

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
SEPTEMBER 16, 2025**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
Robert Thomas
Margaret Zhu
Craig Geyer
David Lewis (arrived at 5:32 PM)

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager
Joseph Hilliard – General Manager
Jena Acos – District Counsel
Kristyn Lopez – Office Manager

OTHERS PRESENT

Dean Nevins – Director, Goleta Sanitary District
Steve Wagner – General Manager, Goleta Sanitary District
Vyto Adomaitis – Assistant General Manager, Goleta Sanitary District
Reese Wilson – Engineering Manager, Goleta Sanitary District
Lou Ventura – EMID Resident
Danna McGrew – Bartlett Pringle and Wolf, CPA
Laura Copple – Bartlett Pringle & Wolf, CPA
Sydney Levy – Brownstein Hyatt Farber Schreck
Naomi Dewey – Trusted Legal

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

President Geyer moved item No. 15 before item No. 6.

5. PUBLIC COMMENT

Mr. Lou Ventura provided public comment, noting that a neighboring property within the Embarcadero Municipal Improvement District (EMID) recently constructed an Accessory Dwelling Unit (ADU) that appears to encroach upon a designated easement. He requested that the Goleta West Sanitary District issue a formal letter to the property owner addressing concerns related to access and potential obstruction of the easement.

6. GENERAL MANAGER UPDATES

The General Manager, Joseph Hilliard, provided a report.

7. LEGAL COUNSEL UPDATES

District Counsel, Jena Acos, provided a report.

8. CONSENT CALENDAR

(25-09-53)

Upon a motion by Director Thomas, seconded by Director Lewis, the Board approved items 8a, 8b, 8c, 8d, 8e in the Consent Calendar, as presented by unanimous vote (5-0).

- a. **RECEIVE AND FILE THE FY 2023-2024 AUDITED FINANCIAL STATEMENTS FROM HUTCHINSON AND BLOODGOOD, LLC**
- b. **RECEIVE AND FILE THE JULY 2025 MONTHLY FINANCIAL REPORT**
- c. **RECEIVE AND FILE THE FY 2025-2026 BUDGET**
- d. **APPROVAL OF AN 11% INCREASE TO THE EMPLOYER CONTRIBUTION TO EMPLOYEES' HEALTH INSURANCE PREMIUM FOR CALENDAR YEAR 2026**
- e. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF SEPTEMBER 2, 2025**

9. CLOSED SESSION

a. TEMPORARY ADJOURNMENT TO CLOSED SESSION

The Board convened into closed session at 6:13 PM.

b. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2)): 1 matter

c. CLOSED SESSION REPORT

The Board took a recess from 6:56 PM -7:00 PM and convened into open session at 7:01 PM. Legal Counsel reported out from closed session; no reportable action was taken by the Board.

DISCUSSION-ACTION ITEMS

10. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY AND TO APPROVE INVOICES FOR FORCE MAIN WORK

(25-09-54)

The General Manager provided a summary of the item. Upon a motion by Director Thomas, seconded by Director Turenchalk, the Board reaffirmed Resolution No. 24-831 declaring an emergency regarding the spill and approved Tierra invoice #3828-1, as presented by the following roll call vote:

AYES:	Lewis, Zhu, Geyer, Turenchalk, Thomas
NOES:	None
ABSTAIN:	None
ABSENT:	None

11. CONSIDERATION OF MODIFICATIONS TO MANAGEMENT INCENTIVE PAY AND ADMINISTRATIVE LEAVE FOR MANAGERS

(25-09-55)

Naomi Dewey provided a summary of the item. Upon a motion by Director Turenchalk, seconded by Director Zhu, the Board approved the language edits to the Management Incentive Pay and the rename of Administrative Leave to “Management Leave” at the recommendation of the Personnel Committee, as presented by unanimous vote (5-0).

12. CONSIDERATION OF REVISIONS TO PERSONNEL POLICY/EMPLOYEE HANDBOOK

(25-09-56)

Naomi Dewey provided a summary of the item. Upon a motion by Director Thomas, seconded by Director Turenchalk, the Board approved the revisions to the Personnel Policy/Employee Handbook at the recommendation of the Personnel Committee, as presented by unanimous vote (5-0).

13. CONSIDERATION OF DISTRICT’S CONTRACT WITH EDUARDO GALINDO ARCHITECT (EGA), INCLUDING REQUESTS FOR SERVICE DURATION EXTENSION AND ADDITIONAL SERVICE FEES

District Counsel and General Managers, McCarthy and Hilliard, provided the Board with an overview of the time and cost overruns associated with the Buildings Project 12-03 Phase 1 and 13-04 Phase 2, and general frustration with the Architect of record.

