

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
JANUARY 6, 2026**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

President Thomas called the meeting to order at 5:35 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Lewis
Margaret Zhu
Eva Turenchalk
Robert Thomas
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager
Joseph Hilliard – General Manager
Jena Acos – District Counsel
Kristyn Lopez – Office Manager

OTHERS PRESENT

Dean Nevins – Director, Goleta Sanitary District

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

No request for remote participation.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

No public comment.

6. GENERAL MANAGER UPDATES

General Manager, Joseph Hilliard, provided a report.

7. LEGAL COUNSEL UPDATES

Legal Counsel, Jena Acos, provided a report.

8. **CONSENT CALENDAR**

(26-01-01)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved items 8a, 8b, 8c, 8d, 8e, 8f, 8g, in the Consent Calendar, as presented by unanimous vote (5-0).

- a. **APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF DECEMBER 16, 2025**
- b. **RECEIVE AND FILE GENERAL MANAGER'S OPERATIONS REPORT FOR THE SPECIAL BOARD MEETING OF DECEMBER 16, 2025**
- c. **RECEIVE AND FILE ALLOWANCE OF CLAIMS FOR THE SPECIAL BOARD MEETING OF DECEMBER 16, 2025**
- d. **CONSIDERATION OF THE NOVEMBER 2025 MONTHLY FINANCIAL REPORT**
- e. **APPROVAL OF THE 2026 GWSD OFFICERS, STANDING COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**
- f. **AUTHORIZE SPONSORSHIP OF SBCCSDA LOCAL MEETING NOT TO EXCEED \$2,500**
- g. **AUTHORIZE THE GENERAL MANAGER TO ISSUE A SEWER AVAILABILITY LETTER FOR 939 EMBARCADERO DEL MAR**

DISCUSSION-ACTION ITEMS

9. **CONSIDERATION OF RATIFYING INVOICE FOR FORCE MAIN WORK**

(26-01-02)

General Manager, Joseph Hilliard, provided an update. Upon a motion by Director Geyer, seconded by Director Zhu, the Board moved to ratify Tierra Contracting invoice 3828-4 in the amount of \$5,016.68, as presented by unanimous vote (5-0).

10. **SOURCEWELL COOPERATIVE PURCHASING AGREEMENT CONTRACT FOR NEW STREET SWEEPER**

(26-01-03)

Director Thomas provided a report. Upon a motion by Director Geyer, seconded by Director Zhu, the Board approved the Sourcewell contract proposal for the 2026 XBroom Street Sweeper, in an amount not to exceed \$448,802.12, at the recommendation of the Engineering Committee, as presented by unanimous vote (5-0).

11. **CONSIDERATION OF AMENDMENTS TO THE EMPLOYMENT AGREEMENTS OF BRIAN MCCARTHY AND JOSEPH HILLIARD REPLACING "ADMINISTRATIVE LEAVE" WITH "MANAGEMENT LEAVE"**

(26-01-04)

Legal Counsel, Jena Acos, and Director Zhu provided a report. Upon a motion by Director Turenchalk, seconded by Director Geyer, the Board approved the Amendment to Brian McCarthy and Joseph Hilliard's current employment agreements to replace "Administrative Leave" with "Management Leave", at the recommendation of the Personnel Committee, as presented by unanimous vote (5-0).

12. CLOSED SESSION

- a. The Board convened into closed session at 5:55 PM.
- b. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of Section 54956.9: One case
- c. The Board convened into open session at 6:47 PM. Legal Counsel reported out from closed session there was no reportable action taken by the Board.

The Board took a recess from 6:47 PM until 6:51 PM.

INFORMATION ITEMS

None.

13. COMMUNICATIONS

Received.

14. REPORTS

Operations Report – December 10, 2025 – December 30, 2025

No questions from the Board.

Santa Barbara Airport Commission Meeting – December 17, 2025

CANCELED.

GWSD Special Personnel Committee Meeting – December 18, 2025

Director Zhu provided a report.

SBCCSDA Chapter Meeting – December 22, 2025

CANCELED.

Santa Barbara County Legislative Special Meeting – November 7, 2025

CANCELED.

Goleta Sanitary District Board Meeting – January 5, 2026

Director Geyer provided a report.

Santa Barbara County Legislative Program Committee – January 5, 2026

CANCELED.

GWSD Special Engineering Committee Meeting – January 2, 2026

No report.

Other Reports

None.

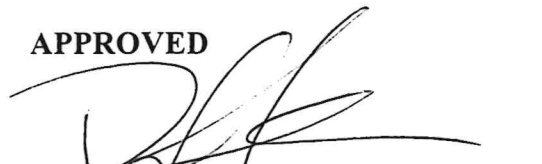
15. FUTURE AGENDA ITEMS

Board members discussed adding a future agenda item to consider a donation request from Heal the Ocean.

16. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:55 PM.

APPROVED



Robert Thomas, Board President



Kristyn Lopez, Board Clerk Secretary

Operations Report

December 10 – December 30, 2025

Administration

MNS Engineers, counsel, and staff are working to finalize the draft GWSD Force Mains Condition Assessment Report for consideration by the Board.

Newton Construction & Management (NCM) has completed tying and placement of rebar for the new Administration Building foundation grade beams. They have covered the entire building site with plastic sheeting and installed dewatering pumps to preserve the work that has been completed while weathering the holiday storms.

