

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
NOVEMBER 18, 2025**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Lewis
Margaret Zhu
Eva Turenchalk
Robert Thomas
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager
Joseph Hilliard – General Manager
Jena Acos – District Counsel
Kristyn Lopez – Office Manager

OTHERS PRESENT

Dean Nevins – Director, Goleta Sanitary District
Dennis Mullins – Public Agency Retirement Services (PARS)

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

Item 13 was pulled from the agenda.

5. PUBLIC COMMENT

No public comment.

6. GENERAL MANAGER UPDATES

General Manager, Joseph Hilliard, provided a report.

7. **LEGAL COUNSEL UPDATES**

Legal Counsel, Jena Acos, provided a report.

8. **CONSENT CALENDAR**

(25-11-64)

Upon a motion by Director Turenchalk, seconded by Director Thomas, the Board approved item 8a, in the Consent Calendar, as presented by unanimous vote (5-0).

a. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 4, 2025**

DISCUSSION-ACTION ITEMS

9. **CONSIDERATION OF THE DISTRICT PUBLIC AGENCY RETIREMENT SYSTEM (PARS) OPEB AND PENSION TRUST PROGRAMS REVIEW**

(25-11-65)

General Manager, Joseph Hilliard, and PARS representative, Dennis Mullins, provided a report. Upon a motion by Director Turenchalk, seconded by Director Zhu, the Board approved to change the investment strategy for the PARS OPEB Trust Program for FY 2025–2026 from “Moderate” to “Moderately Conservative”, as presented by unanimous vote (5-0).

10. **RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY AND TO APPROVE INVOICES FOR FORCE MAIN WORK**

(25-11-66)

General Manager, Joseph Hilliard, provided an update. Upon a motion by Director Lewis, seconded by Director Thomas, the Board moved to ratify Resolution No. 25-838 and approve MNS Engineers Invoice #91448 in the amount of \$480.38, as presented by unanimous vote (5-0).

11. **CONSIDERATION OF ADDING A ROTH PROVISION TO EXISTING 457 EMPLOYEE DEFERRED COMPENSATION PLAN**

(25-11-67)

General Manager, Joseph Hilliard, provided a report. Upon a motion by Director Zhu, seconded by Director Turenchalk, the Board approved the addition of a Roth provision to the existing 457 Deferred Compensation Plan, as presented by unanimous vote (5-0).

12. **CONSIDERATION OF INCREASING GENERAL MANAGER’S SPENDING AUTHORITY FROM \$25,000 TO \$50,000**

(25-11-68)

Directors discussed item. Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board amended the increased General Manager’s spending authority from \$25,000 to \$75,000, as presented by unanimous vote (5-0).

13. **CONSIDERATION OF AMENDMENTS TO THE EMPLOYMENT AGREEMENTS OF BRIAN MCCARTHY AND JOEY HILLIARD**

This item was pulled from the agenda.

INFORMATION ITEMS

None.

14. **COMMUNICATIONS**

Received.

15. **REPORTS**

Operations Report – October 28, 2025 – November 11, 2025

No questions from the Board.

SBCCSDA Executive Board Meeting – November 5, 2025

Director Geyer provided a report.

Santa Barbara County Legislative Special Meeting – November 7, 2025

CANCELED.

Goleta Water District Board Meeting – November 11, 2025

Director Turenchalk provided a report.

EMID Board Meeting – November 12, 2025

CANCELED.

GWSD Special Finance Committee Meeting – November 13, 2025

Director Lewis provided a report

Goleta Sanitary District Board Meeting – November 17, 2025

Director Thomas provided a report.

City of Goleta Council Meeting – November 18, 2025

No Report

Other Reports

None

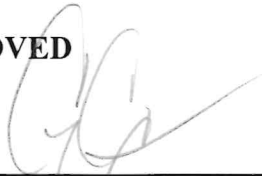
16. **FUTURE AGENDA ITEMS**

The General Managers and the Board members discussed canceling and rescheduling the December 2, 2025, Regular Board Meeting. Staff were directed to cancel the December 2nd meeting and email Directors regarding availability for a December 16, 2025 Special Board Meeting.

17. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:18 PM.

APPROVED



Craig Geyer, Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

October 29 – November 11, 2025

Administration

The emergency declared on May 14, 2025, by the General Manager and last ratified by the Board on October 7, 2025, is still in effect based on the District force mains not being under normal operating conditions. The Ad Hoc Spill Committee, counsel, and staff continue to gather information based on preliminary data analysis of the Xylem PURE Technologies Force Mains Assessment. The 18-inch force main is currently in service to allow for additional assessment and inspections of the 24-inch force main.

Staff worked with Counsel, the Ad-Hoc Spill Committee and Two Trumpets Communications to develop web site updates regarding the force main spills and the subsequent response taken by the District.

19six Architects have joined the construction management team for the Phase 2 Administration Building project. Rosa Alvarado of 19six has been attending the weekly Architect-Owner-Contractor meetings and progress is moving along.

Newton Construction & Management (NCM) continues to excavate for underground utilities and sub-foundation grade beams for the Phase 2 Administration project. Rain delays are expected in the weeks leading up to the Thanksgiving holiday.

