

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
JANUARY 20, 2026**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

President Thomas called the meeting to order at 5:32 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David Lewis  
Margaret Zhu  
Eva Turenchalk  
Robert Thomas  
Craig Geyer

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Brian McCarthy – General Manager  
Joseph Hilliard – General Manager  
Jena Acos – District Counsel  
Kristyn Lopez – Office Manager  
Kate Tipple – Special Counsel (attended remotely)

**OTHERS PRESENT**

Dean Nevins – Director, Goleta Sanitary District  
Jim Fischer – Fischer Compliance  
Nick Panofsky – MNS Engineering

**3. APPROVE THE ORDER OF THE AGENDA**

(26-01-05)

Remove Item 11 (Closed Session) and Item 13 (Reports) from the agenda. Renumber Item 10 as Item 11, add a new agenda item to be listed as Item 10.

Upon a motion by Director Zhu, seconded by Director Thomas, the Board approved the addition of a new agenda item, designated as Item 10, by unanimous vote (5–0).

**4. PUBLIC COMMENT**

No public comment.

5. **GENERAL MANAGER UPDATES**

General Manager, Joseph Hilliard, provided a report.

6. **LEGAL COUNSEL UPDATES**

Legal Counsel, Jena Acos, provided a report.

7. **CONSENT CALENDAR**

(26-01-06)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved items 7a, 7b, 7c, and 7d in the Consent Calendar, as presented by unanimous vote (5-0).

a. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JANUARY 6, 2026**

b. **RECEIVE AND FILE GENERAL MANAGER'S OPERATIONS REPORT FOR THE REGULAR BOARD MEETING OF JANUARY 6, 2026**

c. **RECEIVE AND FILE ALLOWANCE OF CLAIMS FOR THE REGULAR BOARD MEETING OF JANUARY 6, 2026**

d. **RATIFY ENGAGEMENT AGREEMENT WITH KATE TIPPLE, SPECIAL COUNSEL**

**DISCUSSION-ACTION ITEMS**

8. **CONSIDERATION TO RECEIVE AND FILE THE FORCE MAIN INSPECTION SUMMARY AND RECOMMENDATION REPORT PROVIDED BY MNS ENGINEERS, INC.**

(26-01-07)

General Manager Joseph Hilliard and Nick Panofsky of MNS Engineering provided a report. Upon a motion by Director Geryer, seconded by Director Zhu, the Board moved to receive and file the Force Main Inspection Summary and Recommendation Report, provided by MNS Engineers, as presented by unanimous vote (5-0).

9. **CONSIDERATION OF PROPOSAL FOR FORCE MAIN MANAGEMENT RECOMMENDATION BY MNS ENGINEERS, INC.**

(26-01-08)

General Manager Joseph Hilliard and Jim Fischer of Fischer Compliance provided a report. Upon a motion by Director Geryer, seconded by Director Turenchalk, the Board approved the proposal for the force main management recommendation by MNS Engineers, as presented by unanimous vote (5-0).

10. **AUTHORIZE DESIGNATED DISTRICT STAFF AND BOARD MEMBERS TO SPEAK ON BEHALF OF THE DISTRICT AT THE CITY OF GOLETA COUNCIL MEETING**

(26-01-09)

District Counsel Jena Acos provided an update. Upon a motion by Director Geryer,

seconded by Director Thomas, the Board authorized the General Managers, Counsel and any consultants they deem appropriate to speak on behalf of the Board at the Goleta City Council meeting on January 20, 2026, regarding the settlement agreement for the February 2024 sewer spill, as presented by unanimous vote (5-0).

**11. REVISIONS TO PERSONNEL POLICY / EMPLOYEE HANDBOOK APPENDIX A AND APPENDIX B**

(26-01-10)

General Manager Joseph Hilliard provided a report. Upon motion by Director Geyer, seconded by Director Zhu, the Board approved the revisions to the Personnel Policy/Employee Handbook Appendix A and Appendix B with the request to receive the revised Appendix A, at the recommendation of the Personnel Committee, as presented by unanimous vote (5-0).

**INFORMATION ITEMS**

None.

**12. COMMUNICATIONS**

Received.

**13. REPORTS**

This item was removed from the agenda.

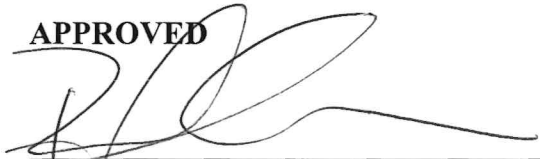
**14. FUTURE AGENDA ITEMS**

None.

**15. ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 5:59 PM.

**APPROVED**



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Robert Thomas, Board President



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Kristyn Lopez, Board Clerk Secretary

# Operations Report

December 31, 2025 – January 13, 2026

## Administration

MNS Engineers, counsel, and staff are working to finalize the draft GWSD Force Mains Condition Assessment Report for consideration by the Board.

Newton Construction & Management (NCM) has been cleaning up the work site after heavy storms impacted the foundation work. Tarping of the site mitigated most of the effects, but some clean up and trenching has been required prior to continuing the foundation forms.

Staff continue to work with HiTech Concepts, Inc., regarding development and installation of the new SCADA system.

