

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
NOVEMBER 4, 2025**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

President Geyer called the meeting to order at 5:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David Lewis  
Margaret Zhu  
Eva Turenchalk  
Robert Thomas  
Craig Geyer

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Brian McCarthy – General Manager  
Joseph Hilliard – General Manager  
Jena Acos – District Counsel  
Kristyn Lopez – Office Manager

**OTHERS PRESENT**

Dean Nevins – Director, Goleta Sanitary District  
Rosa Alvarado – 19six Architects, LEED AP, AIA Principal  
Kate Tipple – District Special Counsel (joined remotely at 5:32 PM)

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

No request for remote participation.

**4. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**5. PUBLIC COMMENT**

No public comment.

**6. GENERAL MANAGER UPDATES**

General Manager, Joseph Hilliard, provided a report.

7. **LEGAL COUNSEL UPDATES**

Legal Counsel, Jena Acos, provided a report.

8. **CONSENT CALENDAR**

(25-11-60)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board approved items 8a, 8b, 8c, and 8d in the Consent Calendar, as presented by unanimous vote (5-0).

a. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF OCTOBER 7, 2025**

b. **CONSIDERATION OF THE SEPTEMBER 2025 MONTHLY FINANCIAL REPORT**

c. **CONSIDERATION OF DECLARATION OF SURPLUS EQUIPMENT AND AUTHORIZE FOR SALE OR DISPOSAL**

d. **CONSIDERATION TO RATIFY THE PURCHASE OF A NEW PUMP FOR PUMP STATION NO 1**

9. **CLOSED SESSION**

a. **TEMPORARY ADJOURNMENT TO CLOSED SESSION**

The Board convened into closed session at 5:38 PM.

b. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** (Gov. Code section 54956.9(d)(2)): 1 matter

This item was removed from the agenda.

a. **CLOSED SESSION REPORT**

The Board convened into open session at 5:53 PM. Legal Counsel reported out from closed session; no reportable action was taken by the Board.

**DISCUSSION-ACTION ITEMS**

10. **DISCUSSION OF EDUARDO GALINDO ARCHITECT, LLC (EGA) TERMINATION AGREEMENT**

(25-11-61)

Legal Counsel provided a report and the termination agreement. Upon a motion by Director Thomas, seconded by Director Lewis, the Board approved the termination agreement with Eduardo Galindo Architect, LLC, as presented by the following roll call vote:

AYES: Turenchalk, Lewis, Zhu, Thomas, Geyer

NOES: None

ABSTAIN: None

ABSENT: None

**11. CONSIDERATION OF PROPOSAL FROM 19SIX ARCHITECTS FOR ARCHITECTURAL AND CONSTRUCTION ADMINISTRATION SERVICES FOR GUSD PHASE 2 ADMINISTRATION BUILDING CONSTRUCTION**

(25-11-62)

General Manager Brian McCarthy introduced Rosa Alvarado, who presented a report. Upon motion by Director Zhu, seconded by Director Thomas, the Board approved the proposal from 19six Architects, as presented by the following roll call vote:

AYES: Turenchalk, Thomas, Lewis, Geyer, Zhu

NOES: None

ABSTAIN: None

ABSENT: None

**12. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY**

(25-11-63)

The General Manager, Joseph Hilliard, provided a report. Upon a motion by Director Thomas, seconded by Director Turenchalk, the Board moved to ratify Resolution No. 25-838, as presented by the following roll call vote:

AYES: Lewis, Zhu, Geyer, Turenchalk, Thomas

NOES: None

ABSTAIN: None

ABSENT: None

**INFORMATION ITEMS**

None.

**13. COMMUNICATIONS**

Received.

**14. REPORTS**

**Operations Report – September 30, 2025 – October 28, 2025**

No questions from the Board.

**EMID Board Meeting – October 8, 2025**

Director Thomas provided a report.

**Goleta Water District Board Meeting – October 14, 2025**

This meeting was not attended by a director.

**Santa Barbara Airport Commission Meeting – October 15, 2025**

Nothing to report.

**Goleta Sanitary District Board Meeting – October 20, 2025**

Director Thomas gave a report.

**City of Goleta Council Meeting – October 21, 2025**

This meeting was not attended by a director.

**SBCCSDA Chapter Meeting – October 27, 2025**

Director Thomas provided a report.

**Goleta Sanitary District Board Meeting – November 3, 2025**

Director Geyer provided a report.

**Other Reports**

None

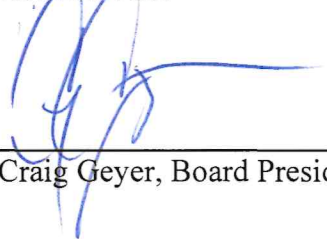
**15. FUTURE AGENDA ITEMS**

None

**16. ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:09 PM.

**APPROVED**



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Craig Geyer, Board President



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Brian McCarthy, Board Clerk-Secretary

# Operations Report

September 30 – October 28, 2025

## Administration

The emergency declared on May 14, 2025, by the General Manager and last ratified by the Board on October 7, 2025, is still in effect based on the District force mains not being under normal operating conditions. The Ad Hoc Spill Committee, counsel, and staff continue to gather information based on preliminary data analysis of the Xylem PURE Technologies Force Mains Assessment. The 18-inch force main is currently in service to allow for additional assessment and inspections of the 24-inch force main.

