Saratoga Court – attached ADU
- 6602 Del Playa – attached ADU
- 885 Fortuna Lane – attached ADU
- 6880 Pasado – detached ADU

A Sewer Service Permit was issued for a garage conversion to an ADU at 6721 Sabado Tarde.

Final inspection and Sewer Service permit sign-off have been completed for the following:

- 6730 Del Playa Drive – Attached ADU
- 6732 Del Playa Drive – Attached ADU
- 6516 Del Playa Drive – Detached ADU

Staff met with representatives of Schier Products for a presentation and Q&A related to Schier polyethylene grease interceptors.

Email correspondence was received from Katrina Johnson

Staff were reminded that the Open Enrollment period deadline for making changes to their CalPERS Health Plans is October 10, 2025.

Staff attended CSRMA Pump Station Emergency Response Plan training webinar.

Office Manager Kristyn Lopez provided staff with Acumatica refresher training on existing modules and implementation of recently added features.

Collection System

Staff have been meeting with developers of the Heritage Ridge Housing Project and inspecting construction of the onsite sewer system that they intended to dedicate to the District once completed to the District Design & Construction Standards for Sewer Facilities.

Staff met with a representative of Rockwell Engineering to discuss recent issues with Pump 2 in Pump Station 1.

Staff completed hydro cleaning the Industrial Areas, Los Carneros Trunk Line, and the Los Carneros/Hollister Area. Some of this work was completed at night. Staff is currently hydro cleaning through the 60-2 Easement heading towards the West Campus Open Space.

Staff completed all hot spots and root cuts scheduled for the month of September.

Staff completed raising two manholes on Colusa Avenue following repavement of the street.

Staff responded to a private residential sewer lateral blockage and backup at 6741 Del Playa Drive and an unrelated commercial sewer lateral blockage and backup at 961 Embarcadero Del Mar. Both blockages resulted in spills on private property, so they were immediately reported to Santa Barbara County Environmental Health as per the District Spill Emergency Response Plan (SERP).

Staff responded to a SmartCover® high level alarm on Coronado Drive. Staff communicated with SmartCover® tech support and investigated. The alarm was caused by spiders interfering with the sensor, which was cleaned and returned to normal operation.

Industrial Waste & Environmental Compliance

Staff conducted the Industrial Wastewater Discharge Permit compliance inspection at the following facilities: Google GQ3, Google GQ1, Transphorm, Teledyne FLIR, Raytheon B-1 campus, and Raytheon B-8.

Staff mailed 2025 4th Quarter Industrial Wastewater Discharge Self-Monitoring Report forms to all Categorical Permittees.

Staff invoiced Raytheon for well water utilized in their industrial processes and discharged to sewer for August 2025.

The District Ramjet hydro cleaning truck and Crosswind street sweeper were smoke tested as required by CARB.

Street Sweeping

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 473.8

Hours: 39.9

Water fills: 28

Loads: 13

Marborg: None reported

Maintenance: Routine inspections, maintenance, and replacements of failed part on the street sweepers were performed as scheduled or as needed.

Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant

GWSD Average Daily Flow	August 2025	1.8435 MGD; 41.2757 %
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Sewer Operations Cleaning Summary from September 9, 2025 to September 30, 2025

Your environmental partner since 1954

Descriptor	Quantity
Feet Cleaned	
Hydroclean	10,749 ft.
Root Cutting	5,017 ft.
Hot Spot	3,397 ft.
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	19,163 ft.
Lines Cleaned	
Hydroclean	45 lines
Root Cutting	18 lines
Hot Spot	11 lines
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	74 lines
Other Work Orders	
Service Call	4 Work Orders
Parcel Permit	1 Work Order
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	5 Work Orders