Staff continue to meet with HiTech Concepts, Inc., regarding development of the new SCADA system. Communications with the District's IT consultants from CITIG continue.

Sewer Availability Letters were issued for the following:

- 6491 Calle Real 14-unit mixed use development (reissue)
- 7095 Del Norte attached ADU

Sewer Service Permits were issued for the following:

- 6831 Hollister Avenue Suite B – Giovanni's Pizza
- 270 Storke Road, Suite A – Rori's Creamery
- 7505 Seagull Drive attached ADU garage conversion

Administrative staff attended a webinar hosted by Liebert Cassidy Whitmore on how to approach difficult conversations, and another on Public Sector Employment Laws.

Collection System

Staff continue to inspect construction of the Heritage Ridge Housing Project onsite sewer system that they intended to dedicate to the District once completed to the District Design & Construction Standards for Sewer Facilities.

Staff continue to coordinate with the City of Goleta staff and inspect the 2025 City of Goleta Paving Project.

District staff inspected two sinkhole excavations done by the City of Goleta that were near District sewer mains.

Hydrocleaning continues throughout the District on Hot Spots and Root Cut line segments.

Staff continues to perform CCTV inspections in the Santa Barbara Shores area.

The dewatering well rehabilitation at Pump Station 1 was successfully completed by Case Pacific. New electrical and pumping equipment is being sourced by Staff and will be installed soon when the underground facilities for the Phase 2 Administration building is installed later this year.

Industrial Waste & Environmental Compliance

Staff conducted an Industrial Wastewater Discharge Permittee facility inspection at Karl Storz Imaging.

Staff coordinated with Bureau of Automotive Repair staff regarding a submittal issue of the 2025 Smog Check Annual Reporting Transmittal.

Staff issued invoices for the 2026 Industrial Wastewater Discharge Permit annual renewals.

Street Sweeping

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 273.1

Hours: 32

Water fills: 21

Loads: 9

Marborg: 10/10/25 8.37 tons

10/21/25 10.05 tons

Maintenance: Routine inspections, maintenance, and replacements of failed part on the street

sweepers were performed as scheduled or as needed.

Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant

GWSD Average Daily Flow	September 2025	1.9760 MGD; 42.9119 %
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Sewer Operations Cleaning Summary from October 27, 2025 to November 11, 2025

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	1,919 ft.
Root Cutting	1,081 ft.
Hot Spot	1,080 ft.
	<hr/> 4,080 ft.
Lines Cleaned	
Hydroclean	6 lines
Hot Spot	4 lines
Root Cutting	4 lines
	<hr/> 14 lines
Other Work Orders	
CCTV Work Order	23 Work Orders
Parcel Permit	2 Work Orders
Service Call	1 Work Order
	<hr/> 26 Work Orders

Goleta West Sanitary District

Allowance of Claims

10/29/25 - 11/11/25

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document Amount
ADP01	ADP Inc	Payroll Fees	11/7/2025	831.32
CAL03	Public Health Employees HEALTH	Health Insurance	11/7/2025	21,039.52
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/30/2025	6,287.98
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	10/30/2025	1,982.14
CAS01	CASA	Membership	11/7/2025	10,330.00
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	11/7/2025	2,038.36
DWY001	Dwyer Instruments LLC	Repairs	11/7/2025	3,045.56
EDU01	Eduardo Galindo Architect	Termination Agreement	11/5/2025	20,500.00
FIL01	Filippin Engineering	Construction Services	11/7/2025	1,912.50
HAA01	Haaker Equipment Company	Vehicle Parts	11/7/2025	3,872.57
HAA01	Haaker Equipment Company	Vehicle Parts	11/7/2025	938.99
HDR01	HDR Engineering Inc.	Soil Analysis	11/7/2025	17,300.00
LAR01	Larry's Auto Parts	Vehicle Parts	11/7/2025	118.30
MAR01	Marborg Industries	Rolloff and Waste Disposal	11/7/2025	2,388.36
MIS01	Mission Linen Supply	Uniforms	11/7/2025	2,334.37
MSW01	Mountain Spring Water	Water Delivery	11/7/2025	192.10
REL01	Reliance Standard Life Insurance	Insurance	11/10/2025	287.96
SBCCSDA	SBCCSDA	Membership	11/7/2025	300.00
SCC01	SB South Coast Chamber of Commerce	Membership	11/7/2025	1,114.50
SOC01	So Cal Pest Control	Pest Control	11/7/2025	115.00
SOU02	Southern California Edison Co	Electricity	11/7/2025	203.94
SOU05	South Coast Recycling & Transfer Station	Repairs	11/7/2025	25.00
SPE01	Specialty Tool And Bolt	Repairs	11/7/2025	16.64
SPE03	Special District Risk Management Authority	Insurance	11/7/2025	994.90
THE02	The Gas Company	Gas	11/7/2025	2.52
UND01	Underground Service Alert	Digi Alerts	11/7/2025	34.55
UND01	Underground Service Alert	Digi Alerts	11/7/2025	190.00
WEX01	WEX Bank	Credit Card - Fuel	11/5/2025	2,634.49

Total Services & Supplies	\$	101,031.57
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Payroll - (1) Pay Date	\$	48,241.26
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Total Allowance of Claims	\$	149,272.83
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