All staff completed annual fire extinguisher safety training.

Sewer Service Permits were issued for the following:

- 6757 Trigo Road – Attached ADU
- 459 Linfield Place – 2 existing ADUs and 1 new ADU

## Collection System

Staff investigated the previously failed check valve on Pump #2 in Pump station 1. The valve manufacture estimated 6-8 weeks on some parts to fully rebuild the valve so staff elected to try and repair the valve with the parts that had arrived. The investigation found the missing parts will be required to properly rebuild the valve, but attempting to dismantle the valve has improved function in the interim.

A final inspection and sign off was performed on an attached ADU located at 6694 Sabado Tarde, Unit C, in Isla Vista.

Staff performed storm clean up at the Emily lift station after a plugged culvert flooded the area surrounding the lift station.

Staff are currently completing all scheduled year-end maintenance on vehicles, equipment and facilities.

Collections operators are currently cleaning routine hot spots and root cuts through out the District

Jeff Cook on Venco Controls worked with staff in Pump Station 1 to solve some pump control issues that have been on-going. The pump station is now running normally.

Staff continue to inspect the Heritage Ridge Project at Camino Vista, Phase 3 of the Willow Springs Housing Project. Mainline sewer is currently being installed with the intent of dedication to the District upon completion.

Staff are currently completing CCTV inspections in the Santa Barbara Shores and Coronado area.

**Industrial Waste & Environmental Compliance**

As previously mentioned, there is a the District currently has a vacancy in the Industrial Pretreatment Program. Staff is working to keep things moving while recruitment has opened for a new employee.

**Street Sweeping**

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 296

Hours: 41.5

Water fills: 19

Loads: 14

Maintenance: Routine inspection, maintenance, and replacement of worn or failed parts on the street sweepers were performed per scheduled or as needed. End-of-year routine annual preventative maintenance is currently being performed on both sweepers.

**Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant**

GWSD Average Daily Flow	October 2025	2.2299 MGD; 45.5112 %
	November 2025	2.3380 MGD; 42.6271 %



# Sewer Operations Cleaning Summary from December 31, 2025 to January 14, 2026

Your environmental partner since 1954

Descripton	Quantity
<b>Feet Cleaned</b>	
Hydroflush	1,669 ft.
	<hr/>
	<b>1,669 ft.</b>
<b>Lines Cleaned</b>	
Hydroflush	4 lines
	<hr/>
	<b>4 lines</b>
<b>Other Work Orders</b>	
Parcel Permit	1 Work Order
	<hr/>
	<b>1 Work Order</b>

**Goleta West Sanitary District**

**Allowance of Claims**

**12/30/25 - 01/13/26**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document Amount</b>
ADP01	ADP Inc	Payroll Fees	1/9/2026	973.67
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	1/12/2026	29,889.00
CAL03	Public Health Employees HEALTH	Health Insurance	1/12/2026	21,246.77
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	1/12/2026	6,287.98
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	1/12/2026	2,027.07
CAM001	Campbell Geo, Inc.	Geologist Services	1/12/2026	1,193.07
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	1/12/2026	2,773.36
COA02	Coastline Equipment	Vehicle Parts	1/12/2026	290.33
CSR02	CSRMA c/o Alliant Insurance Services, Inc.	Insurance	1/12/2026	96,627.56
DAT01	Datco Service Corp	Q1 Service Fees	1/12/2026	254.50
DEE01	Deep Blue Integration, Inc.	Alarm Monitoring	1/12/2026	660.00
FER001	Ferguson Enterprises, LLC #1350	Pump Station Parts	1/12/2026	1,736.06
HOM01	Home Depot Credit Svcs	Credit Card	1/12/2026	82.80
INB01	Interstate Battery	Vehicle Parts	1/12/2026	1,279.59
LAN02	Langan	Construction Services	1/12/2026	1,717.50
LAR01	Larry's Auto Parts	Vehicle Parts	1/12/2026	260.47
LIN01	Lincoln National Life Ins	457 Plan Contributions	1/6/2026	3,701.97
MAR001	Marborg Industries	Rolloff and Waste Disposal	1/12/2026	8,593.33
MIS01	Mission Linen Supply	Uniforms	1/12/2026	1,607.88
MSW01	Mountain Spring Water	Water Delivery	1/12/2026	99.60
REL01	Reliance Standard Life Insurance	Insurance	1/12/2026	937.44
SOC01	So Cal Pest Control	Pest Control	1/12/2026	115.00
SOU02	Southern California Edison Co	Electricity	1/12/2026	357.62
THE02	The Gas Company	Gas	1/12/2026	280.51
UCR08	UC Regents	Network	1/12/2026	103.92
UND01	Underground Service Alert	Digi Alerts	1/12/2026	34.55
UND01	Underground Service Alert	Digi Alerts	1/12/2026	118.00
WEX01	WEX Bank	Credit Card - Fuel	1/5/2026	1,927.17

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<b>Total Services &amp; Supplies</b>	<b>\$</b>	<b>185,176.72</b>
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Payroll - (2) Pay Dates	\$	110,680.05
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<b>Total Allowance of Claims</b>	<b>\$</b>	<b>295,856.77</b>
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