Goleta West Sanitary District**Allowance of Claims****9/9/25 - 9/30/25**

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Vendor ID	Vendor Name	Transaction Description	Check Date	Document Amount
ADP01	ADP Inc	Payroll Fees	9/12/2025	1,001.28
AQU01	Aqua-Flo Supply	Repairs	9/19/2025	290.19
BAR01	Bartlett Pringle & Wolf LLC	Accounting, IT, & Audit	9/10/2025	29,032.00
BER001	Berchtold Equipment Co.	Tractor Maintenance	9/19/2025	77.80
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	9/10/2025	748.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	9/29/2025	87,429.50
CAL009	CARB/PERP	Equipment Permit	9/10/2025	735.00
CAL03	Public Health Employees HEALTH	Health Insurance	9/9/2025	21,039.52
CAL06	California Special District Association	CSDA Conference	9/29/2025	825.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/18/2025	6,287.98
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/18/2025	1,982.14
CAL12	CalPERS Public Employee's Retirement System	GASB Fee	9/23/2025	350.00
CAN01	Cannon Corp	Software Upgrades	9/29/2025	379.64
CIN01	Cintas Corporation	Office Supplies	9/10/2025	395.94
CIT03	City of Santa Barbara	Excavation Permit	9/12/2025	691.10
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	9/10/2025	3,248.53
COU13	County of Santa Barbara Dept of Public Works	Agency Contribution	9/19/2025	364.49
DAT01	Datco Service Corp	Random Drug Testing	9/10/2025	20.00
DEE01	Deep Blue Integration, Inc.	Voltage Repairs	9/19/2025	1,080.00
EDU01	Eduardo Galindo Architect	Admin Buidling Construction	9/19/2025	22,169.10
FGL01	FGL Environmental	Analysis Support	9/19/2025	8,088.00
FGL01	FGL Environmental	Analysis Support	9/29/2025	1,715.00
FIR01	First Bankcard	Credit Card	9/15/2025	4,479.51
FIR02	FirstNet	Phones	9/24/2025	426.67
GOL02	Goleta Sanitary District	Water Treatment	9/10/2025	191,545.51
GOL02	Goleta Sanitary District	Water Treatment	9/10/2025	893,750.31
GOL02	Goleta Sanitary District	Water Treatment	9/19/2025	384,554.51
GOL04	Goleta Water District	Water	9/19/2025	156.05
HAA01	Haaker Equipment Company	Vehicle Parts	9/19/2025	219.35
HAA01	Haaker Equipment Company	Vehicle Parts	9/19/2025	899.95
HOM01	Home Depot Credit Svcs	Credit Card Payment	9/22/2025	514.94
JVE01	J.V. Enterprises	Smoke Testing	9/29/2025	300.00
LAN02	Langan	Construction Services	9/10/2025	817.50
LAN02	Langan	Construction Services	9/19/2025	305.00
LCW01	Liebert Cassidy Whitmore	Liebert Library Membership	9/19/2025	450.00
LIN01	Lincoln National Life Ins	457 Plan Contributions	9/11/2025	3,666.86
LIN01	Lincoln National Life Ins	457 Plan Contributions	9/25/2025	3,634.96
MAR01	Marborg Industries	Rolloff and Waste Disposal	9/10/2025	6,243.48

MAR01	Marborg Industries	Rolloff and Waste Disposal	9/22/2025	185.07
MIS01	Mission Linen Supply	Uniforms	9/10/2025	2,216.33
MNS01	MNS Engineers Inc	Force Main Assessment	9/10/2025	1,080.19
MSW01	Mountain Spring Water	Water Delivery	9/22/2025	135.40
RIN001	Rincon Consultants, Inc	Enviromental Services	9/19/2025	5,142.00
SAN008	Santa Barbara Independent	Notice of Ord No. 25-99	9/19/2025	1,350.00
SAN03	Sansum-SBMFC Occupational Medicine Center	Drug Testing	9/10/2025	35.00
SIL001	Silver State Commercial Refrigeration, LLC	Maintenance	9/10/2025	150.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	9/22/2025	1,300.00
SOC01	So Cal Pest Control	Pest Control	9/10/2025	115.00
SOU02	Southern California Edison Co	Electricity	9/19/2025	6,873.39
SOU02	Southern California Edison Co	Electricity	9/29/2025	662.53
SPE01	Specialty Tool And Bolt	Repairs	9/10/2025	11.52
SPE03	Special District Risk Management Authority	Insurance	9/19/2025	994.90
TIE01	Tierra Contracting Inc	Force Main Repairs	9/19/2025	57,981.82
TRL01	Trusted Legal	Legal Consulting	9/10/2025	8,191.15
TWO01	Two Trumpets Communications	Retainer Fee	9/10/2025	2,000.00
UCR01	The Regents of the UCSB	Agency Contribution	9/22/2025	49,600.00
UCR08	UC Regents	Network	9/19/2025	103.92
UND01	Underground Service Alert	Digi Alerts	9/10/2025	289.10
VEL01	Velocity Truck Center Ventura County	Vehicle Parts	9/22/2025	30.03
WOR0001	World Oil Environmental Services	Oil Service Charge	9/10/2025	161.00

Total Services & Supplies			\$	1,818,523.16
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Payroll - (2) Pay Date			\$	98,367.40
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Total Allowance of Claims			\$	1,916,890.56
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