(25-09-56.1)

Upon a motion by Director Lewis, and seconded by Director Thomas, the Board voted to not approve the request for a Service Duration Extension from Eduardo Galindo Architect, LLC (EGA), as presented by unanimous vote (5-0).

(25-09-56.2)

Upon a motion by Director Lewis, and seconded by Director Geyer, the Board voted to not approve the request for Additional Service for the Leadership in Energy Environmental Design, (LEED) submittal from Eduardo Galindo Architect, LLC (EGA), as presented by unanimous vote (5-0).

(25-09-56.3)

Upon a motion by Director Turenchalk, and seconded by Director Lewis, the Board approves Eduardo Galindo Architect, LLC (EGA) request for additional services for redesign to accommodate foundation conflict, invoice #40903.AS.2.02 in the amount of \$16,275.00, as presented by the following roll call vote:

AYES: Thomas, Geyer, Zhu, Lewis, Turenchalk,
NOES: None
ABSTAIN: None
ABSENT: None

14. AD HOC SUCCESSION PLANNING UPDATE TO THE BOARD

The Ad Hoc Succession Planning Committee had nothing to report. No action was taken on this item.

INFORMATION ITEMS

15. GOLETA SANITARY DISTRICT GENERAL MANAGER WILL PROVIDE A PRESENTATION ON THE STATUS OF CURRENT AND PROPOSED CAPITAL IMPROVEMENT PROJECTS

Mr. Steve Wagner, P.E., General Manager of Goleta Sanitary District, provided an update to the Board regarding the status of current Capital Improvement Projects (CIPs) including the BESP (Biosolids and Energy Strategic Plan), the SHIP (Solids Handling Improvement Project), and the proposed Energy Storage Project.

Note: This item was heard prior to item No. 6

16. COMMUNICATIONS

Received.

17. REPORTS

Operations Report – August 27, 2025 – September 9, 2025

General Manager, Joseph Hilliard provided a report. No questions from the Board.

SBCCSDA Executive Board Meeting – September 3, 2025

This meeting was canceled.

Special Engineering Committee Meeting – September 8, 2025

Director Geyer provided a report.

Special Personnel Committee Meeting – September 8, 2025

Director Geyer provided a report.

Goleta Water District Board Meeting – September 9, 2025

Director Turenchalk provided a report.

EMID Board Meeting – September 10, 2025

Director Thomas provided a report.

Goleta Sanitary District Board Meeting – September 15, 2025

Director Geyer provided a report.

Other Reports

None

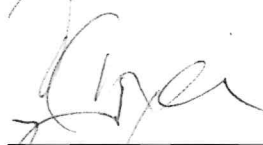
18. FUTURE AGENDA ITEMS

None

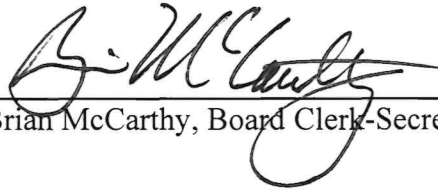
19. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:36 PM.

APPROVED



Craig Geyer, Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

August 26 – September 9, 2025

Administration

The emergency declared on May 14, 2025, by the General Manager and ratified by the Board on July 1, 2025, is still in effect based on the District force mains not being under normal operating conditions. The Ad Hoc Spill Committee, counsel, and staff continue to gather information based on preliminary data analysis of the Xylem PURE Technologies Force Mains Assessment. The 18-inch force main was taken out of service so that it could be excavated to remove and replace a section of pipe where a predominate air pocket was identified in preliminary data analysis by Xylem, the assessment contractor. The ACP (Asbestos Cement Pipe) section was removed due to concern of potential pipe wall defects due to corrosive conditions being created within the air pocket. Examination of the removed pipe section did not show obvious signs of interior or exterior corrosion. The 18-inch force main was put back into service and the 24-inch has been taken out of service. An air release valve coupling on the 24" force main was removed and replaced with a repair coupling as what was done at other air release valve locations. The District has been communicating with HDR Engineers regarding proposed soil testing utilizing the Wenner Four-Pin Corrosivity Analysis at two other locations on the 24-inch DIP (Ductile Iron Pipe) force main with potential concerns identified in the draft data. Once the Wenner Four-Pin Corrosivity Analysis has been completed and property owner permission/permit is obtained, these two locations will be excavated to conduct a physical inspection of the exterior of the 24-inch DIP force main at those locations.