Staff continue to work with HiTech Concepts, Inc., regarding development and installation of the new SCADA system.

Sewer Service Permits were issued for the following:

- 6714 Sabado Tarde Road, attached garage conversion ADU
- 7296 Tuolumne Drive, tenant improvements/remodel

Collection System

Staff responded to a High Wetwell Level Alarm on December 25th and found that Pump 2 had failed and the discharge check valve failed to close. The Wetwell was pumped down, the check valve was closed manually and Pump 2 was reset. Staff are waiting on delivery to replace and repair worn discharge check valve parts on Pump 2 in the District's main pump station.

Staff are currently completing all scheduled year-end maintenance on vehicles, equipment and facilities.

Staff continue to inspect the Heritage Ridge Project at Camino Vista, Phase 3 of the Willow Springs Housing Project. Mainline sewer is currently being installed with the intent of dedication to the District upon completion.

Staff are currently completing CCTV inspections in the Santa Barbara Shores and Coronado area.

Industrial Waste & Environmental Compliance

Staff completed 4th quarter Industrial Wastewater Discharge Permit permit compliance inspections at the following Class IV facilities: Teledyne FLIR, Raytheon B-1 Campus, and Raytheon B-8. A permit compliance inspection was also completed Aptitude Medical Systems.

Staff are wrapping up end-of-year Pretreatment permit renewals, reports and preparing for the new year. Austin Catlin, the District’s Environmental Compliance Specialist, submitted his resignation and his last day with GWSD is January 2, 2026.

Smoke testing was completed on the Freightliner Vector as required by APCD.

Street Sweeping

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 388

Hours: 46

Water fills: 29

Loads: 15

Maintenance: Routine inspection, maintenance, and replacement of worn or failed parts on the street sweepers were performed per scheduled or as needed. End-of-year routine annual preventative maintenance is currently being performed on both sweepers.

Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant

GWSD Average Daily Flow	October 2025	2.2299 MGD; 45.5112 %
	November 2025	2.3380 MGD; 42.6271 %



Sewer Operations Cleaning Summary from November 11, 2025 to December 30, 2025

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hot Spot	672 ft.
Root Cutting	598 ft.
	<hr/>
	1,270 ft.
Lines Cleaned	
Hot Spot	2 lines
Root Cutting	2 lines
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	4 lines
Other Work Orders	
CCTV Work Order	11 Work Orders
Service Call	4 Work Orders
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	15 Work Orders

Goleta West Sanitary District

Allowance of Claims

12/10/25 - 12/29/25

Rev_n

Vendor ID	Vendor Name	Transaction Description	Check Date	Document Amount
ADP01	ADP Inc	Payroll Fees	12/12/2025	1,001.28
BAR01	Bartlett Pringle & Wolf LLC	Accounting, IT, & Audit	12/15/2025	20,536.50
CAL03	Public Health Employees HEALTH	Health Insurance	12/10/2025	21,039.52
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	12/15/2025	6,287.98
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	12/15/2025	2,027.07
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	12/29/2025	6,287.98
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	12/29/2025	2,027.07
CWE01	CWEA CA Water Environmental Association	Membership Renewal	12/15/2025	251.00
FIR01	First Bankcard	Credit Card	12/15/2025	4,342.84
FIR02	FirstNet	Phones	12/24/2025	479.55
GOL02	Goleta Sanitary District	Water Treatment	12/15/2025	491,915.66
GOL04	Goleta Water District	Water	12/23/2025	156.05
HOM01	Home Depot Credit Svcs	Credit Card	12/23/2025	397.47
INC01	in color	Web Hosting	12/15/2025	1,893.00
IND001	Industrial Networking Solutions	Pump Equipment	12/23/2025	2,541.63
JVE01	J.V. Enterprises	Smoke Test	12/23/2025	100.00
LIN01	Lincoln National Life Ins	457 Plan Contributions	12/18/2025	3,652.73
MNS01	MNS Engineers Inc	Force Main Assessment	12/23/2025	3,714.38
MSW01	Mountain Spring Water	Water Delivery	12/15/2025	97.60
NTN01	Newton Construction	Construction Services	12/23/2025	1,131,739.52
RAF001	Raftelis Financial Consulting	Financial Consulting	12/23/2025	3,900.00
RIN001	Rincon Consultants, Inc	Environmental Services	12/15/2025	4,660.10
SAN01	San Luis Powerhouse	Generator Service	12/23/2025	2,887.80
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	12/15/2025	975.00
SOU02	Southern California Edison Co	Electricity	12/15/2025	6,942.80
SOU02	Southern California Edison Co	Electricity	12/15/2025	316.31
SOU02	Southern California Edison Co	Electricity	12/23/2025	8,466.44
SPE03	Special District Risk Management Authority	Insurance	12/15/2025	994.90
STA01	State Water Resources Control Board	Annual Permits	12/15/2025	6,008.00
THE02	The Gas Company	Gas	12/15/2025	39.88
TIE01	Tierra Contracting Inc	Force Main Assessment	12/15/2025	37,335.00
TIE01	Tierra Contracting Inc	Force Main Assessment	12/23/2025	5,016.68
TRU01	Truist Governmental Finance	Loan	12/23/2025	487,315.01

Total Services & Supplies	\$ 2,265,346.75
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Payroll - (1) Pay Dates	\$ 49,036.85
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Total Allowance of Claims

\$ 2,314,383.60