Counsel and staff have been implementing team revisions authorized at the September 16, 2025 regular Board meeting for Headquarter Buildings Improvement Projects Phase 2 – New Administration Building.

Newton Construction & Management (NCM) subcontractor is in the process of installing drilled piers and grade beams for the new Administration building to prepare for construction of the building slab. The drilling subcontractor will also drill out an existing dewatering well near PS1 so that the District will have redundancy for groundwater dewatering to protect buried infrastructure and facilities.

A Notice of Violation was resolved with the Regional Water Quality Control Board (Region 3 – Central Coast) for failure to properly submit Annual Recycled/Reclaimed Water Reports to their GeoTracker database electronically. Hardcopies of the Annual Reports had been mailed to the RWQCB, and staff was able to submit the Reports electronically through GeoTracker with assistance from their technical support. Tech support told staff that many agencies received NOV's for this same matter.

Staff met with the Board President and General Manager of EMID to discuss easement access issues and proposed solutions.

Joey attended two CSDA virtual workshops on Organizational Development and a Human Resources Bootcamp. These are both part of the Essential Leadership Skills Certificate, which is required to receive the Certified Special District Manager certification.

Staff continue to meet with HiTech Concepts, Inc., regarding development of the new SCADA system. Communications with the District's IT consultants from CITIG continue.

Sewer Availability Letters were issued for the following:

- 7400 Cathedral Oaks – Shelby Property 56 ERU
- 6745 Pasado Road – JADU

- 628 Vereda Del Ciervo – Detached ADU

Fee estimates were issued for the following:

- 6831 Hollister Avenue – Goleta Nail & Spa
- 270 Storke Road Suite A – Rori's Creamery
- 628 Vereda Del Ciervo – Detached ADU

Final inspection and Sewer Service permit sign-off have been completed for the following:

- 7047 Del Norte Drive – Attached ADU
- 7056 Del Norte Drive – Attached ADU
- 6777 Sabo Tarde – new lateral construction

Staff reviewed and discussed finding of the 3<sup>rd</sup> Quarter Facility and Vehicles Safety Inspection. Staff trained on the District's Spill Emergency Response Plan (SERP).

### **Collection System**

Staff continue to inspect construction of the Heritage Ridge Housing Project onsite sewer system that they intended to dedicate to the District once completed to the District Design & Construction Standards for Sewer Facilities.

Staff continue to coordinate with the City of Goleta staff and inspect the 2025 City of Goleta Paving Project.

Staff completed hydro cleaning all of EMID, 60-2 easement sections 2 and 3, and the 24-inch trunk line through Storke Ranch. All hot spots and root cuts scheduled for October were completed. Hydro flushing of Isla Vista West was completed.

Staff have started CCTV inspection of the Santa Barbara Shores and Coronado area.

A new Vaughan pump was ordered for PS1 to replace pump 2. Once received and installed, the old pump will be rebuilt and retained in the District's critical parts inventory.

### **Industrial Waste & Environmental Compliance**

Staff sent 2026 Industrial Wastewater Discharge Permit annual renewal application to all Industrial Users.

Staff invoiced Industrial Users for 2025 3<sup>rd</sup> Quarter Industrial Wastewater Discharge Permit compliance sampling laboratory analysis.

Staff sent friendly reminders to all Categorical Industrial Users to complete and return their 2025 4<sup>th</sup> Quarter Self-Monitoring Report(s).

Staff invoiced Raytheon for well water utilized in their industrial processes and discharged to sewer for September 2025.

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Temporal Agriculture, an Industrial User that has taken over operations from SerImmune, Inc. A compliance inspection was conducted at Baba Small Batch, LLC, also a permitted Industrial User.

The RegenX sweeper and the Chevrolet Diesel Utility truck smog tested and results were submitted to the appropriate regulatory agencies.

**Street Sweeping**

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 586.4

Hours: 69.1

Water fills: 40

Loads: 20

Marborg: 9/17/25: 12.92 tons  
9/29/25: 11.62 tons

Maintenance: Routine inspections, maintenance, and replacements of failed part on the street sweepers were performed as scheduled or as needed.

**Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant**

GWSD Average Daily Flow	September 2025	1.9760 MGD; 42.9119 %
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# Sewer Operations Cleaning Summary from September 30, 2025 to October 28, 2025

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	10,530 ft.
Hot Spot	6,833 ft.
Hydroflush	5,681 ft.
Root Cutting	428 ft.
	<b>23,472 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	40 lines
Hot Spot	25 lines
Hydroflush	16 lines
Root Cutting	2 lines
	<b>83 lines</b>
<b>Other Work Orders</b>	
CCTV Work Order	8 Work Orders
Parcel Permit	4 Work Orders
Service Call	2 Work Orders
	<b>14 Work Orders</b>

**Goleta West Sanitary District****Allowance of Claims****10/1/25 - 10/28/25**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document Amount</b>
ADP01	ADP Inc	Payroll Fees	10/10/2025	343.54
ALL01	Alliant Insurance Services	Insurance	10/20/2025	350.00
AMA001	Amazon Capital Services, Inc	Office Supplies	10/10/2025	146.17
AMA001	Amazon Capital Services, Inc	Office Supplies	10/20/2025	340.20
AMA001	Amazon Capital Services, Inc	Office Supplies	10/27/2025	96.78
AQU01	Aqua-Flo Supply	Repairs	10/10/2025	59.78
BAR01	Bartlett Pringle & Wolf LLC	Accounting, IT, & Audit	10/10/2025	41,812.50
BAR01	Bartlett Pringle & Wolf LLC	Accounting, IT, & Audit	10/27/2025	29,581.50
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	10/20/2025	57,897.00
CAL03	Public Health Employees HEALTH	Health Insurance	10/9/2025	21,039.52
CAL06	California Special District Association	Membership Renewal	10/27/2025	9,391.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/2/2025	1,982.14
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/2/2025	6,287.98
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/16/2025	1,982.14
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/16/2025	6,287.98
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	10/10/2025	1,543.36
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	10/20/2025	2,475.00
COA01	Coastal Copy	Kyocera Printer	10/27/2025	11,810.24
DAL01	Dal Pozzo Tire Corp	Vehicle Repairs	10/20/2025	85.00
DAT01	Datco Service Corp	Service Fees	10/10/2025	129.00
DEE01	Deep Blue Integration, Inc.	Fire Alarm Monitoring	10/10/2025	660.00
DEP001	Department of Motor Vehicles	DMV Registration	10/27/2025	32.00
DEP001	Department of Motor Vehicles	DMV Registration	10/27/2025	32.00
FGL01	FGL Environmental	Analysis Support	10/10/2025	2,220.00
FGL01	FGL Environmental	Analysis Support	10/20/2025	1,580.00
FIL01	Filippin Engineering	Construction Services	10/20/2025	17,703.00
FIR01	First Bankcard	Credit Card	10/14/2025	1,679.82
FIR02	FirstNet	Phones	10/24/2025	426.77
FOS001	Foster & Foster Consulting Actuaries Inc	GASB 75	10/27/2025	1,395.00
FUG001	Fugro USA Land, Inc.	Geoconsulting Services	10/10/2025	1,773.75
GOL02	Goleta Sanitary District	Water Treatment	10/27/2025	402,184.61
GOL04	Goleta Water District	Water	10/20/2025	156.05
GOL06	Gold Coast Environmental	Flow Meter Calibration	10/20/2025	724.00
HAA01	Haaker Equipment Company	Vehicle Parts	10/10/2025	261.41
HAA01	Haaker Equipment Company	Vehicle Parts	10/20/2025	970.06
INC01	in color	Computer Services	10/10/2025	810.00
LIN01	Lincoln National Life Ins	457 Plan Contributions	10/10/2025	3,608.37
MAR01	Marborg Industries	Rolloff and Waste Disposal	10/10/2025	4,768.70

MAR01	Marborg Industries	Rolloff and Waste Disposal	10/27/2025	772.51
MIS01	Mission Linen Supply	Uniforms	10/10/2025	1,625.60
MNS01	MNS Engineers Inc	Force Main Assessment	10/20/2025	480.38
MSW01	Mountain Spring Water	Water Delivery	10/10/2025	135.40
PRE001	Preferred Pump	Pump Materials	10/27/2025	2,218.50
RAF001	Raftelis Financial Consulting	Financial Consulting	10/27/2025	2,643.75
RIN001	Rincon Consultants, Inc	Enviromental Services	10/27/2025	21,305.00
SBCCSDA	SBCCSDA	Meeting	10/27/2025	120.00
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	10/10/2025	1,625.00
SOC01	So Cal Pest Control	Pest Control	10/20/2025	115.00
SOU001	South Bay Foundry	Manhole Frames & Covers	10/20/2025	4,223.80
SOU02	Southern California Edison Co	Electricity	10/8/2025	625.51
SOU02	Southern California Edison Co	Electricity	10/23/2025	7,165.39
SPE01	Specialty Tool And Bolt	Tap Repairs	10/20/2025	203.39
SPE03	Special District Risk Management Authority	Insurance	10/27/2025	994.90
TIE01	Tierra Contracting Inc	Force Main Repairs	10/10/2025	155.76
TRL01	Trusted Legal	Legal Consulting	10/10/2025	12,628.00
UCR08	UC Regents	Network	10/27/2025	103.92
UND01	Underground Service Alert	Digi Alerts	10/9/2025	94.00
UND01	Underground Service Alert	Digi Alerts	10/9/2025	34.55
WEX01	WEX Bank	Credit Card - Fuel	10/6/2025	2,555.16

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<b>Total Services &amp; Supplies</b>		<b>\$</b>	<b>694,451.89</b>
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Payroll - (2) Pay Date		\$	95,766.45
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<b>Total Allowance of Claims</b>		<b>\$</b>	<b>790,218.34</b>
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