Newton Construction & Management (NCM) is expected to begin demolition of the existing IVSD pump station, breakroom, staff offices and utility garages within the new Administration Building footprint as soon as their demolition subcontractor is available.

The audit of FY 2023-24 financials by Hutchinson and Bloodgood LLP is completed. The July 2025 Financials report has been completed. And the draft Fiscal Year 2025-2026 Budget Document has been completed. All three of these items have been reviewed and discussed with the Finance Committee with a recommendation for Board approval.

Staff received in-person training from a CalPERS representative on Open Enrollment for Health Benefit coverage, options for delegating Special Power of Attorney, and general Retirement Benefits and options. Following the general presentation, interested staff were able to discuss retirement specifics of their individual plans with the representative.

Work continues working with Raftelis on the GWSD Financial Plan, Reserves and Rate Study.

Staff continues to inspect the Ocean Meadows development behind the UCSB Sierra Madre housing along Storke Road.

Joey Hilliard attended the CSDA Annual Conference and Showcase in Monterey, CA.

Staff is preparing the 2025-26 manual billing for sewer user fees.

The Irrevocable Offer to Dedicate for the mainline sewer extension on Ellwood Station Road has been successfully recorded at the County of Santa Barbara recorders office.

Preconstruction meetings have been held for the Heritage Ridge development off Los Carneros. Construction of the mainline sewer system is projected to commence in the next two weeks.

Staff continue to meet with HiTech Concepts, Inc., regarding development of the new SCADA system. Communications with the District's IT consultants from CITIG continue.

A plan check and fee estimate was issued for a detached garage ADU project located at 6757 Trigo Road.

Staff met with Naomi Dewey to review and discuss updates to the current Employee Handbook/Personnel Policy.

Staff received Cyber Security Training from Frank Gomez, the District's IT Specialist from CITIG.

Sewer Service Permits have been issued to the following properties:

- 6970 Scripps Crescent – detached ADU
- 6732 Del Playa Drive – garage conversion JADU

Final inspection and Sewer Service permit sign-off have been completed for the following:

- 6712 Del Playa Drive – Attached ADU

Staff issued No Permit Required letters for tenant improvements at the following:

- 430 Camino Talavera entry/foyer expansion

Collection System

Staff completed hydro cleaning the Lake Los Carneros neighborhood and the trunkline through Willow Springs.

Staff completed scheduled hot spots and root cuts.

A repair was completed by staff on the Main Pump Station dewatering well.

Staff continue to coordinate with Rockwell Engineering regarding the Pump #2 diagnosis in Pump Station 1.

Industrial Waste & Environmental Compliance

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following facilities: Karl Storz Imaging, Teledyne FLIR, Lockheed Marting SB Focalplane, Costco Wholesale, and USPS.

Staff conducted the Industrial Wastewater Discharge Permittee 3rd quarter facility inspection at Lockheed Martin SB Focalplane.

Street Sweeping

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

- Graffiti: None reported
- Abandoned Vehicles: None reported
- Miles: 327.7
- Hours: 35
- Water fills: 22
- Loads: 11
- Marborg: 8/11/2025 – 14.44 tons
- 8/20/2025 – 8.62 tons
- 8/29/2025 – 9.01 tons

Maintenance: Routine inspections, maintenance, and replacements of failed part on the street sweepers were performed as scheduled or as needed.

Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant

GWSD Average Daily Flow	June 2025	1.9801 MGD; 42.4315 %
	July 2025	1.8128 MGD; 40.7938%



Sewer Operations Cleaning Summary from August 27, 2025 to September 10, 2025

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	7,807 ft.
Hot Spot	285 ft.
	<hr/>
	8,092 ft.
Lines Cleaned	
Hydroclean	34 lines
Hot Spot	1 line
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	35 lines
Other Work Orders	
Parcel Permit	1 Work Order
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	1 Work Order

Goleta West Sanitary District

Allowance of Claims

8/27/25 - 9/8/25

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document Amount
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/4/2025	1,982.14
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	9/4/2025	6,287.98
LIN01	Lincoln National Life Ins	457 Plan Contributions	8/29/2025	3,326.11
SOU02	Southern California Edison Co	Electricity	8/28/2025	692.99
WEX01	WEX Bank	Credit Card - Fuel	9/5/2025	2,610.24

Total Services & Supplies			\$	14,899.46
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Payroll - (0) Pay Date			\$	-
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Total Allowance of Claims			\$	14,899.46
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